

SAFE RETURN-PANDEMIC PLAN

(Safe Return to In-person Instruction and Continuity of Services Plan.)



LEMMON SCHOOLS

52-4

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Point of Contact: Superintendent of Schools

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Pandemic Plan

COVID-19

Lemmon Schools 52-4

(WORKING DOCUMENT)

The Lemmon School District is dedicated to meeting the needs of all students. In the event of a pandemic, we want our students and staff to be safe. This Pandemic Plan is intended to be as flexible as possible, as situations change daily. Family involvement is vital to the success of this plan. When a child's guardian is aware of symptoms, they should keep the student home and notify the school. This will eliminate the chances of a large outbreak occurring in our buildings.

As the situation develops, the Lemmon School District will communicate with all stakeholders through our calling tree, DDN Parent portal email/text, the District web page, Facebook, as well as with announcements on KBJM and the public access channel when appropriate.

South Dakota Department of Education Statements

SDDOE Starting Well 2020 Statements

SDDOE maintains the below assumptions:

- Schools will provide instruction in the fall and throughout the 2020-21 school year.
- COVID-19 will continue to spread, with or without a vaccine, through the next school year.
- Schools can take practical steps to mitigate spread of the virus while continuing to focus on student learning.
- Each district will make decisions based on scientific information at the time, status of virus spread in and around the school community, and best interests of staff, students, and families.
- Recommendations from the SDDOE does not constitute a legal guide.

Decision-making should be based on what we know to be true about COVID-19, knowing that our understanding of the virus will continue to evolve:

- The rate of infection and the mortality rate of COVID-19 is higher than that of influenza.
- These two factors combine to necessitate mitigation strategies beyond what a school would put in place for seasonal influenza.
- Asymptomatic individuals are infectious, though not to the same degree as those displaying symptoms.
- Children are carriers and are susceptible to the virus. Yet there are different levels of susceptibility throughout the population.
- Measures such as social distancing and masks in confined spaces help reduce transmission.

- It is not known:
 - If you have had COVID-19, whether and when you could get it again.
 - Whether seasonality affects COVID-19.
 - How much higher the infection rate of COVID-19 is than influenza.

SDDOE expectations for schools:

- Schools will continue to be a safe environment for students, focusing on both social-emotional and physical health. Local decisions will be rooted in what is best for students.
- Schools will take reasonable steps within the context of COVID-19 spread in the community to protect the school community. National guidelines, while helpful to provide a context, are only a guide. SDDOE expects school leaders to make reasoned judgments to limit the spread but still provide for continuity of learning.
- Every student will have the opportunity to engage in a full year of learning, irrespective of the spread of COVID-19 in a community.
- School leaders will work transparently with their school boards, staff, and community to communicate decisions and the underlying assumptions guiding those decisions.
- School leaders will need to make difficult decisions to ensure the health – both mental and physical
 - of their entire school community.

Safety Precautions (May be implemented as needed based on current situation & community spread):

The Lemmon School District will pass along information to students and staff about vaccination opportunities in our area.

The Lemmon School District will work cooperatively with the SD Department of Health, and the SD Department of Education in the event of a positive case.

Daily temperature checks.

Specialized cleaning in all buildings. All areas will be fogged with disinfectant weekly.

Sanitation stations in all buildings/classrooms.

Change in the High School attendance policy, no longer tied to semester tests.

Social Distancing where applicable.

Masks welcomed and encouraged but not required.

Water fountains temporarily closed; students are encouraged to bring a water bottle. HS has a water bottle station and the ES has a sink to fill student water bottles

School and athletics schedule changes or cancellations as needed.

Families are expected to keep children home if they are ill or have a fever.

Isolation area designated in each building's office, in the event of a student getting ill at school.

Plexiglas at concession stand counters.

The High School will split students in the AM and PM (after lunch), 6-8 in cafeteria, 9-10 upstairs, 11-12 downstairs. K-5 student not having breakfast, report directly to their classrooms.

High School Students handing in assignments digitally in most classes.

Elementary students are organized in pods to ensure social distancing. (K, 1-2, 3-4, and 5) They enter the building through assigned doors and are scanned for symptoms and temperatures.

Teacher/Students cleaning desk and chairs between each class.

Classroom seating is spread out as best as possible. Students are all facing the same direction, when possible. Plexiglas barriers are being used with larger classes.

Disinfecting commonly used items such as scissors and calculators, etc. The use of common materials is discouraged at the Elementary school. Elementary Library books are held for a week upon turn-in.

Music instruction is held in two sections for each grade level at the Elementary. Choir and music students are masked, due to increased risk of COVID spread in respiratory droplets.

More class time and P.E. instruction outside as weather permits

Sanitation station at the start of the cafeteria serving line in the High School, per recommendation from CANS. Elementary students are separated in the serving line and at cafeteria tables, silverware is being individually wrapped.

Any classroom or locker treats for athletics must be individually wrapped.

Extra cleaning by custodial staff. Fogging weekly.

Water fountains are not available, water bottle station available.

Transportation:

Our buses will operate as usual unless schools are closed.

Our drivers will disinfect seats and door handles between each trip. (AM and PM)

Students will be encouraged to sit with common family member(s) and separate from others when possible.

There will be hand sanitizer available on all buses.

Windows may be opened for additional ventilation.

Daily Protocols for Parents, Students, and Staff

The following protocols serve as a guide for the daily routine of a student and COVID-19 protocols that should be followed by staff, parents, and students. Parents will want to take note of the protocols before and after school to help reduce the spread of COVID-19.

Prior to Coming to School

Students should wash their hands for 20 seconds with warm water and soap before leaving your house and coming to school. This will ensure that when students arrive at school that they are practicing good hygiene.

- Please make sure your child(ren) don't have a fever. Any student with a temperature of 100.4 F or greater should stay home.
- If any student is sick for any reason, they should stay home

At School

- Students when arriving at school should follow all directions of the teacher regarding good hygiene and social distancing procedures
 - o Proper Hand Washing
 - o Covering Coughs and Sneezes
 - o Proper use of facial tissues, disposal, and hand washing
 - o Social Distancing
 - o Other measures as directed by administration or school board depending on spread of the virus
- Students will be encouraged to keep a minimum distance of 6 feet between themselves and other students as much as possible. There is no circumstance or situation when this will be possible at all times, but staff will ensure that precautions are taken to create distance between students while in attendance at school. This will include arranging desks, so students are as far apart as possible.
- Hand sanitizer will be made available to students and staff to use as needed.
- Students and staff may wear masks if they choose to do so. It is highly recommended that staff and students wear a face masks at all times, but this is optional during the green and yellow levels.
- Students will be encouraged not to share school supplies with each other, and teachers will ensure shared objects are properly sanitized between each use of an item between students as needed.
- All work surfaces will be wiped down before entry to school and immediately at the end of each day. Staff may choose to wipe down desks as they see fit to ensure that the learning environment is as clean and free of germs as possible.
- All students should bring their own water bottle. Communal use of water fountains will not be permitted. Hydration stations can be used for refilling water bottles which are located above each hydration station in the school.
- Students should wash hands for 20 seconds with warm water and soap or use hand sanitizer before returning home.

