

FAIRMONT SCHOOL DISTRICT #89

735 Green Garden Place, Lockport, Illinois 60441 | Phone (815) 726-6156 Fax (815) 726-0079

Dr. Diane Cepela, Superintendent | Mrs. Tamela Daniels, Principal

dcepela@fsd89.org

tdaniels@fsd89.org

Board of Education

Mr. Louis Spoonhour – President
Mrs. Dionne Wright – Vice President
Mrs. Karen Custer – Board Secretary

Mrs. Janice Posey – Board Member
Mr. Ken Shepherd – Board Member
Mrs. Linda Pierzchalski – Board Member
Ms. Lizbeth Cardenas – Board Member

Committee of the Whole Agenda

Wednesday, January 12, 2022, at 5:30PM

Fairmont School District 89 Board Room

- I. Call to Order – *I would like to call the Committee of the Whole Meeting of Fairmont School District 89 to order at (state the time).*
- II. Roll Call – *Could I have roll call please? (After roll call) Please rise for a Moment of Silence followed by the Pledge of Allegiance.*
- III. Petitions and Communication to the Board – *In accordance with Board Policy 2:230, individuals may address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President. Comments shall be limited to 2 minutes.*
 - a. Public Comment
 - i. Public Comment
 - ii. Recognitions
- IV. Committee Reports:
 - a. President's Remarks – Mr. Lou Spoonhour
 - b. Finance / O and M Committee – Mr. Lou Spoonhour, Mrs. Janice Posey, Brian Chandler, Diana Sorich, Gerry Yeggy. The next scheduled meeting is 4:00PM prior to Committee of the Whole.
 - i. Finance Information
 1. Taxpayer Reimbursement
 2. Levy 2020, 2021
 3. CPI update
 4. Serenity Landing – update
 5. Insurance Update
 6. ESSER III Update
 - ii. O and M
 1. HVAC Bid Information
 2. Current HVAC Projects
 - c. Policy Committee – Mrs. Karen Custer. Policy Committee will meet the Monday before Committee of the Whole at 1:00PM on an as needed basis.
 - d. Behavioral Interventions / Parent Teacher Advisory Committee – Mrs. Dionne Wright, Mrs. Janice Posey, Mrs. Karen Custer, Mrs. Linda Pierzchalski – ***Meeting Dates and Times: Next Meeting is March 16, 2022, at 4:00.***
- V. New Business. Next Board Meeting- Action / Discussion Items
 - a. Personnel –
 - i. Nurse Applicant - Neve Yerk - tentative
 - ii. Director of Maintenance – Richard Young
 - iii. Superintendent Goals / Board Goals – Mr. Spoonhour
 - iv. Superintendent's Evaluation – Timeline – Mr. Spoonhour
 - v. Superintendent Selection Process – Mr. Spoonhour
 - vi. Misc
 - b. Strategic Plan / ESSER III Requirements – Staff Meeting November 3. DLT meetings October 18, November 15. Board December 15, 2021, with Board Approval January 19, 2022. This will be the final reading.
 - c. Budget Calendar - The Budget Calendar is presented for the Board's Approval. This allows the district to begin work on the budget for Fiscal year 2022-2023. Final Reading.

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- d. FY 2022-2023 School Calendar. We have compared school calendars and will be discussing options with the Union for a second time Friday. This is the first reading.
 - e. Board Calendar – Attached is the Board Calendar Meeting Dates and Times for FY 2022 – 2023. This is a first reading.
 - f. PRESS Policy, Administrative Procedures and Exhibits. PRESS 108 is ready for the final reading.

i. PRESS online – Press Issue 108. Policies:

2:20 School Board – Powers and Duties of the School Board; Indemnification

2:105 School Board – Ethics and Gift Ban

2:110 School Board – Qualifications, Terms, and Duties of Board Officers

2:120 School Board – Board Member Development

2:150 School Board – Committees

2:220 School Board – School Board Meeting Procedures

2:260 School Board – Uniform Grievance Procedure

3:40 General School Administration – Superintendent

3:50 General School Administration – Administrative Personnel Other Than the Superintendent

3:60 General School Administration – Administrative Responsibility of the Building Principal

4:60 Operational Services – Purchases and Contracts

4:80 Operational Services – Accounting and Audits

4:110 Operational Services – Transportation

4:120 Operational Services – Food Services*

4:150 Operational Services – Facility Management and Building Programs

4:160 Operational Services – Environmental Quality of Buildings and Grounds

4:165 Operational Services – Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors

4:170 Operational Services – Safety

4:175 Operational Services – Convicted Child Sex Offender; Screening; Notifications

5:10 Personnel – Equal Employment Opportunity and Minority Recruitment

5:20 Personnel – Workplace Harassment Prohibited

5:30 Personnel – Hiring Processes and Criteria

5:50 Personnel – Drug and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition

