

Frankfort Community Unit School District #168
BOARD OF EDUCATION
REGULAR MEETING

Monday, November 15, 2021 – 6:00 pm

The Board of Education of the Frankfort Community Unit School District #168 held a Regular Board Meeting on Monday, November 15, 2021, at 6:00 p.m. in the Central Junior High School Library, 1600 East Ninth Street, West Frankfort, Illinois.

- I. **Call to Order, Roll Call, and Establishment of Quorum:** President Keith Griffith called the Regular Meeting of the Frankfort Community Unit School District #168 to order at 6:00 p.m. with the following members present: Dawn Browning, Larry Burns, John Butler, Rick Conner, Keith Griffith, Clint Hawkins, and Kevin Toney.

Others in attendance included the Superintendent, the Recording Secretary, four administrators and directors, eight members of the faculty and staff, and approximately 30 students, parents, and members of the public.
- II. **Educational Spotlight:** Members of the FFA, Agriculture, and Construction classes appeared with Mr. Joshua Billingsley, FCHS FFA teacher, to talk about a partnership with the University of Illinois and their center at Dixon Springs to assemble and build fencing gates for cattle, giving the students practical manufacturing and assembly experience.
- III. **Hearing of Delegates or Visitors and Public Comments:** A parent, Mrs. Schannone Steinberger, spoke to the Board in regards to keeping students in need at the center of their thoughts and asked for support for the Candy Cane Lane decorating effort at the Frankfort Community Park in remembrance of our late Art Teacher, Mr. Tim Murphy.
- IV. **Approval of Minutes – The Open and Closed Sessions of the October 25, 2021, Regular Meeting:** Mr. Butler made a motion to approve the Minutes of the Open and Closed Sessions of the October 25, 2021, meeting. Mr. Hawkins seconded the motion. The motion carried 7-0.
- V. **Approval of Bills and Financial Reports:** Mrs. Browning made a motion to approve the bills in the amount of \$985,074.85 and financial reports presented, including three payrolls in the month of October, 2021 in the amount of \$1,447,080.00. Mr. Toney seconded the motion. The motion carried 7-0.
- VI. **Reports:**
 - A. **Superintendent:** The Superintendent's report referenced a good audit of Title program funds from the Illinois State Board of Education, the upcoming School Board / Superintendent / Business Officials' conference in Chicago, the marking of mid-term of the 2nd quarter, and the start of more after-school programs at DES / FIS
 - B. **School Administrators:** Written and oral reports from Administrators and Directors were reviewed.
 - C. **Special Education:** The Board reviewed a written and oral report.
 - D. **Curriculum:** A report was submitted in writing.
 - E. **Grant Programs:** A report was submitted in writing.
 - F. **Activities and Athletics:** The Board reviewed a written and oral report.

G. Maintenance: A report was submitted in writing.

H. Food Service: A report was submitted in writing.

I. Committee Reports: None.

VII. **Old Business:** None.

VIII. **New Business:**

A. Business and Operations Proposals and Agreements:

1. **Consideration of FY 2020-2021 School District Audit** – After hearing a presentation from Ms. Sarah Kary, an auditor from Rice, Sullivan, LLC, Mr. Butler made a motion to approve the FY 2020-2021 School District Audit and approve the Superintendent filing the Annual Financial Report with the Regional Superintendent of Schools and the Illinois State Board of Education. Mr. Griffith seconded the motion. The motion carried 7-0.
2. **Adoption of Tax Year 2021 Tentative Levy** – Mr. Griffith made a motion to adopt the Tax Year 2021 Payable 2022 Tentative Property Tax Levy and direct the Superintendent to advertise for a Truth in Taxation Hearing to be held before the next Regular Board Meeting. Mr. Toney seconded the motion. The motion carried 7-0.
3. **Consideration of Student Teaching Affiliation Agreement between Grand Canyon University and Frankfort CUSD #168** – Mr. Butler made a motion to approve the Student Teaching Affiliation Agreement between Grand Canyon University and Frankfort CUSD #168. Mrs. Browning seconded the motion. The motion carried 7-0.
4. **Consideration of an Agreement with Presence Learning for Substitute Speech Language Services** – Mr. Toney made a motion to ratify the agreement with Presence Learning for Substitute Speech Language Services. Mr. Butler seconded the motion. The motion carried 7-0.