After School and Returning Home

- Students should be encouraged to change clothing immediately upon returning home and wash hands.

COVID-19 Mitigation in Schools

The following graphic was developed in collaboration between the South Dakota Department of Education (SDDOE) and the South Dakota Department of Health (SD DOH). This graphic serves as a model for all school districts in South Dakota to follow regarding how mitigation strategies will be handled regarding community spread of COVID19 and scenarios that impact cases of the virus in school buildings. In relationship, the Lemmon School District 52-4 will align its response efforts in accordance with the table below.

SDDOH and SDDOE Mitigation Level	Lemmon School District Mitigation Level
NO CASES IN BUILDING--GREEN	Level 1—GREEN-- No laboratory-confirmed cases of COVID-19 in the last 14 days, and no reported increase in the number of cases over the last 14 days as determined by the school community.
ISOLATED CASES IN BUILDING--YELLOW	Level 2—YELLOW-- Minimal to moderate level of community transmission: Minimal amount of laboratory confirmed cases of COVID-19 as determined by the school community.
SUBSTANTIAL CASES IN BUIDLING--RED	Level 3—RED--Substantial level of community transmission: Outbreaks or increases in cases and recent laboratory-confirmed cases of COVID-19 as determined by the school community.

Level 1/GREEN: Traditional Instruction with safety precautions in place.

Level 2/YELLOW: Flex Learning may occur, a combination of face-to-face and online learning.

~Flex Learning plans will be determined by administration.

Level 3/RED: Remote Learning for all students, buildings closed.

The Lemmon School Board of Education gives the Superintendent the authority to deviate from the CDC and /or Department of Health recommendations in regard to COVID-19 when it is appropriate in order to keep the asymptomatic students in the classroom as the education of our students is most important when done in the safest way possible. [September 30, 2020]

District and Classroom Response—LEVEL 1 GREEN

The following will serve as our guidance for the district’s response for virus prevention at **LEVEL 1 GREEN**, which indicates there is no community transmission of COVID-19.

LEVEL 1 GREEN—No Community Transmission	
Level 1—GREEN-- No laboratory-confirmed cases of COVID-19 in the last 14 days, and no reported increase in the number of cases over the last 14 days as determined by the school community.	
SCHOOL DISTRICT PROTOCOLS	CLASSROOM LEVEL PROTOCOLS
<ul style="list-style-type: none"> • Encourages good hygiene, social distancing and following recommended protocols in school to allow education to continue for students. • Continue to monitor school and public health indicators and adjust strategies to mitigate community spread. • Temperature screenings will take place at the school each day for all students. • Staff will temperature screen at home prior to coming to school. • School in this phase will look fairly normal and activities at school will follow known preventative measures to stop the spread of COVID-19. • Accommodate needs of children and families at high risk, including supports for at-home learning. • Follow cleaning and disinfection plans. • Lunch held in the cafeteria with students spread out at the tables. • Visitors and parents will be allowed in the school during the day. All business may be conducted at the main office. • Parents will be required to monitor and screen their child(ren) prior to coming to school. If a student is not feeling well, they need to stay home. 	<ul style="list-style-type: none"> • Classroom routines and procedures will be fairly normal, with some prevention and mitigation. Desks will be spread out as much as possible. • Masks are welcomed, but optional during this phase. • The number of students allowed in the restrooms will be limited. • Teachers and students will engage in good hygiene practices by washing hands and use hand sanitizer to keep hands as germ free as possible • Social distancing will be encouraged where and when possible following recommended protocols in school to allow education to continue for students. • Students and staff should take preventative measures to not share items with others whenever possible. Teachers should encourage students to carry their own school supplies and should be discouraged from sharing laptops, books, or supplies unless properly sanitized • Students and staff should use their own water bottles to refill during the day. Communal use of water fountains will not be allowed. Water bottle fillers can be used.

District and Classroom Response — **LEVEL 2 YELLOW**

The following will serve as our guidance for the district’s response for virus prevention at **LEVEL 2 YELLOW**, which indicates there is minimal to moderate community transmission of COVID-19.

LEVEL 2 YELLOW—Minimal to Moderate Community Transmission	
Level 2—YELLOW-- Minimal to moderate level of community transmission: Minimal amount of laboratory confirmed cases of COVID-19 as determined by the school community.	
SCHOOL DISTRICT PROTOCOLS	CLASSROOM LEVEL PROTOCOLS
<ul style="list-style-type: none"> • This level increases restrictions from Level 1. While students and staff are encouraged to practice good hygiene, social distancing and following recommended protocols in school, additional measures may be needed to continue school.□ • Additional measures the school district will take include the option to wear masks by students and staff, daily temperature screenings, and other increased measures to monitor additional spread of the virus in the community. This will be determined on a case- by-case basis.□ • The district will continue to monitor school and public health indicators and adjust strategies to mitigate community spread.□ • School in this phase will be slightly more restrictive and preventative and activities at school will follow known preventative measures to stop the spread of COVID-19.□ • Intensify cleaning and disinfection plans.□ • Lunch will be held in cafeteria with social distancing used to greatest extent possible.□ • Visitors and parents could be limited in the school during the day. All business will be conducted at the main office.□ 	<ul style="list-style-type: none"> • This level increases restrictions from Level 1. While students and staff are encouraged to practice good hygiene, social distancing and following recommended protocols in school, additional measures may be needed to continue school. • Teachers and students will engage in good hygiene practices by washing hands and use hand sanitizer to keep hands as germ free as possible. • Students and staff should use hand sanitizer at the beginning and end of every class and used during class as necessary without restriction. • Classroom routines and procedures will require to the greatest degree possible social distancing placement of desks up to 6 feet apart, or to the greatest spacing available. • All students and staff could be encouraged to wear face masks. This will be determined based on input from the DOH. • Students and staff should continue preventative measures to not share items with others whenever possible. Teachers should encourage students to carry their own school supplies and should be discouraged from sharing laptops, books, or supplies unless properly sanitized • Students and staff should use their own water bottles to refill during the day. Communal use of water fountains will not be allowed. Water bottle fillers can be used.

District and Classroom Response —LEVEL 3 RED

The following will serve as our guidance for the district’s response for virus prevention at **LEVEL 3 RED**, which indicates there is substantial community transmission of COVID-19.

