

Frankfort Community Unit School District #168
BOARD OF EDUCATION
REGULAR MEETING

Monday, August 16, 2021 – 6:00 pm

The Board of Education of the Frankfort Community Unit School District #168 held a Regular Board Meeting on Monday, August 16, 2021, in the Central Junior High School Library, 1600 East Ninth Street, West Frankfort, Illinois.

- I. **Call to Order, Roll Call, and Establishment of Quorum:** President Keith Griffith called the Regular Meeting of the Frankfort Community Unit School District #168 to order at 6:00 p.m. with the following members present: Larry Burns, John Butler, Rick Conner, Keith Griffith, Clint Hawkins, and Kevin Toney. Board Member Dawn Browning was absent.

Approximately fifteen people were present including the Superintendent, the Recording Secretary, administrators and directors, faculty and staff, and a member of the general public.
- II. **Hearing of Delegates or Visitors and Public Comments:** Mrs. Joan Browning, Cook at CJHS, expressed appreciation for the air conditioning unit added in the kitchen at Central Junior High School.
- III. **Approval of Minutes – The Open and Closed Sessions of the July 19, 2021, Regular Meeting; the Open Sessions of the July 22, 2021, Special Meeting; the August 9, 2021, General Assembly Waiver Hearing; and the August 9, 2021, Special Meeting:** Mr. Burns made a motion to approve the minutes of the Open and Closed Sessions of the July 19, 2021, Regular Meeting; the Open Sessions of the July 22, 2021, Special Meeting, the August 9, 2021, General Assembly Waiver Hearing, and the Open and Closed Sessions of the August 9, 2021, Special Meeting. Mr. Toney seconded the motion. The motion carried 6-0.
- IV. **Approval of Bills and Financial Reports:** Mr. Butler made a motion to approve the bills in the amount of \$1,334,807.60 and financial reports presented, including two payrolls in the month of July 2021 in the amount of \$1,080,746.70. Mr. Hawkins seconded the motion. The motion carried 6-0.
- V. **Reports:**
 - A. **Superintendent:** Mr. Donkin briefly spoke about the start of the 2021-2022 school year, the current COVID statistics, and the new ESSER III grant.
 - B. **School Administrators:** Reports were submitted in writing and discussed with the Board.
 - C. **Special Education:** A report was submitted in writing and discussed with the Board.
 - D. **Curriculum:** A report was submitted in writing and discussed with the Board.
 - E. **Grant Programs:** A report was submitted in writing and discussed with the Board.
 - F. **Activities and Athletics:** A report was submitted in writing and discussed with the Board.
 - G. **Maintenance:** A report was submitted in writing and discussed with the Board.
 - H. **Food Service:** A report was submitted in writing and discussed with the Board.
 - I. **Committee Reports:** None.
- VI. **Old Business:** None.
- VII. **New Business:**

A. Business and Operations Proposals and Agreements:

- 1. Place 2021-2022 Tentative Budget on Review** – Mr. Griffith made a motion to place the Tentative Budget on review and advertise in the required forums. Mr. Toney seconded the motion. The motion carried 6-0.
- 2. Consideration of Adjustment of Adult School Meal Prices** – To fulfill the requirements of the federal meal program that allows the District to provide free meals for students as long as adult paid lunches are close to the reimbursement rate, Mr. Butler made a motion to approve the raising of adult meal prices with breakfast going from \$2.00 to \$3.00 and lunch going from \$3.75 to \$4.50 for the 2021-2022 school year. Mr. Hawkins seconded the motion. The motion carried 6-0.
- 3. Consideration of a Yearbook Agreement for 2021-2022 for the FCHS Redbird Annual with Jostens, Inc.** – Mr. Toney made a motion to approve the Yearbook Agreement for one year with Jostens, Incorporated for FCHS. Mr. Butler seconded the motion. The motion carried 6-0.
- 4. Consideration of a Photography Proposal for the 2021-2022 School Year at FCHS from Iconik Studios** – Mr. Butler made a motion to approve the photography proposal for one year with Iconik Studios at FCHS. Mr. Griffith seconded the motion. The motion carried 6-0.

