



CENTRAL SCHOOL DISTRICT 51

Encourage Excellence Every Day with Compassion, Commitment, and Community

1301 Eagle Avenue • Washington, IL 61571 • Phone: (309) 444-3943
Fax: (309) 444-9898 • Website: www.central51.net

AUTHORIZATION TO RELEASE OR SECURE STUDENT RECORDS

I authorize (*previous school*): _____,
located at _____,
to release all records on the following students for the purpose of enrollment:

<u>STUDENT</u>	<u>GRADE</u> (last grade completed)
_____	_____
_____	_____
_____	_____
_____	_____

I, the parent/guardian of the above-mentioned child, give permission to release full information of a medical, educational, and/or psychological nature for the confidential use by qualified school personnel. This also includes any special education records the District might have on file.

Date

Signature of Parent/Guardian

Address

City, State, Zip

_____ I request immediate release of my child's records.

_____ I request an appointment to inspect, copy, and/or challenge the contents of the records.

SEND RECORDS FOR K - 3rd TO:
Central Primary School
Attn: Admin. Assistant
1400 Newcastle Road
Washington, IL 61571

SEND RECORDS FOR 4th - 8th TO:
Central Intermediate School
Attn: Admin. Assistant
1301 Eagle Avenue
Washington, IL 61571

Name of school personnel requesting information

Title