

**MINUTES  
REGULAR MEETING  
Rome Board of Education  
November 10, 2021**

*Zoom Meeting Link will be available for viewing purposes only at:  
<https://moric-org.zoom.us/j/91690726261>*

Members Present: Ms. Davis, Dr. Fontana, Mr. Hagerty, Mrs. Herbowy, Mr. Mellace, Ms. Megerell,  
Mr. Nash, Ms. Reddick, Miss Iacovissi

Members Absent: Mr. Ferretti

Note:

Other School District Personnel in Attendance:

Mr. Blake, Superintendent of Schools  
Mr. Mezza, Assistant Superintendent for Operations and Management  
Mr. Brewer, Assistant Superintendent for Curriculum and Instruction

Staff Excused: Mr. Morton, Director of People Operations

Motion by Ms. Davis, seconded by Mr. Mellace, to adjourn to executive session at 5:35 P.M. to hear a homeschool appeal.

Voice vote.

By acclamation.

Motion by Ms. Davis, seconded by Mr. Mellace, at 6:10 P.M. to adjourn executive session.

Voice vote.

By acclamation.

6:15 P.M. Regular meeting called to order.

### **PRESIDENT CALLS MEETING TO ORDER**

Pledge of Allegiance

On the motion of Mr. Nash, seconded by Mr. Mellace, the minutes of the Regular Meeting of October 28, 2021 were ordered approved as distributed.

Voice vote.

By acclamation.

### **ADDITIONS/DELETIONS TO AGENDA**

1. Pg. 10-psychologists share salary \$750 each
2. Pg. 8-Thomas Waldron salary \$43,967
3. Additional People Operations business

### **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

1. Conference attendance update
2. Winter Sports update on mandates
3. Bi-Literacy Program Silver Medal
4. Civic Readiness Seal
5. 3-8 Assessment scores update
6. Social-Emotional study
7. MV Health Systems vaccine clinics
8. Community Conversation-Equity Task Force-Denti
9. Redistricting -Community Presentation on 11/29 6-8:00 PM
10. Alana Iacovissi-Presidential Scholar Award Recommendation

## **PUBLIC COMMENT**

1. Jerriane Scheiderich-AIDS Education for homeschool community
2. Jennifer Brown-Issues with homeschool paperwork
3. Michelle Catherwood-Homeschool
4. Stephanie Schilley-Homeschool
5. Sammi Collins-Homeschool

## **WORK STUDY SESSION**

Counseling Update-Ms. Amanda Jones (handout given)

## CONSENT AGENDA

Resolution to accept Consent Agenda:

Resolution by Mr. Nash, seconded by Mr. Mellace:

That upon the recommendation of the Superintendent of Schools, the Consent Agenda be accepted by the Board of Education.

### PEOPLE OPERATIONS

#### Consent Agenda Action Items

1. Resolution to approve personnel changes as listed below:

RESOLVED: That the permanent appointments, transfers, resignations, salary adjustments, leaves of absence, et al, contained below, as recommended by the Superintendent of Schools be, and are, hereby approved.

The Superintendent certifies that the requirements of the New York State Education Department, the Civil Service of the City of Rome, and the Board of Education have been met in all cases.

A. Leave of absences:

<u>Name</u>	<u>Reason</u>	<u>Effective Date</u>
Mercedes Mills (Teacher/Denti (Staley))	unpaid LOA (childcare)	11/22/2021-06/30/2022

B. Resignations:

<u>Name</u>	<u>Reason</u>	<u>Effective Date</u>
Catherine Wutsch (Teacher/Denti)	Resignation	12/06/2021

## **EDUCATIONAL PROGRAMS**

### **Consent Agenda Action Items**

1. Resolution of initial placements, annual reviews, reevaluations, manifestation determinations, amendments, program reviews and/or transfers of students with disabilities:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the placement of children based upon the CSE/CPSE meeting recommendations be approved.

### **ROME CITY SCHOOL DISTRICT CSE/CPSE**

**November 10, 2021**

#### **PART 200 REGULATIONS OF THE COMMISSIONER OF EDUCATION**

##### **Part 200.2, Section (d)**

...The board of education or board of trustees of each school district shall, upon completion of its review of the IEP in accordance with section 200.4(d)(2) of the Part, arrange for the appropriate special education programs and services to be provided to a student with a disability as recommended by the committee on special education.

##### **Part 200.2, Section (d) (2)**

...arrange for appropriate special education programs and services for a preschool student...

<b>DISABILITY</b>	<b>CSE</b>	<b>CPSE</b>
<b>Autistic</b>	8	
<b>Deaf</b>		
<b>Deaf-Blindness</b>		
<b>Emotionally Disturbed</b>	1	
<b>Hearing Impaired</b>	4	
<b>Intellectual Disability</b>	8	
<b>Learning Disabled</b>	26	
<b>Multiply Disabled</b>	3	
<b>Orthopedically Impaired</b>		
<b>Other Health Impaired</b>	15	
<b>Speech Impaired</b>	24	
<b>Transfer Review</b>		
<b>Traumatic Brain Injury</b>		
<b>Visually Impaired</b>		
<b>Pre-School with disability</b>		8
<b>Non-Disabled</b>	1	
<b>Declassified</b>		
<b>Section 504</b>	2	
<b>Tabled</b>		

**FINANCE**

**Consent Agenda Action Items**

1. Resolution to transfer funds within the General Fund:

RESOLVED: That the following transfers for 2021-22 be made within the funds of the Board of Education:

From:		To:		Amount
Budget Code #/Code Line Discussion		Budget Code #/Code Line Discussion		
A2630-460-00-0000	STATE AIDED SOFTWARE	A2630-220-00-0000	STATE AIDED HARDWARE	\$10,000.00
A2630-460-00-0000	STATE AIDED SOFTWARE	A2630-220-00-0000	STATE AIDED HARWARE	\$30,000.00
A2250-154-00-0000	TEACHER ASSISTANT	A2250-160-00-0000	CLERICAL SALARIES	\$61,958.34

**FINANCE** (Continued)

**Consent Agenda Action Items**

2. Resolution to declare equipment obsolete or for sale per District policy #4520:

RESOLVED: That the following equipment be declared obsolete/surplus and be disposed of in accordance with policy #4520:

Location	Item	Number			Quantity	Reason	
		Serial	RCSD ID	RIC		Damaged/Disposal	Sale
Clough/ECP	4 Drawer File Cabinet		QC025940		1	✓	
John Joy	Hobart Mixer		001028		1		✓
Stokes	Library Books	List in Business Office				✓	
RFA	Convection Ovens		QC014224 & QC001497		2		✓
	Ice Maker		003410		1	✓	
	File Cabinets		QC011481, QC012658, 013278, 003931		4	✓	
	Student Stools		QC012485 & QC009646		2	✓	
	Back Pack Vacuums		QC011106 & QC019798		6	✓	
Maintenance	Ford F350	1FTSF31L93EB17973			1		✓
	Ford F350 w/ Plow	1FTSF31L03EB17974			1		✓
	Brush Hog	1HCFR1170330028			1		✓
	John Deere Riding Lawn Mover				1	✓	
	Bobcat Tractor	AUVB12121			1		✓

Voice vote.

By acclamation.

## **REGULAR MEETING AGENDA**

### **FINANCE**

#### **Action Items**

1. Resolution to adopt budget calendar:

Resolution by Mr. Nash, seconded by Ms. Reddick:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the 2022-2023 budget calendar be adopted by the Board of Education.

Voice vote.

By acclamation.



