



COLLABORATIVE LEADERSHIP TEAM MEETING AGENDA

Monday, January 24, 2022

4:00 – 5:00 p.m.

Virtual Meeting via Zoom

In accordance with Government Code Section 54953(e)(1)(A) and in response to the declared state and local emergencies due to the Novel Coronavirus and the local health officer recommendation regarding social distancing, this Collaborative Leadership Team meeting will be held via Zoom (online).

We welcome visitors to public meetings of the Collaborative Leadership Team (CLT) and encourage suggestions and comments. The following options allow for public participation and comments:

1. To observe the meeting conducted via Zoom, please contact the Hueneme Elementary School District at public.comment@hueneme.org at least one hour prior to the start of the meeting for registration information.
2. If you wish to make a public comment either in writing or verbally, you have the following options:
 - a. If you wish to make a written comment on a specific agenda item before the meeting, please submit your comment via email at least one hour prior to the start of the meeting. Please submit your comment to public.comment@hueneme.org. Please indicate in the Subject Line, the CLT Agenda item number (e.g., Item No. 5). Your email will be read and placed into the item's record at the meeting.
 - b. If you are watching the meeting via Zoom (prior registration required – email public.comment@hueneme.org for information) and would like to make either a general public comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please submit your written comment, limited to 250 words or less in the Zoom meeting chat box OR state your request for verbal public comment in the chat box. Verbal public comments may be limited to three (3) minutes due to time limitations.

Every effort will be made to read written comments into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

Pursuant to Education Code 35145.5, the CLT cannot enter into formal discussion or make a decision on any matter not on the agenda. However, they may refer a topic to a later meeting or ask the Superintendent or staff to follow up.

COLLABORATIVE LEADERSHIP TEAM
AGENDA OUTLINE

1. Call to Order

2. Adoption of the Regular Agenda

It is recommended that the Collaborative Leadership Team adopt the agenda, as submitted, or consider any request from an individual CLT member to revise the proposed agenda before adoption.

Motion: _____ Second: _____ Vote: _____

3. Adopt Resolution 2021-22-01 for the Collaborative Leadership Team to Continue to Hold Virtual Meetings due to COVID-19 Emergency

It is recommended that the Collaborative Leadership Team adopt resolution 2021-22-01 authorizing the CLT to meet virtually under Government Code section 54953, subdivision (e)(3).

Motion: _____ Second: _____ Vote: _____

4. Public Comments

Persons wishing to make comments to the Collaborative Leadership Team on any item of interest may do so at this time.

5. Approval of Minutes of the Regular Meeting of October 25, 2021

It is recommended that the Collaborative Leadership Team approve the minutes of the regular meeting of October 25, 2021.

Motion: _____ Second: _____ Vote: _____

6. COVID Related Issues/Discussion

7. Staff Appreciation

8. Employee Appreciation

9. Future Agenda Items

10. Adjourn

RESOLUTION 2021-22-01

RESOLUTION OF THE COLLABORATIVE LEADERSHIP TEAM OF THE HUENEME ELEMENTARY SCHOOL DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR A 30-DAY PERIOD PURSUANT TO GOVERNMENT CODE SECTION 54953, SUBDIVISION (e), OF THE RALPH M. BROWN ACT

WHEREAS, the Collaborative Leadership Team (“CLT”) is committed to preserving and nurturing public access and participation in meetings of the CLT;

WHEREAS, Government Code section 54953, subdivision (e), of the Brown Act, authorizes the legislative body of a local agency to use remote teleconferencing in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953, subdivision (b)(3), subject to the existence of certain conditions;

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558;

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing;

WHEREAS, such conditions now exist in Ventura County, specifically, Governor Gavin Newsom declared a state of emergency in response to the COVID-19 pandemic on March 4, 2020 (“State of Emergency”);

WHEREAS, on September 21, 2021, Dr. Robert Levin, Ventura County Health Officer, issued a recommendation to continue practicing social distancing measures throughout Ventura County communities, including to continue to implement 100 percent remote meetings of all legislative bodies in Ventura County, to prevent and minimize the spread of COVID-19 (“Recommendation to Promote Social Distancing”);

