

AGENDA
REORGANIZATIONAL MEETING
District Office
July 7, 2021
5:00 P.M.

Zoom Meeting Link will be available for viewing purposes only at:

1. Vice President calls meeting to order.
2. Pledge of Allegiance
3. Vice President calls for nomination of temporary chairperson.
4. Temporary chairperson calls for nomination(s) for President.
5. Election of President.
6. President takes chair and calls for nominations for Vice President.
7. Election of Vice President.
8. President calls for nominations for Clerk.
9. Election of Clerk.
10. Resolution for appointment of Assistant Clerk:

RESOLVED: That in the absence of the District Clerk, the Executive Secretary to the Superintendent of Schools be appointed to serve as Assistant Clerk.
11. Resolution to appoint a voting delegate to the 2021 New York State School Board Association's Annual Meeting:

RESOLVED: That _____ be appointed voting delegate to the 2021 New York State School Board Association's Annual Meeting.
12. Resolution to appoint first alternate delegate:

RESOLVED: That _____ be appointed first alternate delegate (in absence of voting member) to the 2021 New York State School Board Association's Annual Meeting.
13. Resolution to appoint a representative to Oneida-Madison-Herkimer Counties School Boards Institute:

RESOLVED: That _____ be appointed to represent the Rome City School District on the Executive Committee of the Oneida-Madison-Herkimer Counties School Boards Institute for the 2021-2022 school year and that _____ be appointed alternate to represent the Rome City School District.

14. Resolution to authorize Board of Education members' participation in various meetings:

RESOLVED: That the Board of Education authorizes attendance at County, State and National School Boards Association meetings and other such conferences as approved by the President of the Board of Education.

15. Resolution to appoint Rome City School District Treasurer:

RESOLVED: That Jodi Haddad be appointed as Rome City School District Treasurer, effective July 1, 2021 through June 30, 2022.

16. Resolution to appoint Rome City School District Deputy Treasurer:

RESOLVED: That Christine Sullivan be appointed as Rome City School District Deputy Treasurer, interim, at a rate of pay commensurate with the bargaining unit, over time provision, effective July 1, 2021.

17. Resolution to appoint Central Treasurer for Extracurricular Activities Accounts:

RESOLVED: That the School District Treasurer be appointed as Central Treasurer for Extracurricular Activities Accounts for the Rome City School District for the 2021-2022 school year.

18. Resolution to appoint School Purchasing Agent:

RESOLVED: That the Director of Business and Finance be appointed School Purchasing Agent for the Rome City School District for the 2021-2022 school year.

19. Resolution to appoint Records Management Officer:

RESOLVED: That the Director of Business and Finance be appointed Records Management Officer for the Rome City School District for the 2021-2022 school year.

20. Resolution to appoint Data Protection Officer:

RESOLVED: That the Director of Information and Technology be appointed Data Protection Officer for the Rome City School District for the 2021-2022 school year.

21. Resolution to appoint Student Residency Determination Officer:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Director of Business and Finance or his designee is hereby designated as the person to make determinations of student residency and entitlement to attend the schools of the district, pursuant to Section 100-3(y) of the Regulations of the Commissioner of Education.

22. Resolution to appoint Asbestos Designee:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Director of Facilities, be designated as the Asbestos Designee for the Rome City School District for the 2021-2022 school year.

23. Resolution to approve District Compliance Officers for the 2021-2022 school year:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the personnel in the following positions be appointed as compliance officers of the Rome City School District's sexual harassment and non-discrimination programs for the 2021-2022 school year:

Director of Counseling Services
Director of People Operations

24. Resolution to appoint 504 Compliance Officer:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Director of People Operations or his designee is hereby appointed 504 Compliance Officer for the 2021-2022 school year.