**FINANCE** (Continued)

**Action Items**

2. Resolution to accept Change Orders-2019 Capital Improvement Project:

Resolution by Mr. Nash, seconded by Mr. Hagerty:

WHEREAS, the Board of Education of the Rome City School District (the “Board of Education”) previously authorized its 2019 Capital Improvement Project (the “Project”); and

WHEREAS, during the course of the Project certain changes to the work covered by various contracts have been determined by LaBella Associates, DPC, the Project Architect, to be required; and

WHEREAS, the Project Architect and the involved contractors will prepare, sign, and submit proposed Change Orders (“Change Order”) for the following work:

CE-030(PCO-032) Replacement of the Diving Board Stand - \$10,508

CE-033 (PCO-031) Painting at the Pool Area - \$29,800

CE-029 Colorado Timing System - \$43,625.25 and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to approve the proposed changes and accept the proposed Change Orders;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education approves the changes set out in this resolution.
2. The Board of Education hereby authorizes the President of the Board to sign the Change Orders on behalf of the Board of Education and take all actions necessary or convenient to proceed under the Contracts as amended by the Change Orders in connection with the Project.
3. The Board of Education hereby authorizes the Superintendent of Schools to sign the New York State Education Department required certification in connection with each Change Order and take all actions necessary or convenient to satisfy applicable Change Order certification and filing requirements.
4. Upon Board of Education approval, this resolution shall take effect immediately.

Voice vote.

By acclamation.

**Committee Reports**

**Next Committee Meeting:** Tuesday, November 9<sup>th</sup> at 10:00 A.M.

## **FACILITIES**

### **Action Items**

No agenda items

### **Committee Reports**

**Next Committee Meeting:** Tuesday, November 16<sup>th</sup> at 4:30 P.M.

## **EDUCATIONAL PROGRAMS**

### **Action Items**

No agenda items

### **Committee Reports**

**Next Committee Meeting:** Monday, December 6<sup>th</sup> at 4:30 P.M.

## **PEOPLE OPERATIONS**

### **Action Items**

1. Resolution to appoint instructional personnel (long term substitute):

Resolution by Mr. Mellace, seconded by Ms. Reddick:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional personnel (long term substitute):

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective Date</u>
Julie Becker (Granato)	Occupational Therapist	BS30Step10+ MS	\$56,095 (pro-rated)	11/10/2021- 06/30/2022

Voice vote.

By acclamation.

**PEOPLE OPERATIONS** (Continued)

**Action Items**

2. Resolution to appoint non-instructional personnel (provisional):

Resolution by Mr. Mellace, seconded by Mrs. Herbowy:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following non-instructional personnel (provisional):

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Jerilyn Pugh (RFA)	Office Specialist 10 mo./7.5 hrs./day	\$23,541 (pro-rated)	11/29/2021

Voice vote.

By acclamation.

3. Resolution to appoint non-instructional personnel (probationary):

Resolution by Mr. Mellace, seconded by Ms. Reddick:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following non-instructional personnel (probationary):

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Jessica Boardman (Stokes)	Monitor (3.75 hrs./day)	\$14.06/hr.	11/08/2021-05/07/2022
Nicole Delacruz (Joy)	Monitor (3.75 hrs./day)	\$14.06/hr.	11/15/2021-05/14/2022
Darin McCarthy (DWF/HB:RFA)	Custodian F (Tues-Fri 2 <sup>nd</sup> Sat 1 <sup>st</sup> )	\$42,745 (pro-rated/ shift)	11/30/2021-05/29/2022
Thomas Waldron (Transportation)	Bus Driver	\$43,967 (pro-rated)	12/06/2021-06/05/2022
Sophia Hart (ECP)	Teacher Aide 1:1	\$15,694 (pro-rated)	11/15/2021-05/14/2022

Voice vote.

By acclamation.

**PEOPLE OPERATIONS** (Continued)

**Action Items**

4. Resolution to accept retirement:

Resolution by Mr. Mellace, seconded by Ms. Davis:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts, with regret, the retirement of the following individual:

Josephine Inserra	School Psychologist	Strough	Effective Date 03/01/2022
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Voice vote.

By acclamation.

*The Board offered congratulations and appreciation for service.*

5. Resolution to appoint winter coaching personnel:

Resolution by Mr. Mellace, seconded by Mrs. Herbowy:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following winter coaching personnel:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Matthew DeDominick	Girls Modified Basketball	\$4,803	11/15/2021-03/01/2022

Voice vote.

