

## SELBY AREA SCHOOL DISTRICT 62-5

The regular monthly meeting of the Selby Area School Board was held on Monday, January 10, 2022. Vice Chairman, Tom Fiedler, called the meeting to order at 6:04 p.m. Mike Hirsch, Brett Huber, Matt Mortenson, and Pat Starks were present. Absent were Brian Begeman and Steve Zabel. Also present were, Don Knecht, Business Manager; Leonard Schroeder, Superintendent; Yvette Houck, High School Principal and Karen Speidel, Selby Record,

Motion 01-22 made by Starks, seconded by Hirsch to approve the agenda. All voted aye.

Motion 02-22 made by Huber, seconded by Hirsch to approve the minutes of the December 13, 2021 Regular Board Meeting. All voted aye.

Motion 03-22 made by Starks, seconded by Huber to approve the December, 2021 financial reports as follows: All voted aye.

**GENERAL FUND** Balance 12-01-21 \$1,077,378.87 Receipts: Ad Valorem Taxes \$122,350.24; Mobile Home Taxes \$2,415.04; Prior Years' Taxes \$78.38; Gross Receipts 497.03; Penalties \$63.78; Interest \$253.25; Gate Receipts \$1,564.62; Medicaid Indirect Admin \$853.30; Miscellaneous \$478.62 County Apportionment \$1,227.35; Contract/Benefits & Payables \$267.38; Expenditures: \$200,713.54; Balance 12-31-21 **\$1,006,744.32.**

**CAPITAL OUTLAY FUND** Balance 12-01-21 \$660,717.57, Receipts: Ad Valorem Taxes \$33,492.71; Mobile Home Taxes \$267.36; Prior Years' Taxes \$12.36; Penalties \$128.65; Interest \$155.31; Expenditures: \$841.71; Balance 12-31-20 **\$693,932.25.**

**SPECIAL ED. FUND** Balance 12-01-21 \$334,370.82 Receipts: Ad Valorem Taxes \$32,437.05; Mobile Home Taxes \$259.00; Prior Years' Taxes \$9.76; Penalties \$124.36; Interest \$78.60; Contract/Benefits & Payables \$4.18; Expenditures \$38,399.12; Balance 12-31-21 **\$329,020.65.**

**LUNCH FUND** Balance 12-01-21 \$1,829.01; Receipts: Student Meals \$475.25; Adult Meals \$430.00; Ala Carte \$61.50; Federal Reimbursement \$13,351.43; Contracts/Benefits Payable \$13.85; Expenditures: \$14,753.40; Balance 12-31-21 **\$1,407.64.**

**ENTERPRISE FUND** Balance 12-01-21 \$145.73; Receipts: \$0.00; Expenditures: \$0.00; Balance 12-31-21 **\$145.73.**

**FIDUCIARY (TRUST AND AGENCY)** Balance 12-01-21 \$97,562.23; Receipts \$18,666.08; Expenditures \$30,030.36; Balance 12-31-21 **\$86,197.95.**

**PRIVATE PURPOSE TRUST FUND** Balance 12-01-21 \$1,609.79; Receipts \$0.00; Expenditures \$0.00; Balance 12-31-21 **\$1,609.79.**

Motion 04-22 made by Mortenson, seconded by Starks to approve the following bills. All voted aye.

### **BILLS PRESENTED TO THE SCHOOL BOARD JANUARY 11, 2021**

**January Payroll:** Elementary \$34,925.84; Paraprofessionals \$1,445.19; Substitutes \$1,051.91; Junior High \$14,429.49; Paraprofessionals \$177.39; Substitutes \$353.00; High School \$23,915.16; Substitutes \$1,097.00; REAP Title IV \$647.21; REAP Title II \$1,102.01; Title I \$1,749.22; Paraprofessionals \$2,549.40; Guidance \$195.83; Library \$1,792.42; Administration \$10,838.68; Title I Administration \$104.17; Business Office \$6,837.10; Maintenance \$7,157.57; Transportation \$10,304.96; Extracurricular \$3,705.87.

**General Fund Total Payroll:** \$124,379.42

**Special Education Payroll:** Total \$4,285.72

**Food Service Payroll:** Total \$5,437.87

SD Retirement System	\$ 7,387.49
AFLAC (payable)	-8.67
Wellmark	16,412.99
Principal, Dental/Vision Insurance	692.77
The Standard-Life Insurance	48.00
Cell Phone	60.00
HSA	80.00
Dept. of Treasury, IRS	<u>\$ 9,884.50</u>

