

## UKIAH SCHOOL BOARD MEETING

Ukiah School District

December 14, 2022

Work Session 6:30 PM

Regular Board Meeting 7:00 PM

### CALL TO ORDER AND ROLL CALL

The Work Session meeting was called to order at 6:30 PM by Board Chair Wendy Eddy.

#### Present:

Wendy Eddy  
Leslie Taylor  
Lani Bass

#### School District Staff

Laura Orr, Superintendent  
Linda Kerr, Board Secretary

#### Recognition of Guests:

Christy Lawhead – New Board Member Candidate  
Amie Gulden – New Board Member Candidate

#### Flag Salute

#### Presentation and Guest Recognition

Guest Introduced by Chair Wendy Eddy as new board applicants.

**Vice Chair Leslie Taylor** opened Work Session with discussion advising board she sent to Board email examples of the **Operating Agreement** draft drawing from OSBA and other external resources to create version for our board. Vice Chair Taylor the first read though may warrant time on each item and possibly setting up committee to work on this. Chair Eddy added having one Committee for Operating Agreement and possible Sub Committees working with OSBA Policy updates and/or policy reduction.

**Superintendent Laura Orr** provided copies of established Board Operating Agreements from other areas as reference documents. Laura discussed her recent COSA Conference (Coalition of School Administrators'), one item that kept coming up among attendees was the importance of having a good understanding of superintendent and board responsibilities and expectations as operating agreements are made. Leslie mentioned the board chair and vice chair would be more involved in working with superintendent and not the entire board; suggesting the working agreement be further developed by Supt/Chair/Vice. Laura voiced her concerns with not working with whole board may causes other board members to be left out of their roles as board members and preference for work to be done as a full board/superintendent group.

Chair Wendy Eddy suggested prior to closing work session the board set meeting for all of the Board Members to work together on Operating Agreement in another work session first week January 2023. (No date was set). Additionally, Chair and Vice Chair will meet January 4<sup>th</sup> at 4:30 PM with Superintendent Laura Orr working on agenda and topic conversations for the January 11, 2023 School work session and regular Board Meeting.

**Chair Wendy Eddy closed Work Session at 7:15PM**

**Opened Regular Board Meeting at 7:16 PM**

**Board Chair Eddy** called the Regular Board Meeting to order and the Work Session roll call of members and flag salute would suffice for opened Regular Board Meeting.

#### **CONSENT AGENDA**

**Minutes of October 6, 2022 Work Session and October 25, 2022 Work Session** – Chair Wendy tabled minute approval to January 11, 2023 meeting for discussion with possible amendments. Vice Chair Leslie made the motion to approve November 9, 2022 regular meeting minutes and work session minutes as written, seconded by Chair Wendy Eddy.

**All Board Approved**

**Citizen Comments: None**

**Applications for Vacant School Board Positions** – Board Chair Wendy introduced school board applicants **Christy Lawhead, Amie Gulden** and via phone text applicant **Cassy Wagner**. Each board applicant presented their desire to serve as Ukiah School District board member. Each board applicant has children attending school and would individually be an asset for the school, students bringing ideas supporting each student goals and their future endeavors.

#### **ACTION ITEMS**

##### **Board Position (zone 3)**

Board Chair Wendy called on the active board members to query applicants if additional information is desired prior to the process of voting on applicant approval and what zone position.

After minimal discussion Chair Wendy called for motion to accept applicant Christy Lawhead for board position (zone) 3. Seconded by Vice Chair Leslie. Board Member Lani Bass declared she <sup>is</sup> cousin <sup>in-law</sup> to applicant for transparency.

**All Board Members Approved**

**Board Position (zone) 4** – Vice Chair Leslie made motion to approve board applicant Amie Gulden for position (zone) 4, seconded by Board Member Lani Bass.

