

Frankfort Community Unit School District #168
BOARD OF EDUCATION
REGULAR MEETING
Monday, September 20, 2021

The Board of Education of the Frankfort Community Unit School District #168 held a Regular Board Meeting on Monday, September 20, 2021, in the Central Junior High School Library, 1600 East Ninth Street, West Frankfort, Illinois

- I. **Call to Order, Roll Call, and Establishment of Quorum:** President Keith Griffith called the Regular Meeting of the Frankfort Community Unit School District #168 to order at 6:00 p.m. with the following members present: Dawn Browning, Larry Burns, John Butler, Rick Conner, Keith Griffith, Clint Hawkins, and Kevin Toney.
- II. **Hearing of Delegates or Visitors and Public Comments:** None.
- III. **Approval of Minutes – The Open and Closed Sessions of the August 16, 2021, Regular Meeting:** Mrs. Browning made a motion to approve the open and closed session minutes of the August 16, 2021, Regular Meeting. Mr. Burns seconded the motion. The motion carried 7-0.
- IV. **Approval of Bills and Financial Reports –** Mr. Griffith made a motion to approve the bills in the amount of \$2,137,692.85, and financial reports presented, including two payrolls in the month of August, 2021 in the amount of \$851,324.91. Mr. Toney seconded the motion. The motion carried 7-0.
- V. **Reports:**
 - A. **Superintendent:** Mr. Donkin mentioned to the Board the academic, social, and safety challenges to begin the school year, and also reported that the annual audit work was completed in late August.
 - B. **School Administrators:** Reports were submitted in writing and discussed with the Board.
 - C. **Special Education:** A report was submitted in writing and discussed with the Board.
 - D. **Curriculum:** A report was submitted in writing and discussed with the Board.
 - E. **Grant Programs:** A report was submitted in writing and discussed with the Board.
 - F. **Activities and Athletics:** A report was submitted in writing and discussed with the Board.
 - G. **Maintenance:** A report was submitted in writing and discussed with the Board.
 - H. **Food Service:** A report was submitted in writing and discussed with the Board
 - I. **Committee Reports:** None.
- VI. **Old Business:** None.
- VII. **New Business:**
 - A. **Business and Operations Proposals and Agreements:**
 1. **Consideration of a Resolution to Adopt the FY 2021-2022 Annual Budget –** Mr. Toney made a motion to ratify the Fiscal Year 2021-2022 Annual Budget and direct that it be filed in the required venues. Mrs. Browning seconded the motion. The motion carried 7-0.
 2. **Second Reading of Amendments to Board Policy -** Mr. Donkin read the list of amendments to Board Policy (June 2021 – Issue 107) 1:10 – School District Legal Status; 1:20 – District Organization, Operations, and Cooperative Agreements / 1:30 – School District Philosophy;

2:10 – School District Governance / 2:20 – Powers and Duties of the School Board; Indemnification / 2:30 – School District elections / 2:130 – Board – Superintendent Relationship / 2:240 – Board Policy Development; 3:30 – Chain of Command / 5:10 – Equal Employment Opportunity and Minority Recruitment / 5:30 – Hiring Process and Criteria / 6:100 – Using Animals in Educational Program / 6:145 – Migrant Students / 6:160 – English Learners / 6:170 – Title I Programs / 6:235 – Access to Electronic Networks / 6:255 – Assemblies and Ceremonies / 6:260 – Complaints About Curriculum, Instructional Materials, and Programs / 7:220 – Bus Conduct / 7:230 – Misconduct by Students with Disabilities / 7:280 – Communicable and Chronic Infectious Disease / 8:90 – Parent Organizations and Booster Clubs.