25. Resolution designating a representative and an alternate representative for the Madison-Oneida-Herkimer Schools HealthCare Consortium:

WHEREAS, the Rome City School District is a participating member of the Madison-Oneida-Herkimer HealthCare Consortium (henceforth "Consortium"); AND

WHEREAS, the Municipal Cooperation Agreement governing the relationship between the participating members of the Consortium permits each member the opportunity to designate a Consortium Representative and a Consortium Alternate Representative; AND

1. The Board of Education does hereby designate David Dreidel, Director of Business and Finance, as the District's Consortium Representative for the fiscal year beginning July 1, 2021 and ending June 30, 2022.
2. The Board of Education does hereby designate Peter C. Blake, Superintendent of Schools, as the District's Consortium Alternate Representatives for the fiscal year beginning July 1, 2021 and ending June 30, 2022. In the event that a Consortium meeting is not attended by the District's Representative but is attended by one of the District's Alternate Representatives, the District's Alternate Representative shall have full voting authority during the Consortium meeting.
3. The Board of Education does hereby direct the Clerk of the Board of Education to provide the Consortium with a copy of this Board Resolution, verifying its written designations.

26. Resolution to appoint the Assistant Superintendent for Operations and Management as Internal Claims Auditor:

RESOLVED: That the Assistant Superintendent for Operations and Management be appointed as Internal Claims Auditor solely for the auditing of the board appointed internal claims auditor's invoices and payments.

27. Resolution to appoint grant writers:

RESOLVED: That the following individuals are appointed for the 2021-2022 school year for the purposes of writing the following Federal Grants:

<u>Name</u>	<u>Grant</u>	<u>Effective Date</u>	<u>Salary</u>
Jennifer DePerno	Title Grant	07/01/2021-06/30/2022	\$3,750
Dana Benzo	Title Grant	07/01/2021-06/30/2022	\$3,750
Dana Benzo	IDEA 619	07/01/2021-06/30/2022	\$ 750
Dana Benzo	Pre-K, 3 yr. old	07/01/2021-06/30/2022	\$2,000
Dana Benzo	Pre-K, 4 yr. old	07/01/2021-06/30/2022	\$2,000
Brenna Kosicki	IDEA 611	07/01/2021-06/30/2022	\$2,000

28. Resolution to appoint Fiscal Advisor:

RESOLVED: That the Board of Education appoint Fiscal Advisors, Inc. as the fiscal advisor for the Rome City School District for the 2021-2022 school year.

29. Resolution to renew services of D’Arcangelo & Company to perform the required annual audits:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Rome City School District renews the contract with D’Arcangelo and Company to complete the annual audit for the school year ended June 30, 2021, and authorizes the President of the Board of Education to sign such agreement.

30. Resolution to appoint the law firm of Trespasz and Marquardt to serve as bond counsel:

RESOLVED: That the firm of Trespasz and Marquardt be appointed bond counsel for the Rome City School District for the 2021-2022 school year.

31. Resolution to appoint Architectural Firm of LaBella Associates to serve as the district’s Architect of Record:

RESOLVED: That the firm of LaBella Associates be appointed as Architect of Record for the 2021-2022 school year.

32. Resolution to appoint the law firm of Ferrara Fiorenza P.C., to serve as legal counsel of record:

RESOLVED: That the law firm of Ferrara Fiorenza P.C., will be legal counsel of record for the 2021-2022 school year.

33. Resolution to authorize the Superintendent to utilize services of a local attorney:

WHEREAS, the district may have a number of local issues that require the services of legal counsel,
NOW THEREFORE, BE IT

RESOLVED: That the Board of Education hereby authorizes the Superintendent to utilize, on a needs basis, the services of a local attorney for the 2021-2022 school year.

34. Resolution to appoint School Physician:

RESOLVED: That upon the recommendation of the Superintendent of Schools, WorkFit Medical, LLC is hereby appointed school physicians for the 2021-2022 school year.

35. Resolution to appoint Amcare Ambulance Service Incorporated to provide medical coverage at athletic competitions:

RESOLVED: That Amcare Ambulance Service Incorporated of Rome is hereby appointed to provide medical coverage at athletic competitions for the Rome City School District for the 2021-2022 school year.

36. Resolution for student accident insurance:

RESOLVED: That the Board authorizes the District to enter into a contract for the provision of accident insurance coverage for all students in grades Pre-K through 12 as administered by Gerber for the 2021-2022 school year.

37. Resolution to appoint Internal Claims Auditor:

RESOLVED: That Grossman St. Amour CPA's, PLLC be appointed as Internal Claims Auditor for the Rome City School District for the 2021-2022 school year.

