

Durham Unified School District  
Regular Meeting of the Board of Trustees  
Wednesday, October 21, 2015  
**6:00 p.m.**  
**(RETURN TO OPEN SESSION AT 7:00 P.M.)**  
District Boardroom

**AGENDA**

**A. CALL TO ORDER**

**B. MOVE TO CLOSED SESSION**

**C. CLOSED SESSION**

1. Conference with Labor Negotiators Agency designated representatives: Board President Ed McLaughlin, Unrepresented Employee(s): Superintendent (Government Code 54957.6)
2. Conference with Labor Negotiators Agency designated representatives: Superintendent Len Foreman  
Employee Organizations: Administrative, CTA, CSEA, and Classified Confidential (Government Code 54957.6)
3. Public Employee Discipline / Dismissal / Release / Complaint (Government Code 54957)
4. Public Employee Performance Evaluation: Superintendent (Government Code 54957)

**D. RETURN TO OPEN SESSION**

**E. PLEDGE OF ALLEGIANCE**

**F. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**G. ORDER OF AGENDA**

**H. PUBLIC HEARING**

**Page #**

1. **Public Hearing re: Proposed Solar Power Project**  
*(Posted October 7, 2015)*

**1**

**I. ITEMS FROM THE PUBLIC**

The law allows the public to address the governing board on any school district matter, whether or not it is on the agenda, but the law prohibits action or discussion by the Board on non-agenda items.

*A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board*

*consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323)*

**J. DISTRICT REPORTS**

1. Principals
2. Business Manager
3. Superintendent

**K. ITEMS FROM THE BOARD**

**L. CONSENT AGENDA**

**Page #**

1. Minutes of Regular Meeting September 16, 2015 **2-8**
2. Minutes of Special Meeting September 28, 2015 **9-10**
3. Accounts Payable Warrants for the Month of September 2015 **11-27**
4. Employment

Certificated

Certificated Teacher: Kevin Ramsden from 1.0 FTE to 1.20FTE

Classified

Custodian I (5A): George Robinette 1.0 FTE  
 Business Office Clerk: Jill Hernandez 1.0 FTE  
 Special Education Paraeducator: Greg Bicknell .75 FTE  
 Passenger Car Van Driver: Greg Bicknell .1875 FTE

Durham Intermediate School Girls Basketball Coaches 2015-2016

6<sup>th</sup> Grade Girls Basketball Coach: Mollie Aschenbrener  
 8<sup>th</sup> Grade Girls Basketball Coach: Joe Hughes

5. Field Trips

Field Trip Destination	Date	
DHS FFA Agriculture Field Day trip to Shasta College in Redding, Ca	October 15, 2015	<b>28</b>
DHS Spanish IV trip to Oakland Museum of California in Oakland, Ca	November 4, 2016	<b>29-30</b>
DHS Boys Basketball overnight trip to Trinity High School Tournament in Weaverville, Ca	December 10-12, 2015	<b>31-32</b>

DHS Boys Wrestling overnight tournaments for 2015-2016	December 2015 to March 2016	33
DES 5 <sup>th</sup> grade annual trip to California Academy of Sciences in San Francisco, Ca	May 17, 2016	34

## 6. Fundraising

Fundraising Event	Date of Event	Estimated Net	
DHS Senior Class parking at football games	September 18, 2015	\$300.00	35
DHS Senior Class Dutch Bros Sales at a football game	October 9, 2015	\$500.00	36
DIS See's Candy Sales	November 2 to November 20, 2015	\$3,000.00	37
DHS FFA Apple Pie Sales	October 1, to November 22, 2015	\$3,000.00	38
DHS Boys & Girls Basketball Teams Ad Sales for joint program	November 15, 2015 To December 15, 2015	\$5,000.00	39
DHS-FFA Boots & Bowties Annual Dinner/Silent Auction	February 13, 2016	\$15,000.00	40
DES GALA at Sierra Nevada Big Room for technology	March 11, 2016	\$25,000.00	41

7. Approve agreement between DUSD and Chico State University, Chico for Pupil Personnel Services, School Psychology Supervised Fieldwork and Internship **42-61**
8. Declare as surplus text books and audio visual equipment from Durham High School **62-64**

**M. INFORMATION ITEMS**

1. **Quarterly Report on Williams Uniform Complaint** **65**
2. **Girls Scout Troop # 70223: *Power-Point Presentation on Anti- Bullying***
3. **Wes Bill, DHS Teacher demonstration on Manufacturing Career Pathways**
4. **Kevin Ramsden, DHS Teacher presentation on Durham High School **\*\*** Online course work-Virtual Academy**

<b>N. DISCUSSION/ACTION ITEMS:</b>	<b>Page #</b>
1. <b>Approve Solar Vendor Proposal Review from ARC, Alternatives for installation of Solar PV Project 2015 at DUSD</b> <i>(Power-Point Presentation by Russell Driver, ARC Alternatives)</i>	**
2. <b>Resolution #16-05 Allowing the Use of Government Code 4217.10 -4217.18 to contract for Construction of Solar Power Facilities</b> <b>(Explore Resources that Support the Capital Investment Program for Sustainability Initiatives/Facility Improvements)</b> <b>Exhibit: Photovoltaic System presented by Elite Solar</b>	66-69  *
3. <b>Approve Solar Contract with Elite Solar for Durham Unified School District</b>	**
4. <b>Approve donation of \$2,676.51 from Durham Community Foundation for Division of State Architect fees for Phase II Coliseum/Stadium Project</b>	
5. <b>Approve increase in Campus Supervisor 15 minutes</b>	
6. <b>Approve MOU Memorandum of Understanding between BCOE and DUSD for Accounts Payable Services 2015-2016</b>	70-72
7. <b>Approve Resolution # 16-06 Adopting the Gann Limit</b>	73-76

**O. RETURN TO CLOSED SESSION**

**P. CLOSED SESSION**

**Q. RETURN TO OPEN SESSION**

**R. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**S. NEXT BOARD MEETING DATE: November 18, 2015**

**T. ADJOURNMENT**

Notes:

*\*Agenda item documents are available for public inspection during regular business hours at the District Office.*

*\*\*Handout will be provided at the board meeting.*

*If you require special accommodations to participate in the meeting, please advise Becky Gordon, District Secretary, 48 hours in advance at 895-4675 x227.*


**NOTICE OF PUBLIC HEARING**  
**ON INTENTION OF DURHAM UNIFIED SCHOOL DISTRICT**  
**TO CONSIDER ENTERING INTO**  
**AN ENERGY SERVICES CONTRACT**


**NOTICE IS HEREBY GIVEN** of the intention of the Governing Board of the Durham Unified School District ("District") to consider entering into an energy services agreement ("Agreement") with Elite Solar pursuant to the terms of Government Codes sections 4217.10 – 4217.18

**The time and place set for the public hearing on the intention of the Governing Board of the District to consider entering into the Agreement is October 21, 2015 at 7:00 p.m., or as soon thereafter as practicable,** at the Board Room of the Durham Unified School District, 9420 Putney Drive, Durham, CA 95938. At said meeting, the Board will hold a public hearing on and consider a resolution to adopt findings required by Government Code section 4217.12 regarding anticipated energy cost savings and other benefits the District may receive if the Board decides to enter into the Agreement. The resolution, Agreement and supporting documents will be included with the Board's regular public agenda for the October 21 meeting.

DATED: October 1, 2015

BOARD MEETING DATE: October 21, 2015

  
 \_\_\_\_\_  
 Len Foreman  
 Superintendent  
 Durham Unified School District

  
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 Ron Sherrod  
 Business Manager  
 Durham Unified School District

Durham Unified School District  
 Regular Meeting of the Board of Trustees  
 Wednesday, September 16, 2015  
**6:00 p.m.**  
**(RETURN TO OPEN SESSION AT 7:00 P.M.)**  
 District Boardroom

MINUTES

A Regular Meeting of the Board of Trustees of The Durham Unified School District was held in the Durham Unified School District Board Room on September 16, 2015.

Trustees Present: Bob Bultema, Ed McLaughlin, Mark Kimmelshue, Lance Smith and Todd Southam  
 Trustee Absent: none  
 Staff members present: Superintendent Leonard Foreman, District Secretary Becky Gordon, Business Manager Ron Sherrod, Principal Shirley Williams, Principal Jeff Kuhn, Principal Terry Bennett and School Psychologist/Director of Special Education Sara Smith  
 Staff members absent: None

**A. CALL TO ORDER**

President Ed McLaughlin called the meeting to order at 6:00 p.m.

**B. MOVE TO CLOSED SESSION**

**C. CLOSED SESSION**

**D. RETURN TO OPEN SESSION**

President Ed McLaughlin reconvened the meeting to open session at 7:05p.m.

**E. PLEDGE OF ALLEGIANCE**

Principal Jeff Kuhn led the pledge of allegiance.

**F. REPORT OF ACTION TAKEN IN CLOSED SESSION**

President Ed McLaughlin reported no action was taken in closed session.

**G. ORDER OF AGENDA**

Superintendent Len Foreman requested to remove item #7 on the Consent Agenda for a future meeting and requested a date change to Consent Agenda item # 13 DES Library Pizza Sale at Woodstock's date to be October 21, 2015.

**H. ITEMS FROM THE PUBLIC**

There were public comments from Riann Farley on America Legion Ice Cream Social, the Grange Hall and a thank you from the Preservation and Digitization Committee for the use of DUSD logo. There were public comments from Harry Lindahl regarding the SBAC scores from 2014-2015.

## I. DISTRICT REPORTS

### 1. Principals

#### **Shirley Williams, DES Principal gave an update on the following:**

- DES Back to School Night
- DES Gala update
- Technology update
- PTS Fundraiser's
- Mrs. Melba Bailey's 100<sup>th</sup> Birthday Bash
- Professional Staff Development
- Enrollment update

#### **Jeff Kuhn, DIS Principal gave an update of the following:**

- PTS School Dance
- Back to School Night
- Student council elections
- PTS Meetings
- Jog A Thon kickoff rally
- Parent conferences
- Enrollment update
- New Campus Supervisor: Skip Riley

#### **Jeff Kuhn, Manager of MOT gave an update of the following:**

- Monday morning check-in with MOT staff and DIS Secretary Elaine Voris
- Mr. Kuhn stated that Drew Edwards and Elaine Voris have been very helpful.
- Bus routes and new software update for bus routing
- MOT staff has been filling in for the vacant custodian position.
- New night custodian: George Robinette

#### **Terry Bennett, DHS Principal gave an update of the following:**

- DHS student, Jack Murphy gave an update on FFA BBQ at Back to School Night, ASB activities, and Athletics.
- Mr. Bennett gave an update on the Career Pathways Grant, Agriculture Pathway Grant
- Summer workshop at Butte College: Get Focused, Stay Focused with Jean Murhpy-Atkins and Dina Spaggiari
- Manufacturing Expo on Oct 1<sup>st</sup> at Chico State

### 2. **Business Manager Ron Sherrod gave an update on the following:**

- Microsoft K12 Voucher
- 2015-2016 Budget update
- Training at Alameda County Office of Education on SB 854
- Mr. Sherrod stated that the District Office will miss a valuable employee: Rachel Young

3. **Superintendent Len Foreman gave an update on the following:**

- Mr. Foreman stated that Durham Unified School District has great students, excellent staff and community.
- Mr. Foreman also stated the District Office will miss Rachel Young.
- Rotary Harvest Festival on September 20

**J. ITEMS FROM THE BOARD**

**Bob Bultema** stated that he enjoyed all of the information from the principals.

**Mark Kimmelshue** had no comment.

**Ed McLaughlin** had no comment.

**Lance Smith** stated that he was impressed with the welcome at the Back to School Night at Durham Elementary School. He mentioned that Principal Shirley Williams greeted the 5<sup>th</sup> grade parents and seamlessly welcomed the second language 5<sup>th</sup> grade parents in Spanish. Mr. Smith saluted the principals that were present at the American Legion Ice Cream Social for making the students and parents feel special.

**Todd Southam** stated that he liked the rain.

**K. CONSENT AGENDA**

In Order of Agenda Superintendent Len Foreman requested that item # 7 be removed and item #13 date changed to October 21, 2015 on the Consent Agenda After these items were removed and changed from the Consent Agenda the Board voted. On a motion by Bob Bultema, seconded by Lance Smith, the Board approved the Consent Agenda with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent

**L. INFORMATION ITEMS**

1. **(CAASPP) California Assessment of Student Performance and Progress results from Durham Elementary School, Durham Intermediate School and Durham High School power-point presentation**

DES Principal Shirley Williams, DIS Principal Jeff Kuhn and DHS Principal Terry Bennett provided a handout and gave a power-point presentation of the California Assessment of Student Performance and Progress for the DUSD students.

**M. DISCUSSION/ACTION ITEMS:**

1. **Adoption of the 2014-2015 Unaudited Actual Financial Statements**  
Business Manager Ron Sherrod reported on the key points in the 2014-2015 Unaudited Actuals. On a motion by Mark Kimmelshue, seconded by Todd Southam, the Board approved the Adoption of the 2014-2015 Unaudited Actual Financial Statements with a vote of 5 ayes and 0 nays.



Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**2. Approve Increase Special Education Paraeducator position 1 hour**

On a motion by Bob Bultema, seconded by Mark Kimmelshue, the Board approved the Increase Special Education Paraeducator position 1 hour with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**3. Approve New Passenger Car/Van Driver position 1 hour**

On a motion by Lance Smith, seconded by Bob Bultema, the Board approved the New Passenger Car/Van Driver position of 1 hour with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**4. Approve donation of \$4,314.67 from Durham Community Foundation for Division of State Architect fees for Phase II Coliseum/Stadium Project**

On a motion by Lance Smith, seconded by Mark Kimmelshue, the Board approved the donation of \$4,314.67 from Durham Community Foundation for Division of State Architect fees for Phase II Coliseum/Stadium Project with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**5. Approve 5 year lease agreement between DUSD and Ray Morgan Company for Laserfiche Document Management**

On a motion by Bob Bultema, seconded by Mark Kimmelshue, the Board approved the 5 year lease agreement between DUSD and Ray Morgan Company for Laserfiche Document Management with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**6. Resolution #16-01 Authorization to Teach in Departmentalized Classroom below Grade 9 (Education Code 44256 (b))**

On a motion by Lance Smith, seconded by Bob Bultema, the Board approved the Resolution #16-01 Authorization to Teach in Departmentalized Classroom below Grade 9 (Education Code 44256 (b)) with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**7. Resolution #16-02 Authorization to Teach in Departmentalized Classroom Assignment in grades 7 and 8 of a Middle School (Education Code 44258.2)**

On a motion by Lance Smith, seconded by Bob Bultema, the Board approved the Resolution #16-02 Authorization to Teach in Departmentalized Classroom Assignment in grades 7 and 8 of a Middle School (Education Code 44258.2) with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**8. Resolution #16-03 Authorization to Teach in Departmentalized Class in Grades K-12 Irrespective of Credential Designations (Education Code 44258.3)**

On a motion by Lance Smith, seconded by Bob Bultema, the Board approved the Resolution #16-03 Authorization to Teach in Departmentalized Class in Grades K-12 Irrespective of Credential Designations (Education Code 44258.3) with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**9. Public Hearing EC60119 Sufficiency of Instruction Materials**  
*(Posted August 14, 2015)*

President Ed McLaughlin opened the Public Hearing at 7:46 p.m. for any comments. There were no comments. On a motion by Todd Southam, seconded by Mark Kimmelshue, the hearing was closed at 7:47 p.m. with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**10. Resolution 16-04 Sufficiency of Instructional Materials**

On a motion by Todd Southam, seconded by Mark Kimmelshue, the Board approved the Resolution 16-04 Sufficiency of Instructional Materials with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**11. Certification of Provision of Standards-Aligned Instructional Materials**

On a motion by Todd Southam, seconded by Mark Kimmelshue, the Board approved the Certification of Provision of Standards-Aligned Instructional Materials with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**12. Board Policy Updates: Second Reading and Adoption**

**Enclosure: Copy in District Office**

On a motion by Bob Bultema, seconded by Lance Smith, the Board approved the Board Policy Updates: Second Reading and Adoption with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**N. RETURN TO CLOSED SESSION**

President Ed McLaughlin stated that it was not necessary to return to closed session after open session items so items N, O, P, and Q, could be eliminated from the Agenda.

**O. CLOSED SESSION**

See Agenda Item #N

**P. RETURN TO OPEN SESSION**

See Agenda Item #N

**Q. REPORT OF ACTION TAKEN IN CLOSED SESSION**

See Agenda Item #N

**R. NEXT BOARD MEETING DATE: October 21, 2015**

**S. ADJOURNMENT**

President Ed McLaughlin adjourned the meeting at 8:37p.m.

DRAFT

Durham Unified School District  
**Special Meeting of the Board of Trustees**  
**Monday, September 28, 2015**  
**10:00 a.m.**  
 District Boardroom

MINUTES

A Special Meeting of the Board of Trustees of The Durham Unified School District was held in the Durham Unified School District Board Room on September 28, 2015.

Trustees Present:	Bob Bultema, Ed McLaughlin, Mark Kimmelshue, and Lance Smith
Trustee Absent:	Todd Southam
Staff members present:	Superintendent Leonard Foreman, District Secretary Becky Gordon and Business Manager Ron Sherrod
Staff members absent:	Principal Shirley Williams, Principal Jeff Kuhn, Principal Terry Bennett and School Psychologist/Director of Special Education Sara Smith

**A. CALL TO ORDER**

President Ed McLaughlin called the meeting to order at 10:00 a.m.

**B. MOVE TO CLOSED SESSION**

**C. CLOSED SESSION**

**D. RETURN TO OPEN SESSION**

President Ed McLaughlin reconvened the meeting to open session at 10:01 a.m.

**E. PLEDGE OF ALLEGIANCE**

Superintendent Len Foreman led the pledge of allegiance.

**F. REPORT OF ACTION TAKEN IN CLOSED SESSION**

President Ed McLaughlin reported no action was taken in closed session.

**G. ORDER OF AGENDA**

President Ed McLaughlin reported there were no changes to the Order of Agenda.

**H. ITEMS FROM THE PUBLIC**

There were no public comments.

**I. DISCUSSION ACTION ITEMS:**

1. **Approve purchase of property located at 9407 Putney Drive, Durham, CA from Gus Gore and Sons Partnership for \$110,000.00**

On a motion by Bob Bultema, seconded by Mark Kimmelshue the Board approved the purchase of property located at 9407 Putney Drive, Durham, CA from Gus Gore and Sons Partnership for \$110,000.00 with a vote of 4 ayes, 0 nays and 1 absent.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: Todd Southam

2. **Consider / Approve Recirculation of RFP regarding Solar Project to Seek Additional Proposals**

On a motion by Mark Kimmelshue, seconded by Bob Bultema the Board did not approve the recirculation of RFP regarding Solar Project to seek additional proposals with a vote of 4 ayes, 0 nays and 1 absent.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: Todd Southam

**J. ITEMS FROM THE BOARD**

There were no items from the Board.

**K. NEXT BOARD MEETING DATE: October 21, 2015****L. ADJOURNMENT**

President Ed McLaughlin adjourned the meeting at 10:12 a.m.

**DURHAM UNIFIED SCHOOL DISTRICT**  
**Detailed AP Vendor Check Register**

Fund Number: 01

ST CK #	CK Date	Payee Name	PEID	Invoice	Description	Key/Object	Key/Object Description	Ck Amount
IS 00765327	09/01/2015	AB COMMUNICATIONS	1012708	N4271-082015	SEPTEMBER SERVICE JLY-AUG	007802	OPERATIONS - UTILITIES	232.10
							OTHER SERVICES &	232.10
							Check Total:	
IS 00765328	09/01/2015	AGRIELECTRIC	1013143	21699	PAINT FOR SOFTBALL DHS	007700	MAINTENANCE	326.27
							MATERIALS & SUPPLIES	326.27
							Check Total:	
IS 00765329	09/01/2015	BARNES AND NOBLE	1010128	3074521	DIS BOOKS FOR LIBRARY	330113	DIS MAA LIBRARY	185.56
							MATERIALS & SUPPLIES	185.56
							Check Total:	
IS 00765335	09/01/2015	CHRISTENSEN	1010452	17499	DES PHONE LINE REPAIR/PART	007700	MAINTENANCE	229.38
							OTHER SERVICES &	229.38
							Check Total:	
IS 00765337	09/01/2015	CSU - CHICO	1011877	008130	1 FINGERPRINT APPLICANT	007572	FISCAL SERVICES	20.00
							FINGERPRINTING	20.00
							Check Total:	
IS 00765338	09/01/2015	CULLIGAN OF CHICO	1010854	16636	CHLORINE	007839	OPERATIONS - GROUNDS	66.38
							MATERIALS & SUPPLIES	66.38
IS 00765338	09/01/2015	CULLIGAN OF CHICO	1010854	16689	CHLORINE (8)	007839	OPERATIONS - GROUNDS	40.85
							MATERIALS & SUPPLIES	40.85
IS 00765338	09/01/2015	CULLIGAN OF CHICO	1010854	16656	CHLORINE/PARTS	007839	OPERATIONS - GROUNDS	58.73
							MATERIALS & SUPPLIES	58.73
IS 00765338	09/01/2015	CULLIGAN OF CHICO	1010854	16610	CHLORINE (65)	007839	OPERATIONS - GROUNDS	331.91
							MATERIALS & SUPPLIES	331.91
IS 00765338	09/01/2015	CULLIGAN OF CHICO	1010854	16636	AUG SERVICE	007839	OPERATIONS - GROUNDS	35.00
							OTHER SERVICES &	35.00
IS 00765338	09/01/2015	CULLIGAN OF CHICO	1010854	16656	CALL OUT SERVICE	007839	OPERATIONS - GROUNDS	95.00
							OTHER SERVICES &	95.00
IS 00765338	09/01/2015	CULLIGAN OF CHICO	1010854	16610	MONTHLY SERVICE AUGUST	007839	OPERATIONS - GROUNDS	95.00
							OTHER SERVICES &	95.00
							Check Total:	722.87
IS 00765339	09/01/2015	DAY WIRELESS SYSTEMS	1011401	572213	SEPTEMBER COMMUNICATON	007230	TRANSPORTATION	126.00
							COMMUNICATIONS	126.00
							Check Total:	
IS 00765341	09/01/2015	GRAINGER	1011713	9817281752	HAND STRETCH WRAP	007700	MAINTENANCE	80.63
							MATERIALS & SUPPLIES	80.63
							Check Total:	
IS 00765343	09/01/2015	INDUSTRIAL POWER PRODUCTS	1012996	172394	REPAIR WARRANTY PART/LABOR	710100	DHS SALARIES	22.00
							RENTS, LEASES &	22.00
							Check Total:	
IS 00765344	09/01/2015	JUNIOR LIBRARY GUILD	1011876	282666	DIS LIBRARY JLG SUBSCRIPTION	330113	DIS MAA LIBRARY	189.00
							MATERIALS & SUPPLIES	189.00
							Check Total:	
IS 00765346	09/01/2015	LOZANO SMITH	1012996	37639	GENERAL LEGAL MATTERS	007571	DIST ADMINISTRATION	156.75
							LEGAL SERVICES	156.75
IS 00765346	09/01/2015	LOZANO SMITH	1012996	37640	MANDATED COST-LABOR ISSUES	007571	DIST ADMINISTRATION	897.75
							LEGAL SERVICES	897.75
							Check Total:	1,054.50
IS 00765347	09/01/2015	MJB WELDING SUPPLY INC	1010087	1091218	TANK GAS	007839	OPERATIONS - GROUNDS	25.54
							MATERIALS & SUPPLIES	25.54

**DURHAM UNIFIED SCHOOL DISTRICT  
Detailed AP Vendor Check Register**

IS	00765348	09/01/2015	NASCO MODESTO	1010048	88519	ART SUPPLIES DHS	700120	4310	ART		Check Total:	25.54
										MATERIALS & SUPPLIES		252.81
											Check Total:	252.81
IS	00765349	09/01/2015	NORTH STATE FIRE	1011580	22380	ANNUAL INSPECTION BUS/GARAGE	007700	5800	MAINTENANCE		OTHER SERVICES &	191.26
IS	00765349	09/01/2015	NORTH STATE FIRE	1011580	22383	ANNUAL INSPECTION DHS SITE	007700	5800	MAINTENANCE		OTHER SERVICES &	823.53
IS	00765349	09/01/2015	NORTH STATE FIRE	1011580	22384	ANNUAL INSPECTION DES SITE	007700	5800	MAINTENANCE		OTHER SERVICES &	577.89
IS	00765349	09/01/2015	NORTH STATE FIRE	1011580	22381	ANNUAL INSPECTION DO/WH	007700	5800	MAINTENANCE		OTHER SERVICES &	106.21
IS	00765349	09/01/2015	NORTH STATE FIRE	1011580	22382	ANNUAL INSPECTION DIS SITE	007700	5800	MAINTENANCE		OTHER SERVICES &	277.30
											Check Total:	1,976.19
IS	00765350	09/01/2015	NORTH VALLEY TREE SERVICE	12732	15388	TRIMMED 6LG TALLOW TREES DIS	007839	5800	OPERATIONS - GROUNDS		OTHER SERVICES &	2,600.00
											Check Total:	2,600.00
IS	00765351	09/01/2015	NORTHERN SECTION CIF	1011888	13070-A	2 AD WORKSHOP AUG 6, 2015	718000	5200	DHS ATHLETIC SALARIES		TRAVEL &	40.00
											Check Total:	40.00
IS	00765352	09/01/2015	OFFICE DEPOT	1010347	786608057001	OFFICE SUPPLIES DES K.HENRY	301100	4310	DES UNRESTRICTED		MATERIALS & SUPPLIES	310.91
IS	00765352	09/01/2015	OFFICE DEPOT	1010347	78660643002	PAPER SUPPLIES DES K.HENRY	301100	4310	DES UNRESTRICTED		MATERIALS & SUPPLIES	295.63
IS	00765352	09/01/2015	OFFICE DEPOT	1010347	786606453001	PAPER SUPPLIES DES K.HENRY	301100	4310	DES UNRESTRICTED		MATERIALS & SUPPLIES	1,274.88
											Check Total:	1,881.42
IS	00765354	09/01/2015	PBM SUPPLY AND MFG INC	1010242	676207	TURBO TWINJET TIP	007700	4310	MAINTENANCE		MATERIALS & SUPPLIES	13.28
											Check Total:	13.28
IS	00765355	09/01/2015	PETERSON CAT	1010140	SW210013553	BUS #7 AIR COMPRESSOR/SPEED T	007230	5800	TRANSPORTATION		OTHER SERVICES &	454.68
IS	00765355	09/01/2015	PETERSON CAT	1010140	SW210013552	BUS #7 REPAIRS	007230	5800	TRANSPORTATION		OTHER SERVICES &	3,586.08
											Check Total:	4,040.76
IS	00765356	09/01/2015	SCHOOL SPECIALTY INC	1011400	308102295816	CLASSROOM SUPPLIES S.SHANKS	300192	4310	SHANKS		MATERIALS & SUPPLIES	92.80
											Check Total:	92.80
IS	00765360	09/01/2015	WILLARD FENCE CO	1011155	20150826-A	INSTALL 27'X4' CHAIN LINK FEN	007839	5800	OPERATIONS - GROUNDS		OTHER SERVICES &	889.00
											Check Total:	889.00
IS	00765890	09/08/2015	BEAR, BRYAN D	10901034	20150903-1	CLASSROOM SUPPLIES B.BEAR	700124	4310	MATH		MATERIALS & SUPPLIES	40.52
											Check Total:	40.52
IS	00765891	09/08/2015	BILL, DANIEL WESLEY	10900366	20150903-3	2 ADJUSTABLE WOOD ORGANIZERS	706382	4310	Career Pathways Grant		MATERIALS & SUPPLIES	240.04
											Check Total:	240.04
IS	00765892	09/08/2015	BILL, REBECCA L.	109000710	20150903-2	CLASSROOM SUPPLIES B.BILL	700130	4310	SCIENCE		MATERIALS & SUPPLIES	73.86
											Check Total:	73.86