LEVEL 3 RED—Substantial Community Transmission	
Level 3—RED--Substantial level of community transmission: Outbreaks or increases in cases and recent laboratory-confirmed cases of COVID-19 as determined by the school community.	
SCHOOL DISTRICT PROTOCOLS	CLASSROOM LEVEL PROTOCOLS
<ul style="list-style-type: none"> • The level has the sole purpose of minimizing the spread of COVID-19 through stay-at-home orders, strict social distancing, and closures of school and in-person instruction.□ • Remote learning opportunities will be the method of providing any instruction to students. It is expected that any school closure will be temporary and last for approximately 14 days. Data from the SD DOH will be used to determine the length of closure.□ • School will remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms.□ • Cancel all field trips, inter-group events, sports events, extracurricular activities, and large social gatherings.□ • Provisions for student services such as school meal programs will continue if possible.□ • Follow guidelines from local and state health authorities on school re-opening.□ 	<ul style="list-style-type: none"> • The level has the sole purpose of minimizing the spread of COVID-19 through stay-at-home orders, strict social distancing, and closures of school and in-person instruction. • Remote learning opportunities will be the method of providing any instruction to students. It is expected that any school closure will be temporary and last for approximately 14 days. • School will remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. • Cancel all field trips, inter-group events, sports events, extracurricular activities, and large social gatherings. • Teachers will be allowed in their individual classrooms only to provide flex learning during the time of closing.

Instructional Day (May be implemented as needed based on current situation & community spread):

Student temperatures will be checked at school in the morning.

Student's guardian will be contacted and asked to pick up their child as soon as possible if symptoms are present and/or fever is 100.4 or above.

Guardians are asked to have an emergency contact when they are not in town in case their child becomes ill.

Students separated in classrooms will occur where feasible.

Frequent cleaning of desks during the school day will be done by staff.

A deep cleaning will be done by our custodial staff as often as possible.

Sanitizer will be available in all classrooms.

Sanitation stations located at the main entrances and lunchrooms of both buildings.

Frequent opportunities for students to wash hands.

Classroom seating chart and assigned seating for an extended period for the use of contact tracing if the need arises.

Removed flex-seating in classrooms to offer more uniformed seating. This will aid in students all face in one direction and help with social distancing.

Remote Learning:

All buildings closed, and all instruction is Online using Google Classroom.

School is in session from 8:30-3:30, all students and staff are available.

Face-to-face instruction will occur on Google Meets, Zoom, Seesaw, or other.

Closures could last 14 days or more depending the situation.

All assignments are required to be completed and graded.

All staff will conduct live face-to-face instruction through video conferencing a minimum of one time per week/ per class. Class video conferencing at the High School could be spread out over two specific days. (Example: 1st, 3rd, 5th, and 7th Periods held on Monday. 2nd, 4th, and 6th Periods are held on Tuesday. Class times to be determined.)

Small groups may be allowed into school for hands-on classes and/or individual help if done safely. *At administrations discretion.*

Attendance will look different during remote learning. Student attendance will be based on a percentage of work completed and/or video conference attendance as determined by individual instructor.

Assignments will be due on a weekly basis to accommodate working families. (*Example: assignments given Monday Morning would be due by Sunday at 11:59PM.*)

Staff Expectations:

Any employee who feels unsafe coming to school or cannot perform their assigned duties during a pandemic needs to notify the Superintendent personally. The employees may use personal and/or sick leave days. If the employee's personal and sick leave days are exhausted, the employee may use unpaid FMLA leave.

An employee may work remotely only if the employee is diagnosed with a positive COVID-19 test or asked to self-quarantine and wants to provide instruction from home and is able to perform their duties from home.

Administration will determine appropriate steps to meet the needs of all students in the event a staff member becomes ill and is unable to plan or teach their assigned courses.

All staff must meet the educational plans for all students. Classroom teachers and Special Education teachers should develop a communication plan for students with IEPs to ensure their success and goals are met.

Staff should consider what the appropriate amounts of work for remote learning. Remember that the amount of work assigned remotely should be considerably less than would be assigned for in-person instruction.

All staff will meet live, face to face through online video conferencing at least once a week per classes taught.

The Department of Health may conduct contact tracing for individuals who may have been exposed.

If symptoms appear at school, students will be isolated, parents contacted, and the student will be expected to exit the building as soon as possible.

If a student leaves school with a temperature, they should not return until they are fever free for 24 hours without the use of fever reducing medications.

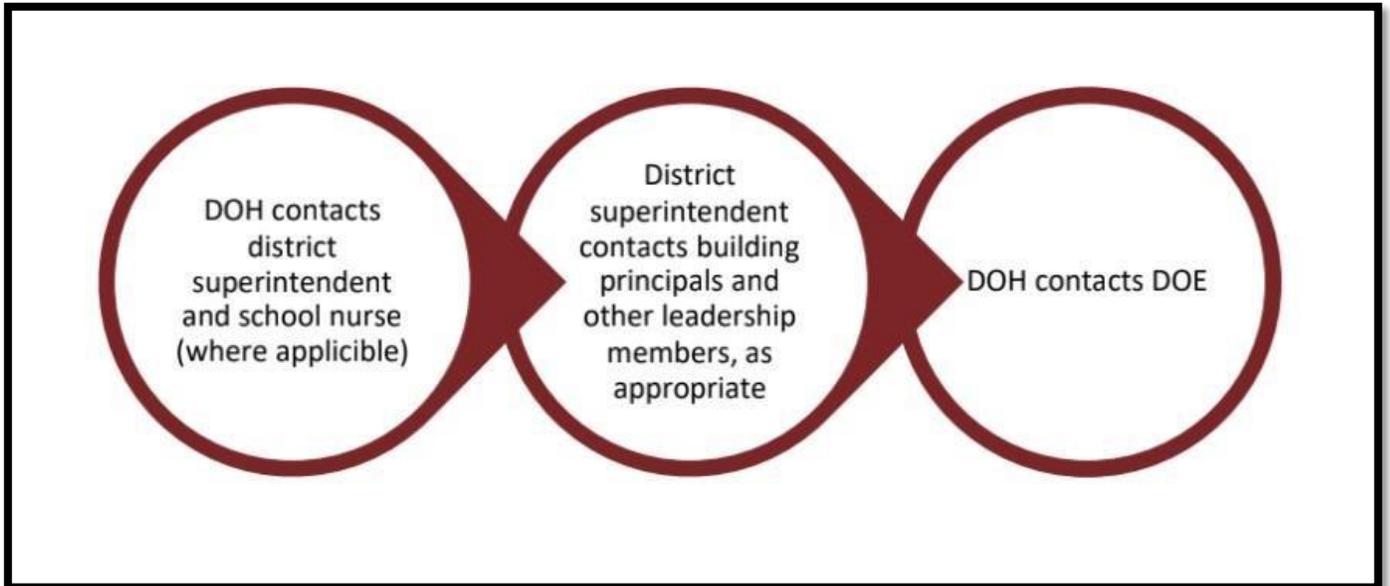
A switch to online learning or closures will be determined by administration with School Board input given the situation.