38. Resolution to renew cafeteria services to Rome Catholic School, United Cerebral Palsy, and Rome Family YMCA:

RESOLVED: That the Board of Education authorizes the Superintendent of Schools to sign a contract renewing cafeteria services to Rome Catholic School, United Cerebral Palsy, and Rome Family YMCA for the 2021-2022 school year.

39. Resolution to authorize the City of Rome to do the tax collection for the 2021-2022 school year:

RESOLVED: That the Board of Education authorizes the City of Rome to collect school taxes for the 2021-2022 school year.

40. Resolution to accept the inter-municipal agreement between the Rome City School District and the Madison-Oneida BOCES for attorney services:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the inter-municipal agreement for attorney services between the Rome City School District and the Madison-Oneida BOCES for the 2021-2022 school year be accepted by the Board of Education.

41. Resolution for Settlement of Claims:

RESOLVED: That the Superintendent of Schools, upon the recommendation of the Director of Business and Finance and the School Attorney, is hereby authorized to compromise, settle and pay minor claims against the District, in an amount not to exceed \$1,000 per claim settled and all claims settlements greater than \$1,000 must have Board approval.

42. Resolution to authorize Superintendent to certify payrolls:

RESOLVED: That the Superintendent or his designee be authorized to certify payrolls for the 2021-2022 school year.

43. Resolution to approve mileage reimbursement rate:

RESOLVED: That a reimbursement equal to the IRS rate per mile plus tolls and overnight parking charges for out-of-district travel on official school business be approved. It is further recommended that all employees be eligible for reimbursement at the IRS rate unless otherwise modified by contractual agreement for all in-district mileage while in the performance of their official duties.

44. Resolution to authorize expenses for out-of-district travel:

RESOLVED: That the Superintendent or his designee is hereby empowered to authorize all expenditures including those for out-of-district travel for attendance at conferences and meetings, for which funds have been appropriated within the budget.

45. Resolution designating bank as official depository:

WHEREAS, Community Bank, NA be designated as the official depository for the Rome City School District; NOW, THEREFORE, BE IT

RESOLVED: That the following financial institutions also be designated as official depositories for the Rome City School District:

Berkshire
Chase Manhattan Bank
National Bank and Trust (NBT)
Adirondack Bank
M & T Bank
Rome Teachers' Federal Credit Union
New York State Liquid Asset Fund

46. Resolution for authorization of intra-fund transfers:

RESOLVED: That, in accordance with policy number 4201, the Director of Business and Finance be authorized to make intra-fund transfers not to exceed \$10,000 for the 2021-2022 school year.

47. Resolution to establish tuition rates for out-of-district students:

RESOLVED: That the following rates be established for the 2021-2022 school year for out-of-district students:

K-6:	\$1,439
7-12:	\$2,866

48. Resolution to establish a petty cash fund:

RESOLVED: That the Rome City School District is authorized to establish a petty cash fund not to exceed \$100 for the purpose of paying properly itemized bills for materials, supplies or services requiring immediate payment; AND BE IT FURTHER

RESOLVED: That the Deputy Treasurer shall be the custodian of the petty cash funds.

49. Resolution to authorize 403(b)/tax sheltered annuity companies:

RESOLVED: That the Board of Education authorize the following 403(b)/tax sheltered annuity companies for the 2021-2022 school year:

P3 Providers:

AIG Retirement Services
American Century Services LLC
Ameriprise Financial
Aspire Financial Services
Brighthouse Life Ins.
Equitable (formerly AXA)
Faculty Services Corp.
GWN/Employee Deposit Acct
Invesco Oppenheimer Funds
Lincoln Investment Planning
MetLife
NY Life Ins. & Annuity Corp.
Oldham Resource Group, Inc.
Orion Portfolio Solutions, LLC (formerly FTJ Fundchoice)
PenServ (formerly Foresters)
PlanMember Services Corp.
Primerica Financial Services
Security Benefit
TEG Fed CU/TSA Contributions
The Legend Group A Lincoln Investment Company
Thrivent Financial for Lutherans
Voya Financial (Natl NY)
Waddell & Reed Inc.

