

**BROWNS ELEMENTARY SCHOOL
BOARD OF TRUSTEES
REGULAR MEETING
September 14, 2021**

Minutes

1. CALL TO ORDER

Board President Tiffany Bean, called the meeting to order at 6:00 PM

2. ROLL CALL:

Joe Dickson (Present)
Lis Tuold (Present)
Corey Bridge (Absent)
Tiffany Bean (Present)
Darren Stokes (Present)

Board Present: 4

Board Absent: 1

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board President, Tiffany Bean.

4. APPROVAL OF AGENDA

Trustee Joe Dickson moved to approve the Agenda. The motion was seconded by Trustee Darren Stokes. Motion carried. Vote: 3:0.

4a. Public Hearing of Sufficiency of Textbooks. Opened at 6:02. Closed at 6:03.

5. APPROVAL OF MINUTES OF AUGUST 10, 2021 MEETING

Trustee Joe Dickson moved to approve the Minutes . The motion was seconded by Trustee Lis Tuold. Motion carried with a vote of 4:0.

6. PUBLIC DISCUSSION - None

7. REPORTS

A. School Reports:

None at this time.

B. Superintendent Report:

Parent's Club had their first meeting, and started making plans for school events for the 2021-2022 school year. The Parent's Club officers for the 21-22 school year will be: Caleb Honsinger (President), Amber Hackett (Vice-President), Amanda Dickson (Secretary), Eileen Van Assen (Treasurer).

C. Governing Board Reports

None at this time.

8. CONSENT AGENDA

8.1 Approve Accounts Payable Batches #8/10/2021, 8/17/2021, 8/24/2021, 9/02/2021, 9/07/2021.

Motion to approve the Accounts Payable Batches as presented was made by Trustee Joe Dickson. Motion for approval was seconded by Darren Stokes. Motion carried 4:0.

9. APPROVAL ITEMS

9.1 Approve Resolution #21-22-01 for the Sufficiency of Instructional Material.

Trustee Darren Stokes moved to approve the motion.

Motion was seconded by Trustee Joe Dickson and carried. Vote: 4:0

9.2 Approve Resolution #21-22-02 to Comply with the Gann Amendment.

Trustee Joe Dickson moved to approve the motion.

Motion was seconded by Trustee Lis Tuold and carried. Vote: 4:0

9.3 Approve Resolution #21-22-03 to Comply with Education Protection Account.

Trustee Darren Stokes moved to approve the motion.

Motion was seconded by Trustee Joe Dickson and carried. Vote: 4:0

9.4 Approve Unaudited Actuals for 2020-2021.

Trustee Joe Dickson moved to approve the motion.

Motion was seconded by Trustee Lis Tuold and carried. Vote: 4:0

9.5 Approve Updated COVID-19 Prevention Program (CPP).

Trustee Lis Tuold moved to approve the motion.

Motion was seconded by Trustee Darren Stokes and carried. Vote: 4:0

9.6 Approve Updated Browns School Reopening Plan.

Trustee Joe Dickson moved to approve the motion.

Motion was seconded by Trustee Lis Tuold and carried. Vote: 4:0

9.7 Approve Updated Board Policy 4270 Classified Vacation Policy.

Trustee Lis Tuold moved to approve the motion.

Motion was seconded by Trustee Joe Dickson and carried. Vote: 4:0

10. INFORMATION/DISCUSSION ITEM

- 10.1 Well Project: The application was completed and submitted by CRWA to the State Water Board for review. After review, and further consultation with the Division of Drinking Water District Engineer they collectively agreed that it is in the school's best interest to modify the previously submitted planning grant application and transition into a construction grant application where the design for the new groundwater well would be performed in real time during construction. This will eliminate one year from the construction schedule and saves roughly \$300-\$500k in budget. EKI is currently modifying the project work scope, budget and schedule to reflect the change. Currently the package is under internal review. The changes should be submitted to CRWA within the next week. After which they will review to identify that all needs are met for grant approval. Once this is done they will finalize the timeline schedule.
- 10.2 Refrigerator: The double door refrigerator located in the cafeteria is not working. The cost to repair is \$1685. J&J indicated the refrigerator is old and this will likely not be the last repair. It may be more cost efficient to purchase a new refrigerator. We are waiting to hear back from Plumas Lake Food Service to determine the type of refrigerator that will need to be purchased. Once finalized, we will look at pricing to purchase a new refrigerator to replace the broken one.
- 10.3 Bottled Water Grant: We are currently receiving a bottled water grant through RCAC. We have been provided with water coolers and 5-gallon bottled water for all classrooms, which will extend through at least February.
- 10.4 ESSER III Plan: I am continuing to work with Annette Alberti (who we have been working with for the last year for school plans, LCAP, etc.) to finalize our ESSER III funding Plan. We have received stakeholder input and will bring the plan to the board for approval in October.

11. CORRESPONDENCE

- 11.1 None

12. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING

- 12.1 ESSERIII Plan
- 12.2 Well Update

13. CONVENE TO CLOSED SESSION Start Time: 6:42 pm

13.1 Employee Discipline/Dismissal/Release Pursuant to Government Code section 54957

13.2 Conference with Labor Negotiators Pursuant to Government Code section 54957.6
District Designated Representatives: Superintendent and Legal Counsel
Employee Organization: Browns School District Teachers Association

13.3 Inter-district Transfers.

14. RECONVENE TO OPEN SESSION End Time: 7:10 pm

15. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

Actions: Direction was provided on inter-district requests.

16. ADJOURNMENT

There being no further business, motion to adjourn was presented by Trustee, Joe Dickson, and the motion was seconded by Trustee Lis Tuold. Motion carried 4:0.

Tiffany Bean, Board President
Browns Elementary School District

Date

Kerrie Corbridge, Board Secretary/Superintendent
Browns Elementary School District

Date