

EMPLOYEE/PARENT VOLUNTEER PERSONAL VEHICLE USE FORM

This form and all required documents must be completed and turned in yearly. Please be prepared to turn in an updated insurance declaration page if your insurance expires in the middle of the school year.

Name:		Birthdate:	
Driver's License #:		Expiration:	
Year & Make of Vehicle:		Vehicle License #:	
Your Insurance Carrier/ Agent:		Agent/ Carrier Telephone #:	
Policy #:		Policy Expiration Date:	
Liability Limits:		Bodily Injury:	Driver's Cell Phone #:
		Property Damage:	
Driving Restrictions:			
I certify the above information is correct and the insurance coverage is in force. I understand I must have liability insurance coverage in force and agree to advise the school's office, in writing, of any changes in the above information. I further certify that the above vehicle is mechanically safe.			
Owner of Vehicle Signature:		Date:	
Driver Signature:		Date:	
Important Note: If you drive your personal automobile while on District business and you are involved in an accident, by law your liability policy is used first. The district's liability policy would be used only after your policy limits have been exceeded. The Durham Unified School District does not cover, nor is it responsible for, comprehensive and collision coverage for your vehicle.			
I have read the above and approve the use of this vehicle for the purpose stated.			
_____ Site Supervisor/Director or Principal Signature		_____ Date	

Durham USD Student(s)

Grade

Sport/Teacher

Please attach a copy of current insurance declaration page (NOT the Insurance Card that is carried in the glove box of your Vehicle) indicating limits of liability and a copy of your current DMV driving record.

VOLUNTEER DRIVER FORM

The Durham Unified School District acknowledges the needed assistance by responsible volunteer drivers in order to provide transportation for numerous activities that take place within the school system that otherwise would not exist without support. We sincerely appreciate this contribution.

In order to provide the best assurance to both the volunteer driver and the Durham Unified School District, the following agreements should be made:

1. Be sure you are registered with DUSD for such purposes and have a valid driver's license, has an excellent driving record and are 21 years of age or over (preferably a parent of one of the students).
2. Check the safety of your vehicle; tires, brakes, lights, horn, suspension, etc.
3. The vehicle being driven has a seat belt for each passenger and each passenger is belted in.
4. Carry only the number of passengers for which your vehicle was designed. If you have a truck or pickup, carry only as many as can safely sit in the passenger compartment.
5. The driver accepts the added responsibility that comes from carrying extra individuals and, therefore, is perhaps more conscious of all driving rules and regulations set forth by the State of California. The California Supreme Court has eliminated the protection of the former California Guest Law. Now, a guest passenger may sue his host owner-driver.
6. The driver has an insurance policy that will act as the prime carrier for any liability incurred with the following results and amount of coverage:
 - Bodily Injury Liability of not less than \$100,000 each person with \$300,000 each accident.
 - Property Damage Liability or a minimum of \$50,000 each accident.
 - Combined single limit for Property Damage and Bodily Injury of \$300,000 for each accident.
7. Provide a copy of a current, clean Department of Motor Vehicles record.

The Durham Unified School District can offer assistance in the following way:

1. The volunteer driver is covered by Worker's Compensation while serving as a volunteer worker for the district.
2. The Durham Unified School District's insurance carrier will act as a secondary carrier over the volunteer driver's primary insurance only on behalf of the school district, not on behalf of the volunteer driver.

I have read the above statement and agree to the conditions thereof.

Volunteer Driver

Date