Effective July 1 2013, the following Service Providers are no longer authorized to establish new 403(b) accounts. Please note, Employees contributing to one of these service providers as of July 1, 2013 may continue their contributions without interruption.

American Fund/Capital Guardian
Cadaret, Grant & Co.
Fiduciary Trust Intl-Franklyn Temleton
Mass Mutual VA
T. Rowe Price Trust Company
USAA Life Insurance Co.
Vanguard Fiduciary Trust Co.

50. Resolution to accept the cooperative bidding agreement between the Rome City School District and the Madison –Oneida BOCES for the purchase of supplies and equipment on a collective scale:

RESOLVED: That upon the recommendation of the Superintendent of Schools, pursuant to Section 119-0 of the General Municipal Law of the State of New York, the cooperative bidding agreement for the bidding and purchase of supplies and equipment on a collective scale between Rome City School District and Madison-Oneida BOCES for the 2021-2022 school year be accepted by the Board of Education and Dave Dreidel, Director or Business and Finance, to be approved to represent the District in all matters related to cooperative bidding.

51. Resolution to authorize district credit card:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Rome City School District is authorized to maintain a credit card not to exceed \$5,000 in the name of the Rome City School District.

52. Resolution to authorize district credit card for fuel purchases:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Rome City School District is authorized to maintain a credit card for fuel purchases not to exceed \$20,000 per month in the name of the Rome City School District.

53. Resolution to set instructional substitute rates:

RESOLVED: That the following rates be established for the 2021-2022 school year for instructional substitutes:

Certified	\$116.90/day
Uncertified	\$108.24/day
Retired RCSD Teachers	\$126.64/day

54. Resolution to set school nurse substitute rates:

RESOLVED: That the following rates be established for the 2021-2022 school year for school nurses:

Registered School Nurses	\$ 115.82/day
Retired RCSD Nurses	\$ 125.56/day

55. Resolution to set non-instructional substitute rates:

RESOLVED: That the following hourly rates be established for the 2021-2022 school year for non-instructional substitutes:

Clerical	\$12.50/hr.
Custodial	\$12.50/hr.
Food Service	\$12.50/hr.
IT Intern	\$12.50/hr.
Monitors	\$12.50/hr.
Teacher Assistants	\$12.50/hr.
Bus Drivers	\$14.20/hr.

* *Subject to change on or before October 1st by the Commissioner of Labor.*

56. Resolution to set athletic site supervisor rates:

RESOLVED: That the following rates be established for the 2021-2022 school year for athletic site supervisors:

Ticket Taker/Seller	\$15.00/hour
Ticket Supervisor	\$18.00/hour
Clock/Timer	\$35.00/event <i>(only basketball, football, and ice hockey)</i>
Chain Crew (football)	\$25.00/event
P.A. Announcer	\$45.00/event
Penalty Box Supervisor	\$45.00/event <i>(Ice Hockey)</i>
Site Supervisor	\$45.00/event

57. Resolution to appoint hearing officers for the Committee on Special Education and Committee on Preschool Special Education:

WHEREAS, Section 200.2 of the Regulations of the Commissioner of Education requires that each Board of Education establish administrative procedures for the selection and Board appointment of an impartial hearing officer; AND

WHEREAS, appointment from the impartial hearing officer list must be made in accordance with the rotational selection process established in paragraph (1) of subdivision (3) of section 200.2 of this Part; NOW, THEREFORE, BE IT

RESOLVED: That the Rome City School District will use the district-specific list as maintained by the State Education Department's Impartial Hearing Reporting System for the appointment of impartial hearing officers for the Committee on Special Education and Committee on Preschool Special Education when a request is made for an impartial hearing.

58. Resolution authorizing the Board of Education President, Vice President and Clerk to appoint impartial hearing officers for special education hearings:

WHEREAS, Part 200 of the Regulations of the Commissioner of Education was amended to require that, upon receipt of a request for an impartial hearing involving a student with or a student suspected of having a disability, a board of education "immediately" appoint an impartial hearing officer pursuant to the procedure set forth in said regulations; AND

WHEREAS, said amendments also authorize a board of education to designate one or more of its members to appoint the impartial hearing officer; NOW, THEREFORE, BE IT

RESOLVED: That the President, Vice President and Clerk of the Board of Education are hereby authorized to appoint the impartial hearing officer to preside over special education hearings held pursuant to 8 NYCRR §200.5.

