

# Board of Education Tax Budget Hearing & Organizational Meeting

## Board of Education

Coshocton City Schools - Coshocton Elementary School, 1203 Cambridge Rd., Coshocton OH  
Thursday, January 13, 2022  
6:30pm

### 1 6:30 p.m. Tax Budget Hearing for Fiscal Year 2023

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### 2 Call to Order

President

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### 3 Pledge of Allegiance

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### 4 Roll Call

Ms. Terri Eyerman, Treasurer

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### 5 Election of Officers

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#### 5.1 Oaths of Office for Newly Elected Board of Education Members

Ms. Terri Eyerman, Treasurer

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#### 5.2 President

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Nominations and Vote

#### 5.3 Vice-President

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Nominations and Vote

#### 5.4 Oaths of Office for New Officers

Ms. Terri Eyerman, Treasurer

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### 6 Adoption of the Agenda

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It is recommended that the Board of Education adopt the agenda.

## 7 Recommendation of Appointees

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### 7.1 City Recreation Board

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Appoint two members to the City Recreation Board for 2022

### 7.2 Tax Incentive Review Council Member

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Appoint one member to the Tax Incentive Review Council for the Coshocton Enterprise Zone for 2022. (O.R.C. 5709.63B)

### 7.3 OSBA Capital Conference Delegates

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Appoint one member as a delegate and one member as alternate delegate to the Ohio School Boards Association (OSBA) Capital Conference for 2022.

### 7.4 Legislative Liaisons to OSBA

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Appoint one member as the legislative liaison and one member as the alternate legislative liaison to the Ohio School Boards Association (OSBA) for 2022.

### 7.5 META Solutions Delegate

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Appoint one member as the district's delegate to META Solutions and appoint the administrative alternate as the District Treasurer.

### 7.6 Public Records Training Designee

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Appoint the District Treasurer as the designee to attend public records training as required for each Board Member's respective term of office. (O.R.C. 109.43)

### 7.7 Board Advisory Committee Appointments

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- Appoint one member to the Insurance Committee.
- Appoint two members to the Athletic Council.

### 7.8 Approval of Appointees

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It is recommended that the Board of Education approve the appointees designated by the Board President.

## 8 Organizational Motions

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### 8.1 Board Meeting Dates

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It is recommended that the Board of Education establish its regular meeting dates as the third Thursday of each month. These meetings will be held at the Coshocton Elementary School in the media center at 6:30 p.m. unless otherwise posted in the public notice. (The public notice shall be provided through designated media sources and the district website.)

## 8.2 Board Member Compensation

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It is recommended that the Board of Education approve the compensation of Board Members in accordance with O.R.C. 3313.12 and Board Policy 0147 approved Nov 18, 2021 Resolution # 121.5-2021. Beginning in January 2022, the new rates per board member per meeting are as follows:

- Dr. Jere Butcher - \$125
- Mr. A. Sam Bennett - \$85
- Mr. Steve Clark - \$85
- Mr. Phil Hunt - \$85
- Mrs. Susan Mann - \$125

### **Attachments:**

[po -147 Compensation.pdf](#)

## 8.3 Advances

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It is recommended that the Board of Education authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the school district.

## 8.4 Bills, Payroll & Other Obligations

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It is recommended that the Board of Education authorize the Treasurer to pay bills, payroll, and other obligations, within the Appropriations Resolutions, as due each month.

## 8.5 Adjusting Account Balances

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It is recommended that the Board of Education authorize the Treasurer to adjust account balances as necessary to provide for encumbrances in all funds, including the transfer of necessary dollar amounts from salary accounts to sick, personal, and vacation leave accounts in order to balance accounts. Composite activity is to be reported quarterly.

## 8.6 Investment Activity

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It is recommended that the Board of Education authorize the Treasurer to invest active, inactive, and/or interim funds as cash flow permits.

## 8.7 FMLA Administrator

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It is recommended that the Board of Education authorize the Treasurer to be designated the FMLA Administrator to approve requested leaves in accordance with Board policy and negotiated agreements.

## 8.8 Credit Card Compliance Officer

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It is recommended that the Board of Education appoint the Treasurer to serve as the credit card compliance officer to review officers' and employees' use of credit card accounts at least once every six (6) months under policy number 6423 "Use of Credit Cards."

## 8.9 Use of Buses

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It is recommended that the Board of Education authorize the Superintendent, or designee, to approve the use of buses for field trips and athletic trips, and the authority to designate or relocate subsequent school bus stops after the initial annual approval by the Board of Education.

## 8.10 Purchasing Agent

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It is recommended that the Board of Education authorize the Superintendent to be designated as the Purchasing Agent to approve purchases within the annual appropriate measures for the calendar year 2022.

## 8.11 Temporary Personnel

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It is recommended that the Board of Education authorize the Superintendent to employ such temporary personnel as needed for emergency situations. Such employment will be presented for approval by the Board at the next regular meeting.

## 8.12 Suspension Appeals, Hearing of Grievances, Etc.

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It is recommended that the Board of Education authorize the Superintendent to act as the Board designee in such matters as suspension appeals, the hearing of grievances and such similar matters.

## 8.13 Federal & State Programs Participation & Required Applications & Reports

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It is recommended that the Board of Education authorize the Superintendent and the Treasurer to participate in all appropriate federal and state programs and to file the required applications and reports.

## 8.14 Designated News Outlets

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It is recommended that the Board of Education designate the Coshocton County Beacon and the Coshocton Tribune as the official newspapers and WTNS as the official radio station of the Board of Education.

## 8.15 Service Fund

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It is recommended that the Board of Education establish a Service Fund for the payment of expenses actually incurred by Board members in the performance of their duties or members-elect in training and orientation to the performance of their duties. (R.C. 3315.15)

## 9 Adjournment

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It is recommended that the Board of Education adjourn the meeting.