

*Cassia County School District No.151
Family Educational Rights and Privacy Act (FERPA)
Annual Notice of Directory Information*

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Cassia County School District No. 151, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information (PII) from your child's education records. However, the district may disclose appropriately designated "directory information" without written consent, unless you have advised the district to the contrary in accordance with district procedures (see Policy No. 681, Student Records, and Policy No. 681F3, FERPA Directory Information Opt-Out Form). The primary purpose of directory information is to allow the district to include this type of information from your child's education records in certain school publications. Examples include but are not limited to:

- A playbill, showing your student's role in a drama production;*
- The annual yearbook;*
- Honor roll or other recognition lists;*
- Graduation programs;*
- Digital or printed school newsletter; and*
- Sports activity sheets, such as for wrestling, showing weight and height of team members.*

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations may include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the district that they do not want their student's information disclosed without their prior written consent.

If you do not want Cassia County School District No. 151 to disclose directory information from your child's education records without your prior written consent, you must notify the district in writing within ten (10) days from the first day of school, or date of enrollment, whichever occurs first. This district has designated the following information as directory information:

- | | |
|---------------------------|------------------------------|
| <i>• Student's name</i> | <i>• Grade Level</i> |
| <i>• Address</i> | <i>• Photograph</i> |
| <i>• Telephone number</i> | <i>• Dates of attendance</i> |

- *E-mail address*
- *Degrees, honors, and awards received*
- *Weight and height of members of athletic teams*
- *Participation in officially recognized activities and sports*
- *Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.)*



LEGAL REFERENCE:

Section 9528 of the Elementary and Secondary Education Act (20 USC § 7908) and 10 USC § 503(c)

ADOPTED: