MINUTES REGULAR MEETING Rome Board of Education July 22, 2021

Zoom Meeting Link will be available for viewing purposes only at:

https://moric-org.zoom.us/j/95602848679

Members Present: Ms. Davis, Mr. Ferretti, Dr. Fontana, Mr. Hagerty, Mrs. Herbowy, Ms. Megerell,

Mr. Mellace, Ms. Reddick, Miss Iacovissi

Members Absent: Mr. Nash

Note:

Other School District Personnel in Attendance:

Mr. Blake, Superintendent of Schools

Mr. Brewer, Assistant Superintendent for Curriculum and Instruction Mr. Mezza, Assistant Superintendent for Operations and Management

Staff Excused: Mr. Morton, Director of People Operations

PRESIDENT CALLS MEETING TO ORDER

DEPARTMENT REPORTS

Facilities - Mr. Mezza

- 1. Food Service-CEP Program continues. (Children eat free) 45 staff members (down 9), new training for all staff (covid), food budget, program is sustainable, food service and the district are separate, equipment grants applied for.
- 2. Transportation-New company, meet weekly, routing for the fall is occurring, (driver need) First View is the phone app, construction has started for the companies new location, drivers/monitors-trainings, drug testing, working on an "ask transportation" email for parents, they have close to the number of drivers needed hired at this time.
- 3. Facilities-Capital project at RFA Phase II, Water main update for Strough, sidewalk repair at RFA, custodians cleaning, summer help working, custodial training in August, mowing, stripping parking lots, water tests (lead).
- 4. Safety Committee-meets four times a year. District wide safety plan.
- 5. Floats-no vehicles on the track. STASS is aware.
- 6. Pool usage for the fall (Holland Patent/School for the Deaf)
- 7. Building Condition Survey discussion.
- 8. No flooding noted at Staley.

Finance - D'Arcangelo & Co. - External Audit-

- 1. Tax Levy discussion-decide tax increase
- 2. Applied for Cursa money-application is submitted. Revised overview will be given at Finance Committee.
- 3. Redistricting contract-Ferrara reviewed/signed
- 4. BAND discussion. Will go to bond next July.
- 5. Internal Audit-budgeting-initial findings discussion at next Finance Committee meeting.
- 6. External Audit-D'Arcangelo, Mr. Carrissimo. Discussion held and handouts given.

Educational Programs – Mr. Brewer

- 1. DCIP/SCEP Planning-5 schools are completing the plan with committees meeting. Schools have until July 31st to complete their plans. Denti/Gansevoort have had their plans approved by SED. The others are being reviewed by the state. Mr. Brewer will provide a summary to the Board once they are completed.
- 2. Title Funding-Ms. Benzo and Mrs. DePerno are working on the development of our Title Grant. We receive funding for Title I, II, III, and IV. Grants due August 31st. 7 of our schools receive title funding. (Stokes, Ridge do not)
- 3. Civic Readiness Credential-Pilot School for the Civic Readiness Credential. It is data point that the state collects with ESSA data.
- 4. Professional Learning-The Board was provided with a catalog of offerings for staff for the summer.
- 5. Summer School-LEAP Program-Jodi Marchione and Dawn Harvey. Students are engaging and everything is going well. Few bus snags that were worked out.
- 6. Supported Learning Summer School-Summer School going well. Students are working on IEP and academic goals.
- 7. National P3 Center-Dana, Jen, Amanda, and Brenna, several principals, and Dr. Fontana-10month program. The program will help examine through a critical lens our P3 approach by focusing on planning, implementing and evaluating our strengths and areas of improvement.

DEPARTMENT REPORTS (Continued)

People Operations – Mr. Morton (*Mr. Blake*)

- 1. Hiring-completely staffed as of now-elementary. Anticipate more openings with reading and AIS math positions. 2nd level positions –looking for few self-contained positions, also music, art, PE, ENL. Non-instructional-One nurse, several clerical (all levels).
- 2. Civil Service discussion-list and text issues.
- 3. Title Change discussion-Supported Learning.
- 4. Confidential Secretary title-should be only for Superintendent or Asst. Superintendent.
- 5. Open position discussion-interview at same time/place. All positions.
- 6. Social worker positions-good interest. Discussion held concerning certified/licensed, and placement.

On the motion of Dr. Fontana, seconded by Mr. Mellace, the minutes of the Reorganization Meeting and the Regular Meeting of July 7, 2021 were ordered approved as distributed.

Voice vote.

By acclamation.

ADDITIONS/DELETIONS TO AGENDA

None

REPORT OF THE SUPERINTENDENT OF SCHOOLS

- 1. Opening Update
- 2. Athletics Scholar Award
- 3. Welcome to Alana-student board member
- 4. Community Schools Program
- 5. Summer Reading
- 6. Law Conference Attendance

PUBLIC COMMENT

1. Sarita Ruiz, ruizs@sunypoly.edu-Bigotry

WORK STUDY SESSION

Discussion: Committees/School Assignments

School Assignments- Bellamy-Mr. Nash

Denti-Ms. Megerell

Gansevoort-Mr. Hagerty

Joy-Mr. Mellace

Ridge/ECP-Dr. Fontana

Stokes-Mr. Ferretti

Staley-Mrs. Herbowy

Strough-Ms. Davis

RFA-Ms. Eddick

RFA-Miss Iacovissi

Committee meeting dates/times will be decided and dates will be forwarded.

REPORT OF THE CLERK

- 1. Bids were received at District Office, 11:00 a.m. On June 16, 2021, in accordance with plans and specifications for bid #2021-06-16-1 Roofing Services.
- 2. Resolution to award contract Roofing Services:

Resolution by Dr. Fontana, seconded by Mr. Mellace:

RESOLVED: That contract as indicated below, in accordance with plans and specifications duly advertised and bids received, be awarded as follows and that the President be authorized to

sign said contract:

Contract forAwarded ToBid AmountRoofing ServicesLawrence Rieben & Sons, Inc.See Individual
Breakdown

Whitesboro, NY 13492

Voice vote.

By acclamation.

Clarification given –this is a yearly contract for normal operating procedures, roofing services on call.

CONSENT AGENDA

Resolution to accept Consent Agenda:

Resolution by Ms. Davis, seconded by Mrs. Herbowy:

That upon the recommendation of the Superintendent of Schools, the Consent Agenda be accepted by the Board of Education.

PEOPLE OPERATIONS

Consent Agenda Action Items

1. Resolution to approve personnel changes as listed below:

RESOLVED:

That the permanent appointments, transfers, resignations, salary adjustments, leaves of absence, et al, contained below, as recommended by the Superintendent of Schools be, and are, hereby approved.

The Superintendent certifies that the requirements of the New York State Education Department, the Civil Service of the City of Rome, and the Board of Education have been met in all cases.

A. Leave of absence:

<u>Name</u>	Reason	Effective Date
Kayla Duffy (Teacher/Denti)	FMLA	09/01/2021 (up to 12 weeks)

B. Resignations:

<u>Name</u>	Reason	Effective Date
Alyxandra Baker (Strough/Office Spec.)	Resignation	07/23/2021
Jennifer Davis (Parent Liaison/ECP)	Resignation	08/31/2021
Heather Wright (Office Spec./RFA)	Termination (Civil Service)	07/05/2021

2. Appoint instructional/non-instructional substitutes:

A. <u>Instructional/Non-Instructional</u>	Fingerprint Clearance Date
Jody O'Connell	grandfathered

EDUCATIONAL PROGRAMS

Consent Agenda Action Items

1. Resolution of initial placements, annual reviews, reevaluations, manifestation determinations, amendments, program reviews and/or transfers of students with disabilities:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the placement of children based upon the CSE/CPSE meeting recommendations be approved.

ROME CITY SCHOOL DISTRICT CSE/CPSE

July 22, 2021

PART 200 REGULATIONS OF THE COMMISSIONER OF EDUCATION

Part 200.2, Section (d)

...The board of education or board of trustees of each school district shall, upon completion of its review of the IEP in accordance with section 200.4(d)(2) of the Part, arrange for the appropriate special education programs and services to be provided to a student with a disability as recommended by the committee on special education. Part 200.2, Section (d) (2)

...arrange for appropriate special education programs and services for a preschool student...

DISABILITY	CSE	CPSE
Autistic	3	
Deaf		
Deaf-Blindness		
Emotionally Disturbed		
Hearing Impaired		
Intellectual Disability	5	
Learning Disabled	39	
Multiply Disabled		
Orthopedically Impaired	1	
Other Health Impaired	13	
Speech Impaired	12	
Transfer Review		
Traumatic Brain Injury		
Visually Impaired		
Pre-School with disability		2
Non-Disabled	2	
Declassified		
Section 504	13	
Tabled		

FINANCE

Consent Agenda Action Items

None

Voice vote.

By acclamation.

REGULAR MEETING AGENDA

FINANCE

Action Items

1. Resolution for Adoption of the State of New York Deferred Compensation Plan

Resolution by Ms. Davis, seconded by Mrs. Herbowy:

- WHEREAS, The <u>Rome City School District</u> wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and
- WHEREAS, The Rome City School District is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law* and
- WHEREAS, The Rome City School District has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and
- WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with The Rome City School District by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, IT IS HEREBY:

- RESOLVED, that The <u>Rome City School District</u> hereby_adopts the Plan for the voluntary participation of all eligible employees; and it is further
- RESOLVED, that the appropriate officials of The Rome City School District are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further
- RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

Voice vote.

By acclamation. (One abstain-Fontana)

Discussion held for clarification, current employees.

^{*} A local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law includes: a county, city, town, village or other political subdivision as defined in Section 131 of the retirement and Social Security law or civil division of the State; a school district or other governmental entity operating a public school, college, or university; a public improvement or special district, a public authority, commission, or public benefit corporation; or any other public corporation, agency or instrumentality or unit of government which exercises governmental powers under the laws of the State.

FINANCE (Continued)

Action Items

2. Resolution authorizing extension of purchase agreement:

Resolution by Mr. Hagerty, seconded Mrs. Herbowy:

WHEREAS, the Board of Education of the Rome City School District (the "Board of Education" or "Board") seeks to dispose of school district property, which is of no use for school district purposes and which consists of the former Fort Stanwix School located at 110 West Linden Street, City of Rome, County of Oneida and State of New York, including 3.1 acres of land and school building of approximately 58,732 sq. ft., with tax map

identification number 223.020-6-22 (the "property"); and

WHEREAS, the Rome City School District (the "Seller"), and CDS LIFE TRANSITIONS, INC. (the

"Buyer") executed a Real Estate purchase contract on March 4, 2020 for the property,

including all rights which the Seller has in or with the property; and

WHEREAS, Buyer and Seller wish to give Buyer an extension of the existing agreement.

NOW, THEREFORE, BE IT

RESOLVED by the Board of Education of the Rome City School District as follows:

1. The Addendum to the Real Estate Purchase and Sale contract is approved extending the agreement through September 30, 2021 upon the same terms and conditions.

Voice vote.

By acclamation.

Discussion held concerning the need for another extension. Mr. Blake clarified that the District attorney was here a couple of weeks ago and explained the need. He stated that there is discussion/interest in setting up a meeting for the seller/community/district to discuss the extension. We are waiting a date as their attorney has been on vacation for most of the summer. The Board will be made aware of the date.

Discussion items

Next Committee Meeting: TBD August 10th at 10:00 AM

FACILITIES

Action Items

No agenda items

Discussion items

Next Committee Meeting: TBD

EDUCATIONAL PROGRAMS

Action Items

No agenda items

Discussion items

Next Committee Meeting: TBD August 9th at 4:30 PM

PEOPLE OPERATIONS

Action Items

1. Resolution to recall individual from the Preferred Eligibility List:

Resolution by Mr. Mellace, seconded by Mrs. Herbowy:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education

hereby recalls the following individual from the Preferred Eligibility List:

Susan Mills English Teacher \$52,440 Effective Date 09/01/2021

(Strough)

Voice vote.

By acclamation.

2. Resolution to appoint non-instructional personnel (provisional):

Resolution by Mr. Mellace, seconded by Mr. Ferretti:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education

hereby appoints the following instructional personnel (provisional):

Name Position Salary Effective Date

Sherry Drake Principal Clerk \$46,270 07/01/2021 (Supported Learning)

Voice vote.

By acclamation. (One abstain-Davis)

Action Items

3. Resolution to appoint instructional personnel:

Resolution by Mr. Mellace, seconded by Ms. Davis:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional personnel:

<u>Name</u>	<u>Position</u>	Tenure Area	<u>Step</u>	<u>Salary</u>	Effective Date
Laura Ciaccia (RFA)	Teacher	Special Education	BS30Step8+15 +MS	\$56,190	09/01/2021- 08/31/2024
Mark Kall (RFA)	Teacher	Special Education	BS30Step6+ MS	\$53,640	09/01/2021- 08/31/2025
David Roberts Jr. (RFA)	Teacher	Special Education	BS60Step6+ MS	\$57,110	09/01/2021- 08/31/2025
Jessica Sbiroli (Strough)	Teacher	Special Education	BS30Step6+ MS	\$52,440	09/01/2021- 08/31/2025
Brianna Marfe (Staley)	Teacher	Special Education	BS30Step7+ MS	\$53,440	09/01/2021- 08/31/2025
Emily Dodd (Strough)	Teacher	Science	BS60Step13+ MS	\$62,910	09/01/2021- 08/31/2024
Matthew Thornton (Gansevoort)	Teacher	Music	BSStep5+15	\$48,839	09/01/2021- 08/31/2025
Courtney Lehman (Bellamy/Staley)	Psychologist	School Psychologist	BS60Step7+ MS	\$56,910	09/01/2021- 08/31/2025
Megan Metruck (Clough)	Teacher	Elementary	BSStep5+15	\$48,839	09/01/2021- 08/31/2025
Nicole Lee (Staley)	Teacher	Elementary	BS30Step8+ MS	\$54,440	09/01/2021- 08/31/2024
Kevin Campbell (Staley)	Teacher	Elementary	BS30Step8+ MS	\$54,440	09/01/2021- 08/31/2025
Kerri Race (Staley)	Teacher	Elementary	BS30Step8+ MS	\$54,440	09/01/2021- 08/31/2024

Action Items

3. Continued

Marissa Stalder (Staley)	Teacher	Elementary	BSStep5	\$47,639	09/01/2021- 08/31/2025
Amber Thrasher (Staley)	Teacher	Elementary	BS30Step7+ MS	\$53,440	09/01/2021- 08/31/2025
Rachel Ruscito (Staley)	Teacher	Elementary	BSStep5+15	\$48,839	09/01/2021- 08/31/2025
Cassandra Ohlbaun Horst (Staley)	n Teacher	Elementary	BS30Step5+ MS	\$51,440	09/01/2021- 08/31/2025

^{*} The expiration date of the above probationary appointment for classroom teaching position is tentative and conditional only. Except to the extent required by the applicable provisions of Section 2509 of the Education Law, in order to be granted tenure a classroom teacher or principal must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either "effective" or "highly effective" in at least three (3) of the four (4) preceding years, and if the classroom teacher or principal receives an "ineffective" composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time."

Voice vote.

By acclamation.

The Board offered congratulations and welcome.

Action Items

4. Resolution to appoint administrative personnel:

Resolution by Mr. Mellace, seconded by Mrs. Herbowy:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following administrative personnel:

Daniel Murphy Asst. Principal \$91,809 Effective Date 07/26/2021-07/25/2024 (RFA) (pro-rated)

* The expiration date of the above probationary appointment for classroom teaching position is tentative and conditional only. Except to the extent required by the applicable provisions of Section 2509 of the Education Law, in order to be granted tenure a classroom teacher or principal must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either "effective" or "highly effective" in at least three (3) of the four (4) preceding years, and if the classroom teacher or principal receives an "ineffective" composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time."

Voice vote.

By acclamation.

The Board offered congratulations, happy to have him join our team.

Action Items

5. Resolution to approve staff transfers:

Resolution by Mr. Mellace, seconded by Ms. Reddick:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following staff transfers:

<u>Name</u>	<u>From</u>	<u>To</u>	Effective Date
Nicole Roberts	Pre-K, Clough	Kindergarten, Joy	09/01/2021
Cindy Hayes	1 st , Staley	1 st , Joy	09/01/2021
Kathryn Armstrong	Speech, Strough/Gansevoort	Speech, Joy	09/01/2021
Rachel Jackson	Co-Taught, Strough	Resource, Joy	09/01/2021
Deborah Daskiewich	School Counselor, Strough	School Counselor, Staley	09/01/2021
Mark Englebert	5 th , Bellamy	1 st , Stokes	09/01/2021
Jacquelyn Gulla	1st Gansevoort	Kindergarten, Denti	09/01/2021
Katlin Hayes	2 nd , Staley	3 rd , Gansevoort	09/01/2021
Diana Sharpstene	Math, Strough	Math, RFA	09/01/2021
Vanessa Curley	3 rd , Gansevoort	1 st , Staley	09/01/2021
Emily Call	1 st , Ridge Mills	Pre-K, Clough	09/01/2021
Leigh Levatino	Resource, Staley	Resource, Strough	09/01/2021
Nicholas Devins	School Counselor, Staley	School Counselor, Strough	09/01/2021
Gretchen Ironside	5 th , Staley	5 th , Bellamy	09/01/2021
Danyelle Stevens	1 st , Staley	1 st , Gansevoort	09/01/2021
Sharline DeMatteo	Pre-K, Clough	1st Ridge	09/01/2021
Erin Corleto	English, Strough	English, RFA	09/01/2021
Julie Ramos	15:1, RFA	Resource, RFA	09/01/2021
Deanna Van Wie	15:1, RFA	Resource, RFA	09/01/2021
Jennifer Misiaszek	School Nurse, Strough	School Nurse, DWF	09/01/2021
		Homebase: Gansevoort	
Kristen Zlatniski	1 st , Staley	6 th , Denti	09/01/2021
Tracey Streiff	6 th , Staley	3 rd , Gansevoort	09/01/2021
Tammy Brement	3 rd , Staley	3 rd , Stokes	09/01/2021
Melissa O'Rourke	Health, RFA	Health/PE, RFA	09/01/2021

Voice vote.

By acclamation.

Discussion held concerning the transfers-there will be more transfers once the AIS positions are done. Mr. Blake clarified that this is from the June selection days. The RTA agreement states no more rolling positions. The vacancy will now go external and an internal person can also apply.

Action Items

6. Resolution to appoint non-instructional personnel (probationary):

Resolution by Mr. Mellace, seconded by Ms. Davis:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional personnel (probationary):

<u>Name</u>	<u>Position</u>	<u>Salary</u>	Effective Date
Michelle Tikalsky (ECP)	Sr. Office Specialist (Step Q)	\$35,849 (pro-rated/degree)	07/06/2021-01/05/2022
Keanu Walker (Supported Learning)	Sr. Office Specialist (Step R)	\$35,221 (pro-rated/degree)	07/07/2021-01/06/2022
Kelly DeCarolis (Staley)	Office Specialist (11 months) (Step R)	\$27,899 (pro-rated/degree)	07/06/2021-01/05/2022
Emanda Weyant (District Office)	Office Specialist (12mo.) (Step S)	\$30,829 (pro-rated)	08/02/2021-02/01/2022

Voice vote.

By acclamation.

7. Resolution to create position:

Resolution by Mr. Mellace, seconded by Ms. Reddick:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the creation of the following position:

1-Senior Account Clerk (Business Office)

Voice vote.

By acclamation.

8. Resolution to abolish position:

Resolution by Mr. Mellace, seconded by Mr. Hagerty:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the abolishment of the following position:

1-Senior Account Clerk (Business Office 50%)

Voice vote.

By acclamation.

Action Items

9. Resolution to pay salary differential for the "444" summer program:

Resolution Mr. Mellace, seconded by Mr. Ferretti:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education

hereby approves the salary differential for the following employees:

<u>Name</u>	<u>Title</u>	<u>Differential</u>	Effective Date
Laurie Cole	Teacher Assistant	\$4.83/hour	07/01/2021-08/05/2021
Joanne Bialobreski	Teacher Aide	\$1.49/hour	07/01/2021-08/05/2021

Voice vote.

By acclamation.

Mr. Blake gave clarification that the 444 Program is a BOCES Program and is paid through BOCES, we make up the difference in the salary for Rome Employees.

10. Resolution to involuntarily transfer instructional personnel:

Resolution by Mr. Mellace, seconded Mr. Mellace:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the involuntary transfer of the following individual:

Emily Gillander From Strough To Elementary Orchestra Effective Date 09/01/2021

Voice vote.

By acclamation.

Mr. Blake clarified that she was hired last year. We did not fill the orchestra vacancy last year due to covid. She was placed in a difference position last year until we could transfer her.

Discussion items

Next Committee Meeting: TBD Monday, July 26th at 5:00 PM

POLICY

Action Items

No agenda items

Discussion items

Next Committee Meeting: TBD August 18th at 4:30 PM,

MISCELLANEOUS BUSINESS

- 1. Retreats-Mr. Nash will be getting back to everyone to schedule
- 2. NYSSBA Conference-Oct in NYC. Board members who would like to attend will contact Patti to register. (Ms. Davis, Ms. Reddick, Ms. Megerell, and Mr. Nash) Student Booth is encouraged, pictures of things happening in our district (Jill/Shannon)
- 3. Ms. Davis requested that at the first People Operations committee meeting that there be a discussion item for the Board Clerk. The Board would like the secretaries for the respective committees to take the minutes for the meetings until the clerk is appointed.
- 4. Superintendent Goals by September 10th
- 5. Supereval needs to be wrapped up.

OLD BUSINESS

Motion by Mr. Mellace, seconded by Mr. Ferretti, to adjourn to Executive Session at 8:42 P.M. for the purpose of discussing contract negotiations and personnel related matters.

Voice vote.

By acclamation.

Motion by Mr. Mellace, seconded by Ms. Davis, to adjourn Executive Session at 9:37 P.M.

ADJOURNMENT

On the motion of Dr. Fontana, seconded by Ms. Davis, the meeting was adjourned at 9:38 P.M. to the call of the President.