

"A Caring School Community Dedicated to Excellence"

**REGIONAL SCHOOL UNIT #38
BOARD OF DIRECTORS
Maranacook Community Middle School & Zoom
January 19, 2022, 6:30 p.m.**

AGENDA

1. Call to order:
2. Citizens' Comments (not budget related):
3. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
4. Action Item: (10 min.)
 - a. Approval of Minutes of January 5, 2022*
 - b. Nomination of interim High School Principal, Michael Harris*
 - c. Appointment of first probationary contract teacher, RES Grade 4, Sara St. Laurent*
 - d. Appointment of first probationary contract teacher, WES Grade 4, Sydney Goodridge*
5. Budget Workshop: (45 min.)
 - a. Goal Setting*
 - b. Enrollments
 - c. Superintendent's Directives
 - d. Budget Timeline*
 - e. Board discussion
 - f. Citizens comments regarding budget
6. Adjournment:

* Attachments

Join Zoom Meeting <https://us02web.zoom.us/j/87298208273>

Any citizen who wishes to add an item to the agenda may do so by notifying the Board Chair or the Superintendent's Office, in writing, ten days prior to the Board's next scheduled meeting.

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RSU #38 Board of Directors
Maranacook Community Middle School
January 5, 2022
Minutes of Meeting

Members Present: Chair Cathy Jacobs, Vice Chair David Twitchell, Keltie Beaudoin, Kim Bowie, Tyler Dunn, Patty Gordon, David Guillemette, Rebecca Lambert, Betty Morrell, Jade Parker (remote), Shawn Roderick, Dane Wing

Member Absent: Melissa Tobin

Students Present: Carter Bennett, Joseph Couture, Abigail Allen, Morgan Boynton

Administration Present: Superintendent Jay Charette, Principals Jeff Boston, Tina Brackley, Janet Delmar, and Abbie Hartford, Special Education Director Ryan Meserve, Director of Curriculum, Instruction, and Assessment Karen Smith, Technology Director Diane MacGregor, Adult and Community Director Steve Vose, Finance Director Mandy Fitzgerald, Maintenance/Transportation Director Shaun Drinkwater, Health Center Director Sarah Morrill

1. Call to Order: Chair Jacobs called the meeting to order at 6:30 p.m.

Chair Jacobs reported, *this business meeting is being held both in person and virtually, through zoom in compliance with RSU #38 policy BED Remote Participation in School Board Meetings. The meeting is being recorded and will be posted on the maranacook.org YouTube channel.*

Please be aware that the “microphones” of the viewing audience will be muted except during the identified portions of public comments at this meeting. For today’s agenda that is Item #5. If you would like to speak during this agenda item, please use the chat feature to signal to Mrs. MacGregor and she will communicate with the Board Chair. In person speakers please sign up on the clipboard by the door. All individuals that wish to speak, whether in person or virtual, please identify yourself with first and last name and the town you live in. Please note that individuals that do not live in our member communities may or may not be granted permission to speak at the discretion of the Board Chair. Speakers are asked to limit individual comments to 2 minutes and if someone speaks ahead of you that has a similar view please reference their comment. All votes will be taken by Roll Call.

2. Pledge of Allegiance:

3. Student Representatives’ Reports:

MS Representatives – Carter Bennett and Joseph Couture reported on Team projects and activities at the Middle School level.

HS Representatives Abigail Allen and Morgan Boynton reported on events at the High School including work being done by Student Council, sporting events and the start of theater practice for the play, “The Little Mermaid”.

4. Presentation: Math Curriculum – This is an informational presentation; no vote is required.

Abby Shink, K-12 math coordinator, shared some of the work of the Pre-K -5 math group that was presented to the RSU 38 Curriculum Committee. The recommendation from the Curriculum Committee is to make a 5-year commitment to continue with the Bridges and IM math curriculum for grades Pre-K – 5, which would allow for consistency for the students and teachers.

5. Citizens Comments:

Ben Sechrist, Manchester resident addressed the Board regarding fundraising efforts and asked that the Board consider working with parent groups to set limits for fundraising especially for the Senior Class, by adding funds to the budget for graduation activities, supporting a fee structure, and working with parents to come up with a better idea other than fundraising. Mr. Sechrist offer to help in the process.

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Laurel Parker, and Deane Mushlit, Manchester residents asked for the health and safety mandates to continue. Question was also asked about the trigger point for making a decision to move to remote learning.

6. Additions/Adjustments to the Agenda by Board and/or Superintendent:

Superintendent Charette added Item 8I, consideration of tabled motion from the December 1, 2021 meeting pertaining to attendance at in-door sporting events.

7. a. Reports: (in packet) No additional comments were made.

b. Committees: No additional comments.

c. Ad Hoc Committee: Awesome Bear Society (ABS)

8. Action Items:

a. Approval of Minutes of December 1, 2021 Meeting

MOTION by Lambert, second by Morrell to approve the minutes of December 1, 2021 as presented. **Motion Carried**: unanimous

b. Acceptance of Donations

MOTION by Dunn, second by Beaudoin to accept the donations as presented.

