

Frankfort Community Unit School District #168
BOARD OF EDUCATION
REGULAR MEETING

Monday, July 19, 2021 – 6:00 pm

The Board of Education of the Frankfort Community Unit School District #168 held a Regular Board Meeting on Monday, July 19, 2021, in the Frankfort Intermediate School Gym, 800 North Cherry Street, West Frankfort, Illinois.

- I. **Call to Order, Roll Call, and Establishment of Quorum:** President, Keith Griffith called the Regular Meeting of the Frankfort Community Unit School District #168 to order at 6:00 p.m. with the following members present: Dawn Browning, Larry Burns, John Butler, Rick Conner, Keith Griffith, Clint Hawkins, and Kevin Toney.

There were approximately thirty administrators, directors, faculty, staff, and members of the public present.
- II. **Hearing of Delegates or Visitors and Public Comments:** Mr. Donkin made a prepared statement to clarify some information that had been brought to the Board's attention regarding possible curriculum mandates in the areas of critical race theory and sex education, noting that there was no mandate to teach critical race theory and that the Bill that changes sex education requirements has not yet been signed into law and would not be in effect for at least another school year - before which time the District would review requirements and opt out procedures while mentioning that our main focus is teaching all of our students to treat each other with respect no matter what their background may be. After Mr. Donkin's prepared statement and comments from Board President, Keith Griffith, the Board heard from several individuals, mostly on the topics of critical race theory, sex education, and potential mask requirements. They included Mr. John Joplin, Mr. Tony Barton, Mrs. Rebecca Edwards, Mrs. Ann Wilson, Mrs. Paula Gossett, Mr. Kendall Browning, Ms. Desiree Aaron, Mrs. Paulette Westerburg, Mr. Seth Povidinski, and Mr. James Studer.
- III. **Approval of Minutes – The Open and Closed Sessions of the June 21, 2021, Regular Meeting and the June 21, 2021, Budget Hearing:** Mr. Butler made a motion to approve the minutes of the Open and Closed Sessions of the June 21, 2021, Regular Meeting and the June 21, 2021, Budget Hearing. Mr. Toney seconded the motion. The motion carried 7-0.
- IV. **Approval of Bills and Financial Reports:** Mr. Griffith made a motion to approve the bills in the amount of \$1,401,351.14 and financial reports presented, including two payrolls in the month of June, 2021 in the amount of \$924,742.17. Mr. Burns seconded the motion. The motion carried 7-0.
- V. **Reports:**
 - A. **Superintendent:**
 - B. **School Administrators:** Reports were submitted in writing and discussed with the Board.
 - C. **Special Education:** A report was submitted in writing and discussed with the Board.
 - D. **Curriculum:** A report was submitted in writing and discussed with the Board.
 - E. **Grant Programs:** A report was submitted in writing and discussed with the Board.
 - F. **Activities and Athletics:** A report was submitted in writing and discussed with the Board.
 - G. **Maintenance:** A report was submitted in writing and discussed with the Board.
 - H. **Food Service:** A report was submitted in writing and discussed with the Board.

I. **Committee Reports:** None.

VI. **Old Business:** None.

VII. **New Business:**

A. Business and Operations Proposals and Agreements:

1. **Discussion of Back to School Planning for the 2021-2022 School Year** – Mr. Donkin discussed with the Board the District’s plan to return to full day attendance for the 2021-2022 school year while taking precautions and continuing sanitizing procedures.
2. **Consideration of Collaborative Agreement between Frankfort CUSD #168 and BCMW Community Services (Early/Head Start) Regarding Services to Meet the Special Education Needs of Children Attending Local Head Start Programs** – Mr. Toney made a motion to ratify the agreement between Frankfort CUSD #168 and BCMW Community Services (Early/Head Start) regarding services to meet the special education needs of children attending local Head Start Programs. Mrs. Browning seconded the motion. The motion carried 7-0.
3. **Consideration of Collaborative Agreement between Frankfort CUSD #168 and Southern Regional Early Childhood Program (SIU-C Pre-K)** – Mr. Butler made a motion to ratify the collaborative agreement between Frankfort CUSD #168 and Southern Region Early Childhood Program (SIU-C Pre-K). Mr. Hawkins seconded the motion. The motion carried 7-0.
4. **Consideration of Joint Dual Credit Agreement for 2021-2022 School Year Between John A. Logan College and Frankfort CUSD #168** – Mrs. Browning made a motion to ratify the Joint Dual Credit Agreement for the 2020-2021 school year between John A. Logan College and Frankfort CUSD #168. Mr. Burns seconded the motion. The motion carried 7-0.
5. **Consideration of Memorandum of Understanding between Community Prevention Resources (a program of ROE #21) and Frankfort CUSD #168 – CJHS Regarding Substance Abuse Prevention Services** – Mr. Toney made a motion to approve the memorandum of understanding between Community Prevention Resources (a program of ROE #21) and Frankfort CUSD #168 – CJHS regarding Substance Abuse Prevention Services. Mrs. Browning seconded the motion. The motion carried 7-0.
6. **Awarding of Bid for Maintenance Utility Truck** – Mr. Griffith made a motion to accept the bid for a maintenance utility truck from Weeks Chrysler Dodge Ram Fiat. Mr. Toney seconded the motion. The motion carried 7-0.
7. **First Reading of Amendments to Board Policy** – Mr. Donkin read the first reading of amendments to board policy (June 2021 – Issue 107) :10 – School District Legal Status; 1:20 – District Organization, Operations, and Cooperative Agreements / 1:30 – School District Philosophy; 2:10 – School District Governance / 2:20 – Powers and Duties of the School Board; Indemnification / 2:30 – School District elections / 2:130 – Board – Superintendent Relationship / 2:240 – Board Policy Development; 3:30 – Chain of Command / 5:10 – Equal Employment Opportunity and Minority Recruitment / 5:30 – Hiring Process and Criteria / 6:100 – Using Animals in Educational Program / 6:145 – Migrant Students / 6:160 – English