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IS	00765893	09/08/2015	FARLEY, MEGAN ADRIANA	10901433	20150903-4	CLASSROOM SUPPLIES	M.FARLEY	700142	4310	SPECIAL DAY	MATERIALS & SUPPLIES	232.42
											Check Total:	232.42
IS	00765894	09/08/2015	LINCOLN, JACQUELINE	10900612	20150903-5	CLASSROOM SUPPLIES	J.LINCOLN	330168	4310	LINCOLN	MATERIALS & SUPPLIES	250.00
IS	00765894	09/08/2015	LINCOLN, JACQUELINE	10900612	20150903-5	CLASSROOM SUPPLIES	J.LINCOLN	340100	4310	DIS SALARIES	MATERIALS & SUPPLIES	145.79
											Check Total:	395.79
IS	00765895	09/08/2015	VAN ARSDALE, DAVIS	10901298	20150903-6	CLASSROOM SUPPLIES	D.VAN ARS	330172	4310	VAN ARSDALE	MATERIALS & SUPPLIES	167.49
											Check Total:	167.49
IS	00765896	09/08/2015	VORIS, ELAINE R	10900228	20150903-7	OFFICE SUPPLIES	DIS E.VORIS	347200	4310	DIS ADMIN SALARIES	MATERIALS & SUPPLIES	154.51
											Check Total:	154.51
IS	00765897	09/08/2015	WILEY, CHERI B	10900538	20150903-8	CLASSROOM SUPPLIES	C.WILEY	330155	4310	WILEY	MATERIALS & SUPPLIES	138.98
											Check Total:	138.98
IS	00766499	09/15/2015	AIR COLD SUPPLY	1012697	1441274	5MFD 440/370V OVAL RUN CAP		007700	4310	MAINTENANCE	MATERIALS & SUPPLIES	3.70
IS	00766499	09/15/2015	AIR COLD SUPPLY	1012697	1442171	24 VOLT POLE 30A CONTACTOR		007700	4310	MAINTENANCE	MATERIALS & SUPPLIES	8.52
IS	00766499	09/15/2015	AIR COLD SUPPLY	1012697	1434523	1/2HP 460V, CW 1075RPM		007700	4310	MAINTENANCE	MATERIALS & SUPPLIES	300.32
											Check Total:	312.54
IS	00766500	09/15/2015	AMERICAN PLUMBING	1012879	056010	AMSTD CP TRIP LEVER		007700	4310	MAINTENANCE	MATERIALS & SUPPLIES	46.29
											Check Total:	46.29
IS	00766501	09/15/2015	ARAMARK UNIFORM SERVICES	10038	506-3960867	AUG 4, SERV/SUPPLIES DES		007800	5800	OPERATIONS - CUSTODIAL	OTHER SERVICES &	30.53
IS	00766501	09/15/2015	ARAMARK UNIFORM SERVICES	10038	506-3989904	AUG 18, SERV/SUPPLIES DES		007800	5800	OPERATIONS - CUSTODIAL	OTHER SERVICES &	30.53
IS	00766501	09/15/2015	ARAMARK UNIFORM SERVICES	10038	506-3960865	AUG 4, SERV/SUPPLIES DHS		007800	5800	OPERATIONS - CUSTODIAL	OTHER SERVICES &	59.68
IS	00766501	09/15/2015	ARAMARK UNIFORM SERVICES	10038	506-3989902	AUG 18, SERV/SUPPLIES DHS		007800	5800	OPERATIONS - CUSTODIAL	OTHER SERVICES &	59.68
IS	00766501	09/15/2015	ARAMARK UNIFORM SERVICES	10038	506-3960864	AUG 4, SERV/SUPPLIES BUS GARG		007800	5800	OPERATIONS - CUSTODIAL	OTHER SERVICES &	79.77
IS	00766501	09/15/2015	ARAMARK UNIFORM SERVICES	10038	506-3975205	AUG 11, SERV/SUPPLIES BUS GARG		007800	5800	OPERATIONS - CUSTODIAL	OTHER SERVICES &	13.64
IS	00766501	09/15/2015	ARAMARK UNIFORM SERVICES	10038	506-3989901	AUG 18, SERV/SUPPLIES BUS GARG		007800	5800	OPERATIONS - CUSTODIAL	OTHER SERVICES &	79.77
IS	00766501	09/15/2015	ARAMARK UNIFORM SERVICES	10038	506-4004852	AUG 25, SERV/SUPPLIES BUS GARG		007800	5800	OPERATIONS - CUSTODIAL	OTHER SERVICES &	13.64
IS	00766501	09/15/2015	ARAMARK UNIFORM SERVICES	10038	506-3989903	AUG 18, SERV/SUPPLIES DHS AUTO		702121	5800	VEA-INDUSTRIAL ARTS	OTHER SERVICES &	46.20
IS	00766501	09/15/2015	ARAMARK UNIFORM SERVICES	10038	506-3960866	AUG 4, SERV/SUPPLIES DHS SHOP		702121	5800	VEA-INDUSTRIAL ARTS	OTHER SERVICES &	46.20
											Check Total:	459.64
IS	00766503	09/15/2015	AWARDS CO	1010976	9466	SIGN/ 8"X2" NAME PLATE		007571	5800	DIST ADMINISTRATION	OTHER SERVICES &	12.90
											Check Total:	12.90
IS	00766504	09/15/2015	BAKER DISTRIBUTING CO	1012136	P354755	1874 CDR FAN MTR/TP5440		007700	4310	MAINTENANCE	MATERIALS & SUPPLIES	112.46
IS	00766504	09/15/2015	BAKER DISTRIBUTING CO	1012136	P347319	1859 CDR FAN MTR/5 MFD 370		007700	4310	MAINTENANCE	MATERIALS & SUPPLIES	74.08
											Check Total:	186.54
IS	00766505	09/15/2015	BASIC LABORATORY	1012799	1508306	WATER ANALYSIS/SAMPLING FEE		007839	5800	OPERATIONS - GROUNDS	OTHER SERVICES &	57.00



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IS	00766520	09/15/2015	LOWES CREDIT SERVICES	1012375	20150910-A	DHS PARKING LOT REPAIRS	007700	4310	MAINTENANCE	MATERIALS & SUPPLIES	44.46
IS	00766520	09/15/2015	LOWES CREDIT SERVICES	1012375	20150910-A	902474 PARTS	007700	4310	MAINTENANCE	MATERIALS & SUPPLIES	35.74
IS	00766520	09/15/2015	LOWES CREDIT SERVICES	1012375	20150910-A	902874 DES NIGHT LIGHTS	007700	4310	MAINTENANCE	MATERIALS & SUPPLIES	10.15
IS	00766520	09/15/2015	LOWES CREDIT SERVICES	1012375	20150910-A	MAINTENANCE SUPPLIES	007700	4310	MAINTENANCE	MATERIALS & SUPPLIES	482.86
IS	00766520	09/15/2015	LOWES CREDIT SERVICES	1012375	20150910-A	DHS PARKING LOT REPAIR	007700	4310	MAINTENANCE	MATERIALS & SUPPLIES	18.92
IS	00766520	09/15/2015	LOWES CREDIT SERVICES	1012375	20150910-A	902644 SITE REPAIRS	007700	4310	MAINTENANCE	MATERIALS & SUPPLIES	161.96
									<b>Check Total:</b>		754.09
IS	00766521	09/15/2015	LUGENBEEL MECHANICAL	T100002	1992	R/R 1-4 TON 3PH HEAT PUMP	006231	6200	Prop 39 Capital Outlay	BUILDINGS & IMPROVE	11,000.00
									<b>Check Total:</b>		11,000.00
IS	00766522	09/15/2015	NASCO MODESTO	1010048	88901	ART SUPPLIES	700120	4310	ART	MATERIALS & SUPPLIES	318.28
									<b>Check Total:</b>		318.28
IS	00766523	09/15/2015	NORTH STATE TIRE CO INC	1012544	C16449	NEW TIRES BUS #5	007230	4310	TRANSPORTATION	MATERIALS & SUPPLIES	2,033.22
IS	00766523	09/15/2015	NORTH STATE TIRE CO INC	1012544	C16449	LABOR	007230	5600	TRANSPORTATION	RENTS, LEASES &	150.00
									<b>Check Total:</b>		2,183.22
IS	00766524	09/15/2015	NORTHERN SECTION CIF	1011888	13090	2015-16 NCIF DUES	718000	5300	DHS ATHLETIC SALARIES	DUES & MEMBERSHIPS	294.00
									<b>Check Total:</b>		294.00
IS	00766525	09/15/2015	NORTHGATE PETROLEUM CO	1013064	218786	UNLEADED FUEL AUG 26	007230	4340	TRANSPORTATION	FUEL AND OIL	768.16
IS	00766525	09/15/2015	NORTHGATE PETROLEUM CO	1013064	218290	UNLEADED FUEL AUG 10	007230	4340	TRANSPORTATION	FUEL AND OIL	690.98
									<b>Check Total:</b>		1,459.14
IS	00766526	09/15/2015	REILLY AUTO PARTS	1013036	20150910-B	SHOP SUPPLIES AUGUST	007230	4310	TRANSPORTATION	MATERIALS & SUPPLIES	274.16
IS	00766526	09/15/2015	REILLY AUTO PARTS	1013036	20150910-B	MAINTENANCE VAN PART	007700	4310	MAINTENANCE	MATERIALS & SUPPLIES	36.65
									<b>Check Total:</b>		310.81
IS	00766527	09/15/2015	OFFICE DEPOT	1010347	790832820001	20 CASES COPY PAPER REAMS	007841	4310	OPERATIONS - PRINT SHOP	MATERIALS & SUPPLIES	591.25
IS	00766527	09/15/2015	OFFICE DEPOT	1010347	791268868001	6 REAMS COPY PAPER E.VORIS	347200	4310	DIS ADMIN SALARIES	MATERIALS & SUPPLIES	177.38
IS	00766527	09/15/2015	OFFICE DEPOT	1010347	789850656001	MARKERS Y.PRENTICE	700124	4310	MATH	MATERIALS & SUPPLIES	60.39
IS	00766527	09/15/2015	OFFICE DEPOT	1010347	79033327001	WATERCOLOR PAPER Y.PRENTICE	710100	4310	DHS SALARIES	MATERIALS & SUPPLIES	22.41
IS	00766527	09/15/2015	OFFICE DEPOT	1010347	790333528001	LAMP Y.PRENTICE	710100	4310	DHS SALARIES	MATERIALS & SUPPLIES	32.24
IS	00766527	09/15/2015	OFFICE DEPOT	1010347	790333041001	OFFICE SUPPLIES Y. PRENTICE	710100	4310	DHS SALARIES	MATERIALS & SUPPLIES	92.61
									<b>Check Total:</b>		976.28
IS	00766528	09/15/2015	PEARSON EDUCATION INC	1010705	4024074495	CA FOCUS ON EARTH SCIENCE	001110	4310	LOTTERY - IM GROWTH	MATERIALS & SUPPLIES	717.89
									<b>Check Total:</b>		717.89
IS	00766529	09/15/2015	PERSONNEL CONCEPTS	1013155	93285112623	CALIFORNIA JOB MIN WAGE POSTER07572	4310	4310	FISCAL SERVICES	MATERIALS & SUPPLIES	916.85
									<b>Check Total:</b>		916.85
IS	00766530	09/15/2015	RAY MORGAN COMPANY INC	1010216	286594395	AUG/SEP COPY LEASE DO	007841	5600	OPERATIONS - PRINT SHOP	RENTS, LEASES &	289.07

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IS	00766531	09/15/2015	RECOLOGY BUTTE COLUSA	1013046	30315568	MONTHLY SERVICE	007802	5503	OPERATIONS - UTILITIES	WASTE DISPOSAL	Check Total:	289.07
												1,503.00
												1,503.00
IS	00766532	09/15/2015	S'cool Moves, Inc.	1013150	10153	SEP 26 WORKSHOP DES TEACHERS	301100	5200	DES UNRESTRICTED	TRAVEL &	Check Total:	400.00
												400.00
IS	00766533	09/15/2015	SCHOOL SPECIALTY INC	1011400	308102295748	CLASSROOM SUPPLIES D.COFFEE	300163	4310	COFFEE	MATERIALS & SUPPLIES	Check Total:	232.90
												143.61
IS	00766533	09/15/2015	SCHOOL SPECIALTY INC	1011400	308102297027	CLASSROOM SUPPLIES R.PISENTI	300171	4310	PISENTI	MATERIALS & SUPPLIES	Check Total:	92.35
												150.58
IS	00766533	09/15/2015	SCHOOL SPECIALTY INC	1011400	308102296925	CLASSROOM SUPPLIES M.PETERSON	300208	4310	PETERSON	MATERIALS & SUPPLIES	Check Total:	120.66
												25.90
IS	00766533	09/15/2015	SCHOOL SPECIALTY INC	1011400	308115093123	OFFICE SUPPLIES S.WILLIAMS	301100	4310	DES UNRESTRICTED	MATERIALS & SUPPLIES	Check Total:	112.23
												29.98
IS	00766533	09/15/2015	SCHOOL SPECIALTY INC	1011400	308102297350	CLASSROOM SUPPLIES 2ND GRADE	301100	4310	DES UNRESTRICTED	MATERIALS & SUPPLIES	Check Total:	185.22
												67.38
IS	00766533	09/15/2015	SCHOOL SPECIALTY INC	1011400	208115088032	OFFICE SUPPLIES K.HENRY	301100	4310	DES UNRESTRICTED	MATERIALS & SUPPLIES	Check Total:	1,160.81
												2,350.00
IS	00766533	09/15/2015	SCHOOL SPECIALTY INC	1011400	208114971767	OFFICE SUPPLIES K.HENRY	301100	4310	HERON-BRANSKY	MATERIALS & SUPPLIES	Check Total:	2,350.00
												607.50
IS	00766533	09/15/2015	SCHOOL SPECIALTY INC	1011400	308102309297	CLASSROOM SUPPLIES J.HRBNSKY	330153	4310	DIS ADMIN SALARIES	MATERIALS & SUPPLIES	Check Total:	607.50
												10.56
IS	00766533	09/15/2015	SCHOOL SPECIALTY INC	1011400	308102287931	OFFICE SUPPLIES E.VORIS	347200	4310	DIS ADMIN SALARIES	MATERIALS & SUPPLIES	Check Total:	10.56
												654.03
IS	00766534	09/15/2015	SIERRA NEVADA BREWING CO	0013154	20150910-C	GALA EVENT ROOM RENTAL DES	300540	5600	DES Technology Donations	RENTS, LEASES &	Check Total:	71.15
												95.78
IS	00766535	09/15/2015	TEACHERS CURRICULUM	1010714	INV15680	358-1HA! ANCIENT WORLD SNB	001110	4310	LOTTERY - IM GROWTH	MATERIALS & SUPPLIES	Check Total:	820.96
												113.18
IS	00766536	09/15/2015	THOMAS HYDRAULIC INC	1011356	372113	BIG FORKLIFT PART	007839	4310	OPERATIONS - GROUNDS	MATERIALS & SUPPLIES	Check Total:	249.00
												65.00
IS	00766537	09/15/2015	TOZIERS PAINT & HARDWARE	010055	02150910-D	MAINTENANCE SUPPLIES	007700	4310	MAINTENANCE	MATERIALS & SUPPLIES	Check Total:	2,836.80
												19.99
IS	00766537	09/15/2015	TOZIERS PAINT & HARDWARE	010055	02150910-D	CUSTODIAL SUPPLIES	007800	4310	OPERATIONS - CUSTODIAL	MATERIALS & SUPPLIES	Check Total:	3,283.97
												239.69
IS	00766537	09/15/2015	TOZIERS PAINT & HARDWARE	010055	02150910-D	MAINTENANCE SUPPLIES	007839	4310	OPERATIONS - GROUNDS	MATERIALS & SUPPLIES	Check Total:	237.57
IS	00766538	09/15/2015	US BANK	1012640	20150910-F	PERSONNEL CONCEPTS POSTERS	007572	4310	FISCAL SERVICES	MATERIALS & SUPPLIES	Check Total:	
IS	00766538	09/15/2015	US BANK	1012640	20150910-F	FMLA CONFERENCE SEP 2 YC	007572	5200	FISCAL SERVICES	TRAVEL &	Check Total:	
IS	00766538	09/15/2015	US BANK	1012640	20150910-F	CASBO REGISTRATION DIR COMP	007572	5200	FISCAL SERVICES	TRAVEL &	Check Total:	
IS	00766538	09/15/2015	US BANK	1012640	20150910-F	BEST BUY APPLE I-PAD AIR2	300540	4310	DES Technology Donations	MATERIALS & SUPPLIES	Check Total:	
IS	00766538	09/15/2015	US BANK	1012640	20150910-F	ADOBE ACROPRO SUBS	717200	5300	DHS ADMIN SALARIES	DUES & MEMBERSHIPS	Check Total:	
IS	00766539	09/15/2015	US BANK OFC EQUIP FINANC	012240	286508056	AUG/SEP COPY LEASE DO	007841	5600	OPERATIONS - PRINT SHOPREN	LEASES &	Check Total:	
IS	00766539	09/15/2015	US BANK OFC EQUIP FINANC	012240	286508056	AUG/SEP COPY USAGE DO	007841	5600	OPERATIONS - PRINT SHOPREN	LEASES &	Check Total:	