Motion Carried: unanimous

c. Acceptance of resignation of Principal Dwayne Conway

MOTION by Morrell, second by Dunn to accept the resignation of Principal Dwayne Conway.

Motion Carried: unanimous

Discussion ensued about the school board's goal to retain 90% of the staff. Questions were asked about exit interviews. Superintendent Charette responded that all exiting staff are asked to take part in an exit interview and most agree to do so. Request was made to provide the board with a summary of last year's data. Question was also asked about the turnover in staff and how the Strategic Plan works into this. Superintendent Charette responded that the administrators continue to use the strategic plan in decisions that are made.

Superintendent Charette also informed the board that in terms of the High School Principal position, interviews were held to fill the position as an interim position for the remainder of the school year. A formal search committee will be assembled beginning in February to hire a permanent replacement.

d. Acceptance of resignation, RES teacher Caitlin Mitchell

MOTION by Twitchell, second by Lambert to accept the resignation of Caitlin Mitchell.

Motion Carried: unanimous

e. Acceptance of resignation, MES teacher Jessica Gurney

MOTION by Guillemette, second by Lambert to accept the resignation of Jessica Gurney.

Motion Carried: unanimous

Charette added the administrators do a good job of having a pulse on what is going on in their buildings. Concern was raised about the additional strain the resignations will put on the building staff.

f. Policy Second Readings

i. *GBGB, Workplace Bullying* – **MOTION** by Morrell, second by Lambert to adopt Policy GBGB as presented. **Motion Carried**: unanimous

ii. *IHBAC, Child Find* – **MOTION** by Morrell, second by Lambert to adopt Policy IHBAC as revised. **Motion Carried**: unanimous

iii. *JKAA, Use of Physical Restraint & Seclusion* – **MOTION** by Guillemette, second by Gordon to adopt Policy JKAA as revised. **Motion Carried**: unanimous

g. Annual Approval of Capital Area Technical Center (CATC) Agreement

MOTION by Dunn, second by Lambert to approve the Capital Area Technical Center Agreement as presented.

Discussion ensued about the number of students attending versus the number of available slots for students, ways to promote the program to upcoming juniors, and to look at scheduling so that

students do not have to choose between attending CATC and taking certain courses at MCHS. Superintendent Charette noted there is new language in the agreement that would allow cost sharing for member districts for program needs beyond tuition. **Motion Carried:** unanimous

h. Consideration of recommendation of Curriculum Committee on High School Course Proposals
MOTION by Dunn, second by Lambert to approve the addition of History of Musical Theater, Outdoor Education and Recreation, and Physical Education for Varied Abilities as recommended by the Curriculum Committee. **Motion Carried:** unanimous

i. Consideration of recommendation of Facilities/Transportation Committee – use of bond funds for work on HS and MS gym floors
MOTION by Bowie, second by Morrell to approve the use of bond funds for the refinishing of the Middle School and High School gym floors as recommended by the Facilities/Transportation Committee, in the amount of \$74,590.00. **Motion Carried:** unanimous

j. Acceptance of bus bids as recommended by the Superintendent
MOTION by Guillemette, second by Lambert to accept the highest bids for bus #4 and bus #9, and if not accepted by the bidder, to offer the buses to the night highest bidder(s), as recommended by the Superintendent. **Motion Carried:** unanimously

k. Health and Safety Procedures and Protocols
MOTION by Morrell, second by Lambert that the RSU #38 health and safety protocols remain unchanged through the month of January and be reviewed again in February at the Board of Directors business meeting.

Superintendent Charette updated the Board on the most recent SOP changes from the CDC and Maine DOE. Question was asked if the motion should be amended to reflect the changes.

MOTION by Gordon, second by Morrell to amend the above motion to reflect the changes to the CDC Guidelines. **Motion to Amend the original motion Carried:** unanimously

Vote on amended motion that the RSU #38 health and safety protocols be approved reflecting the most recent changes to the SOP from the CDC and DOE. Motion Carried: unanimously

l. Tabled Motion from December 1, 2021 – sporting events

Kim Bowie rescinded the motion regarding setting the capacity for in-door sporting activities since a decision has been made to allow attendance at 50% capacity.

9. Executive Session pursuant to 1 M.R.S.A. § 405(6) (A), evaluation of Superintendent James Charette
MOTION by Morrell, second by Beaudoin to enter Executive Session pursuant to 1 M.R.S.A. § 405(6) (A), evaluation of Superintendent James Charette. **Motion Carried:** unanimous

The Board entered Executive Session at 8:11 p.m. and returned to public session at 8:54p.m.

MOTION by Morrell, second by Lambert to increase the superintendent’s salary for 2022-2023 by 5% and to extend his administrative contract by one year (2023-2024). **Motion Carried:** unanimous

10. Executive Session pursuant to 1 M.R.S.A. § 405(6) (D), labor contract discussions between the RSU #38 Board of Directors and the Maranacook Area Schools Staff Association

MOTION by Dunn, second by Beaudoin to enter Executive Session pursuant to 1 M.R.S.A. § 405(6) (D), labor contract discussions between the RSU #38 Board of Directors and Maranacook Area Schools Staff Association. **Motion Carried:** unanimous

The Board entered Executive Session at 8:59 p.m. and returned to public session at 9:27 p.m.