All students will have access to learning through their teachers in each class using Google Classroom or other online platform.

Effective communication by all parties will ensure our students are successful.

Working with the SD Department of Health

The South Dakota Department of Health (SDDOH) will work with school districts to provide data at a level to inform decision making, in line with appropriate privacy protections. Staff, students, parents and community should use the SDDOH website <https://doh.sd.gov/news/Coronavirus.aspx> to stay informed on trends in data of COVID-19 as well as pertinent information for all families to use for maintaining good health and hygiene as necessary.



Communicating Individual Positive Infection Cases

Following the identification of a positive COVID-19 infection of a student or staff member within a school community the below communication chain will be implemented

If staff or a student within a school community tests positive for COVID-19, SDDOH and SDDOE will:

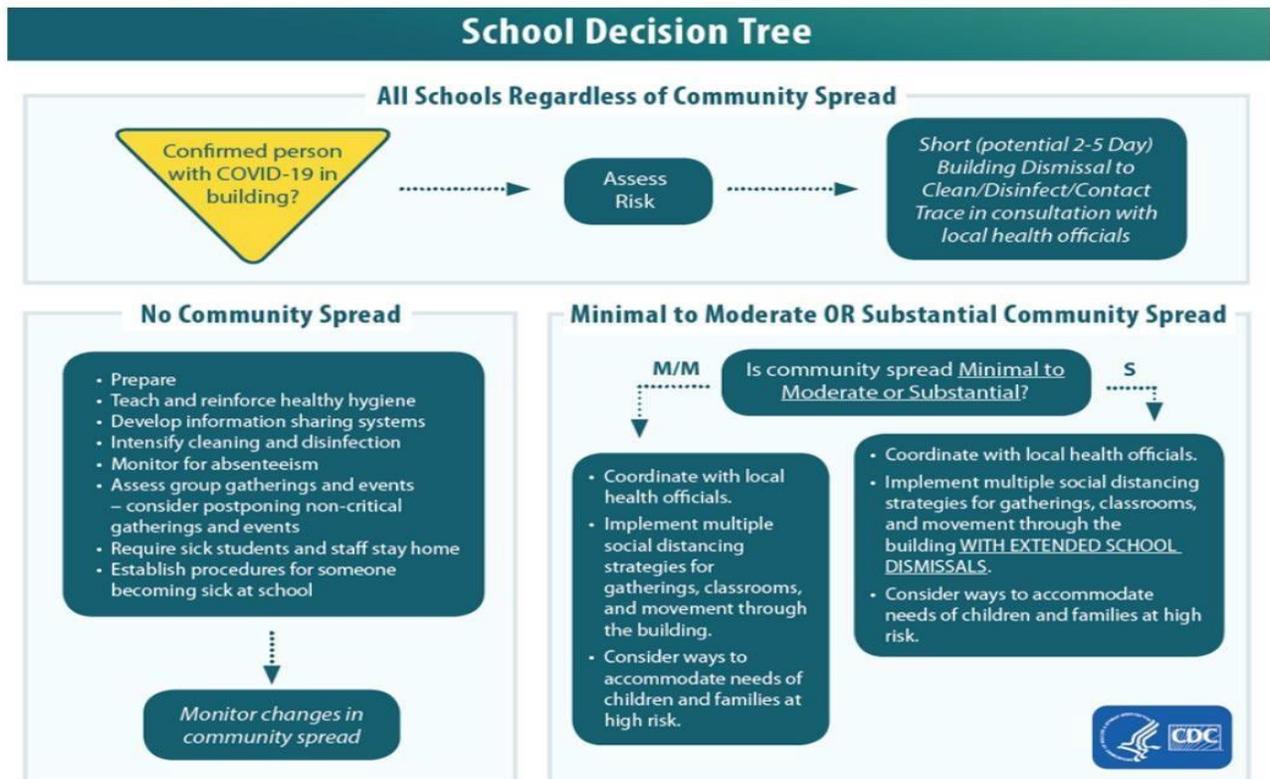
- Work with school officials to determine the level of exposure of other students and staff, depending on what level of close contacts the individual would likely have had. This will vary, for example, depending on the age of the student or the number of classes a teacher has.
- Recommend appropriate steps to take to accommodate cleaning, quarantine, etc., as necessary, depending on the level of exposure risk to the school community.

The Lemmon School District will continue to participate in contact tracing with the DOH.

CDC Recommendation School Decision Tree

The purpose of the School Decision Tree below is to assist school districts in knowing what potential steps to take for cleaning and notifications regarding K-12 schools with confirmed COVID-19 cases. The school district will also communicate with state and local health officials and other partners to determine the most appropriate actions while adjusting to meet the unique needs and circumstances of the local community.

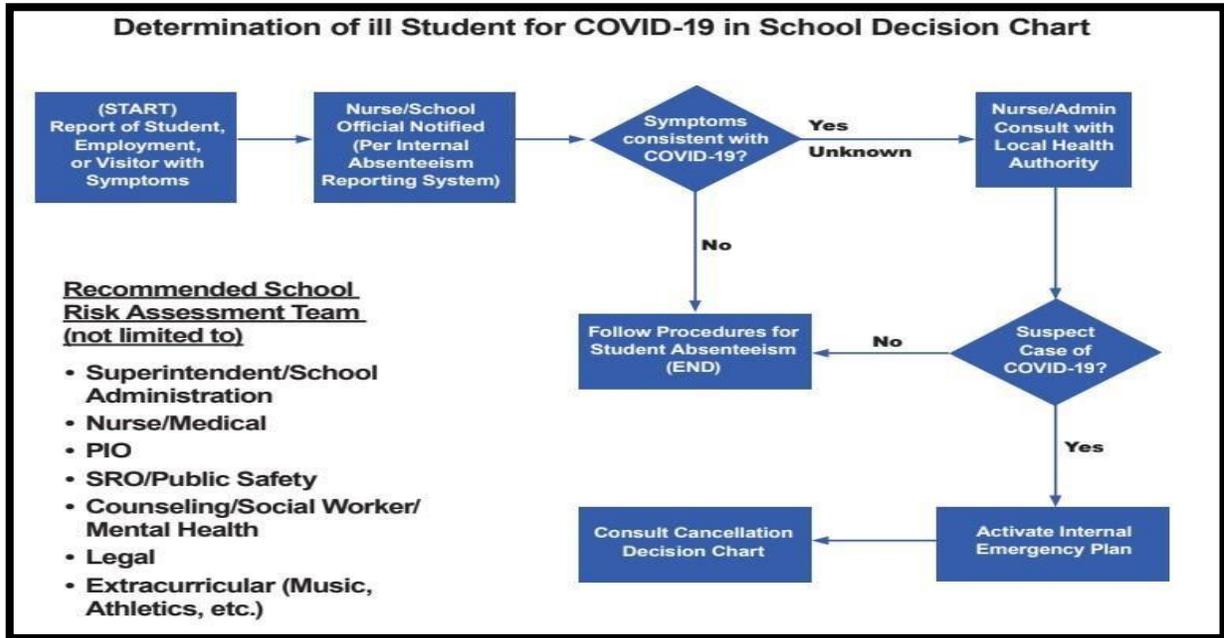
The Lemmon School District will work cooperatively with the SD Department of Health, and the SD Department of Education in the event of a positive case.