5:90 Personnel – Abused and Neglected Child Reporting

5:100 Personnel – Staff Development Program

5:120 Personnel – Employee Ethics; Conduct; and Conflict of Interest

5:125 Personnel – Personal Technology and Social Media; Usage and Conduct

5:150 Personnel – Personnel Records

5:185 Personnel – Family and Medical Leave

5:200 Personnel – Terms and Conditions of Employment and Dismissal

5:210 Personnel – Resignations

5:220 Personnel – Substitute Teachers

5:250 Personnel – Leaves of Absence

5:260 Personnel – Student Teachers

5:330 Personnel – Sick Days, Vacation, Holidays, and Leaves

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6:15 Instruction – School Accountability
6:20 Instruction – School year Calendar and Day
6:50 Instruction – School Wellness
6:60 Instruction – Curriculum Content
6:120 Instruction – Education of Children with Disabilities
6:130 Instruction – Program for the Gifted
6:135 Instruction – Accelerated Placement Program
6:120 Instruction – Education of Children with Disabilities
6:180 Instruction – Extended Instructional Program
6:220 Instruction – Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct
6:300 Instruction – Graduation Requirements
6:310 Instruction – High School Credit for Non-District Experiences; Course Substitution; Re-Entering Students
6:320 Instruction – High School Credit for Proficiency
6:340 Instruction – Student Testing and Assessment Program

7:10 Students – Equal Educational Opportunities
7:20 Students – Harassment of Students Prohibited
7:30 Students – Student Assignment and Intra-District Transfer*
7:50 Students – Student Admissions and Student Transfers to and from Non-District Schools
7:60 Students – Residence
7:70 Students – Attendance and Truancy
7:80 Students – Release Time for Religious Instruction / Observance
7:150 Students – Agency and Police Interviews
7:160 Students – Student Appearance
7:165 Students – School Uniforms
7:180 Students – Prevention of and Response to Bullying, Intimidation, and Harassment
7:190 Students – Student Behavior
7:200 Students – Suspension Procedures
7:210 Students – Expulsion Procedures
7:240 Students – Conduct Code for Participants in Extracurricular Activities
7:250 Students – Student Support Services
7:260 Students – Exemption from Physical Education
7:290 Students – Suicide and Depression Awareness and Prevention
7:310 Students – Restrictions on Publications; Elementary Schools
7:315 Students – Restrictions on Publications; High Schools
7:340 Students – Student Records
7:345 Students – Use of Educational Technologies; Student Data Privacy and Security

8:70 School Community Relations – Accommodating Individuals with Disabilities
8:100 School Community Relations – Relations with Other Organizations and Agencies*

ii. PRESS online – Press Issue 108. Administrative Procedures (AP) and Exhibits (E):

2:150 School Board AP – Superintendent Committees
2:220 School Board E1 – Board Treatment of Closed Meeting Verbatim recordings and Minutes
2:220 School Board E3 – Closed Meeting Minutes

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- 2:220 School Board E5 – Semi-Annual Review of Closed Meeting Minutes
 - 2:240 School Board E1 – PRESS Issue Updates*
 - 2:220 School Board E3 – Closed Meeting Minutes
 - 2:240 School Board E6 – Log of Closed Meeting Minutes
 - 2:220 School Board E8 – School Board Records Maintenance Requirements and FAQs
 - 2:250 School Board E2 – Immediately Available District Public Records and Web-Posted Reports and Records

 - 4:60 Operational Services AP1 – Purchases
 - 4:60 Operational Services AP4 – Federal and State Award Procurement Procedures
 - 4:170 Operational Services AP1 – Comprehensive Safety and Security Plan
 - 4:170 Operational Services AP2 – Routine Communications Concerning Safety and Security
 - 4:170 Operational Services AP2, E5 – Notice to Parents / Guardians of Lockdown Drill; Opt-out
 - 4:175 Operational Services AP1 – Criminal Offender Notification Laws; Screening

 - 5:20 Personnel AP – Sample Questions and Considerations for Conducting the Internal Harassment in the Workplace Investigation
 - 5:30 Personnel AP1 – Interview Questions
 - 5:30 Personnel AP2 – Investigations
 - 5:30 Personnel AP2, E1 – Notice of Preliminary Hiring Decision Based on Conviction Record
 - 5:90 Personnel AP – Coordination with Children’s Advocacy Center
 - 5:100 Personnel AP – Staff Development Program
 - 5:120 Personnel AP2 – Employee Conduct Standards
 - 5:120 Personnel AP2, E – Expectations and Guidelines for Employee / Student Boundaries
 - 5:220 Personnel AP – Substitute Teachers

 - 6:60 Instruction AP1 – Comprehensive Health Education Program
 - 6:60 Instruction AP1, E1 – Notice to Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objections and / or Opt-outs
 - 6:60 Instruction AP1, E2 – Resources for Biking and Walking Safety Education
 - 6:60 Instruction AP2 – Comprehensive Personal Health and Safety and Sexual Health Education Program (National Sex Education Standards (NSES))
 - 6:60 Instruction AP3 – Developmentally Appropriate Consent Education
 - 6:100 Instruction AP – Dissection of Animals
 - 6:135 Instruction AP – Accelerated Placement Program Procedures
 - 6:300 Instruction E2 – State Law Graduation Requirements
 - 6:300 Instruction E3 – Form for Exemption from Financial Aid Application Completion

