

Early Childhood/Preschool Teacher

Employees and volunteers of Twin Peaks Preschool work collaboratively to fulfill the Twin Peaks Preschool Mission. The items listed in this job description provide structure to the responsibilities and accountabilities for this position. Metrics will be developed for the position based on the description below. Twin Peaks Preschool expects to employ professionals who will work beyond job descriptions creating both fulfilling career environment and successful outcomes for our students. Values we hold high include: Responsibility, respect, citizenship, fairness, trustworthiness, and caring and we expect to see them evidenced in our staff, parents, and students.

Nature and Scope of Job

The Group Leader is the primary person responsible for teaching and supervising children and is the key contact for the child and plans and implements age appropriate classroom activities/lessons. The Group Leader will utilize the Core Knowledge preschool sequence and will provide information and recommendations to the Coordinator and other staff to support the center's mission. Will be responsible for the education of each pupil in their charge while working collaboratively with students, parents, other teachers, and staff to achieve the Twin Peaks Preschool mission. Provides an enriched atmosphere where students learn subject matter and skills that will contribute toward their potential for intellectual, emotional, psychological growth and maturation.

Education and Experience

- Must be at least 21 years old and have a BA degree, or 2 year degree in Child Development or Early Childhood Education
- 2 years teaching experience in an early childhood environment preferred
- Demonstrated experience in effectively solving challenging problems through a positive, collaborative approach

Responsibilities

- Develops weekly plans, and implements age appropriate curriculum to nurture and stimulate children at varying levels, adapting when necessary to meet varying learning styles and needs
- Provides a developmentally appropriate classroom environment that reflects the children's learning and growth, and that addresses the individual needs of each child
- Completes child transition and orientation of the classroom with parents
- Perform ongoing developmental evaluations of children as required
- Communicates effectively and regularly with students, families, and colleagues concerning student academic and behavioral progress
- Maintains up to date emergency forms, curriculum plans, individual child development profile and other records as needed
- Models correct language and behavior skills
- Utilize Core Knowledge assessment kits when completing individual assessments
- Attends and participates in staff meetings
- Completes individual assessments for each student as required
- Communicates children's progress with parents and conducts conferences when required
- Develops a collegial relationship with parents, students, and staff
- Maintains a discipline and classroom control that fosters a safe and positive environment for all students in accordance with Twin Peaks Preschool mission

Required Knowledge, Skills and Abilities

- A belief that all students are capable of learning
- CPR/First Aid qualified
- Knowledge of behavior and classroom management techniques
- Ability to set high standards and achieve them
- Ability to openly communicate with students, parents, staff and community members
- Enthusiasm to ensure student engagement
- Ability to be part of and work with a team

Note: This job description is not intended to be an all-inclusive list of duties, responsibilities or qualifications associated with the job. Specific duties may vary and additional duties may be assigned.