SOCIAL, EMOTIONAL & MENTAL HEALTH NEEDS

The Lemmon School District has worked closely with our local mental health facility, Three Rivers Mental Health for over two years and we will continue to do so. Lemmon Elementary has purchased a SEL curriculum that they are implementing during the 2021-2022 school year.

The Lemmon School District does weekly staff check-ins and/or staff meetings. Our staff also has access to our local mental health facility, Three Rivers Mental Health.



Remote Learning Plan

Remote/ E-Learning Guidance

The following serves as general guidance for parents in the event the district moves to a **LEVEL 3 RED** district response and is forced into a school closure situation or if the school must initiate this response due to a school closure impacted by COVID-19 for any duration of time. It can also be used if students are sick and need to stay home or if they have to isolate or quarantine due to an exposure or have tested positive for COVID-19.

1. Understand Your Role

- ✓ Parents are not expected to take the place of their students' teachers. Instead, parents should play a support role. A good rule of thumb is to keep your children engaged and thinking critically. Even though staying home from school might feel like a day off school, remind your children that they need to keep school a priority

2. Make Space for Learning

- ✓ Your children will achieve their best work in a quiet, comfortable, and dedicated space devoted to learning. Ideally, this will be a different space than where they normally play games or watch television.

3. Set Clear Expectations

- ✓ Parents should build time into their remote workday to assist with their students' learning and schedule other activities they know their children will be able to do independently. Consider scheduling "office hours" when you're available for school related questions.

4. Encourage Reading

- ✓ When in doubt, have your children read. When you have time, read with them. For younger readers, consider using audiobooks. If you can't do anything else, have your children read!

5. Plan Your Work and Work Your Plan

- ✓ Good planning can relieve stress for both children and parents. Check-in with your kids about their plans and help them develop a written schedule not only for the day, but for the week. Help them prioritize and learn to create goals, tasks, and deadlines, just like adults do when they go to work.
- 6. Show Empathy**
 - ✓ Allow yourself, your children, and their teachers some latitude and grace during these unprecedented times. Understand you are not going to have all the answers and this transition is not going to be perfect. Acknowledge this is not an ideal situation for anyone and give yourself permission to be flexible.
- 7. Use Supplemental Resources**
 - ✓ Utilize any available resources to enhance independent learning, such as online games, education videos, educational TV (SDPBS), audio books, or virtual fieldtrips.
- 8. Don't Forget to Have Fun**
 - ✓ It is rare for parents and children to have time like this together, so turn it into an opportunity for bonding. Your relationship with your child is just as valuable as their education.
- 9. Ask for Help**
 - ✓ Remember that you're not alone in this journey. For parents working with multi-aged children, take a team approach and ask older siblings to help support younger students. Don't hesitate to ask your child's teacher for tips and guidance. Also, reach out to other parents to see what they've found effective.
- 10. Take Regular Digital Recesses**
 - ✓ Make sure your children take plenty of breaks from computers in order to get time away from screens. Set alarms similar to those students would encounter at school and encourage them to get up, get some fresh air, have a snack, and participate in physical activities.

E-Learning District Platforms

The following methods will be used universally by the district to deliver E-Learning to students during the school year.

— Sick Student at Home for Short Time

Instruction for these students will look like it did in the past. The teacher will work with each student to get assigned work to them to complete. Students may also receive instruction via livestreamed lesson from teacher.

— Sick Student at Home for Extended Time due to Isolation or Quarantine

Instruction for these students will look like it did in the past. The teacher will work with each student to get assigned work to them to complete. Students may also receive instruction via livestreamed lesson from teacher.

— ALL Students Home Due to School Closing

All instruction will be implemented with the platforms listed below.

Online Learning Platforms

– **Grades K-12**

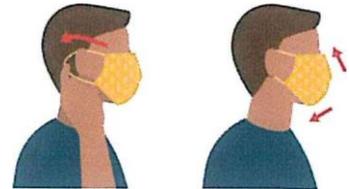
The Lemmon Schools will use the learning platform **Google Classroom** for the delivery of online content, sending educational links, and sending information to students and parents. Students will also be directed to other resources to reinforce instruction in the classroom that could be used for assignments, projects, or test completion. The elementary may also use the learning platform **SeeSaw** for the delivery of online content, sending educational links, and sending information to students and parents.

South Dakota High School Activities Association and Student Activities

- The National Federation of High Schools (NFHS) released the guidance from their Sports Medicine Advisory Committee (SMAC) in May 2020, and the SDHSAA developed guidance based on the NFHS recommendations and with feedback from members of the SDHSAA, SMAC, and the South Dakota Department of Health.
- The district will continue to monitor guidance from the SDHSAA and more info can be found by going to <https://www.sdhsaa.com/>.
- Current guidance from the SDHSAA regarding school activities can be found here:
<https://www.sdhsaa.com/Portals/0/PDFs/SummerContactRecommendations.pdf>

Correct Wearing of Masks

- Wash your hands or use hand sanitizer before putting on your mask.
- Put the mask over your nose and mouth and secure it under your chin.
- Fit the mask snugly against the sides of your face, slipping the loops over your ears or tying the strings behind your head.
- If you have to continually adjust your mask, it doesn't fit properly, and you might need to find a different mask type or brand. • Make sure you can breathe easily.



Physical Distancing:

- *Desks- Since the Lemmon community has had a low transmission rate, student desks will be spread apart as much as possible depending on room size. With limited classrooms and staff, some students may be slightly closer together than 3 feet.
- *Where physical distancing is not an option, masks are recommended for students and staff.
- *Teachers will assign seating charts to maintain "cohorting" between student groups where possible.
- *Elementary lunch times have been staggered to allow smaller groups to eat at the same time/spaces.

JH/HS has 3 dismissal times to try to limit the number of students dismissed for lunch at the same time. JH/HS students are divided into smaller groups and assigned designated areas for non-school time (before school and at lunch time).