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IS 00766539	09/15/2015	US BANK OFC EQUIP FINANCE	012240	286508056	AUG/SEP COPY LEASE DES	300900	5600	DES COPIER LEASE	RENTS, LEASES &	479.36
IS 00766539	09/15/2015	US BANK OFC EQUIP FINANCE	012240	286508056	AUG/SEP COPY USAGE DES	301100	5600	DES UNRESTRICTED	RENTS, LEASES &	44.80
IS 00766539	09/15/2015	US BANK OFC EQUIP FINANCE	012240	286508056	AUG/SEP COPY LEASE DIS	330900	5600	DIS COPIER LEASE	RENTS, LEASES &	239.68
IS 00766539	09/15/2015	US BANK OFC EQUIP FINANCE	012240	286508056	AUG/SEP COPY USAGE DIS	340100	5600	DIS SALARIES	RENTS, LEASES &	10.65
IS 00766539	09/15/2015	US BANK OFC EQUIP FINANCE	012240	286508056	AUG/SEP COPY LEASE DHS	700900	5600	DHS COPIER LEASE	RENTS, LEASES &	479.36
IS 00766539	09/15/2015	US BANK OFC EQUIP FINANCE	012240	286508056	AUG/SEP COPY USAGE DHS	710100	5600	DHS SALARIES	RENTS, LEASES &	57.61
									<b>Check Total:</b>	1,788.72
IS 00766540	09/15/2015	US GAMES	1010592	97184838	PE EQUIPMENT B.GLOVER	300189	4310	GLOVER	MATERIALS & SUPPLIES	403.10
									<b>Check Total:</b>	403.10
IS 00766541	09/15/2015	WAGNER,PAMELA KAY	1013022	20150910-E	MILEAGE REIMBURSEMENT	001240	5800	SPEC ED TRANSP	OTHER SERVICES &	89.13
									<b>Check Total:</b>	89.13
IS 00766542	09/15/2015	WORTHINGTON DIRECT	1013149	612325-DUR00	CLASSROOM DESKS/CHAIRS DIS	001100	4310	LOTTERY	MATERIALS & SUPPLIES	4,566.70
									<b>Check Total:</b>	4,566.70
IS 00766543	09/15/2015	YOUNGS	1011179	607356	FLOOR SAVER GLIDE 5/8"	007700	4310	MAINTENANCE	MATERIALS & SUPPLIES	117.35
									<b>Check Total:</b>	117.35
IS 00767672	09/29/2015	ABSHIER, EMILY E	10901623	20150927-A	CPM TRAINING ORLAND	710100	5200	DHS SALARIES	TRAVEL &	161.00
									<b>Check Total:</b>	161.00
IS 00767673	09/29/2015	ACCESS INFORMATION	1012791	1124859	SHRED SERVICE AUG/SEP	007571	5800	DIST ADMINISTRATION	OTHER SERVICES &	77.35
									<b>Check Total:</b>	77.35
IS 00767674	09/29/2015	AT&T	1012756	7013635	AUG/SEP PHONE BILLING	007802	5900	OPERATIONS - UTILITIES	COMMUNICATIONS	483.30
									<b>Check Total:</b>	483.30
IS 00767675	09/29/2015	BASIC LABORATORY	1012799	1508857	WATER ANALYSIS AUG/SEP	007839	5800	OPERATIONS - GROUNDS	OTHER SERVICES &	57.00
									<b>Check Total:</b>	57.00
IS 00767676	09/29/2015	BEAR, BRYAN D	10901034	20150927-B	CPM TRAINING REDDING	710100	5200	DHS SALARIES	TRAVEL &	165.60
									<b>Check Total:</b>	165.60
IS 00767678	09/29/2015	CASBO SACRAMENTO SECTION	10804	20150927-11	CASBO OCT 16 REDDING (2)	007572	5200	FISCAL SERVICES	TRAVEL &	360.00
									<b>Check Total:</b>	360.00
IS 00767679	09/29/2015	CHICO SCREENPRINT	1013003	7621	J. O'SHEA CLASS T'SHIRTS	300190	5800	O'SHEA	OTHER SERVICES &	144.64
IS 00767679	09/29/2015	CHICO SCREENPRINT	1013003	7619	2ND GRADE T'SHIRTS	300520	5800	DES DONATIONS 2ND	OTHER SERVICES &	509.55
									<b>Check Total:</b>	654.19
IS 00767680	09/29/2015	CONTINENTAL ATHLETIC	1010271	82701-IN	1 HELMET FOOTBALL	700106	4310	FOOTBALL	MATERIALS & SUPPLIES	60.76
									<b>Check Total:</b>	60.76

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IS	00767682	09/29/2015	CULLIGAN OF CHICO	1010854	16801	SEP 11, CHLORING (35)	007839	4310	OPERATIONS - GROUNDS	MATERIALS & SUPPLIES	178.72
IS	00767682	09/29/2015	CULLIGAN OF CHICO	1010854	16797	SEP 4TH SERVICE/CHLORINE	007839	5800	OPERATIONS - GROUNDS	OTHER SERVICES &	171.59
										<b>Check Total:</b>	350.31
IS	00767684	09/29/2015	DEPARTMENT OF JUSTICE	1010742	117948	AUGUST FINGERPRINTS/APPS/FBI	007572	5853	FISCAL SERVICES	FINGERPRINTING	292.00
										<b>Check Total:</b>	292.00
IS	00767685	09/29/2015	FOLLETT EDUCATIONAL	1011417	1196158	DESTINY LIBRARY SERVICES DES	300112	5800	DES MAA ALLOCATION	OTHER SERVICES &	466.67
IS	00767685	09/29/2015	FOLLETT EDUCATIONAL	1011417	1196158	DESTINY LIBRARY SERVICES DIS	330113	5800	DIS MAA LIBRARY	OTHER SERVICES &	466.67
IS	00767685	09/29/2015	FOLLETT EDUCATIONAL	1011417	1196158	DESTINY LIBRARY SERVICES DHS	710112	5800	DHS MAA ALLOCATION	OTHER SERVICES &	466.67
										<b>Check Total:</b>	1,400.01
IS	00767687	09/29/2015	GAMBLE, TRACI L	10900425	20150927-D	CLASSROOM SUPPLIES	300211	4310	GAMBLE	MATERIALS & SUPPLIES	213.13
										<b>Check Total:</b>	213.13
IS	00767689	09/29/2015	GORDON, BECKY M	10900700	20150927-E	ADMIN MEETING SUPPLIES	007571	4310	DIST ADMINISTRATION	MATERIALS & SUPPLIES	20.14
										<b>Check Total:</b>	20.14
IS	00767690	09/29/2015	HUNT & SONS INC	1012881	150490	90GAL CHV DELO 400LE 15W40 OIL	007230	4310	TRANSPORTATION	MATERIALS & SUPPLIES	1,195.84
										<b>Check Total:</b>	1,195.84
IS	00767691	09/29/2015	HUNTERS PEST CONTROL	1011022	149291	MONTHLY PEST SERVICE	007839	5500	OPERATIONS - GROUNDS	UTILITIES &	40.00
IS	00767691	09/29/2015	HUNTERS PEST CONTROL	1011022	151188	GOPHER TREATMENT	007839	5500	OPERATIONS - GROUNDS	UTILITIES &	840.00
										<b>Check Total:</b>	880.00
IS	00767692	09/29/2015	IT SAVVY	1012997	823370	ARUBA SUPPORT	004399	4310	DISTRICT TECHNOLOGY	MATERIALS & SUPPLIES	530.53
IS	00767692	09/29/2015	IT SAVVY	1012997	819921	ARUBA 7030 NETWORK MANGMENT	004399	4400	DISTRICT TECHNOLOGY	EQUIPMENT (\$500-4999)	4,865.64
										<b>Check Total:</b>	5,396.17
IS	00767693	09/29/2015	JC NELSON SUPPLY CO	1010209	689542.2	LAUNDRY DETERGENT SEAT COVR	807800	4310	OPERATIONS - CUSTODIAL	MATERIALS & SUPPLIES	236.16
										<b>Check Total:</b>	236.16
IS	00767694	09/29/2015	JOHNSON, ANNA JULIENNE	10901181	20150927-F	POWER POINT CLICKER/TX	700131	4310	SOCIAL SCIENCE	MATERIALS & SUPPLIES	16.76
										<b>Check Total:</b>	16.76
IS	00767695	09/29/2015	KATIE REED	1013124	20150927-10	TRANSPORTATION SERVICES	007241	5800	Transportation SE	OTHER SERVICES &	386.40
										<b>Check Total:</b>	386.40
IS	00767696	09/29/2015	LES SCHWAB TIRE CENTER	1011755	60600162144	FLAT REPAIR FORK LIFT	007839	5800	OPERATIONS - GROUNDS	OTHER SERVICES &	13.50
										<b>Check Total:</b>	13.50
IS	00767697	09/29/2015	LEVERENZ, ELIZABETH	10900575	20150927-H	LIBRARY BOOKS FOR DIS	337100	4200	DIS INSTRUCTIONAL	BOOKS OTHER THAN	647.50
										<b>Check Total:</b>	647.50
IS	00767698	09/29/2015	LOZANO SMITH	1012996	39578	MANDATED COST:LABOR ISSUES	007571	5870	DIST ADMINISTRATION	LEGAL SERVICES	981.75