Learners / 6:170 – Title I Programs / 6:235 – Access to Electronic Networks / 6:255 – Assemblies and Ceremonies / 6:260 – Complaints About Curriculum, Instructional Materials, and Programs / 7:220 – Bus Conduct / 7:230 – Misconduct by Students with Disabilities / 7:280 – Communicable and Chronic Infectious Disease / 8:90 – Parent Organizations and Booster Clubs.

8. Semi-Annual Consideration of Status of Closed Session Minutes and Potential Destruction of Closed Session Verbatim Record Audio Recordings –

- After unanimous consent, this item was moved to after closed session. At that time Mr. Griffith made a motion to approve to keep the minutes from previous closed session meetings closed at this time. Mr. Hawkins seconded the motion. The motion carried 7-0.
- Mr. Butler made a motion to destroy the verbatim record audio recordings of closed session meetings from 2019 of July 15, July 23, August 5, August 19, September 23, October 21, November 18, and December 16. Mr. Toney seconded the motion. The motion carried 7-0.

B. Curriculum and Instruction:

- 1. Consideration of Future Eighth Grade Promotion / Graduation Ceremonies –** Mr. Griffith made a motion to cancel the separate eighth grade graduation / promotion ceremonies for Central Junior High School students and return to holding the honors and promotion programs to mark the achievement. Mr. Butler seconded the motion. The motion carried 6-1 on the following roll call vote: Browning – yes, Burns – yes, Butler – yes, Conner – yes, Griffith – yes, Hawkins – no, Toney – yes.

C. Facilities:

- 1. Authorization to Purchase Storage Containers for School Equipment –** Mr. Butler made a motion to authorize the Superintendent to make arrangements to secure and purchase up to five storage pods or containers for school equipment at the various schools. Mr. Toney seconded the motion. The motion carried 7-0.
- 2. Update RE: HVAC and Roofing Planning and Work for Central Junior High School –** Mr. Donkin referenced the earlier conversations and updates.
- 3. Update RE: Renovation Planning and Maintenance Work Projects at Denning Elementary School. –** Mr. Donkin referenced the earlier updates about painting.
- 4. Update RE: Programming Study for Master Planning of Future Potential Renovation, Addition, and Construction of Frankfort Community High School Facilities –** Mr. Donkin had no updates.

D. Miscellaneous: None.

- E. Possible Closed Session:** Mr. Conner made a motion to convene in closed session to discuss the appointment, employment, compensation, discipline, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; and . . . other matters relating to individual students as stated in *5 ILCS 120/2 (c)(1)(2)(5)(10)*. Mrs. Browning seconded the motion. The motion carried 7-0. The Board was in closed session from 7:15 p.m. to 9:40 p.m.

Mr. Butler made a motion to re-convene in open session. Mr. Toney seconded the motion. The motion carried 7-0.

F. Personnel:

1. Acceptance of Letter(s) of Resignation / Retirement:

- Mrs. Browning made a motion to accept the letter of retirement from Mrs. Rebecca Robinson as a Para-Professional Teacher's Aide at Denning Elementary School. Mr. Butler seconded the motion. The motion carried 7-0.
- Mr. Toney made a motion to accept the letter of resignation from Mr. Tim Aldridge as Assistant Softball Coach at CJHS and Mr. Rick Arrington as a paid Assistant Football Coach at FCHS. Mr. Butler seconded the motion. The motion carried 7-0.