11. Action Following Executive Sessions: see above for Item 9; not action needed for Item 10.

12. Adjournment: Motion and Second to adjourn at 9:30 p.m.

Respectfully submitted,
James Charette, Superintendent of Schools
D. Foster, Recorder



MARANACOOK AREA SCHOOLS

A Caring School Community Dedicated to Excellence

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TO: RSU #38 Board of Directors 4b.

FROM: Jay Charette, Superintendent of Schools

SUBJECT: Nomination of Interim High School Principal

DATE: January 13, 2022

I am writing to nominate Michael H. Harris, for the position of Interim Principal for Maranacook Community High School, February 1, 2022 – June 30, 2022.

The interview team was made up of administrators, deans of students/teachers and office staff. Two candidates were interviewed and Mr. Harris was the top candidate for the position.

Mr. Harris has worked in public education for 22 years, with 16 years in administration. He has served as a principal for all levels K-12, as well as Assistant Director of Special Education.

The interview committee recommends Mr. Harris, and I nominate Mr. Harris as Interim Principal for Maranacook Community High School.

Sample Motion:

I move to accept the nomination of Mr. Michael Harris as Interim Principal of Maranacook Community High School as recommended by Superintendent Charette.

JC/d

4c.

Position	4th Grade Teacher - Readfield Elementary School	
Candidate	Sara St. Laurent	
Educational Preparation	University of Maine-Farmington	
	Graduate Level Coaching Project	2021
	BS Elementary Education	2003
Related Experience	Auburn School Department, Math Coach	2018-2021
	Auburn School Department, 4th, 5th, 6th Grade Teacher	2003-2018
References	Michelle McClellan, Asst. Superintendent, Cape Elizabeth	
	Michael Davis, Principal, Walton School	
	Elizabeth McCafferty, Principal, East Auburn School	
Certification	General Education K-8 (020) Professional	7/1/2025
Salary	\$52,842.00 Degree: BA +15 (Prorated)	
Hire Date	1/19/2022	
Replacing	Caitlin Mitchell	

Position	4th Grade Teacher - Wayne Elementary School	
Candidate	Sydney Goodridge	
Educational Preparation	University of Maine - Farmington	2021
	BS Elementary Education	
Related Experience	Summer Care Teacher-Stepping Stones Montessori School	Summer 2021
	Instructional Aide- University of Maine Farmington	Spring 2021
References	Tiffany Frost, Teacher, Bloomfield Elementary	
	Katherine Flannery, Bloomfield Elementary	
	Cindy Stevens, Student Teacher Field Supervisor, UMF	
Certification	General Education K-8 (020) Professional	Applied
Salary	\$39,800.00 Degree: BA (Prorated)	
Hire Date	1/19/2022	
Replacing	Kelsey Barrett (transfer to RES)	

5a.

Previous Years' Budget Goals Statements:

2015-2016

"Providing support for students in order to promote academic success"

2016-2017

"Promoting student success for all while maintaining fiscal responsibility"

2017-2018, 2018-2019, 2019-2020

"Promoting student success in all areas, as we strive for academic excellence while maintaining fiscal responsibility"

2020-2021, 2021-2022

"To support all students' academic, social, and emotional success while maintaining fiscal responsibility"

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5d.

RSU #38 – FY23 Budget Workshops
 Maranacook Community Middle School & Zoom
 6:30 – 8:30 p.m.

Budget Goal Statement (FY22): ***“To support all students’ academic, social, and emotional success while maintaining fiscal responsibility”***

DRAFT BUDGET WORKSHOP SCHEDULE

- January 19** Budget Workshop – Goal Setting, School Enrollments, Superintendent’s Directives, Timeline
- February 2*** Regular Business Meeting; Budget Workshop – Elementary, Middle & High Schools
- February 16** Budget Workshop –
- Special Education
 - English Language Learners (ELLs)
 - Gifted & Talented
 - Technology
- March 2*** Regular Business Meeting; Budget Workshop
- Operations & Maintenance, including Bond
 - COVID grants overviews
- March 9** Budget Workshop
- Co-and Extra-Curricular
 - Transportation
 - Miscellaneous Cost Centers/Accounts (Adult Educ., Food Service, Health Center, Professional Development/Assessment/ Curriculum, Systems Admin., Debt Service)
- March 16** Budget Workshop – Annual Report from Auditor Ron Smith; Joint meeting with local select boards re: draft FY23 budget; budget deliberations, follow-up and decision making
- March 23** *Tentative meeting (if needed)* – Budget Workshop – budget deliberations, follow-up and decision making
- April 6*** Regular Business Meeting and Budget Workshop – budget deliberations, follow-up and decision making
- April 13** Workshop Meeting – vote on Budget (2nd week of April)
- May 18** Annual Budget Meeting, Middle School Gymnasium, 7:00 p.m.
- June 14 – Budget Validation Referendum at individual town polling locations**

* Regular Business Meeting in addition to budget workshop

Budget documents are available by visiting <https://www.maranacook.org/page/fy-23-budget-documents>