B. Facilities:

1. **Update RE: HVAC and Roofing Planning and Work for Central Junior High School** – The Board heard from Mr. Earl Kleidon from Baysinger Architects about progress on the final punch list for HVAC work at CJHS, pending roof finishing work when supplies arrive, and upcoming sewer line work to address damage from wear and tear.
2. **Update RE: Renovation Planning and Maintenance Work Projects at Denning Elementary School** – The Board heard from Mr. Matthew Maloney from Baysinger Architects regarding potential work (with ESSER investments) over two phases in the next two summers at Denning Elementary School.
3. **Update RE: Programming Study for Master Planning of Future Potential Renovation, Addition, and Construction of Frankfort Community High School Facilities** – The Superintendent reported that the more extensive work needed for FCHS was still a priority as various state funding opportunities are being pursued.

C. Miscellaneous: Mr. Griffith re-visited an issue brought up at a previous meeting in regards to having a Fall Break considered for the 2022-2023 school year as the calendar committee and administration make plans this spring. Several members of the Board contributed to the discussion with support being expressed about the concept as well as some clarifying questions.

D. Possible Closed Session: Mrs. Browning made a motion to convene in Closed Session to discuss the appointment, employment, compensation, discipline, or dismissal of specific employees of the public body and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of

employees as stated in 5 *ILCS 120/2 (c)(1)(2)*. Mr. Hawkins seconded the motion. The motion carried 7-0. The Board was in closed session from 7:17 p.m. to 8:48 p.m.

- Mr. Butler made a motion to re-convene in open session. Mrs. Browning seconded the motion. The motion carried 7-0.

E. Personnel:

1. Acceptance of Letter(s) of Retirement / Resignation / Leave:

- Mr. Butler made a motion to accept the letter of resignation from Ms. Jessica Jung as a Chaperone at Denning Elementary School. Mr. Hawkins seconded the motion. The motion carried 7-0.
- Mr. Butler made a motion to accept the letter requesting a military leave of absence from Mr. Jeremy Followell, a music teacher at FIS/CJHS. Mr. Toney seconded the motion. The motion carried 7-0.

2. Employ Support Staff Member(s) – Chaperone(s) at DES – Mr. Griffith made a motion to Employ Mrs. Shauna Curry as a Chaperone at Denning Elementary School provided that licensure and background checks have been completed. Mrs. Browning seconded the motion. The motion carried 7-0.

3. Consideration of Salary Rate Adjustments for Non-Certified, Support Staff for the 2021-2022 Fiscal Year – Mr. Burns made a motion to approve the list of compensation adjustments as presented for non-certified support staff to include chaperones, liaisons, nurses, therapy assistants, and ASC staff. Mr. Toney seconded the motion. The motion carried 7-0.

4. Consideration of Volunteer Coaching Position(s) and Personnel for 2021-2022 at FCHS/CJHS:

a. Consideration of (a) Volunteer Coaching Position(s) and Personnel for FCHS Softball for 2021-2022:

- Mr. Butler made a motion to approve Mr. James Trogolo to fill a volunteer Assistant Coach position with the FCHS Softball team. Mrs. Browning seconded the motion. The motion carried 7-0.
- Mr. Butler made a motion to approve Mr. Mike Rolla to fill a volunteer Assistant Coach position with the FCHS Softball team. Mr. Toney seconded the motion. The motion carried 6-1 on the following roll call vote: Browning – yes; Burns – yes; Butler – yes; Conner – yes; Griffith – no; Hawkins – yes; Toney – yes.

b. Consideration of (a) Volunteer Coaching Position(s) and Personnel for FCHS Baseball for 2021-2022 – Mr. Butler made a motion to approve Mr. Mike Smith to fill a position of volunteer Assistant Coach with the FCHS Baseball Team. Mr. Hawkins seconded the motion. The motion carried 7-0.

c. Consideration of (a) Volunteer Coaching Position(s) and Personnel for CJHS Cheer for 2021-2022 – Mr. Butler made a motion to approve Mrs. Shae Gugle to fill a position of volunteer Assistant Coach with the CJHS Cheer Squad. Mr. Toney seconded the motion. The motion carried 7-0.

5. Authorization to Post / Advertise Positions – None.

IX. Board Member Comments – Mr. Butler again recognized the agriculture students for their work on helping with flowers on Main Street as well as member of the FCHS Wrestling team for attending the Veteran’s Day activities at the West Frankfort Depot Museum.

- X. **Adjourn** – Mr. Butler made a motion to adjourn the meeting. Mrs. Browning seconded the motion. The motion carried 7-0. The meeting was adjourned at 8:58 p.m.

President, Keith Griffith

Secretary, Dawn Browning