59. Resolution to appoint District Committee on Special Education for the 2021-2022 school year as defined by the Part 200.3 Regulations of the Commissioner of Education and Section 4402 of Education Law:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the following people be appointed as members of the Committee on Special Education for the 2021-2022 school year:

- Brenna Kosicki, Chairperson
- Catherine Mucurio, Chairperson
- Cristin Checchia, Chairperson
- Brianna Janes, Chairperson/Psychologist
- Dana Benzo, Chairperson
- Kristen Hartmann, Chairperson/Psychologist
- Glenn Kuhn, Chairperson/Psychologist
- Christopher Wiehl, Chairperson/Psychologist
- Jill Prichard, Chairperson/Psychologist
- Corinne Tudman, Chairperson/Psychologist
- Jill Caroli, Chairperson/Psychologist
- Josephine Inserra, Chairperson/Psychologist
- Kelly Barry Yuzakewich, Chairperson/Psychologist
- Jaelyn Spina, Chairperson/Psychologist
- Child's Regular Education Teacher whenever the student is or may be participating in the regular education environment
- Child's Special Education Teacher or Special Education Provider
- Special Education Therapist(s) (*as needed*)
- Parent/Guardian of Child
- Michelle Robinson, Parent Representative (*if requested*)
- District Physician (*if requested*)
- Others with knowledge or expertise regarding student and interpreting special implications of evaluation results
- Student (*if age-appropriate*)

60. Resolution to appoint Sub-Committee on Special Education at each elementary and secondary school for the 2021-2022 school year as defined by the Part 200.3 Regulations of the Commissioner of Education:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the following Sub-Committee members be appointed for the 2021-2022 school year:

Psychologist/Chairperson assigned to building OR District Chairpersons
Child's Regular Education Teacher whenever the student is or may be participating in the regular education environment
Child's Special Education Teacher or Special Education Teacher Provider
Special Education Therapist (*as needed*)
Parent/Guardian of Child
Others with knowledge or expertise regarding student and interpreting special implications of evaluation results
Student (*if appropriate*)

61. Resolution to appoint District Committee on Preschool Special Education for the 2021-2022 school year as defined by the Part 200 Regulations of the Commissioner of Education:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the following Sub-Committee members be appointed for the 2021-2022 school year:

Dana Benzo, Chairperson
Brenna Kosicki, Chairperson
Catherine Mucurio, Chairperson
Cristin Checchia, Chairperson
Kristen Hartman, Psychologist/Chairperson
Representative of Municipality
Parent/Guardian of Child
Dawn Thornhill, Parent Representative (*if requested*)
Child's Regular Education Teacher whenever the student is or may be participating in the regular education environment
Child's Special Education Teacher or Special Education Teacher/Provider
Others with knowledge or expertise regarding student and interpreting special implications of evaluation results
Agency Representative (transition from Early Intervention)
District Physician (*if requested*)

62. Resolution to approve Surrogate Parent List for the 2021-2022 school year:

WHEREAS, the Regulations of the Commissioner of Education, Part 200 [Section 200.2(e)(2)] require that the Board of Education shall establish a list of persons from whom the district shall choose a surrogate parent; AND

WHEREAS, the Part 200 defines a “surrogate parent” as a person appointed to act in the place of parents or guardians when a student’s parents or guardians are not known or when, after reasonable efforts, the Board of Education cannot discover the whereabouts of a parent or the student is a ward of the State [Section 200.1(ccc)]; NOW, THEREFORE, BE IT

RESOLVED: That upon the recommendation of the Superintendent of Schools, the following person be appointed to the Surrogate Parent List of the Rome City School District for students with disabilities and the Surrogate Parent List be approved for the 2021-2022 school year:

Ian Banks

63. Resolution for special project authorization:

RESOLVED: That the Board of Education authorize the Superintendent or his designated representative to sign and submit all applications for federal funds as well as any other funds which may be available to the School District.