3. **Consideration of Amendments to Board Policy** – Mr. Griffith made a motion to approve the revision and amendments to the Board Policies as presented. Mr. Burns seconded the motion. The motion carried 7-0.
4. **Consideration of FCUSD #168 Bullying Prevention Policy** – Mrs. Browning made a motion to re-affirm and approve Frankfort CUSD #168's Bullying Prevention Policy found at 7:180. Mr. Butler seconded the motion. The motion carried 7-0.
5. **Consideration of a Resolution for a Purchase of Real Property** – After unanimous consent, this item was moved to after closed session. At that time Mrs. Browning made a motion to ratify and approve a Resolution for the sale and purchase agreement for the property located at 501 East Oak Street in West Frankfort, Illinois, and authorized the Superintendent to make all arrangements to finalize the transfer. Mr. Griffith seconded the motion. The motion carried 7-0.
6. **Consideration of Memorandum of Understanding between Centerstone and Frankfort CUSD #168 Regarding Counseling Services** – Mrs. Browning made a motion to ratify the Memorandum of Understanding between Centerstone and Frankfort CUSD #168 regarding Counseling Services. Mr. Toney seconded the motion. The motion carried 7-0.

B. Facilities:

1. **Update RE: HVAC and Roofing Planning and Work for Central Junior High School** – Mr. Donkin
2. **Update RE: Renovation Planning and Maintenance Work Projects at Denning Elementary School** – Mr. Donkin
3. **Update RE: Programming Study for Master Planning of Future Potential Renovation, Addition, and Construction of Frankfort Community High School Facilities** – Mr. Donkin

C. Miscellaneous: None.

- D. Possible Closed Session:** Mrs. Browning made a motion to convene in Closed Session to discuss the appointment, employment, compensation, discipline, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired as stated in *5 ILCS 120/2 (c)(1)(2)(5)*. Mr. Griffith seconded the motion. The motion carried 7-0. The Board was in closed session from 6:46 p.m. to 9:32 p.m.

- Mr. Butler made a motion to re-convene in Open Session. Mr. Toney seconded the motion. The motion carried 7-0.

E. Personnel:

- 1. Acceptance of Letter(s) of Resignation / Retirement** – Mr. Toney made a motion to accept the letters of resignation from Ms. Cassandra Lueking as Behavior Interventionist at Frankfort Community High School and Assistant Softball Coach at CJHS, Mrs. Kacy Nolen as a SOAR Program Coordinator at Denning Elementary School, Mrs. Meredith Ruble as a Para-Professional Teacher’s Aide at Central Junior High School, and Mrs. Brenda Joplin and Ms. Nicole Fry as Chaperones at Denning Elementary School. Mr. Burns seconded the motion. The motion carried 6-1 on the following roll call vote: Browning – yes, Burns – yes, Butler – no, Conner – yes, Griffith – yes, Hawkins – yes, Toney - yes.
- 2. Employ Support Staff Member(s) – Chaperone(s) at DES** – Mr. Butler made a motion to employ Ms. Kayley Fuller, Ms. Kathlyn Karnes, and Ms. Rachel Pollack as Support Staff Members – Chaperones at Denning Elementary School provided that background checks have been completed. Mr. Griffith seconded the motion. The motion carried 7-0.
- 3. Approval of 2021-2022 Fall, Winter, and Spring Sports Coaches – FCHS / CJHS:**
 - a. Consideration of Employment of Head Girls’ Basketball Coach at FCHS** – Mr. Butler made a motion to table this item. Mr. Griffith seconded the motion. The motion carried 5-2 on the following roll call vote: Browning – no, Burns – yes, Butler – yes, Conner – yes, Griffith – no, Hawkins – yes, Toney - yes.
 - b. Consideration of Approval of a Candidate for Cheerleading Sponsor at CJHS** – Mr. Butler made a motion to approve Mrs. Meridy Cooksey as Cheerleading Sponsor at Central Junior High School. Mrs. Browning seconded the motion. The motion carried 7-0.
 - c. Approval of Volunteer Coaching Positions and Personnel for 2021-2022** – Mr. Hawkins made a motion to approve Mr. Terry Burks, Mr. Ryan Duncan, Mr. Jason Riddle, Mr. Tyler Riddle, Mr. Scott O’Daniel, and Mr. Rick Taylor to fill volunteer coaching positions / boat captains with the FCHS Bass Fishing Team provided that background checks have been completed. Mr. Butler seconded the motion. The motion carried 7-0.
- 4. Authorization to Post / Advertise Positions** – None.

VIII. **Board Member Comments** – None.

- IX. **Adjourn** – Mr. Butler made a motion to adjourn the meeting. Mrs. Browning seconded the motion. The motion carried 7-0. The meeting was adjourned at 9:40 p.m.

President, Keith Griffith

Secretary, Dawn Browning