

**MINUTES OF THE JOINT MEETING OF THE  
ALBEMARLE COUNTY SCHOOL BOARD,  
CHARLOTTESVILLE CITY SCHOOL BOARD,  
AND CATEC CENTER BOARD**

**May 18, 2021**

At 6:00p.m., Ms. Katrina Callsen convened the electronic joint meeting of the CATEC Center Board, the Albemarle County School Board, and the Charlottesville City School Board.

**CENTER BOARD MEMBERS PRESENT:** Dr. Kate Acuff, Ms. Katrina Callsen, Ms. Jennifer McKeever, Ms. Ellen Osborne, and Mrs. Leah Puryear (arrived at 6:19 p.m.).

**CENTER BOARD MEMBERS ABSENT:** Mr. Juandiego Wade.

**ALBEMARLE COUNTY SCHOOL BOARD MEMBERS PRESENT:** Dr. Kate Acuff, Mr. Jonno Alcaro, Ms. Katrina Callsen, Ms. Ellen Osborne, and Mr. Graham Paige.

**ALBEMARLE COUNTY SCHOOL BOARD MEMBERS ABSENT:** Ms. Judy Le and Mr. David Oberg.

**CHARLOTTESVILLE CITY SCHOOL BOARD MEMBERS PRESENT:** Mr. James Bryant, Dr. Sherry Kraft, Ms. Lisa Larson-Torres, Ms. Jennifer McKeever, and Mrs. Leah Puryear.

**CHARLOTTESVILLE CITY SCHOOL BOARD MEMBERS ABSENT:** Ms. Lashundra Bryson-Morsberger and Mr. Juandiego Wade.

**STAFF MEMBERS PRESENT:** Mrs. Stephanie Carter, Director; Mr. Anthony Smith, Assistant Principal; Mrs. Shannon Tomlin, Adult Education and Apprenticeship Program Manager; and Ms. Leslie Chisholm, Clerk.

**OTHERS PRESENT:** Dr. Matthew Haas, Albemarle County Superintendent; Mr. Ross Holden, Albemarle County Attorney; Mrs. Linda Seaman, CATEC Foundation Board President; and Dr. Frank Friedman, PVCC President.

**AGENDA ITEM 21-21**

**AGENDA**

Ms. McKeever offered a **motion** to adopt the agenda. Dr. Acuff **seconded** the motion and **roll was called:**

**AYES:** Dr. Acuff, Mr. Alcaro, Ms. Callsen, Ms. Osborne, Mr. Paige, Mr. Bryant, Dr. Kraft, Ms. Larson-Torres, and Ms. McKeever.

**NAYS:**

**ABSENT:** Mr. Oberg, Ms. Le, Ms. Bryson-Morsberger, Mrs. Puryear, and Mr. Wade.

**The motion carried by a 9:0:5 vote.**

**AGENDA ITEM: 21-22**

**PUBLIC COMMENTS**

There were no public comments.

**AGENDA ITEM 21-23**

**CATEC – “Year in Review”**

Mrs. Carter highlighted the positive things that happened at CATEC this year despite the challenges. She went into detail about the partnership with Cultivate Charlottesville and Siller Pollinator Company. There continued to be a focus on work-based learning and there were several successful Food Bus events. Mrs. Carter also explained Career Declaration Day, the Signing Event, Interview Week, and the plans for the Completers’ Ceremony. She stated that there has been a lot of traction in the partnership with the CATEC Foundation Board as well as Red Wing Shoes and Diamondback Tools. One of CATEC’s goals is that every

student will be as prepared as possible when they leave with the resources they need to transition into their new jobs. There has been success with inter-disciplinary instruction with English and Cosmetology, Biology and Vet Science, and the bee house project in Building Trades.

Mrs. Carter reported that enrollment was 290 at the 10-day count last fall and she is anticipating a projected enrollment of 289 for the upcoming year. Scheduling has been delayed, so she hopes that enrollment will increase. Mrs. Carter reviewed the student demographics. A concentration on embedded instruction in Building Trades and Electricity as well as Culinary Arts will continue. Attention will be paid to recruitment to highlight all that CATEC has to offer in order to increase enrollment and make it available to any student who wants to be here. CATEC will partner with Morven Farm and the PB&J Fund to expand farm-to-table cooking. She hopes to upgrade the Auto Body lab and utilize another lab area for Emergency Services. In response to Dr. Acuff's question about the Foundation Board's role, Mrs. Carter explained that the Foundation's vision is to raise money so that the facilities can be updated, provide scholarships to CATEC students, and be an advocate for CATEC to expand local business connections. Ms. Callsen requested, when being given the student demographics in future meetings, that Mrs. Carter also provide a base level for comparison.

**AGENDA ITEM 21-24**

**RECOGNITIONS**

Mrs. Carter recognized Dr. Rosa Atkins for her support of Mrs. Carter and her 15 years of service to Charlottesville City Schools and to CATEC. The impact of her work will be felt for generations to come.

**AGENDA ITEM 21-25**

**OTHER BUSINESS BY BOARD(S) and  
SUPERINTENDENTS**


There was no other business.

**ADJOURNMENT**

Ms. Callsen adjourned the meeting at 6:20 p.m. A video recording of the May 18, 2021 electronic meeting can be located at [www.catec.org](http://www.catec.org).



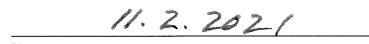
Chair



Date



Clerk



Date