# DURHAM UNIFIED SCHOOL DISTRICT

## Detailed AP Vendor Check Register

IS	00767698	09/29/2015	LOZANO SMITH	1012996	39577	GENERAL LEGAL MATTERS	007571	5870	DIST ADMINISTRATION	LEGAL SERVICES	597.75
										<b>Check Total:</b>	1,579.50
IS	00767699	09/29/2015	MENDOZA, MARIA M	10901185	20150927-G	TB TEST REIMBURSEMENT	007572	5851	FISCAL SERVICES	TB TESTS	25.00
										<b>Check Total:</b>	25.00
IS	00767700	09/29/2015	MTB WELDING SUPPLY INC	1010087	591270-00	ACETY-REGULATOR/SAFETY	702121	4310	VEA-INDUSTRIAL ARTS	MATERIALS & SUPPLIES	612.21
										<b>Check Total:</b>	612.21
IS	00767701	09/29/2015	NORTH WOODWINDS	1010125	734926	MUSIC PART FOR BAND	700141	4310	MUSIC - DISTRICT	MATERIALS & SUPPLIES	3.23
IS	00767701	09/29/2015	NORTH WOODWINDS	1010125	734926	INSTRUMENT REPAIR	700141	5600	MUSIC - DISTRICT	RENTS, LEASES &	21.00
										<b>Check Total:</b>	24.23
IS	00767702	09/29/2015	OFFICE DEPOT	1010347	79270638001	INK CARTRIDGE	001200	4310	SPECIAL EDUCATION	MATERIALS & SUPPLIES	68.65
IS	00767702	09/29/2015	OFFICE DEPOT	1010347	786783689001	SUPPLIES	001200	4310	SPECIAL EDUCATION	MATERIALS & SUPPLIES	7.36
IS	00767702	09/29/2015	OFFICE DEPOT	1010347	786783000001	OFFICE SUPPLIES	001200	4310	SPECIAL EDUCATION	MATERIALS & SUPPLIES	393.08
IS	00767702	09/29/2015	OFFICE DEPOT	1010347	786783000002	ENVELOPES	001200	4310	SPECIAL EDUCATION	MATERIALS & SUPPLIES	4.52
IS	00767702	09/29/2015	OFFICE DEPOT	1010347	786783689001	SUPPLIES	002400	4310	TITLE I	MATERIALS & SUPPLIES	7.36
IS	00767702	09/29/2015	OFFICE DEPOT	1010347	786783000002	ENVELOPES	002400	4310	TITLE I	MATERIALS & SUPPLIES	4.51
										<b>Check Total:</b>	485.48
IS	00767704	09/29/2015	PG&E	1010051	20150927-7	AUG/SEP GAS/ELECTRIC CHARGES	007802	5501	OPERATIONS - UTILITIES	GAS/ELECTRIC	37,217.73
										<b>Check Total:</b>	37,217.73
IS	00767706	09/29/2015	RAY MORGAN COMPANY INC	1010216	1670238	SERVICE/REPAIR DIST COPIER	007841	5800	OPERATIONS - PRINT SHOROTHER	SERVICES &	219.79
										<b>Check Total:</b>	219.79
IS	00767707	09/29/2015	RILEY, NANCY S	10901085	20150927-I	CPM TRAINING REDDING	710100	5200	DHS SALARIES	TRAVEL &	165.60
										<b>Check Total:</b>	165.60
IS	00767708	09/29/2015	SCHOOL SERVICES OF	1010408	W087259	LCAP WORKSHOP T.STRICK	007571	5200	DIST ADMINISTRATION	TRAVEL &	195.00
IS	00767708	09/29/2015	SCHOOL SERVICES OF	1010408	W087258	LCAP WORKSHOP L.FOREMAN	007571	5200	DIST ADMINISTRATION	TRAVEL &	195.00
										<b>Check Total:</b>	390.00
IS	00767709	09/29/2015	SCHOOL SPECIALTY INC	1011400	208115223467	TABLE/SUPPLIES TK CLASS	300186	4310	Kuala-Kriegel	MATERIALS & SUPPLIES	148.74
IS	00767709	09/29/2015	SCHOOL SPECIALTY INC	1011400	208115160160	T.GAMBLE CLASS SUPPLIES	300211	4310	GAMBLE	MATERIALS & SUPPLIES	87.54
IS	00767709	09/29/2015	SCHOOL SPECIALTY INC	1011400	3081023234443	NEW 2ND GRD CLASS SUPPLIES	300520	4310	DES DONATIONS 2ND	MATERIALS & SUPPLIES	16.47
IS	00767709	09/29/2015	SCHOOL SPECIALTY INC	1011400	208115241151	NEW 2ND GRD CLASS SUPPLIES	300520	4310	DES DONATIONS 2ND	MATERIALS & SUPPLIES	3.25
IS	00767709	09/29/2015	SCHOOL SPECIALTY INC	1011400	3081023232566	NEW 2ND GRD SUPPLIES	301100	4310	DES UNRESTRICTED	MATERIALS & SUPPLIES	75.50
IS	00767709	09/29/2015	SCHOOL SPECIALTY INC	1011400	308102326066	DIS OFFICE SUPPLIES	347200	4310	DIS ADMIN SALARIES	MATERIALS & SUPPLIES	133.05
										<b>Check Total:</b>	464.55
IS	00767710	09/29/2015	SCOTT, TIANA MARIE	10901569	20150927-J	CPM TRAINING RED BLUFF	340100	5200	DIS SALARIES	TRAVEL &	234.60

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IS	00767712	09/29/2015	SMALL SCHOOL DIST ASSN	1010981	SEP 2015	ANNUAL MEMBERSHIP DUES	007571	5300		DIST ADMINISTRATION	DUES & MEMBERSHIPS	Check Total:	234.60
IS	00767713	09/29/2015	STRICK, TRACEY K	10900127	20150927-L	OFFICE SUPPLIES	001200	4310		SPECIAL EDUCATION	MATERIALS & SUPPLIES	Check Total:	500.00
IS	00767713	09/29/2015	STRICK, TRACEY K	10900127	20150927-L	UPSP STAMPS	001200	5900		SPECIAL EDUCATION	COMMUNICATIONS	Check Total:	500.00
IS	00767713	09/29/2015	STRICK, TRACEY K	10900127	20150927-L	LCAP TRAINING	301100	5200		DES UNRESTRICTED	TRAVEL &	Check Total:	7.51
IS	00767714	09/29/2015	UNIVERSITY BOX OFFICE	1010561	16318874	1ST GRADE PERFORMANCE CUSE	300176	4310		DEL CARLO	MATERIALS & SUPPLIES	Check Total:	25.98
IS	00767714	09/29/2015	UNIVERSITY BOX OFFICE	1010561	16318874	1ST GRADE PERFORMANCE CUSC	300190	4310		O'SHEA	MATERIALS & SUPPLIES	Check Total:	89.70
IS	00767714	09/29/2015	UNIVERSITY BOX OFFICE	1010561	16318874	1ST GRADE PERFORMANCE CSUC	300211	4310		GAMBLE	MATERIALS & SUPPLIES	Check Total:	123.19
IS	00767714	09/29/2015	UNIVERSITY BOX OFFICE	1010561	16418270	2ND GRADE PERFORMANCES CSUC	300520	4310		DES DONATIONS 2ND	MATERIALS & SUPPLIES	Check Total:	126.33
IS	00767715	09/29/2015	VAN ARSDALE, DAVIS	10901298	20150927-M	GRAPH PAPER ROLL	330172	4310		VAN ARSDALE	MATERIALS & SUPPLIES	Check Total:	126.33
IS	00767716	09/29/2015	VORIS, ELAINE R	109000228	20150927-N	DIS OFFICE SUPPLIES	347200	4310		DIS ADMIN SALARIES	MATERIALS & SUPPLIES	Check Total:	126.34
IS	00767717	09/29/2015	WILLIAM V MACGILL & CO	1011724	532492	PLEATED CUPS/SOLO CUPS	000008	4310		LCFF Supplemental-Nurse	MATERIALS & SUPPLIES	Check Total:	424.00
IS	00767717	09/29/2015	WILLIAM V MACGILL & CO	1011724	532492	FOOT STOOL VAN	007230	4310		TRANSPORTATION	MATERIALS & SUPPLIES	Check Total:	803.00
IS	00767718	09/29/2015	WILLIAMS, SHIRLEY JANE	10901622	20150927-O	WORKSHOP/TRAINING REIMB	317200	5200		DES ADMINISTRATIVE SALTRAVEL &	MATERIALS & SUPPLIES	Check Total:	80.60
IS	00767719	09/29/2015	AMERICAN FIDELITY	10PY2101	2116/1501091	15091 PY VENDOR	351000	D116		GENERAL FUND	American Fidelity	Check Total:	80.60
IS	00767720	09/29/2015	AMERICAN FIDELITY	10PY2102	2102/1501091	15091 PY VENDOR	351000	D102		GENERAL FUND	AMERICAN FIDELITY	Check Total:	114.41
IS	00767721	09/29/2015	ASSOC. OF CALIF. SCHOOL	10PY1105	1105/1501091	15091 PY VENDOR	351000	C105		GENERAL FUND	ASSOCIATION OF CALIF	Check Total:	20.21
IS	00767722	09/29/2015	BUTTE COUNTY SHERIFF	10PY2552	2552/1501091	15091 PY VENDOR	351000	D552		GENERAL FUND	BUTTE COUNTY	Check Total:	63.43
IS	00767723	09/29/2015	CALIF TEACHERS ASSN DUES	10PY2216	2216/1501091	15091 PY VENDOR	351000	D216		GENERAL FUND	CTA DUES	Check Total:	83.64
IS	00767724	09/29/2015	CALIFORNIA STATE	10PY2545	2545/1501091	15091 PY VENDOR	351000	D545		GENERAL FUND	DEPARTMENT OF CHILD	Check Total:	179.40



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IS 00767725	09/29/2015	CSEA CHAPTER	10PY2228	2228/1501091	15091 PY VENDOR	351000	D228	GENERAL FUND	CSEA	Check Total:	673.00
											849.06
										Check Total:	849.06
IS 00767726	09/29/2015	CSEA CHAPTER - LOCAL DUES	0PY2231	2231/1501091	15091 PY VENDOR	351000	D231	GENERAL FUND	CSEA LOCAL CHAPTER	Check Total:	36.56
										Check Total:	36.56
IS 00767727	09/29/2015	DURHAM UNIFIED TEACHERS	10PY2617	2617/1501091	15091 PY VENDOR	351000	D617	GENERAL FUND	DURHAM UNIFIED	Check Total:	2,385.00
										Check Total:	2,385.00
IS 00767728	09/29/2015	AMERICAN FIDELITY	10PY2669	2669/1501091	15091 PY VENDOR	351000	D669	GENERAL FUND	UNREIMBRSD MED CAFE	Check Total:	1,700.92
										Check Total:	1,700.92
IS 00767729	09/29/2015	STANDARD INSURANCE CO	10PY1108	1108/1501091	15091 PY VENDOR	351000	C108	GENERAL FUND	DISABILITY INS	Check Total:	707.58
										Check Total:	707.58
IS 00767730	09/29/2015	STANDARD INSURANCE	10PY2180	2180/1501091	15091 PY VENDOR	351000	D180	GENERAL FUND	DISABILITY	Check Total:	32.65
IS 00767730	09/29/2015	STANDARD INSURANCE	10PY2180	2186/1501091	15091 PY VENDOR	351000	D186	GENERAL FUND	LIFE INS	Check Total:	161.69
										Check Total:	194.34
<b>District Fund Total:</b>											<b>261,523.41</b>

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**Fund Number: 13**

ST CK #	CK Date	Payee Name	PEID	Invoice	Description	Key/Object	Key/Object Description	Ck Amount
IS 00767677	09/29/2015	BUSSIÈRE, TAWNYA RENEE	10901247	20150927-C	BULBS FOR HEAT LAMPS KITCHEN	130000 4310	CAFETERIA - GENERAL MATERIALS & SUPPLIES	10.73
							Check Total:	10.73
IS 00767681	09/29/2015	CRYSTAL CREAMERY	1013156	20150927-2	INV 549430	130000 4700	CAFETERIA - GENERAL FOOD SERVICE	48.83
IS 00767681	09/29/2015	CRYSTAL CREAMERY	1013156	20150927-1	INV 548211	130000 4700	CAFETERIA - GENERAL FOOD SERVICE	185.36
IS 00767681	09/29/2015	CRYSTAL CREAMERY	1013156	20150927-2	INV 548212	130000 4700	CAFETERIA - GENERAL FOOD SERVICE	165.72
IS 00767681	09/29/2015	CRYSTAL CREAMERY	1013156	20150927-2	INV 548886	130000 4700	CAFETERIA - GENERAL FOOD SERVICE	54.33
IS 00767681	09/29/2015	CRYSTAL CREAMERY	1013156	20150927-1	INV 549429	130000 4700	CAFETERIA - GENERAL FOOD SERVICE	171.43
IS 00767681	09/29/2015	CRYSTAL CREAMERY	1013156	20150927-1	INV 548885	130000 4700	CAFETERIA - GENERAL FOOD SERVICE	171.43
IS 00767681	09/29/2015	CRYSTAL CREAMERY	1013156	20150927-1	TAG # 549154	130000 4700	CAFETERIA - GENERAL FOOD SERVICE	68.50
IS 00767681	09/29/2015	CRYSTAL CREAMERY	1013156	20150927-2	TAG #549155	130000 4700	CAFETERIA - GENERAL FOOD SERVICE	48.61
							Check Total:	914.21
IS 00767683	09/29/2015	DANIELSEN CO INC, THE	1010263	20150927-3	SUPPLIES	130000 4310	CAFETERIA - GENERAL MATERIALS & SUPPLIES	371.02
IS 00767683	09/29/2015	DANIELSEN CO INC, THE	1010263	20150927-4	SEP SUPPLIES	130000 4310	CAFETERIA - GENERAL MATERIALS & SUPPLIES	273.50
IS 00767683	09/29/2015	DANIELSEN CO INC, THE	1010263	20150927-3	FOOD AUG/SEP	130000 4700	CAFETERIA - GENERAL FOOD SERVICE	717.72
IS 00767683	09/29/2015	DANIELSEN CO INC, THE	1010263	20150927-4	SEP FOOD	130000 4700	CAFETERIA - GENERAL FOOD SERVICE	855.28
							Check Total:	2,217.52
IS 00767686	09/29/2015	GAGER DISTRIBUTING INC	1011213	20150927-5	INV 15155,1071000,1071235	130000 4310	CAFETERIA - GENERAL MATERIALS & SUPPLIES	445.40
							Check Total:	445.40
IS 00767688	09/29/2015	GOLD STAR FOODS	1010364	1397514	FOOD AUG/SEP	130000 4700	CAFETERIA - GENERAL FOOD SERVICE	3,276.35
							Check Total:	3,276.35
IS 00767703	09/29/2015	PEPSI COLA	1010278	39738709	FOOD	130000 4700	CAFETERIA - GENERAL FOOD SERVICE	764.04
							Check Total:	764.04
IS 00767705	09/29/2015	PRO PACIFIC FRESH	1010583	20150927-8	AUG SUPPLIES	130000 4310	CAFETERIA - GENERAL MATERIALS & SUPPLIES	86.03
IS 00767705	09/29/2015	PRO PACIFIC FRESH	1010583	20150927-8	AUG FOOD	130000 4700	CAFETERIA - GENERAL FOOD SERVICE	2,538.81
							Check Total:	2,624.84
IS 00767711	09/29/2015	SLIGHTOM, DEBBIE L	10900601	20150927-K	FIRST AID/CPR CERT	130000 4310	CAFETERIA - GENERAL MATERIALS & SUPPLIES	31.79
IS 00767711	09/29/2015	SLIGHTOM, DEBBIE L	10900601	20150927-K	TRAINING MILEAGE REIMB.	130000 5200	CAFETERIA - GENERAL TRAVEL &	88.55
IS 00767711	09/29/2015	SLIGHTOM, DEBBIE L	10900601	20150927-K	UPSP STAMPS	130000 5900	CAFETERIA - GENERAL COMMUNICATIONS	2.60
							Check Total:	122.94
IS 00767720	09/29/2015	AMERICAN FIDELITY	10PY2102	2102/1501091 15091 PY VENDOR		350100 D102	CAFETERIA AMERICAN FIDELITY	86.36
							Check Total:	86.36
IS 00767725	09/29/2015	CSEA CHAPTER	10PY2228	2228/1501091 15091 PY VENDOR		350100 D228	CAFETERIA CSEA	112.83

