

**MARATHON COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD**  
**December 16, 2021 Highlights**

- Board members present Gary Gunderson, Lori Haines, Jackie Hanke, Scott Johnson, Gary Lewis, Carol Schulz, and Kelly Kapitz, PhD., Director of Special Education.
- Also present at the meeting: Kristin Jacobson, Assistant Director of Special Education; Jason Haluska, Assistant Director of Special Education; Nimisha Patel, Finance Manager; Sandy Dobeck, Finance; Kari Forsythe, Board Recorder. The Board welcomed Cheryl Post, Behavior Consultant, and Annie Sims, Technology Coordinator as guests.
- Chairperson Johnson called the meeting to order at 12:05 p.m.
- November 18, 2021, minutes approved.
- Director Dr. Kelly Kapitz reviewed the Upcoming Board Events.
- Chairperson Johnson presented Cheryl Post with an apple crystal award in recognition of her service and December 24, 2021 retirement.
- Annie Sims updated the Board on MCSE and Birth to 3 technology improvements and changes.
- The Board approved Policy #37 - Acceptable Use of Technology for MCSE and Birth to 3 employees.
- The Board reviewed an Independent Contractor Agreement.
- 2021 Christmas card and envelope designs were shared with the Board.
- December Administrator Meeting highlights shared with the Board.
- Dr. Kapitz reviewed Upcoming Events.
- The Finance Packet was presented and approved.
- The Board approved the 2021 Birth to 3 Budget as presented by Nimisha Patel.
- In Personnel, the Board approved;
  - Hiring of Nayeli Araiza, paraprofessional in Abbotsford
  - Hiring of Kamryn Butt, EC teacher in Edgar
  - Hiring of David Huss, paraprofessional in Edgar
  - Resignation of Sara Marcis, paraprofessional in Edgar
  - Resignation of Melinda Daniels, secretary in Athens

- Leave request of Brittany Eilers, school psychologist in Spencer
  - Leave request of Alicia Herman, cc teacher in Spencer
- Meeting adjourned at 2:10 p.m.