WHEREAS, the CLT does hereby find that it has reconsidered the circumstances of the State of Emergency, the State of Emergency remains active and continues to directly impact the ability of its members and attendees to meet safely in person, and that the Ventura County Health Officer, Dr. Robert Levin, continues to recommend measures to promote social distancing to minimize the spread of COVID-19 including that all legislative bodies in Ventura County continue to meet remotely, as further explained in his Recommendation to Promote Social Distancing, which has not been rescinded and remains in effect;

WHEREAS, the CLT does hereby find that it shall conduct its meetings without compliance with Government Code section 54953, subdivision (b)(3), as authorized by subdivision (e), of Government Code section 54953, and that the CLT shall comply with the requirements set forth in Government Code section 54953, subdivision (e)(2); and

NOW, THEREFORE, BE IT RESOLVED, by the CLT as follows:

Section 1. The foregoing recitals are true and correct.

Section 2. Staff supporting the CLT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings of the CLT in accordance with Government Code section 54953, subdivision (e), and other applicable provisions of the Brown Act.

Section 3. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) February 23, 2022 or such time the CLT adopts a subsequent resolution in accordance with Government Code section 54953, subdivision (e)(3), to extend the time during which the CLT may continue to teleconference without compliance with Government Code section 54953, subdivision (b)(3).

Upon motion of Member _____, seconded by Member _____, and duly carried, the Collaborative Leadership Team hereby adopts this resolution on the 24th day of January, 2022.

Dr. Christine Walker, Member
Collaborative Leadership Team

HUENEME ELEMENTARY SCHOOL DISTRICT

205 North Ventura Road, Port Hueneme, CA 93041

MINUTES OF A REGULAR MEETING OF THE COLLABORATIVE LEADERSHIP TEAM

Monday, October 25, 2021, 4:00 P.M.

A regular meeting of the Hueneme Elementary School District Collaborative Leadership Team (“CLT”) was held on **Monday, October 25, 2021**, in the Hueneme Elementary School District Office Boardroom. The agenda was posted and made available to the public on October 22nd.

ATTENDANCE

Team Members Present:

1. Dr. Christine Walker, Superintendent
2. Dr. Carlos Dominguez, Deputy Superintendent
3. Siugen Constanza, Board Member
4. Darlene Bruno, Board Member
5. Alice Ramirez, HEA President
6. Vince Gomez, HEA Vice-President
7. Cinthya Perez, CSEA President
8. Gina Gaines-Olmande

Other Staff Present:

Cynthia Rojas, Executive Assistant

CALL TO ORDER – Item 1

Dr. Walker called the meeting to order at 4:07 P.M.

PUBLIC COMMENTS – Item 2

There were no public comments.

ADOPTION OF THE REGULAR AGENDA – Item 3

Motion 003: Ms. Constanza motioned to adopt the agenda as submitted. Ms. Ramirez seconded and the motion passed upon a vote of 8 ayes and zero nays.

APPROVAL OF MINUTES OF THE REGULAR MEETING OF SEPTEMBER 13, 2021 – Item 4

Motion 004: Mr. Gomez motioned to approve the minutes of the regular meeting of September 13, 2021. Ms. Perez seconded and the motion passed upon a vote of 8 ayes and zero nays.

DISCUSSION ON IN-PERSON OR VIRTUAL MEETINGS – Item 5

Dr. Walker advised the CLT about Assembly Bill 361 which amends the Brown Act to continue to allow telephonic or electronic meetings beyond September 30. The group discussed the advantages and disadvantages of in-person and remote meetings. Both CSEA and HEA representatives favored in-person Board meetings for their members, and preferred to continue the CLT meetings in-person as well.

UPDATE ON EXPANDED TRANSITIONAL KINDERGARTEN– Item 6

Dr. Walker informed the CLT about the change to transitional kindergarten and how it has now expanded to all four-year-old children. She talked about the program and some of the new requirements, as well as the district's plan to start TK and kinder enrollment in January.

EARLY RELEASE DAY – Item 7

Dr. Walker shared that Wednesday is the common early release day for schools and that it is a teacher planning day. CLT members provided some feedback and Dr. Walker stated that the topic is open for further discussion.

FUTURE AGENDA ITEMS – Item 8

Since the November meeting is scheduled in two weeks, the CLT will see if there are any items that come up. If not, they will wait until December to meet again.

ADJOURN– Item 9

Dr. Walker adjourned the Collaborative Leadership Team meeting at 4:58 P.M.