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IS 00767726	09/29/2015	CSEA CHAPTER - LOCAL DUES0PY2231	2231/1501091	15091 PY VENDOR	350100	D231	CAFETERIA		Check Total:	112.83
									CSEA LOCAL CHAPTER	5.44
									Check Total:	5.44
									District Fund Total:	10,580.66

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Fund Number: 14

ST CK #	CK Date	Payee Name	PEID	Invoice	Description	Key/Object	Key/Object Description	Ck Amount
IS 00765334	09/01/2015	CHARLES S. CRABTREE	1013137	2057	PAINT MAIN INT HALL/WINGS	140299 5800	DM UR - PAINTING	10,384.00
IS 00765334	09/01/2015	CHARLES S. CRABTREE	1013137	2057-B	PAINT MAIN/HEALTH OFFICE DES	140299 5800	DM UR - PAINTING	850.00
<b>Check Total:</b>								11,234.00
IS 00766519	09/15/2015	KEN GRAY S PAINTING	1013079	529510	INT BOYS/GIRLS LOCKER ROOM	140299 5800	DM UR - PAINTING	875.00
<b>Check Total:</b>								875.00
<b>District Fund Total:</b>								12,109.00

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Fund Number: 40

ST CK #	CK Date	Payee Name	PEID	Invoice	Description	Key/Object	Key/Object Description	Ck Amount
IS 00766502	09/15/2015	ARC ALTERNATIVES	1013134	1138	SOLAR PROCUREMENT SUPPORT	400004 5800	Capital Project - Solar	7,552.72
							OTHER SERVICES &	7,552.72
							Check Total:	7,552.72
							District Fund Total:	7,552.72

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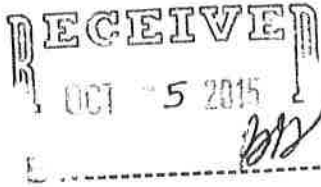
Fund Number: 73

ST	CK #	CK Date	Payee Name	PEID	Invoice	Description	Key/Object	Key/Object Description	Ck Amount
IS	00765330	09/01/2015	BRIGHAM YOUNG UNIVERSITY	1011167	20150826-2	K.ARVONEN ID#42-844-4227	737310	9500 STRICKER SCHOLARSHIP	500.00
									500.00
								Check Total:	
IS	00765331	09/01/2015	BUTTE COLLEGE	1011002	20150826-3	D.BILL ID:3430434	737330	9500 MISCELLANEOUS	1,000.00
									1,000.00
								Check Total:	
IS	00765332	09/01/2015	BUTTE COLLEGE	1011002	20150826-5	C.SONLEY ID:3438439	737100	9500 ODDFELLOWS	300.00
IS	00765332	09/01/2015	BUTTE COLLEGE	1011002	20150826-4	B.BUNCH ID:3440101	737100	9500 ODDFELLOWS	300.00
IS	00765332	09/01/2015	BUTTE COLLEGE	1011002	20150826-7	B.GLOVER ID: 3434716	737100	9500 ODDFELLOWS	300.00
IS	00765332	09/01/2015	BUTTE COLLEGE	1011002	20150826-8	C.FREITAS ID: 3439485	737140	9500 AMATOR SCHOLARSHIP	500.00
IS	00765332	09/01/2015	BUTTE COLLEGE	1011002	20150826-6	C.SONLEY ID:3438439	737170	9500 CRENSHAW SCHOLARSHIP	100.00
									1,500.00
								Check Total:	
IS	00765333	09/01/2015	CAL POLY STATE UNIVERSITY	1010982	20150826-15	J.BOYES ID:011046460	737210	9500 SOHNREY SCHOLARSHIP	100.00
IS	00765333	09/01/2015	CAL POLY STATE UNIVERSITY	1010982	20150826-13	J.BOYES ID:011046460	737330	9500 MISCELLANEOUS	500.00
									600.00
								Check Total:	
IS	00765336	09/01/2015	CSU - CHICO	1011877	20150826-10	M.FERNANDEZ ID:007293430	737150	9500 EDWARDS SCHOLARSHIP	1,000.00
IS	00765336	09/01/2015	CSU - CHICO	1011877	20150826-11	B.SANDERS ID:007065930	737270	9500 OMEGA NU SCHOLARSHIP	1,250.00
IS	00765336	09/01/2015	CSU - CHICO	1011877	20150826-12	F.TORRES ID:007098183	737270	9500 OMEGA NU SCHOLARSHIP	1,250.00
IS	00765336	09/01/2015	CSU - CHICO	1011877	20150826-9	A.HAYDOCK ID: 007074796	737320	9500 GRANGE SCHOLARSHIP	500.00
									4,000.00
								Check Total:	
IS	00765340	09/01/2015	FEATHER RIVER COMMUNITY	1012744	20150826-16	S.VERCRUYSSSEN ID:900158477	737290	9500 CHICO RELATORS	1,000.00
									1,000.00
								Check Total:	
IS	00765342	09/01/2015	HUMBOLDT STATE	1012923	20150826-15	R.HUECKEL	737330	9500 MISCELLANEOUS	500.00
									500.00
								Check Total:	
IS	00765345	09/01/2015	LANE COMMUNITY COLLEGE	1013092	20150826-1	T.BISCHEL ID:L00615341	737100	9500 ODDFELLOWS	300.00
									300.00
								Check Total:	
IS	00765353	09/01/2015	OWENS COMMUNITY COLLEGE	1013151	20150826-19	A.PLACENCIA-ROMO ID:845383249	737160	9500 MCCARTHY SCHOLARSHIP	40.00
									40.00
								Check Total:	
IS	00765357	09/01/2015	SHASTA COLLEGE	1012530	20150826-17	K.FREITAS ID:0818880	737120	9500 STEPHENS SCHOLARSHIP	100.00
									100.00
								Check Total:	
IS	00765358	09/01/2015	SONOMA STATE UNIVERSITY	1012925	20150826-18	T.DAARUD ID:004832131	737330	9500 MISCELLANEOUS	500.00
									500.00
								Check Total:	
IS	00765359	09/01/2015	UNDERGRADUATE FINANCIAL	1013152	20150826-20	A.HESS ID:913251069	737150	9500 EDWARDS SCHOLARSHIP	1,000.00

DURHAM UNIFIED SCHOOL DISTRICT  
Detailed AP Vendor Check Register

Check Total: 1,000.00

District Fund Total: 11,040.00



DURHAM UNIFIED SCHOOL DISTRICT  
FIELD TRIP REQUEST

Date Submitted: 10-28-15  
School Site: DHS Program: FFA Seat Count: 14  
Requesting Party: Tom Boyes Phone: 895-4685 <sup>255</sup> Cell: 354-1364  
Purpose of Trip: FFA Agriculture field day  
Date of Trip: Oct 15, 18 Day of Week: Thursday  
Contact Name: Tom Boyes Cell: 354-1364

TYPE OF TRANSPORTATION REQUESTED

School Bus  Charter  District Van  Parent Driver

Have DMV records been checked for parent driver yes  no

Destination: Shasta College Redding CA

Address: 11555 old oregon trail City: Redding State: CA

Scheduled Departure Time: 7:00 Am Scheduled Return Time: 3:20

Mileage 164 miles Board approval needed  yes  no

Payment Method: AG Incentive ASB Funds  PTS  Budget Transfer

APPROVALS:

Principal: [Signature] Superintendent: [Signature]

Date: 10-1-15 Date: 10/2/15



RECEIVED  
OCT - 7 2015  
E .....

DURHAM UNIFIED SCHOOL DISTRICT

FIELD TRIP REQUEST

Date Submitted: 10/5/2015

School Site: P.H.S. Program: Spanish IV Seat Count: 22

Requesting Party: Suzanne Contreras Phone: 530.895.4680 Cell: 530.566.4763

Purpose of Trip: View Day of the Dead exhibit at Oakland

Museum of California  
Date of Trip: November 4 Day of Week: Wednesday

Contact Name: Suzanne Contreras Cell: 530.566.4763

see attached letter.

TYPE OF TRANSPORTATION REQUESTED

School Bus  Charter  District Van  Parent Driver

Have DMV records been checked for parent driver yes  no

Destination: Oakland Museum of California

Address: 1000 Oak St. City: Oakland State: CA

Scheduled Departure Time: 7:00 a.m. Scheduled Return Time: 6:00 p.m.

Mileage 300 miles Board approval needed  yes  no

Payment Method:  ASB Funds  PTS  Budget Transfer

**APPROVALS:**

Principal: [Signature]

Superintendent: [Signature]

Date: 10/6/15

Date: 10/7/15

September 3, 2015

Dear Durham Unified School District Board Members:

I am excited to take our annual Spanish IV field trip to the Oakland Museum of California on Wednesday, November 4. The museum is hosting an exhibit of altars created by local artists to commemorate the Mexican holiday, Day of the Dead.

In addition to viewing the exhibit, the students will take BART to the Fruitvale district, a Latino district in Oakland. We will visit a Mexican dulcería (candy store), and eat pupusas, a traditional Salvadoran dish, at an award-winning restaurant.

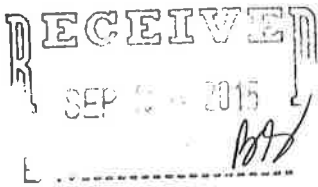
We will leave school at 7:00 a.m. and return around 6:30 p.m. We will use private vehicles driven by parents, and I will be requesting donations from parents to cover the minimal cost of the museum entrance, \$3.25.

This is an amazing field trip that we have been doing for over 10 years. It is a rich cultural and urban experience for our Durham students.

Thank you for your consideration, and please let me know if you have any further questions.

Sincerely,

  
Suzanne Contreras



DURHAM UNIFIED SCHOOL DISTRICT  
FIELD TRIP REQUEST

Date Submitted: 9/25/15

School Site: DHS Program: Boys' Basketball Seat Count: 15

Requesting Party: Mark Pisenti Phone: 521-5108 Cell: \_\_\_\_\_

Purpose of Trip: Basketball Tournament

Date of Trip: Dec. 10, 11, + 12, 2015 Day of Week: Thursday, Friday, Saturday

Contact Name: Mark Pisenti Cell: 521-5108

This is an overnight trip. All housing costs will be borne by DHS Basketball

TYPE OF TRANSPORTATION REQUESTED

\_\_\_\_ School Bus    \_\_\_\_ Charter    X Possibly District Van    X Parent Driver

Have DMV records been checked for parent driver    yes X    no \_\_\_\_\_

Destination: Trinity High School

Address: \_\_\_\_\_ City: Weaverville State: CA

Scheduled Departure Time: TBA Scheduled Return Time: TBA

Mileage \_\_\_\_\_ Board approval needed     yes     no

Payment Method: \_\_\_\_\_ ASB Funds    \_\_\_\_\_ PTS    \_\_\_\_\_ Budget Transfer

**APPROVALS:**

Principal: Ty SBT

Superintendent: [Signature]

Date: 9-25-15

Date: 9/29/15

# DURHAM HIGH SCHOOL

PO Box 600  
Durham, California 95938-0600  
530.895.4685 • 530.895.4688

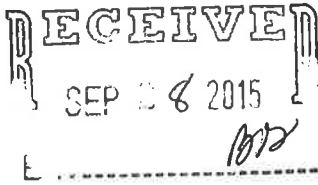
September 25, 2015

DUSD Board Members,

I am requesting your consent for the Durham High boys' basketball team to participate in the Trinity Basketball Tournament on December 10, 11, and 12, 2015. This will be our first year attending this tournament, and the boys have a great time at previous out-of-town, overnight tournaments in which they bond together and have some excellent competition. This tournament allows both the JV and varsity to share this experience and the coaching staffs to work together for the program's and players' benefit. The boys will be chaperoned by Mark Piseni, Jaime Gonzalez and three to five parents who will drive them to Trinity and to and from the high school and their lodgings. The cost of the lodging will be raised through our fundraisers and our tournament, so there is no cost to the District for housing. The only cost requested is the covering of Mr. Piseni's and Mr. Gonzalez' substitute teachers for Thursday and Friday, December 10 and 11. These extended, out-of-area tournaments been one of the highlights of our season over the years, and the boys really look forward to this experience.

Thank you for your consideration.

Respectfully Submitted,  
Mark Piseni  
Durham High School



**DURHAM HIGH SCHOOL**  
 P.O. Box 600  
 Durham, California 95938-0600  
 (530) 895-4680 Fax (530) 895-4688

9/22/15

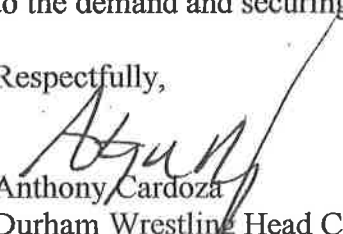
To: Durham School Board,

Hello. I am Anthony Cardoza, Head Wrestling Coach at Durham High School. This is my 11<sup>th</sup> season as Head Coach and I am very proud of our tradition. We are respectfully requesting to travel out of town and stay over night at the following tournaments.

<u>Depart</u>	<u>Return</u>	<u>Destination</u>	<u>Tournament</u>
12/22/15	12/23/15	Brentwood, CA	Liberty Tournament
12/29/15	12/30/15	Natomas, Ca	Natomas Tourn.
1/14/16	1/17/16	Huntington Beach CA	5-Counties Tourn.
2/19/16	2/20/16	Quincy, CA	Division Tournament
2/26/16	2/27/16	Redding, CA	Master's Tournament
3/3/16	3/6/16	Bakersfield, CA	State Championships

The board may be aware, but in the last 14 years our program has won 9 Div. III Section titles and placed many times in the top 10 in the North Section Masters Tournament. We have 5 section (and SVL League) titles in the last 6 years. We have a very young and tough wrestling team. In order to get our wrestlers the highest caliber of competition we are requesting to go to these tournaments out of the area. We will be booking hotels in each town listed above. Our team has raised all our own funds for the hotels and travel expenses. If you have any questions, please feel free to contact me at 519-2313. The tournaments have already been paid for as they require early payment due to the demand and securing team participation. Thank you.