64. Resolution to establish the dollar limit for Superintendent and Board of Education President approval of construction change orders:

RESOLVED: That the Superintendent of Schools and the President of the Board of Education be approved to sign change orders up to \$10,000 per change order without prior approval of the Board of Education.

65. Resolution designating the School District Treasurer and President of the Board be authorized representatives of the Board in matters applying to federal assistance:

RESOLVED: That effective July 1, 2021, the School District Treasurer, is hereby designated as the authorized representative of the Rome City School District Board of Education for the purpose of furnishing to the United States of America information, data, and documents pertaining to applications for federal funds as may be necessary in connection with Public Laws 874, 815, and 89-10; and otherwise to act as the authorized representative of the Rome City School District Board of Education, in connection with such application; AND BE IT FURTHER

RESOLVED: That in the absence of the School District Treasurer, the President of the Board be, and s/he hereby is, designated as the authorized representative of the Rome City School District Board of Education, for the purpose of furnishing to the United States of America, information, data, and documents pertaining to application for federal funds as may be necessary in connection with Public Laws 874, 815, 89-10; and otherwise act as the authorized representative of the Rome City School District Board of Education, in connection with such application.

66. Resolution for Federal funds compliance with regulations:

RESOLVED: That in order to continue with Federal programs, the Board renews its commitment to comply with Federal regulations as administered through the State Education Department.

67. Resolution for Renewal of Participation in National School Breakfast, School Lunch and Special Milk Programs:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education authorizes renewal of the district's participation in the National School Breakfast, School Lunch and Special Milk Programs for the 2021-2022 school year.

68. Resolution to approve the Rome City School District Medicaid Compliance Program:

WHEREAS, the Rome City School District participates in programs that provide services to Medicaid eligible individuals and receives Medicaid reimbursement for such programs, including the School Supportive Health Services Program; AND

WHEREAS, the New York State Office of the Medicaid Inspector General requires Medicaid providers to implement compliance programs aimed at detecting fraud, waste and abuse in the Medicaid program; AND

WHEREAS, the Rome City School District is committed to compliance with all applicable laws and regulations related to Medicaid billing and reimbursement; AND

WHEREAS, the Rome City School District has developed a Medicaid Compliance Program aimed to prevent inaccurate billing or inappropriate practices in accordance with New York Social Services Law §363-d. NOW, THEREFORE, BE IT

RESOLVED: As follows:

1. That the Rome City School District Medicaid Compliance Program is hereby approved.
2. That David Dreidel, Director of Business and Finance, is designated as the Rome City School District Medicaid Compliance Officer in accordance with the Program.
3. That the Rome City School District Superintendent and the Rome City School District Medicaid Compliance officer are hereby directed to take steps to implement the Rome City School District Medicaid Compliance Program.

69. Resolution to grant use of Ridge Mills School to Rome Memorial Hospital:

RESOLVED: That upon the approval of the Superintendent of Schools, in the event of an internal emergency at Rome Memorial Hospital from July 1, 2021 to June 30, 2022, permission is granted to the Hospital to use Ridge Mills Elementary school kitchen to prepare meals for patients.

70. Resolution to readopt policies:

RESOLVED: That the school board acknowledges that all existing policies continue unless amended by the Board of Education.

71. Resolution designating newspaper for official notices:

RESOLVED: That the Rome Daily Sentinel and the Utica Observer Dispatch be designated as the newspapers for official District notices of the Rome City School District for the 2021-2022 school year.

72. Resolution establishing day and time of regular meetings and providing for special meetings:

Regular Meetings: The regular meetings of the Board of Education shall be held the second and fourth Thursdays, unless otherwise indicated. All meetings shall convene at 6:00 P.M. at the District Office, unless otherwise indicated. Dates and locations may be changed on occasion by a majority vote of the Board. All members shall be notified of such change at least twenty-four hours prior to the original date.

Special Meetings: The President shall call a special meeting of the Board when requested by any member of the Board to do so. The President may call a special meeting of the Board whenever he/she or the Superintendent considers such a meeting necessary.