*All non-essential furniture has been removed from classrooms to allow more room for physical distancing.

*All student desks are facing the same direction.

*All visitors must sign in at the office and note their destination. Masks are recommended for all visitors.

Handwashing Etiquette:

Ensure all staff & students know the proper handwashing techniques (see below)

Follow Five Steps to Wash Your Hands the Right Way

Washing your hands is easy, and it's one of the most effective ways to prevent the spread of germs. Clean hands can stop germs from spreading from one person to another and throughout an entire community—from your home and workplace to childcare facilities and hospitals.

Follow these five steps every time.

1. Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
2. Lather your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.
3. Scrub your hands for at least 20 seconds. Need a timer? Hum the "Happy Birthday" song from beginning to end twice.
4. Rinse your hands well under clean, running water.
5. Dry your hands using a clean towel or air dry them.

*If washing hands is not an option, hand sanitizer is located in all rooms

Respiratory etiquette:

*Encourage students and staff to cover coughs and sneezes with a tissue when not wearing a mask and immediately wash their hands after blowing their nose, coughing, or sneezing.

Cleaning Facilities:

*Custodians will regularly clean door knobs, light switches, locker handles, bathrooms, sink handles, etc.

*Exhaust fans are used in the Kitchen and Bathrooms *Bus

Drivers will clean seats and seat backs daily

Maintaining Healthy facilities

Appendix: Department of Health References:

DOH Mitigation Flow chart.

DOH list of COVID symptoms.

DOH screening form

DOH Isolation procedures form

Lemmon School District COVID-19: Quarantine for People with no Symptoms

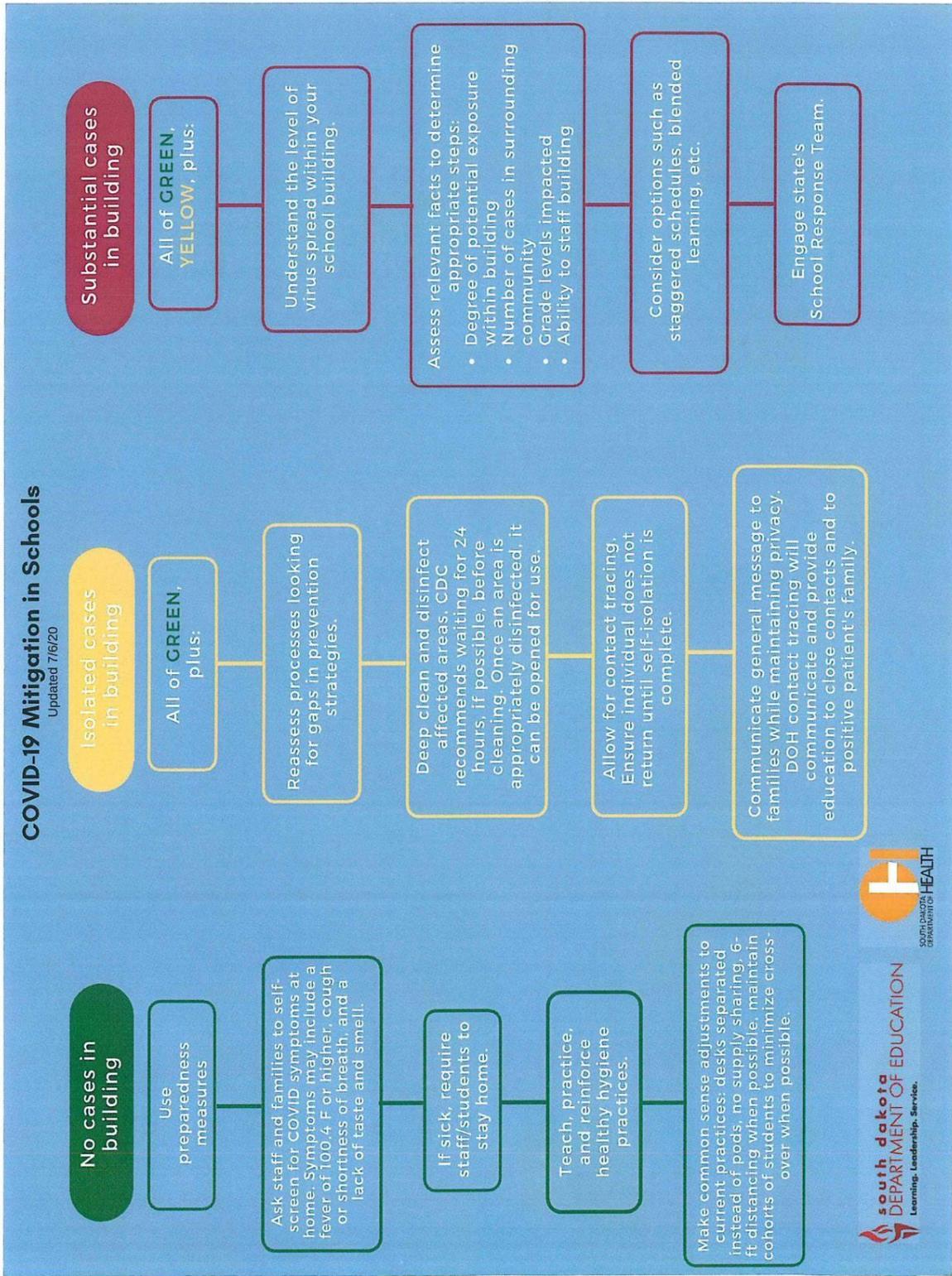
DOH Isolation or Quarantine

DOH Health Decision Chart

DOH Contact Tracing Chart

DOH Case Investigation Chart

(July 1, 2021)



The Lemmon School District has adopted the above info graph.

Symptoms of COVID-19

Symptoms of COVID-19	Strep Throat	Common Cold	Flu	Asthma	Seasonal Allergies
FEVER 	✓		✓		
COUGH 		✓	✓	✓	✓
SORE THROAT 	✓	✓	✓		✓
SHORTNESS OF BREATH 				✓	
FATIGUE 		✓	✓	✓	✓
DIARRHEA OR VOMITING 	✓		✓		
RUNNY NOSE 		✓	✓		✓
BODY/ MUSCLE ACHES 	✓	✓	✓		

✓ Symptom of illness



cdc.gov/coronavirus

3/19/20 10:04 AM

The Lemmon School District has adopted the above info graph.

Screening K12 Students/Staff for Symptoms of COVID-19



Students or Staff: Please complete this short check each morning before leaving for school. Students or staff who are sick should not attend school in-person.