 - 7:20 Students AP – Harassment of Students Prohibited
 - 7:60 Students AP1 – Challenging a Student’s Residence Status*
 - 7:60 Students AP2, E1 – Letter of Residence from Landlord in Lieu of Lease*
 - 7:60 Students AP2, E2 – Letter of Residence to be Used When the Person Seeking to Enroll a Student is Living with a District Resident*
 - 7:60 Students AP2, E3 – Evidence of Non-Parent’s Custody, Control, and Responsibility of a Student
 - 7:190 Students AP3 – Guidelines for Reciprocal Reporting of Criminal Offenses Committed by Students
 - 7:190 Students AP4 – Use of Isolate Time Out, Time Out, and Physical Restraint
 - 7:190 Students AP5 – Student Handbook – Electronic Devices
 - 7:190 Students AP6 – Guidelines for Investigating Sexting Allegations
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- 7:190 Students E1 – Aggressive Behavior Reporting Letter and Form*
 - 7:190 Students E2 – Student Handbook Checklist
 - 7:190 Students E3 – Memorandum of Understanding
 - 7:190 Students E4 – Acknowledgement of Receiving Student Behavior Policy and Student Conduct Code*
 - 7:200 Students E1 – Short Term Out of School Suspension (1-3 Days) Reporting Form*
 - 7:200 Students E2 – Long Term Out of School Suspension (4-10 Days) Reporting Form*
 - 7:210 Students E1 – Notice of Expulsion Hearing*
 - 7:240 Students AP1 – Code of Conduct for Extra Curricular Activities
 - 7:250 Students AP2 – Protocol for Responding to Students with Social, Emotional, or Mental Health Needs
 - 7:280 Students E2 – Reporting and Exclusion Requirements for Common Communicable Diseases
 - 7:290 Students AP – Resources Guide for Implementation of Suicide and Depression Awareness and Prevention Program
 - 7:310 Students AP – Guidelines for Student Distribution of Non-School Sponsored Publications; Elementary Schools
 - 7:315 Students AP – Guidelines for Student Distribution of Non-School Sponsored Publications; High Schools
 - 7:340 Students AP1 – School Student Records
 - 7:340 Students AP1, E1 – Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records
 - 7:345 Students AP – Use of Educational Technologies; Student Data Privacy and Security
 - 7:345 Students AP, E4 – Notice of Parent Rights Regarding Student Covered Information
 - 7:345 Students AP, E5 – Parent Request Form for Student Covered Information
 - 7:345 Students AP, E6 – Parent Request Form for Correction of Student Covered Information
 - 8:95 School Community Relations AP – Parental Involvement

Policy Future Meetings – 1:00 PM on the Monday before the Committee of the Whole
The Asterisk* refers to PRESS Materials that are updated in response to 5-year reviews.

g. Misc.

- VI. Principal Report: Mrs. Daniels
 - a. Enrollment – included is the current enrollment.
 - b. Principal's Report
 - c. Misc.
- VII. Superintendent's Report:
 - a. Please Note: Regular open Board meeting January 19, 2022.
 - i. Six-foot distancing
 - ii. Mask
 - iii. Temperature Check and Self-Certification at Door
 - iv. Touch Mitigations on Food and Handshakes, etc.
 - b. Metrics for COVID. Northwestern <http://covid-dashboard.fsm.northwestern.edu/?fbclid=IwAR2mrvMLB4Js2gIbeWPJ2ypTXbBpAXp8QAqvsY29AOclNXW4XS9DgsloxqY>
 - c. Meeting with Theis – last week in January
 - d. Demographic Report - LTHS
 - e. Vaccination Mandate / SHIELD Information
 - i. Quarantine Count
 - ii. Vaccination Clinic – February 15 and 17

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f. Upcoming dates:

January 26 – Committee Meetings
January 28 – Diane Administrator's Academy
February 1 – Joiet Supt Meeting, Black History Month
February 2 – Staff Meeting / PTO Meeting
February 3 – Admin Support Meeting / Legal Overview of Residency Zoom
February 4 – Wear Red for Heart Day
February 9 -Superintendent / LASEC Meeting / Finance / Committee of the Whole
February 10 – Admin Meeting
February 11 – Union Meeting
February 14 – Valentine's Day
February 15 – PT Conferences – Regular Dismissal until 7:00
February 16 – Board
February 17 – 1:45 Dismissal for PT Conferences until 6:00
February 18 – No School PT Conference Makeups
February 21 - DLT Meeting
February 23 – All Committee Meetings
February 24 – Great Teacher's Banquet

g. Misc.

VIII. Old Business / Agenda Recommendations

IX. Motion to Adjourn.