

STANFORD SCHOOL DISTRICT # 12
OFFICIAL MINUTES for the REGULAR SCHOOL BOARD MEETING
Tuesday, June 15, 2021, 7:00 p.m. School Library

Note: The following meeting minutes were reconstructed from the notes of Board members who attended the meeting. Regular notes were unavailable due to changes in staff.

Attending: Chairman Kurt Myllymaki, Vice Chairman Billi Taylor; Trustees –Sherry Berg, Karnes Neill, and Cyndie Sherer; Clerk Kelly Bokma, Superintendent - Brad Moore, and Athletic/Activities Director - Vance Von Bergen.

Absent: None

Public in Attendance: Kent Ridgeway, Treena Clark, Nancy Metcalfe, Jennifer Mitchell, Geoff Casey, Meredith Phillipie, and ZOOM participants.

I. Call to Order -The meeting was called to order at 7:00 PM by Chairman Kurt Myllymaki.

A. Establish Quorum

B. Pledge of Allegiance - Chairman Kurt Myllymaki opened the meeting with the Pledge of Allegiance at 7:01 PM.

II. Public Comment – None.

III. Review, Revise, and Approve the Agenda - A motion was made and passed unanimously to approve the agenda as presented.

Taylor/Berg

Motion carries

5/0

IV. Consent Agenda - A motion was made and passed unanimously to approve the consent agenda which includes the May Claims, June Payroll, May 18, 2021 Regular Board Meeting minutes, Budget vs. Actual report for June.

Taylor/Berg

Motion carries

5/0

V. Reports

A. Clerk's Report - Kelly Bokma, Clerk, stated that she was busy with year-end business. There will be claims to pay by June 30, including claims for Fergus Federal Credit Union and Northwestern Energy. The payroll for June 10, 2021 is complete. Kelly reviewed the Budget versus Actual report. She has training with the Montana Association of School Business Officials (MASBO) tomorrow and Thursday.

B. Athletic Director Report – Vance Von Bergen reviewed a May 2021 Zoom meeting between Scott Sparks of Denton, Breanna Vaskey of Geyser, and himself covering the following high

school co-op topics for the 2021-2022 school year: coaching, equipment & uniforms, expenses, game schedule, game travel, practice equipment, practice plans, and supplies. A copy of meeting notes and schedules for football and volleyball are attached to these minutes.

- C. **Superintendent Report** – Business teacher John Flamand has put in his resignation. There are 155 days in the school year for 2021-2022. Additional information not available.

VI. Old Business

- A. **Safe Return to School and Continuity of Services Plan Review** – A copy of the plan is attached to these minutes.
- B. **Approve DGS Co-op Recommendations** – Information not available.
- C. **School Improvement Committee Report** – Supt. Moore presented feedback from the surveys.
- D. **Negotiations** – In the board meeting from May 18, 2021, Supt. Moore stated that with the passing of HB 143, the SEA submitted a formal request for discussion of adjusting the beginning salary on the salary schedule. The starting base on the bill is \$33,850 for the 2021-2022 school year and \$34,000 for the 2022-2023 school year. This increase affects the salary only, not any other benefits. There are two employees that would qualify, coming into the district this year. This is for new teachers with 0-3 years of experience in their teaching career that would help with beginning salaries. The Board planned to meet with the union and discuss at the present board meeting. Information on this discussion was not available.
- E. **Housing** – A three year lease agreement was created for the Dostal's house they are renting out.
- F. **Fire Suppression** – The ongoing problems with the fire suppression system continue.
- G. **Summer Projects** – Possible projects to address during the summer include electric, plumbing, and flooring.
- H. **Certified Contracts** – Information not available.

VII. New Business

- A. **Board Policies: First and Final Reading** – The Board went through all of the policies listed below.
 - 1310 – District Policy and Procedures
 - 1905 – Student, Staff and Community Health and Safety
 - 1905P – Administrative Procedures for Student, Staff, and Community Health and Safety
 - 2050 - Student Instruction – New
 - 2100 – School Calendar and Day
 - 2221 – School Emergency and Closure
 - 2410P – High School Graduation Requirements
 - 3110 – Entrance, Placement, and Transfer; Policy
 - 3310 – Student Discipline
 - 3311 - Firearms and Weapons

3413 - Student Immunization
 3416 – Administering Medicines to Students
 3417 – Communicable Diseases
 4315 – Visitor and Spectator Conduct
 4332 – Conduct on School Property
 5223 – Personal Conduct
 5230 – Prevention of Disease Transmission
 5325 – Breastfeeding Workplace
 8129 – Chemical Safety
 8130 – Air Quality Restrictions on Outdoor Activities, Practice and Competition
 8131 – Indoor Air Quality
 8200 – Food Services
 8301 – District Safety
 8302 – Noxious Plant and Animal Control
 8303 - Cleaning and Disinfecting
 8410 – Operation and Maintenance of District Facilities
 8411 – Water Supply Systems
 8421 – Lead Renovation
 8502 – Construction and Repairs

After the policies were reviewed and updated, a motion was made to approved the policies as a group; motion seconded.

Taylor/Berg

Motion carries

5/0

- B. Safe Return to In-Person Instruction and Continuity of Services Plan** – The Board discussed the masking requirements in Policy 1905. A copy of the plan is attached to these minutes.
- C. COVID Protocols for 2021-2022** – Information not available.
- D. Fit Club Request** – Connie Becker, a representative from the Stanford Fit Club, requested the use of a bus driver and bus to ferry runners and staff on the Bull Run. The Fit Club would pay for the driver and gas. A motion was made to allow the Fit Club to use a bus driver and bus for the Bull Run; motion seconded.
Taylor/Neill *Motion carries* *5/0*
- E. Mental Health Counselor** – The Board discussed the use of online tele-health for counseling students and teachers. Supt. Moore has a lead on a person that may be available for this position. He will update the Board at the next meeting.
- F. Out of District Students** – Clerk Bokma presented a list of students that were outside of the Stanford school district. The Board discussed students that lived in the Geyser and Hobson areas that planned to attend Stanford next year.
- G. Education Foundation** – Supt. Moore had set up these types of foundations at other schools. He stated that it would be a good thing to do in Stanford.

- H. Graduation Requirements Review** – Shelby Fiedler reviewed school graduation requirements and presented a suggestion to increase high school graduation requirements from 22 credits to 24 credits.
- I. School Food Program** – Supt. Moore reviewed data from the School Improvement Committee and from comments from the school cook. He is not changing anything with the program at this time.
- J. Summer Help** – The Board discussed a possible student(s) to hire for summer help. A motion was made to hire Sydney Von Bergen as summer help; motion seconded.
Neill/Sherer *Motion carries* *5/0*
- K. Clerk Contract** – The Board and Clerk Kelly Bokma had a short discussion about the clerk contract for 2021-2022 school year. Exhibit B in the contract was a point of concern. Clerk Bokma did not accept the contract as it was presented and asked to discuss the contract in a private setting. This request was denied.

VIII. Future Agenda Items – School Pictures, Board Training

- IX. Adjournment** - A motion was made and passed unanimously to adjourn the meeting.

Respectfully Submitted

Kelly Bokma, District Clerk

Kurt Myllymaki, Board Chairman

Date