2. Employ Professional Educator Licensed Employee – School Counselor – FCHS – Mr. Butler made a motion to employ Mrs. Jennifer Skelton as a Professional Educator Licensed Employee as a Counselor at FCHS for the 2021-2022 school year provided that licensure and background checks have been completed. Mr. Griffith seconded the motion. The motion carried 7-0.

3. Recall of Part-time Professional Educator Licensed Employee – Social Studies – FCHS – Mrs. Browning made a motion to recall Mrs. Judy Little as a Professional Educator Licensed Employee in Social Studies at Frankfort Community High School for a maximum of 600 hours. Mr. Burns seconded the motion. The motion carried 7-0.

4. Recall of Part-time Professional Educator Licensed Employee – Family and Consumer Science – FCHS – Mr. Griffith made a motion to recall Mrs. Debbie Wells as a Professional Educator Licensed Employee in Family and Consumer Science for a maximum of 600 hours. Mr. Hawkins seconded the motion. The motion carried 7-0.

5. Employ Para-Professional Educator Licensed Employee – EOC – 7.0 Hours – FIS – Mrs. Browning made a motion to employ Ms. Christina Orcutt as a Para-Professional Educator Licensed Employee – EOC Aide – 7.0 Hours at FIS provided that licensure and background checks have been completed. Mr. Toney seconded the motion. The motion carried 7-0.

6. Employ Para-Professional Educator Licensed Employee – Program – Early Childhood – 6.5 Hours – DES – Mr. Griffith made a motion to employ Ms. Erika Cadle as a Para-Professional Educator Licensed Employee – Program Aide for Early Childhood – 6.5 Hours at Denning Elementary School provided that licensure and background checks have been completed. Mr. Hawkins seconded the motion. The motion carried 7-0.

7. Employ Para-Professional Educator Licensed Employee – Program – 6.5 Hours – DES – Mr. Butler made a motion to employ Ms. Riana Burnett as a Para-Professional Educator Licensed Employee – Program Aide – 6.5 Hours at Denning Elementary School provided that licensure and background checks have been completed. Mr. Griffith seconded the motion. The motion carried 7-0.

8. Employ Para-Professional Educator Licensed Employee – EOC – 7.5 Hours – FCHS – Mr. Butler made a motion to employ Mrs. Casey Williams as a Para-Professional Educator Licensed Employee – EOC Aide – 7.5 Hours at FCHS provided that licensure and background checks have been completed. Mrs. Browning seconded the motion. The motion carried 7-0.

9. Consideration of Salary Rate Adjustments for Non-Certified, Support Staff – Mrs. Browning made a motion to approve the salary rate adjustment for the District Library Supervisor / On-Line Learning Coordinator at Frankfort Community High School as presented. Mr. Griffith seconded the motion. The motion carried 7-0.

1. Approval of 2021-2022 Fall, Winter, and Spring Sports Coaches – FCHS / CJHS:

- a. **Approve Assistant Boys' Basketball Coaches for 2021-2022** – Mr. Toney made a motion to approve Mr. Tim Glodich and Mr. Mike Karoski as Assistant Boys' Basketball Coaches at Frankfort Community High School. Mr. Conner seconded the motion. The motion carried 6-1 on the following roll call vote: Browning – yes, Burns – yes, Butler – yes, Conner – yes, Griffith – no, Hawkins – yes, Toney – yes.
 - b. **Approve Assistant Baseball Coach at FCHS** – Mrs. Browning made a motion to approve Mr. Phil Overturf as Assistant Baseball Coach at FCHS for the 2021-2022 School Year. Mr. Hawkins seconded the motion. The motion carried 7-0.
2. **Approval of Volunteer Coaching Positions and Personnel for 2021-2022.**
- a. **FCHS Football**
 - Mr. Griffith made a motion to approve the five additional volunteer coaching position for FCHS Football. Mr. Toney seconded the motion. The motion carried 7-0.
 - Mr. Griffith made a motion to approve Mr. Jaryd Clark, Mr. Blake Engler, Mr. Brock Johnson, Mr. Logan Tomanovich, and Mr. Rick Arrington to fill the volunteer coaching positions for FCHS Football. Mr. Burns seconded the motion. The motion carried 7-0.
3. **Authorization to Post / Advertise Positions** – Mrs. Browning made a motion to authorize the Superintendent to post for a position as Food Service Coordinator / Accounts Payable / Human Resource Assistant for the District. Mr. Toney seconded the motion. The motion carried 7-0.

VIII. **Board Member Comments** – None.

IX. **Adjourn** – Mr. Butler made a motion to adjourn the meeting. Mr. Hawkins seconded the motion. The motion carried 7-0. The meeting was adjourned at 9:57 p.m.

President, Keith Griffith

Secretary, Dawn Browning