Respectfully,

  
 Anthony Cardoza  
 Durham Wrestling Head Coach

*Try SB 9-25-15*

*Len Dan 9/22/15*

DURHAM UNIFIED SCHOOL DISTRICT

FIELD TRIP REQUEST

RECEIVED  
SEP 2 2015  
10/8

Date Submitted: 9-18-15  
School Site: DES Program: 5<sup>th</sup> grade Seat Count: 73  
Requesting Party: 5<sup>th</sup> teachers Phone: DES Cell: \_\_\_\_\_  
Purpose of Trip: 5<sup>th</sup> grade annual trip to San Francisco  
Date of Trip: May 17, 2016 Day of Week: Tuesday  
Contact Name: David Coffey Cell: 530-566-5890

TYPE OF TRANSPORTATION REQUESTED

\_\_\_\_ School Bus     Charter    \_\_\_\_ District Van    \_\_\_\_ Parent Driver

Have DMV records been checked for parent driver    yes \_\_\_\_    no

Destination: Cal Academy of Sciences

Address: Golden Gate Park City: San Fran State: CA

Scheduled Departure Time: 6:45 AM Scheduled Return Time: 8:30 PM

Payment Method:    \_\_\_\_ ASB Funds    \_\_\_\_ PTS    \_\_\_\_ Budget Transfer

→ grade level fundraising

APPROVALS:

Principal: GW

Superintendent: [Signature]

Date: 9/21/15

Date: 9/29/15

RECEIVED  
SEP 15 2015  
BB

### Durham Unified School District

#### Fund Raising Request Form

All fund raising projects/activities are to be approved by the school principal or the Board of Education at least one month prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTS account, Boosters account, or in the appropriate District account.

School Durham High School

Club or Organization Senior Class

Advisor/President Danielle Gamble

Purpose of the fund raising project/activity:  
Senior Class Fundraiser

Financial Goal of the project:	Minor: Estimated Gross	<u>230</u>	Estimated Net	<u>230</u>
	Major: Estimated Gross	<u>300</u>	Estimated Net	<u>300</u>

Nature of project/activity (i.e., car wash):  
Parking at Football Games

Beginning/ending date(s) and times if appropriate of proposed fund raising project(s)/activity(ies):

Beginning: 9/18/15 4:00 PM Ending: 9/18/15 8:00 PM

Location: DHS

Number of students to be involved: 10

Date: 9-14-15 Danielle Gamble  
Organization Officer's Signature

Date: 9-14 Duranne Contreras  
Advisor's Signature (if applicable)

Date: 9-14 [Signature]  
Principal's Signature

Date: 9-14-15 [Signature]  
Student Body President's Signature

Date: 9/15/15 [Signature]  
Superintendent's Signature (if required)

RECEIVED  
SEP 17 2015  
010

### Durham Unified School District

#### Fund Raising Request Form

All fund raising projects/activities are to be approved by the school principal or the Board of Education at least one month prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTS account, Boosters account, or in the appropriate District account.

School Durham High School

Club or Organization Senior Class of 2016

Advisor/President Danielle Gamble

Purpose of the fund raising project/activity:  
Senior Fundraising

Financial Goal of the project:	Minor: Estimated Gross <u>100<sup>00</sup></u>	Estimated Net <u>100<sup>00</sup></u>
	Major: Estimated Gross <u>500<sup>00</sup></u>	Estimated Net <u>500<sup>00</sup></u>

Nature of project/activity (i.e., car wash):  
Dutch Bros

Beginning/ending date(s) and times if appropriate of proposed fund raising project(s)/activity(ies):

Beginning: Homecoming 10/9/15 Ending: End of Homecoming Game

Location: Durham High School Football field

Number of students to be involved: \_\_\_\_\_

Date: 8/26/15 Mary Kreitas  
Organization Officer's Signature

Date: 8/26/15 [Signature]  
Advisor's Signature (if applicable)

Date: 9/17/15 [Signature]  
Principal's Signature

Date: 8/26/15 [Signature]  
Student Body President's Signature

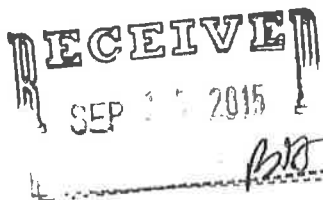
Date: 9/18/15 [Signature]  
Superintendent's Signature (if required)

White: Club

Yellow: File

Pink: ASB Files





### Durham Unified School District

#### Fund Raising Request Form

All fund raising projects/activities are to be approved by the school principal or the Board of Education at least one month prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTS account, Boosters account, or in the appropriate District account.

School Durham Intermediate

Club or Organization PTS

Advisor/President Kim Thorpe

Purpose of the fund raising project/activity:

Raise funds to support PTS Programs such as: 6<sup>th</sup> grade planners, 8<sup>th</sup> grade promotion gifts, End of year pool party, Promotion reception.

<input type="checkbox"/>	Minor: Estimated Gross _____	Estimated Net _____
<input checked="" type="checkbox"/>	Major: Estimated Gross _____	Estimated Net <u>3,000.00</u>

Nature of project/activity (i.e., car wash):

See's Candy Sales

Beginning/ending date(s) and times if appropriate of proposed fund raising project(s)/activity(ies):

Beginning: November 2, 2015 Ending: November 20, 2015 - Product delivery early December.  
Location: At home sales

Number of students to be involved: 270

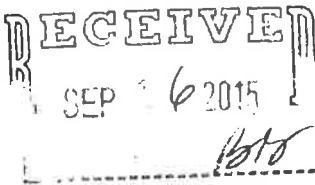
Date: 9/10/15 Kim Thorpe  
Organization Officer's Signature

Date: \_\_\_\_\_  
Advisor's Signature (if applicable)

Date: 9/15/15 \_\_\_\_\_  
Principal's Signature

Date: \_\_\_\_\_  
Student Body President's Signature

Date: 9/18/15 \_\_\_\_\_  
Superintendent's Signature (if required)



Durham Unified School District

Fund Raising Request Form

All fund raising projects/activities are to be approved by the school principal or the Board of Education at least one month prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTS account, Boosters account, or in the appropriate District account.

School Durham High School

Club or Organization FFA

Advisor/President Tom Boyes

Purpose of the fund raising project/activity:  
to raise money for the FFA Chapter activities

Financial Goal of the project:

Minor: Estimated Gross \_\_\_\_\_ Estimated Net \_\_\_\_\_  
X Major: Estimated Gross \$2,000 Estimated Net \$3000

Nature of project/activity (i.e., car wash):

Apple pie sale

Beginning/ending date(s) and times if appropriate of proposed fund raising project(s)/activity(ies):

Beginning: Tickets sales: Oct 1st Ending: Nov 22nd

Location: Memorial Hall

Number of students to be involved: 95

Date: 9-2-15 Sienna D Slight  
Organization Officer's Signature

Date: 9-2-15 Tom Boyes  
Advisor's Signature (if applicable)

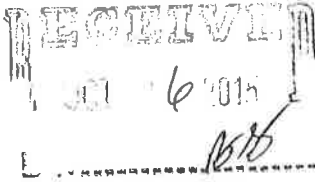
Date: 9-3-15 [Signature]  
Principal's Signature

Date: 9-16-15 [Signature]  
Student Body President's Signature

Date: 9/18/15 [Signature]  
Superintendent's Signature (if required)







# Durham Unified School District

## Fund Raising Request Form

All fund raising projects/activities are to be approved by the school principal or the Board of Education at least one month prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTS account, Boosters account, or in the appropriate District account.

School DES

Club or Organization ASB, staff & Parents

Advisor/President Shirley Williams

Purpose of the fund raising project/activity:  
Funds for technology

Financial Goal of the project:  
Minor: Estimated Gross \_\_\_\_\_ Estimated Net \_\_\_\_\_  
 Major: Estimated Gross \$35,000 Estimated Net \$25,000

Nature of project/activity (i.e., car wash):  
Adult dinner, dance & auction (Gala)

Beginning/ending date(s) and times if appropriate of proposed fund raising project(s)/activity(ies):  
Beginning: 5pm 3/11/16 Ending: 11pm 3/11/16

Location: Sierra Nevada Big Room

Number of students to be involved: 0

Date: \_\_\_\_\_

Date: 10/6/15  
Organization Officer's Signature  
Kasey [Signature]  
Advisor's Signature (if applicable)

Date: 10/6/15  
[Signature]  
Principal's Signature

Date: \_\_\_\_\_

Date: 10/7/15  
[Signature]  
Student Body President's Signature  
Superintendent's Signature (if required)

**Durham Unified School District and California State University, Chico  
Pupil Personnel Services, School Psychology  
Supervised Fieldwork and Internship Agreement**

This Agreement entered into this 1<sup>st</sup> day of February 2015 between the Trustees of the California State University on behalf of California State University, Chico hereinafter called the "University," and Durham Unified School District, an agency that has the capacity to provide supervised fieldwork experiences for PPS, School Psychology Intern(s) within the requirements of California law, hereinafter called the "Fieldwork Site."

**I. Statement of Purpose**

- A. The University is committed to high quality learning environments both in and outside of the classroom, and to providing the technology, the related training, and the support needed for high quality learning environments. CSU, Chico is known for its long history of service to the educational, cultural, and economic needs of Northern California.
- B. The University has an outstanding record of collaboration with community and regional/statewide partners in education that enrich the learning environment and open career doors for students. The University promotes service learning, internship, and experiential pedagogies that combine explicit academic learning objectives with meaningful contributions to education, community partners, and other mental health related agencies.
- C. The University and the Fieldwork Site recognize the opportunity for positive learning experiences and mutual benefit for each. The PPS, School Psychology fieldwork and internship programs are being implemented between these two entities in order to provide Intern(s) with a paid opportunity to gain field experience for a full academic year, four days per week.

**II. Definitions**

- A. "Practicum Student" is defined according to the University as a person who is enrolled as students in the Master's of Arts degree and credentialing program for PPS, School Psychology at California State University, Chico.
- B. "Intern" is defined according to the California Commission on Teacher Credentialing hereinafter called the "Commission" as a person who is enrolled in a Commission-approved internship program and is serving with an Internship Credential issued upon the recommendation of the University.
- C. Both Practicum Students and Intern(s) are currently enrolled as students in the Master's of Arts degree and credentialing program for PPS, School Psychology at California State University, Chico.
- D. No Practicum Student or Intern shall displace certificated Fieldwork Site employees or any person with the appropriate credential, background, and qualifications who is interested in and/or available for a PPS, School Psychology related position.

**III. Priorities**

A. Program Activities

Activities will be accomplished in accordance with this Agreement, reviewed and agreed upon by the University and the Fieldwork Site.

1. The Practicum Student(s) and/or Intern(s) shall:

- a. Participate in all relevant trainings required by the Fieldwork Site and/or the University faculty supervisor as well as training outlined in Section III-A-4, of this Agreement.

- b. Model appropriate, professional behavior when working with Fieldwork Site's students, families, related educational staff, and community members as well as when at the Fieldwork Site(s).

B. Safe and Productive Environment – Reference the Fieldwork Site's policy(ies) about safe work environment.

1. The Fieldwork Site shall:
  - a. Give Practicum Student(s) and/or Intern(s) a complete tour of the site, and ensure that Practicum Student(s) and/or Intern(s) are aware of all emergency procedures and are able to act responsibly in the event of an emergency.
  - b. In order to ensure that Practicum Student(s) and/or Intern(s) comply with all policies, the Fieldwork Site shall provide Practicum Student(s) and/or Intern(s) with substantially the same training that it provides to its regular employees.
  - c. Ensure that Practicum Student(s) and/or Intern(s) are aware of the unique nature of the population of the Fieldwork Site and have received an orientation and any additional training that the Fieldwork Site deems necessary to work with this population.
  - d. California law may require the Fieldwork Site to obtain Practicum Student(s) and/or Intern(s) fingerprints and submit them to the Department of Justice, and/or the Federal Bureau of Investigation for a criminal background check. It is the Fieldwork Site's responsibility to (1) determine whether such fingerprinting is required; (2) obtain the Practicum Student(s) and/or Intern(s) fingerprints; (3) obtain criminal background clearance from the appropriate agency and (4) maintain the confidentiality of that information in accordance with California State Law.
2. The University shall ensure that Intern(s) agree to the following:
  - a. To abide by the Fieldwork Site's rules and regulations while onsite and when working with individuals associated with the Fieldwork Site.
  - b. Ensure that their interactions with Fieldwork Site students, families, and relevant educational and community staff are safe, positive, and productive.
  - c. To support the Fieldwork Site's program and its objectives by performing the service activities stated in Section II-A-1 of the Program Activities section of this Agreement.

### III. Responsibilities

A. The Fieldwork Site

1. For Practicum Student(s):
  - i. Provide the school psychologist Practicum Student(s) with a minimum of 600 hours per academic year of fieldwork experience and under the supervision of the Fieldwork Site Supervisor, within the scope of practice of a school psychologist. Such experiences shall be in applied personal and professional relationships, assessment, consultation, counseling, intervention, collaboration, and ethical practices (See Appendix A).
2. For Intern(s)
  - i. Provide the school psychologist intern(s), as a paid employee, with a minimum of 1200 hours per academic year of fieldwork experience and under the supervision of the Fieldwork Site Supervisor, within the scope of practice of a school psychologist. Such experiences shall be in applied personal and professional relationships, assessment, consultation, counseling, intervention, collaboration, and ethical practices (See Appendix B).