By acclamation.

**PEOPLE OPERATIONS** (Continued)

**Action Items**

6. Resolution to appoint winter sports personnel:

Resolution by Mr. Mellace, seconded by Mrs. Herbowy:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following extracurricular personnel:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Deanna Van Wie	Penalty Box Supervisor	\$45/event	11/15/2021-03/01/2022
Kal Campbell	Clock Operator	\$35/event	11/15/2021-03/01/2022
Bryan Haag	Clock Operator	\$35/event	11/15/2021-03/01/2022
Bryan Haag	Penalty Box Supervisor	\$45/event	11/15/2021-03/01/2022
Deborah Beddia	Ticket Taker/Seller	\$15/hr.	11/15/2021-03/01/2022

Voice vote.

By acclamation.

*Clarification given concerning one position per event per person.*

7. Resolution to involuntarily transfer staff:

Resolution by Mr. Mellace, seconded by Mrs. Herbowy:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby involuntarily transfers the following staff:

Sabrina Amato	Teacher Assistant	From Clough to John Joy
Cheyenne Foll	Teacher Assistant	From John Joy to Clough

Voice vote.

By acclamation.

8. Resolution to approve job description:

Resolution by Mr. Mellace, seconded by Ms. Davis:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a job description for the following:

School Support Specialist

Voice vote.

By acclamation.

*Updated job description was emailed to the board today.*

**PEOPLE OPERATIONS** (Continued)

**Action Items**

9. Resolution to appoint teacher mentors for 2021-2022 school year:

Resolution by Mr. Mellace, seconded by Ms. Davis:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following teacher mentors for the 2021-2022 school year.

<u>Name</u>	<u>Grade Level/Subject</u>	<u>Effective Date</u>	<u>Salary</u>
Nicole Cary	Grade 4	11/11/2021-06/30/2022	\$1,500 (pro-rated)
Tracy Guiliano	Grade 4	11/11/2021-06/30/2022	\$1,500 (pro-rated)
Jessica Lattimore	Grade 6	11/11/2021-06/30/2022	\$1,500 (pro-rated)
Mary Mutillo	Grade 6	11/11/2021-06/30/2022	\$1,500 (pro-rated)
Glen Kuhn	Psychologist	11/11/2021-06/30/2022	\$750 (pro-rated)
Kelly Yuzakewich	Psychologist	11/11/2021-06/30/2022	\$750 (pro-rated)
Erin Maurer	School Counselor	11/11/2021-06/30/2022	\$1,500 (pro-rated)

Voice vote.

By acclamation.

10. Resolution to appoint coordinator for the Afterschool Program for 2021-2022 school year:

Resolution by Mr. Mellace, seconded by Mrs. Herbowy:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoint coordinator for the Afterschool Program for 2021-2022 school year.

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>	<u>Rate</u>
Stacy Tiller	RFA	09/15/2021-06/30/2022	\$40/hr.
Beth Bushaw	Strough	10/05/2021-06/30/2022	\$35/hr.

Voice vote.

By acclamation.

*Clarification given concerning different rates, contract negotiated rates.*

**PEOPLE OPERATIONS** (Continued)

**Action Items**

11. Resolution to appoint tutors for the Afterschool Program for 2021-2022 school year:

Resolution by Mr. Mellace, seconded by Ms. Reddick:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following tutors for the Afterschool Program for 2021-2022 school year.