Please check for the following Symptoms:

- Temperature 100.4 degrees Fahrenheit or higher
- Sore throat
- New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline)
- Diarrhea, vomiting, or abdominal pain
- New onset of severe headache, especially with a fever

Please also check for any Exposure:

- Had close contact (within 6 feet of an infected person for at least 15 minutes) with a person infected with COVID-19*, or
- Live in or traveled to a county where the SD-DOH is reporting **substantial spread** of COVID-19 cases
 - Visit the SD-DOH website at:
<https://doh.sd.gov/news/Coronavirus.aspx#SD>
 - Check the level of community spread in the county where you live or plan to travel:
 - Use your cursor to hover over the county, or
 - Click on *Tables* to see the county list

ORANGE Symptom Alone = Exclusion for COVID-19 not necessary. Follow existing school policy.

BLUE Exposure* + ORANGE Symptom =

- Any individual with both symptom(s) AND exposure should contact their medical provider to discuss testing.
- Exclude individual while awaiting test result.
- If untested, exclude until 10 days after symptom onset AND 24 hours without fever AND 24 hours after symptoms improved.
- When exclusion occurs due to living in or traveling to a county with substantial spread: a student or staff may return to school with a medical doctor's note if symptom(s) are due to an illness other than COVID-19.

*Close Contacts that become symptomatic must still meet the 14-day quarantine period and cannot be released early with testing or note from a medical provider.

Updated 09/08/20

The Lemmon School District has adopted the above info graph.

The Lemmon School District has adopted the following info graph when dealing with symptomatic staff and students:

Procedures for Isolating Symptomatic Students or Staff

Revised 05/2020

If a student or staff member exhibit symptoms during the school day, follow these recommendations.

Symptoms to look for:

- Temperature of 100.4 or higher;
- Sore throat;
- New uncontrolled cough that causes difficulty breathing;
- Diarrhea, vomiting, or abdominal pain; or
- New onset of severe headache, especially with fever.



Additional evaluation for COVID-19 exposure

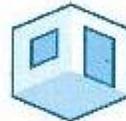
Assess whether symptomatic student/staff:



- Had close contact (within 6 ft. for at least 15 min.) with a person with confirmed COVID-19
- Traveled to or lived in an area where the local, Tribal, territorial, or state health department is reporting substantial spread of COVID-19 cases;
- For the latest information on community spread go to <https://doh.sd.gov/news/Coronavirus.aspx>

Have a separate isolation area

The Departments of Health and Education recommend each school have a separate area for students and staff who begin showing symptoms of COVID-19.



This area should be separate from the regular nurse's office or area.

Evaluate the symptomatic student/staff and take action per protocol

If students/staff are having symptoms alone and no associated exposure events, students/staff should follow current school exclusion policies.



Place a mask on the symptomatic person

Upon identification of symptoms, a mask should be placed on the symptomatic person and symptom control measures should be taken.



Possible COVID-19 Case

Any individual displaying COVID-19 symptoms as well as possible exposure criteria should be directed to contact their healthcare provider to determine whether testing for COVID-19 virus is appropriate.



Use proper protection

The individual staffing the area should wear appropriate protection (face mask, eye protection, gloves, etc.) as recommended by the CDC.



Cleaning & Disinfecting

Clean and disinfect affected areas regularly. CDC recommends waiting for 24 hours after a COVID-19 exposure event, before cleaning. Once an area is appropriately disinfected, it can be reopened for use.



The Lemmon School District has adopted the following info graph in reference close contact quarantine and isolation of positive cases.

Lemmon School District COVID-19: Quarantine for People with NO Symptoms

Wearing Masks is recommended in the Lemmon School District

10-Day with No Testing	Quarantine at Home OR Mask for 10 days @ School
Testing after 5 days from close contact	If Positive, quarantine for 10 days. If Negative, can come to school.
Day 0	Day 5
Day 10	

IF SYMPTOMS DEVELOP, ISOLATE & GET TESTED.

COVID-19 TEST RESULTS

POSITIVE TEST RESULTS

- ✓ Isolate at home for a minimum of 10 days after your symptoms started (or if not experiencing symptoms, 10 days after your positive test), until you have been fever-free without use of fever-reducing medications for 24 hours, and experience improvement in symptoms.
- ✓ Please inform close contacts' right away if you are COVID-19 positive. **All close contacts, regardless of vaccination status, should watch for symptoms for 14 days. If symptoms appear, they should isolate and contact their provider.**

CLOSE CONTACTS

- ✓ All close contacts without symptoms, should quarantine for 10 days after their last exposure. Masking and monitoring symptoms is then recommended through the 14th day. Close contacts may be able to shorten their quarantine by testing negative on or after day 5 from the date of their last exposure, provided they remain without symptoms. If the close contact tests negative on or after day 5, they may resume normal activities. Masking and monitoring symptoms is then recommended through the 14th day.

- ✓ Fully vaccinated** close contacts without symptoms do not need to quarantine, but should get tested 3-5 days after last exposure. Masking and monitoring symptoms is then recommended through the 14th day. -We **CANNOT** ask if a person is vaccinated.
- ✓ Close contacts who have given the district a copy of medical paperwork showing a positive antibody test within the 90 days prior to exposure or immediately after and remain without symptoms, do not need to quarantine. Masking and monitoring symptoms is then recommended through the 14th day.
- ✓ Close contacts who have had COVID-19 illness within the 90 days prior to exposure, have recovered, and remain without symptoms, do not need to quarantine. Masking and monitoring symptoms is then recommended through the 14th day.

NEGATIVE TEST RESULTS

- ✓ Continue to watch for symptoms for 14 days.
- ✓ Fully vaccinated people who test negative and have been exposed to COVID-19 do not need to quarantine or stay home provided they remain without symptoms.

The Lemmon School District will utilize the state BinaxNOW (at the discretion of administration) to test staff and students who have been considered close contacts or who have developed COVID symptoms.

ISOLATION or QUARANTINE

Isolation and quarantine help protect the public by preventing exposure to people who have or may have a **CONTAGIOUS DISEASE**.

ISOLATION separates sick people with a contagious disease from people who are not sick.

QUARANTINE separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.

ISOLATION

Isolation is for people who are **ALREADY SICK**.



Isolation separates and restricts the movement of sick people so they can't spread disease.



Isolation in a home means separating yourself from others in the household.



A sick person isolating at home should seek medical treatment if unable to manage symptoms.



Stay at home (isolation). Do not leave your home, except to get medical care. Do not visit public areas.



Stop isolation only if you've had no fever for at least 24 hours; AND have improved symptoms; AND at least 10 days have passed since your symptoms first appeared.

QUARANTINE

Quarantine is for people who are **NOT SICK**, but may have been exposed.



Quarantined people may or may not become sick.



Quarantined people must stay at home or another location so they don't unknowingly spread the disease.



If you are quarantined and you become ill, seek an evaluation from a healthcare provider.



