

BOARD OF DIRECTORS  
LAKE COUNTY SCHOOL DISTRICT 7  
LAKE COUNTY, OREGON

Present: Annie Bunten, Director  
Darwin Johnson, Director  
Cori Price, Chair  
Scott Havel, Vice-Chair  
Barry Shullanberger, Director  
Michael Carter, Superintendent  
Janet Melsness, Business Manager  
Tandalin Gerber, Administrative Secretary

Ex-Officio: Susan Warner, Hillary Hulseman, Dusty Counts, Christopher Rose

Guests: Lisa Shullanberger, National Honor Society students, Kevin Winter (LCE)

**1. CALL TO ORDER REGULAR SESSION - 5:30 PM**

1. Pledge of Allegiance to the Flag

**2. APPROVAL / AMENDMENT OF MEETING AGENDA ITEMS**

Havel moved and Bunten seconded the motion to approve the meeting agenda items as presented.  
The motion passed unanimously.

**3. APPROVAL OF MINUTES**

Havel moved and Johnson seconded the motion to approve the minutes of November 10, 2021 as presented. The motion passed unanimously.

**4. GOOD NEWS**

1. Recognition of the LHS National Honor Society

Carter complimented and thanked the LHS NHS for a job well done in regard to the first annual Christmas parade. Carter read the proclamation and the Board of Directors thanked the group as well as NHS advisor, Mrs. Shullanberger.

**5. SUPERINTENDENT REPORT**

1. 2021 Law Conference

Carter, Hulseman and Counts attended the 2021 Annual Law Conference held in Eugene from Tuesday through Friday. Carter stated the conference being a great success and beneficial to those who attended with several topics covered including, OSSA, COVID, and class sizes.

2. Student Services Director - Replacement Update

Carter reported Mrs. Chavez's last day would be December 15, 2021. Mrs. Patsy Dary will be covering the Student Services Director position for the remainder of the year. Warner, Hulseman,

and Mrs. Tara Counts will be taking on several duties as well. Chavez was not able to attend the board meeting due to family needs.

**3. Childcare Update**

Carter reported that many changes will be taking place in regard to the childcare program provided by LCSD7. Those changes will be determined and updates will be made within the following week. Carter stated that a meeting with Anderson Engineering is scheduled, which will include a possible bid for the "F" street property.

**4. KCC Partnership**

Carter stated that the partnership between LCSD7 and KCC is growing and doing very well. Carter specifically thanked Mrs. Counts as well as Mrs. Young and Mr. Gerber for working hard to make sure this partnership is a success.

**5. Winter Break - coverage & projects**

Carter reported many projects are planned for Winter Break. The maintenance crew will work to complete the Union apartment, the weight room will move locations, and keyless locks and radios will be installed. Carter stated that he will not be available during the break and will leave Mrs. Warner next in charge.

**6. PUBLIC COMMENT**

There was no public comment.

**7. REPORTS**

**1. Building Principals Report**

Hulseman reported Winter Sports beginning and getting off to a great start. Hulseman stated that masks must be worn in order to attend the sporting events. The winter band/choir concert will be December 8<sup>th</sup> at the DMS auditorium. The LHS football banquet will be held December 15<sup>th</sup> at the LHS cafeteria. Hulseman reported that she recently attended the COSA New Principal Academy and Law Conference. Hulseman stated that she gained a great deal of knowledge in regard to special education, IEP's, teacher observations and evaluations. Hulseman reported Behavioral Specialists, Kylie Hickey and Jeanette Grant, have been working closely with students who struggle with attendance and other social-emotional challenges. Hulseman stated that a more comprehensive counseling center is a need and a goal being worked towards. Warner reported enrollment numbers have remained steady as well as class size. Christmas programs are scheduled for December 16<sup>th</sup> and 17<sup>th</sup> and masks must be worn. Special education paraprofessionals and Behavioral Specialists have been hired. CPI restraint training is underway. PBIS assemblies are scheduled and student council decorated the hallways. Warner reported that Shop with a Cop, Tree of Joy, and Share the Warmth community partnerships are going great.

2. VP / AD/ Lakeview Academy

Rose reported the LHS art classes have created beautiful artwork, which are on display throughout the hallways. The LHS horticulture classes have begun gearing up for spring planting and harvesting. Wrestling began December 8<sup>th</sup> as well as basketball. Rose reported Lakeview Academy students are doing well and moving forward.

3. Financial Report

Melsness reported that actual YTD Revenues are 30.06%, YTD Local Sources are 9.15% and YTD State Sources are 40.67%. Top ten sources of Revenue include: Unrestricted Grants, taxes, school tuition, interest on investments, penalties on interest, and miscellaneous. Percent of total revenues YTD is 99.97%. Actual YTD Expenditures is 21.08%, Actual YTD Salaries/Benefits is 22.15%, and Actual YTD Other Objects is 20.40%. General Fund Expenditures include: licensed salary, insurance, classified salary, PERS, consumable supplies, district paid TSA. Percent of total expenditures YTD is 75.63%. EFB \$760,884.

8. **OLD BUSINESS**

There was no old business.

9. **NEW BUSINESS**

1. OSBA Election

Shullanberger moved and Johnson seconded the motion to approve Lori Jane Theros and Steve Lowell as the OSBA Board of Directors and Legislative Policy Committee representatives for the Southeast Region as presented. The motion passed unanimously.

10. **CONSENT AGENDA**

Havel moved and Bunten seconded the motion to approve the Consent Agenda as presented. The motion passed unanimously.

1. OSBA Policy Updates - Batch #2 - 2nd Reading
2. Elementary Vice-Principal
3. 2021-22 LHS Assistant Boys Basketball Coach\_HIRE
4. 2021-22 Volunteer Boys Basketball Coach

11. **ANNOUNCEMENTS**

Holiday Social will be held December 17, 2021 at the Eagles Lodge from 6:00 PM to 9:30 PM.

12. **NEXT BOARD MEETING AGENDA ITEMS**

1. Next Meeting Date: January 12, 2021
2. Youth Employment Counselor: Introduction and Program Updates
3. 2021-22 Superintendent Evaluation - Process, Timeline, and Workbook

13. **ADJOURNMENT**

Shullanberger moved and Havel seconded the motion to adjourn the meeting at 6:16 PM. The motion passed unanimously.

A handwritten signature in blue ink, appearing to read "Kurt E. Havel", written over a horizontal line.

Board Chair

A handwritten signature in blue ink, appearing to read "J. S. [unclear]", written over a horizontal line.

Superintendent