Total Regular Payroll \$168,660.09

**General-** A&M Products (supplies) 131.00; Amazon (supplies) 499.32; BSN Sports (supplies) 239.41; Cardmember Service (supplies/travel) 841.00; City of Selby (water/sewer) 304.55; Cole Papers (supplies) 1,530.80; Harlow's Bus Sales (supplies) 899.96; HASE Plumbing (supplies) 10.35; Heartland Waste Management (garbage removal) 415.00; Hettick Electric (repairs/maint) 250.93; J&J Auto (repairs) 1,000.00; Jaymar (supplies) 145.43; Ken's Western Lumber (supplies) 77.39; Marin Biel Insurance (auto and property insurance) 4,059.11; McLeods (supplies) 210.52; Mid America Research Chemical (supplies) 466.94; Mobridge Hardware (supplies) 99.90; MDU (gas/electric) 7,167.65; Northern Plains Machine (supplies) 72.00; Northside Flowers (supplies) 50.00; Pets N Stuff (supplies) 22.90; Pfister Pest Control (maint) 70.56; Prorate Services (drug testing) 80.00; Quality Inn Aberdeen (lodging) 154.00; Runnings Supply (supplies) 348.92; School Specialty (supplies) 834.56; Selby Area School ((Class of 2023 (supplies) 6.00; basketball officials (fees) 801.12)) 807.12; Selby Auto Sales (supplies) 66.60; Selby Oil (repairs) 15.00; Selby Record (official publication) 139.97; Servall Uniform (maint) 37.44; Shorty's One Stop (fuel) 695.36; Thorstenson Trucking (drug testing) 120.00; Titan Machinery (supplies) 78.40; Uptown Market (food) 342.26; Venture Communications (telephone) 269.89; West Side Meats (supplies) 110.97.

**Capital Outlay-** Children's Plus (library books) 2,453.84; Colliers Securities (fees) 500.00; Foreman Sales (equipment) 2,025.00; IXL Learning (license) 911.00; Overdrive (software) 300.00.

**Special Education-** Parent mileage (mileage) 67.20; OAHE Special Education Coop (services) 30,930.96.

**Food Service-** Cardmember Service (supplies) 96.35; CWD (food) 1,417.44; Earthgrains (food) 248.22; Kemps (food) 470.28; Payless Foods (food) 47.13; Uptown Market (food) 253.32

<b>Total</b>	General	22,665.21
	Capital Outlay	6,189.84
	Special Education	30,998.16
	Food Service	<u>2,532.74</u>
	Expenditures	\$ 62,385.95

Motion 05-22 made by Huber, seconded by Hirsch to approve the Fiduciary (Trust & Agency) Report for December, 2021. All voted aye.

There were no conflicts of interest requests to disclose for approval.

**Visitors:** Pam Rabenberg, Robin Rau, and Karen Speidel.

There were no public comments from the audience.

Elementary Heating Update- Superintendent Schroeder visited the Willow Lake School to look at the heating system. Allied Climate came and fixed some leaks we had in some heaters. Will get a quote from Allied for heating units. Currently have a boiler down. A representative from G&R Controls is coming out to assess it.

Motion 06-22 made by Starks, seconded by Mortenson to approve the Basketball Cheer Coach Contract for Annette Hein. All voted aye.

Discuss/Approve CDC Updated Quarantine Procedures- Superintendent Schroeder briefed the changes which included if COVID positive, an individual would quarantine for five days and wear a mask for an additional five days if asymptomatic.

Motion 07-22 made by Starks, seconded by Huber to approve the CDC Updated Quarantine Procedures. All voted aye.

2022-2023 Calendar Discussion- Superintendent Schroeder presented the board with an example calendar for the next school year. He will seek more input from the staff and bring the board a recommendation.

Motion 08-22 made by Starks, seconded by Hirsch to approve April 12, 2022 for the joint School Board and City Council Election to be held at the Opera House. Voting hours are from 7:00 a.m. to 7:00 p.m. All voted aye.

Business Manager Knecht stated that petitions can be circulated starting Jan 28<sup>th</sup>, and the deadline to turn petitions in is February 25<sup>th</sup> at 5:00 p.m.

ASBSD Delegate Report- Starks reported that he attended the Delegate Assembly in Pierre back in November and that it was a very productive meeting.

Budget/Finance Committee Meeting- Superintendent Schroeder briefed the board on the meeting that was held at 5:30 p.m. on January 10<sup>h</sup>. Schroeder stated that this year's budget is on track and there are no

unforeseen excess spending costs projected. Governor Noem is pushing for a six percent increase in educational funding. The Capital Outlay fund is forecasted to be \$30,000 less than a year ago.

**Administration Report:** Principal Houck stated that Bobbi Maher from Timber Lake conducted an in-service with the staff on January 5<sup>th</sup> about engaging with students. The One Act Play will perform in Pierre on January 19<sup>th</sup>. A public performance will be scheduled at a later date. Superintendent Schroeder stated the new cameras have been installed in one of the buses. The main boiler failed last week, but the backup boiler is working good. The new dishwasher was installed in the kitchen during the Christmas break. Ms. Mullen began teaching full time in 1<sup>st</sup> grade. He is currently working on a schedule to get the paraprofessionals some professional development. Athletic Director report- working on scheduling for the 2022-23 season. Working to eliminate basketball double headers during the regular school week.

There will be a Transportation Committee Meeting on February 14, 2022 at 6:00 p.m.

Fiedler adjourned the meeting at 6:27p.m.

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Don Knecht, Business Manager

The above minutes approved at the next regular school board meeting to be held on Monday, **February 14, 2022 at 7:00 p.m.**

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Presiding Officer  
Brian Begeman, President  
Selby Area School District No. 62-5

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Business Manager

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