CDC recommends 14 days of quarantine from the day of last exposure to a person with COVID-19. If you remain asymptomatic, you may be released from quarantine after 10 days or after 7 days with a negative COVID test completed on or after day 5 from date of last exposure. Continue to wear a mask around others and monitor symptoms for the remainder of the 14 day period. [More information.](#)



SOUTH DAKOTA
DEPARTMENT OF HEALTH

covid.sd.gov

NOTE: Critical infrastructure employees with no symptoms may be required to report to work with appropriate protective equipment.

SOUTH DAKOTA DEPARTMENT OF HEALTH covid.sd.gov **COVID-19 PANDEMIC**

What should I do if I've been in close contact with someone...

CLOSE CONTACT MEANS:

- Spending prolonged periods in same room
- Direct physical contact - kissing, hugging
- Shared eating or drinking utensils
- Contact with respiratory secretions (cough, sneeze on you)

HOW DO I...

Self-Quarantine

- Stay home for 14 days.
- Avoid contact with other people.
- Don't share household items.

Self-Monitor

- Be alert for symptoms of COVID-19, especially a cough or shortness of breath.
- Take your temperature every morning and night and write it down.
- Call your doctor if you have trouble breathing or a fever (100.4°F/38°C).
- Don't seek medical treatment without calling first!

Practice Social Distancing

- Stay home as much as possible.
- Don't physically get close to people. Try to stay 6 feet away.
- Don't hug or shake hands.
- Avoid groups of people.
- Be aware of frequently touched surfaces, including doorknobs, elevator buttons, service counters, shared pens, touch screens, steering wheels, and cell phones.

WHAT IF I HAVE SYMPTOMS? Call your healthcare provider.

SOUTH DAKOTA DEPARTMENT OF HEALTH covid.sd.gov

Developed from an infographic by the City of Sioux Falls. March 29, 2020

The Lemmon School District has adopted the above info graph.

COVID-19 CONTACT TRACING

WHAT TO EXPECT IF YOU'VE HAD CLOSE CONTACT WITH A POSITIVE CASE

Person tests positive for COVID-19 → **Phone interview:**

- Determine date of first symptoms and go back 2 days (48 hours)
- Identify everyone in close contact with positive person since that date
- Isolation for 10 days

→ **Phone interviews with close contacts**

→ **Instruct 14 days of self-quarantine from date of close contact exposure**

← **Enroll close contacts in text message system for 14 days from date of exposure.**

Close contacts will receive a daily text asking if they have symptoms:

- If yes, they get a call with instructions to self-isolate
- If no, daily text messages continue
- Spanish translation available

← **After 14 days: Text messages stop**

DEFINITIONS

CONTACT TRACING: helps to find people exposed to a positive case of COVID-19 so they can be quarantined to stop further spread.

CLOSE CONTACT: six feet or less for more than fifteen minutes at a time

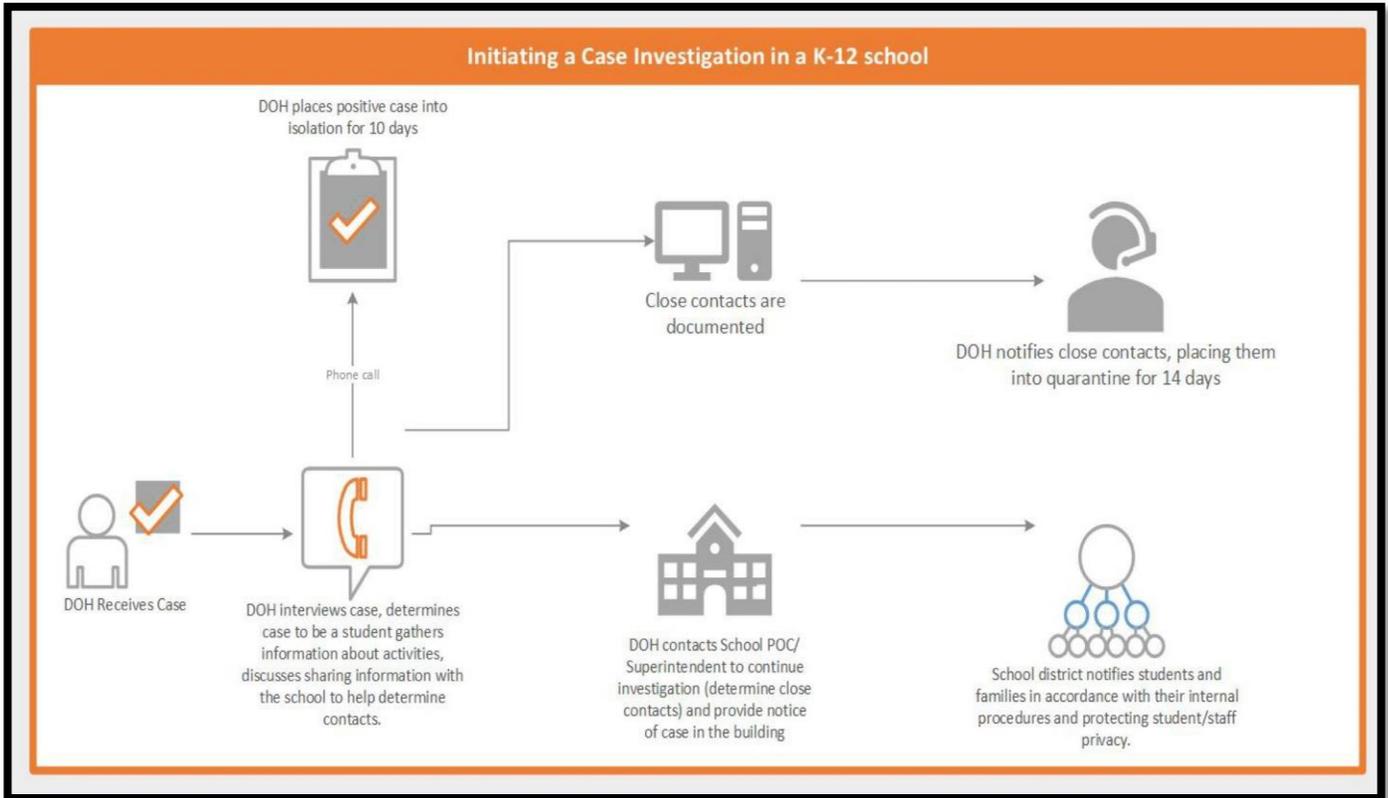
ISOLATION: separates sick people with a contagious disease from people who are not sick.

SELF-QUARANTINE: separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.

ANSWER the CALL to slow the spread of COVID-19

SOUTH DAKOTA DEPARTMENT OF HEALTH covid.sd.gov

The Lemmon School District has adopted the above info graph.



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