**All Board Members Approved**

**Applicants Christy Lawhead and Amie Gulden** were sworn in to Office by Board Secretary Linda Kerr.

**Both Board Chair Wendy and Superintendent Laura** along with active board members agreed the three applicants and resumes were excellent and would hope applicant Cassie Wagner would continue to be involved at the school and other related educational program projects.

**Resolution to adopt the OSBA Legislative Priorities and principles** as recommended by the Legislative Policy Committee. Vice Chair Leslie made the motion to adopt Resolution OSBA Legislative Priorities and Principles as recommended by the Legislative Policy Committee, Seconded Lani Bass.

**All Board Members Approved**

#### **SUPERINTENDENTS REPORT**

**Repairs to Gym Boys Bathroom** completed plumbing shower area water damage. Additionally, opened the Gym for the Columbia Power Annual Meeting December 3, 2022. At request of Columbia Power

Ukiah School Cafeteria furnished lasagna dinner, salad and desert prepared by Kari Keen. Columbia Power paid school \$2,000.

**Elementary Program Update** – As of meeting date, no viable applicants for the open position have been received. Current K-4 instructional services include Ed Assistant Reagan Enriquez as primary instructor with Substitute Teacher Sandi Richardson working as mentor and coach alongside of Reagan two day per school week. This arrangement is working very well and students are thriving. To continue supporting the students and professional growth of Regan it is recommended that the district maintain through the remaining school year. Board Chair Wendy questioned if Reagan needed to have a change in contract or compensation reflecting new duties. Laura explained Reagan’s compensated as Substitute Teacher appropriately to the situation and her license and no change of contract was needed at this time.

**Superintendent Goals Update Professional Standards** – 1) first ½ of intern membership complete by May 2023. 2) Attended COSA Conference on Law and OSBA December 7 2022 – December 9 2022 in Eugene. Majority of discussion revolved around OSBA Board Operation. 3) School Funding 2023-2024 – may possibly decrease. State of Oregon Grant 9.6 Billion to spread out through-out Oregon Schools falls short of the cost of doing business of 10.5 Billion.

**Goals** – Student Culture and Staff Engagement – Curriculum program. Teaching Staff review thinks this will be an excellent program K-12. Student surveys from October 27, 2022 Open House and Carnival suggests the need to additional Student Activities. Teaching Staff along with school service staff have introduced class room games and all school competition fun activities to support relationship building and student culture improvement for whole-child success.

**SIA Program Update** – (Student Investment Account) One of the largest revenue account rolls over every three years. We have reported our latest programs of Art and Music. Also reestablished the Robotic Team, supported the strong TSA program, and enhanced dual credit classes for our students. Increased support programs on Friday will be started in 2<sup>nd</sup> semester to meet requests of students and families.

**Superintendent Laura** also advised the Board that as a body we need to establish development of our School Mission Statement and Goals 2023 – 2024 to support further ODE grants and other district work.

**School Christmas Program** – scheduled December 15<sup>th</sup> at 7 PM School Gym

#### **BOARD REPORT**

**Housing Committee** – Superintendent Laura update to Board. We have created Staff House Rental Agreement working with Burnt River example that they generously provided at no cost to the school. Also, Jim Reger requested to be part of the Staff Housing committee. Additionally, we have enough funds left over the existing housing fund to set another staff house on the school existing lot. Meetings with committee members will be set to determine best options.

**Engagement Committee** – reported Vice Chair Leslie accepted new board member Christy Lawhead who volunteered to assist on the committee was graciously accepted by Leslie. Board Member Lani suggested board applicant Cassie Wagner may wish to be included to assist on the Engagement Committee.

**Board Chair Wendy** set the next School Board Meeting for January 11, 2023 with Work Session at 6:30 PM and Regular Board Meeting at 7:00 PM

**Regular Board meeting adjourned at 8:52 PM**

Board Chair Signature: \_\_\_\_\_ Date \_\_\_\_\_ Board Secretary: Linda Ken  
12-15-22