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>	<u>Rate</u>
Cynthia Arthur	RFA	09/15/2021-06/30/2022	\$26/hr.
Amanda Carey-Thompson	RFA	09/15/2021-06/30/2022	\$26/hr.
Gina Colangelo	RFA	09/15/2021-06/30/2022	\$26/hr.
Paula Come	RFA	09/15/2021-06/30/2022	\$26/hr.
Dan Dunn	RFA	09/15/2021-06/30/2022	\$26/hr.
Brittany Janes	RFA	09/15/2021-06/30/2022	\$26/hr.
Brianne Kent	RFA	09/15/2021-06/30/2022	\$26/hr.
Mike Lacey	RFA	09/15/2021-06/30/2022	\$26/hr.
Brandon Mendoza	RFA	09/15/2021-06/30/2022	\$26/hr.
Heidi Piersall	RFA	09/15/2021-06/30/2022	\$26/hr.
Elaine Rotenberry	RFA	09/15/2021-06/30/2022	\$26/hr.
Kevin Schultz	RFA	09/15/2021-06/30/2022	\$26/hr.
Rob Wood	RFA	09/15/2021-06/30/2022	\$26/hr.
Carm Zmudovsky	RFA	09/15/2021-06/30/2022	\$26/hr.

Voice vote.

By acclamation.

*Clarification given concerning time-Monday-Friday, 2hours, not all there at the same time.*

12. Resolution to appoint tutors for the Afterschool Program for 2021-2022 school year:

Resolution by Mr. Mellace, seconded by Ms. Reddick:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following tutors for the Afterschool Program for 2021-2022 school year.

Margaret Kemp	Strough	10/05/2021-06/30/2022	\$26/hr.
Amanda Knamm	Strough	10/05/2021-06/30/2022	\$26/hr.
Nancy Laguna	Strough	10/05/2021-06/30/2022	\$26/hr.
Crystal Usyk	Strough	10/05/2021-06/30/2022	\$26/hr.
Cara Wojdyla	Strough	10/05/2021-06/30/2022	\$26/hr.
Lesley Vella (Substitute)	Strough	10/05/2021-06/30/2022	\$26/hr.

Voice vote.

By acclamation.

**PEOPLE OPERATIONS** (Continued)

**Action Items**

Motion to add additional People Operations business:

Motion by Mr. Mellace, seconded by Ms. Davis to add additional People Operations business:

Voice vote.

By acclamation.

13. Resolution to create positions:

Resolution by Ms. Davis, seconded by Ms. Davis:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the creation of the following positions:

Interim Principal	ECP
Teacher-ENL	Stokes

Voice vote.

By acclamation.

**Committee Reports**

**Next Committee Meeting:** TBD



## **POLICY**

### **Action Items**

1. Resolution to accept the **second reading and adoption** of policy # 1120 – School District Records:

Resolution by Ms. Davis, seconded by Ms. Reddick:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the **second reading and adoption** of policy # 1120 – School District Records, be accepted by the Board of Education.

Voice vote.

By acclamation.

2. Resolution to accept the **second reading and adoption** of policy # 1100 – Public Information Program:

Resolution by Ms. Davis, seconded by Mr. Mellace:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the **second reading and adoption** of policy # 1100 – Public Information Program, be accepted by the Board of Education.

Voice vote.

By acclamation.

3. Resolution to accept the **second reading and adoption** of policy # 1130 – Media Relations:

Resolution by Ms. Davis, seconded by Mr. Mellace:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the **second reading and adoption** of policy # 1130 – Media Relations, be accepted by the Board of Education.

Voice vote.

By acclamation.

### **Committee Reports**

**Next Committee Meeting:** Monday, November 15<sup>th</sup> at 4:30 P.M.

## **MISCELLANEOUS BUSINESS**

Miss Iacovissi-Can food drive until 11/19, Christmas Cards made for the nursing homes, Picture retake day for RFA is 11/19, Open mic night is 12/14, STASS is going well.

## **OLD BUSINESS**

None

Motion by Ms. Davis, seconded by Mr. Mellace, to adjourn to Executive Session at 7:55 P.M. for the purpose of discussing the employment of a particular individual(s), contract negotiations and legal matters.

Voice vote.

By acclamation.

Motion by Mr. Mellace seconded by Ms. Reddick, to adjourn Executive Session at 9:15 P.M.

**ADJOURNMENT**

On the motion of Mr. Mellace, seconded by Mrs. Reddick, the meeting was adjourned at 9:16 P.M. to the call of the President.