B. Curriculum and Instruction:

- 1. Consideration of a Transitional Math Partnership Agreement for the 2021-2022 School Year Between John A. Logan College and Frankfort CUSD #168** – Mr. Burns made a motion to ratify the Transitional Math Partnership Agreement for the 2021-2022 School Year between John A. Logan College and Frankfort CUSD #168. Mr. Toney seconded the motion. The motion carried 6-0.
- 2. Consideration of Memorandum of Understanding with Regional Office of Education #21 – Project ECHO / STAR Quest Academy Regional Safe School RE: Enrollment Fees** – Mr. Griffith made a motion to ratify the Memorandum of Understanding with Regional Office of Education #21 – Project ECHO / STAR Quest Academy Regional Safe School in regards to enrollment fees. Mr. Hawkins seconded the motion. The motion carried 6-0.
- 3. Consideration of Agreement with APEX Learning for a Limited Amount of On-Line Courses** – Mr. Burns made a motion to approve the renewal of the agreement with APEX Learning for the 2021-2022 school year. Mr. Toney seconded the motion. The motion carried 6-0.

C. Facilities:

- 1. Update RE: HVAC and Roofing Planning and Work for Central Junior High School** – Mr. Donkin reported on the progress of the CJHS HVAC and Roofing project.
- 2. Update RE: Renovation Planning and Maintenance Work Projects at Denning Elementary School** - Mr. Donkin reported that engineers and architects visited Denning Elementary to look at options for HVAC and other renovations for next summer.
- 3. Update RE: Programming Study for Master Planning of Future Potential Renovation, Addition, and Construction of Frankfort Community High School Facilities** - Mr. Donkin gave a brief update on repairs at FCHS and stated that the District is still waiting for the State to move on approving the capital construction program for schools.

D. Miscellaneous: None.

E. Possible Closed Session: Mr. Hawkins made a motion to convene in Closed Session to discuss the appointment, employment, compensation, discipline, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; and security procedures, school building safety and security, and the use of personnel and equipment to respond to . . . potential danger to the safety of employees, students, staff, the public, or public property as stated in *5 ILCS 120/2 (c)(1)(2)(5)(8)*. Mr. Griffith seconded the motion. The motion carried 6-0. The Board was in closed session from 6:50 p.m. to 7:38 p.m.

- Mr. Butler made a motion to re-convene in Open Session. Mr. Hawkins seconded the motion. The motion carried 6-0.

F. Personnel:

1. **Acceptance of Letter(s) of Resignation / Retirement** – Mr. Griffith made a motion to accept the letter of resignation from Mrs. Amanda Teel as a Para-Professional Teacher’s Aide at Denning Elementary School. Mr. Toney seconded the motion. The motion carried 6-0.
2. **Employ Para-Professional Educator Licensed Employee – Placement to Be Determined** – Mr. Butler made a motion to employ Mrs. Hayley Gendron as a Para-Professional Educator Licensed Employee with placement to be determined provided that licensure and background checks have been completed. Mr. Toney seconded the motion. The motion carried 6-0.
3. **Employ Support Staff Member – Chaperone at DES** – Mr. Butler made a motion to employ Ms. Jamie Pruett as a Support Staff Member – Chaperone at Denning Elementary School provided that licensure and background checks have been completed. Mr. Toney seconded the motion. The motion carried 6-0.
4. **Approval of 2021-2022 Fall, Winter, and Spring Sports Coaches – FCHS / CJHS**
 - a. **Approval of Volunteer Coaching Positions and Personnel for 2021-2022** – Mr. Toney made a motion to approve Mr. Tim Aldridge to fill a volunteer coaching position with CJHS Softball. Mr. Butler seconded the motion. The motion carried 6-0.
5. **Authorization to Post / Advertise Positions** – None.

VIII. **Board Member Comments** – Mr. Griffith stated that as we are following state guidance, he would urge state professional organizations and individuals to advocate with the ISBE to make sure all Districts were following the rules and regulations.

IX. **Adjourn** – Mr. Butler made a motion to adjourn the meeting. Mr. Toney seconded the motion. The motion carried 6-0. The meeting was adjourned at 7:42 p.m.

President, Keith Griffith

Secretary, Dawn Browning