- ii. Provide written certification that no person with the appropriate credential, background and qualifications is interested and/or available in the position that is the subject matter of this Agreement.
- 3. Provide the University with accurate information necessary to verify to the Commission that the placement meets all legal requirements, that the Practicum Student(s) and/or Intern(s) is used in the manner required by law, and that the duties performed by the Intern(s) are within the scope of practice of a PPS, School Psychologist.
- 4. Evaluate in an appropriate manner the credentials and qualifications of the Supervisor and any employee who otherwise provides supervision to the Intern.
- 5. Provide adequate resources (i.e., materials, office space, and other necessities) to the Practicum Student(s) and/or Intern(s) and the Supervisor for practice are expected to be provided by the Fieldwork Site.
- 6. The Fieldwork Site(s) is expected to show commitment to the fieldwork and internship programs as a training experience, rather than only as a source of services to the district and students.
  - i. Provide a reasonable balance of primary and secondary prevention and tertiary intervention activities during the school psychology fieldwork experience and/or internship.
  - ii. Districts are expected to include Practicum Student(s) and/or Intern(s) in relevant in-service experiences, and are encouraged to provide paid time and financial support for other in-service training opportunities, when possible or allowed. Alternatively, the Intern(s) could be provided release time as needed to attend professional development experiences or professional association meetings.
- 7. Notify the University in a timely manner, as is determined by the seriousness of the concern, of any difficulties in the work performance of the Practicum Student(s) and/or Intern(s).
- 8. Provide the Practicum Student(s) and/or Intern(s) and the Supervisor with an emergency response plan that ensures the safety and security of the Intern(s), the Supervisor, and their clients.
- 9. The Fieldwork Site acknowledges that each Intern under this Agreement shall be a paid employee of the Fieldwork Site and thus covered under the Fieldwork Site's insurance policies, including Workers' Compensation, to the extent available to other teachers. No Intern shall be considered an employee or agent of the University while performing services for the Fieldwork Site.

B. The University

- 1. Training
  - i. The University will assure that the student shall have completed the necessary educational prerequisites, if so required, to be eligible for practicum or internship.
  - ii. The Internship Credential is issued for service only in the Fieldwork Site District and the University shall notify the Commission of the Fieldwork Site's participation.
  - iii. The University shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the Fieldwork Site, the activities of each Practicum Student and/or Intern assigned to Fieldwork Site.
- 2. The faculty member or designee is responsible for ensuring that the service of the Practicum Student(s) and/or Intern(s) is carried out effectively to meet the needs of the Fieldwork Site and shall work closely with the Fieldwork Site and Practicum Student(s) and/or Intern(s) to meet the expectations and priorities of the Fieldwork Site.



3. University faculty or designee will review the Practicum Student(s) and/or Intern's submission of weekly logs and activity schedules on a weekly basis.
4. The University shall complete additional periodic observations and/or evaluations of the Practicum Student(s) and/or Intern(s) regarding his/her performance at the Fieldwork Site as per arrangement between the University faculty or staff member and the Fieldwork Site supervisor as well as with the Practicum Student(s) and/or Intern(s). Verification of candidates' satisfaction of the fieldwork or fieldwork experience and/or internship requirements will be made by both the Fieldwork Site Supervisor and the University based supervisor. Verification will be made for:
  - i. Satisfactory fulfillment of individual competencies and advocate for a reasonable balance of prevention and intervention activities during the fieldwork experience and/ or internship. (See Appendices A and/or B)
  - ii. Clock hours (minimum: 600 hours for Practicum Students and 1200 hours for Interns) and completion of at least 150 and 100 ethnic/cultural contact hours for Practicum Student(s) and/or Intern(s), respectively.
  - iii. Practice at the required variety of academic levels for Intern(s) and practice at two of three school levels with a minimum of 200 clock hours at each level for Practicum Student(s).
5. The University shall notify the Practicum Student(s) and/or Intern(s) and Fieldwork Site supervisors that they are responsible for maintaining confidentiality of patient information. No Practicum Student and/or Intern shall have access to or have the right to receive any medical record, except when necessary in the regular course of the internship experience. The discussion, transmission or narration in any form by Practicum Student(s) and/or Intern(s) of any individually identifiable patient information, medical or otherwise, obtained in the regular course of the program is forbidden except as a necessary part of the practical experience. Neither the University nor its employees or agents shall be granted access to individually identifiable patient information unless the patient has first given consent using a form approved by Fieldwork Site that complies with applicable state and federal law, including the Health Insurance Portability and Accountability Act (HIPAA) and regulation thereunder. The Fieldwork Site shall reasonably assist the University in obtaining such consent in appropriate circumstances. In the absence of such consent, Practicum Student(s) and/or Intern(s) shall use de-identified information only in any discussions with University, its employees or agents.

C. The Practicum Student(s) and/or Intern(s)

1. Satisfaction of fieldwork experience and internship requirements can only be accomplished in a school setting under the supervision of a credentialed school psychologist. Work performed in any other context under any other supervision will not be counted toward the required clock/contact hours.
2. Practicum Student(s) and/or Intern(s) shall perform services for patients only when under the supervision, control, and responsibility of the Fieldwork Site. Practicum Student(s) and/or Intern(s) shall work, perform assignments, and participate in meetings, programs, consultation and collaboration at the discretion of their supervisors designated by the Fieldwork Site. Intern(s) are considered members of Fieldwork Site's "workforce" as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103, and shall be subject to Fieldwork Site's policies respecting confidentiality of medical information.
3. Document required internship experiences and clock/contact hours through the submission of weekly logs and activity schedules that are reviewed by University faculty or designee on a weekly basis.
4. Be responsible for learning those policies of the Fieldwork Site that govern the conduct of regular employees, volunteers, and Intern(s), and for complying with such policies.

5. Be responsible for participating in the periodic evaluation of his/her work at the Fieldwork Site with both University Faculty or designee and Fieldwork Site Supervisor(s).
  - i. Communicating with supervisors to ensure that competencies specified for satisfaction during a given fieldwork experience must be satisfactorily demonstrated, whenever appropriate, at each subsequent level of training,
  - ii. Retaining and advocating for a reasonable balance of primary and secondary prevention and tertiary intervention activities during their school psychology internship.
  - iii. Agreeing to satisfy new programmatic requirements to reflect state and national regulations and guidelines before a PPS, School Psychology credential will be issued by the University, at any time and in any portion of the internship sequence.
6. Be responsible for notifying California State University, Chico in a timely manner of any professional or personal difficulties that may affect the performance of professional duties and responsibilities at the Fieldwork Site.
7. Advocate to be included in or to be provided release time for relevant in-service experiences and other professional development opportunities at local, regional, state, or national professional association meetings.
8. Abide by the ethical standards for individuals promulgated by the American Psychological Association or National Association of School Psychologists and the California Association of School Psychologists.

#### D. The Supervisor

1. Eligibility Requirements:
  - i. The Supervisor is at least a state credentialed school psychologist that provides full-time services on the premises of the Fieldwork Site(s) and is qualified to furnish the supervision required under California law.
  - ii. Provide the University with a current copy of his or her state credential and immediately notify the University and the Intern of any action that may affect licensure.
  - iii. All Fieldwork Site and internship supervisors are credentialed school psychologists with a minimum of two years of experience in the field.
2. Provide two hours per week for Intern(s) and one hour per week for Practicum Student(s), on average, of direct supervision which can be provided through a regularly scheduled meeting each week. Other methods of supervision can include observation of the Intern(s) in classroom or in-service presentations, meetings with students, parents, teachers and/or administrators, joint preparation for such activities, and other contact with the Intern through the work week.
3. Communicate accurately to the University faculty member or designee to ensure that the service of the Practicum Student(s) and/or Intern(s) is mutually beneficial and carried out effectively to meet the needs, expectations, priorities of the Fieldwork Site.
4. Demonstrate commitment to the fieldwork and internship programs as a training experience, rather than only as a source of services to the district and students.
  - i. Acquire adequate resources (i.e., materials, office space, and other necessities) for the Practicum Student(s) and/or Intern(s) to practice and function effectively within the Fieldwork Site.

- ii. Assist the Practicum Student(s) and/or Intern(s) in developing a reasonable balance of primary and secondary prevention and tertiary intervention activities during the school psychology internship.
  - iii. Advocate including Practicum Student(s) and/or Intern(s) in relevant in-service experiences and other training opportunities, when possible or allowed.
5. Evaluation of Practicum Student(s) and/or Intern(s):
- i. Providing University faculty or designee with regular progress reports and the University in a timely manner, as is determined by the seriousness of the concern, of any difficulties in the work performance of the Intern.
  - ii. Communicating with Practicum Student(s) and/or Intern(s) to ensure that competencies specified for satisfaction during a given fieldwork experience must be satisfactorily demonstrated, whenever appropriate, at each subsequent level of training.
  - iii. Completing a written evaluation each semester of the Practicum Student(s) and/or Intern's performance in the supervised fieldwork setting (See Appendices C, D, and E).
6. Abide by the ethical standards for individuals promulgated by the American Psychological Association or National Association of School Psychologists and the California Association of School Psychologists.

#### IV. Length of Agreement Term

- A. The term of the Agreement shall be September 1, 2015 through August 31, 2020.

This Agreement may be terminated by either party after giving the other party 30 days advance written notice of the intention to terminate, provided further, however, that any such termination of the Agreement by the Fieldwork Site shall not be effective against any Intern(s) who at the date of the mailing of notice of termination was participating in said program until such Intern(s) has completed the program as mutually agreed upon.

#### V. General Provisions

##### A. Indemnification

The Fieldwork Site shall be responsible for damages caused by the negligence of its directors, officers, agents, employees and duly authorized volunteers occurring in the performance of this Agreement. The University shall be responsible for damages caused by the negligence of its directors, officers, and employees occurring in the performance of this Agreement. It is the intention of the Fieldwork Site and the University that the provision of this paragraph be interpreted to impose on each party responsibility for the negligence of their respective directors, officers, employees.

##### B. Governing Law

All contracts shall be construed in accordance with, and their performance governed by, the laws of the State of California. Further, the Fieldwork Site shall comply with any State or federal law applicable to the Fieldwork Site's performance under this Agreement.

##### C. Assignments

Without written consent of the University, this Agreement is not assignable by the Fieldwork Site either in whole or in part.

D. Agreement Alterations & Integration

No alteration or variation of the terms of the Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or Agreement not incorporated here in shall be binding on any of the parties hereto.

E. Endorsement

Nothing contained in this Agreement shall be construed as conferring on any party hereto, any right to use the other party's name(s) as an endorsement of product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other parties. Furthermore nothing in this Agreement shall be construed as endorsement of any commercial product or service by the University, its officers or employees.

F. Survival

Upon termination of this contract for any reason, the terms, provisions, representations and warranties contained in this Agreement shall survive expiration or earlier termination of this Agreement.

G. Severability

If any provision of this Agreement is held invalid by any law, rule, order of regulation of any government or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.

H. Entire Agreement

This Agreement constitutes the entire Agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior Agreements, arrangements, and understandings with respect thereto. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied herein and no party shall be bound by or liable for any alleged representation, promise, inducement, or statement not set forth herein.

VI. **Notices**

Any notice required to be given pursuant to the terms and provisions of this Agreement shall be in writing and shall be sent first class mail to the following addresses:

**For the University:**

California State University, Chico  
 Director of Procurement & Contract Services  
 400 W. 1<sup>st</sup> Street  
 Chico, CA 95929-0244  
 Attn: Sara Rumiano

**For the Fieldwork Site:**

Durham Unified School District  
 Superintendent  
 9420 Putney Dr.  
 Durham, CA 95938  
 Attn: Len Foreman

**HIPPA Privacy Regulations**

The parties agree that University is not a "business associate" of Fieldwork Site under HIPAA. University will not be performing or assisting in the performance of covered HIPAA functions on behalf of Fieldwork Site. There will be no exchange of individually identifiable health information between Agency and University. Intern(s) in the program are Intern(s) who are part of Agency's "workforce" as defined in HIPAA regulations at 45 C.F.R. § 160.103. With that understanding, the parties agree that they shall comply with all HIPAA privacy regulations, to the extent they apply at all, including but not limited to those set forth in 45 C.F.R. Parts 160 and 164, and also with any privacy applications arising under the State of California.

IN WITNESS WHEREOF, this Agreement has been executed by and on behalf of the parties hereto, the day and year first above written.

**CALIFORNIA STATE UNIVERSITY, CHICO**

By: \_\_\_\_\_  
Brian Oppy, **Chair**,  
Psychology Department

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Eddie Vela, **Dean**, College of  
Behavioral and Social Sciences

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Sara Rumiano, **Director**  
Procurement and Contract Services

Date: \_\_\_\_\_

**FIELDWORK SITE**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Appendix A**  
**Fieldwork in School Counseling I & II Competencies**  
**for Pupil Personnel Services Credential**

Note: Students are expected to engage in the activities described in Psychology 688 during the spring semester of year two of the School Psychology program. The School Psychology practicum is designed to augment, integrate and expand on other experiences obtained in prior practica experiences. Practicum competencies will be judged by your professor in conjunction with your fieldwork supervisor(s). However, you must meet all competencies with satisfactory performance as judged, in the final analysis, by the PPS Committee at CSU, Chico in order to be recommended to the State of California for a PPS credential.

**Personal and Professional**

1. The student will establish and maintain effective professional relationships with teachers, administrators, members of the staff, and parents.
  - a. The student will initiate effective professional relationships with co-professionals and parents.
  - b. The student will demonstrate qualities of enthusiasm, dependability, promptness, creativity and productivity in their professional activities.
  - c. The student will effectively utilize their rapport with others and their understanding of school decision-making in carrying out their activities as a school psychology practicum student.

**Consultation**

2. The student will become a consulting resource for teachers and collaborate in a problem solving format.
  - a. The student will establish relationships with teachers in which classroom problems are freely discussed.
  - b. The student will establish a nonhierarchical coordinate relationship with teachers in a collaborative model of intervention.
  - c. The student will demonstrate ability to appropriately work through the consultation process from problem identification to plan formulation, to plan implementation to evaluation.
  - d. The student will employ, when appropriate, a variety of assessment techniques (including but not limited to: observation; developmental, educational and family histories; rating scales; and dynamic or curriculum based assessments) for use in identifying and clarifying behavioral or academic problems and in formulating interventions.
  - e. The student will take into consideration differences related to culture, race, and handicapping condition as it may pertain to consultee and student throughout the consultation process.
  - f. The student will identify potential referrals for special education that could be deflected from special placement through defined alterations of current practices.
3. The student will effect behavioral interventions for children showing behavioral or adjustment problems in school.
  - a. The student will select, from teacher-designated children, a child with a behavior or adjustment problem, the treatment of which is amenable to on-site conditions and time constraints.
  - b. The student will identify the problem in behavioral terms and in a manner that demonstrates awareness of the potential contributions of academic, familial, peer, personal and community influences.
  - c. The student will plan and implement practical and appropriate behavioral interventions for use by teachers, parents, or others.
  - d. The student will develop and utilize methods for measuring the effectiveness of the interventions.
  - e. The student will effectively communicate to the teacher, parent, or other consultee specific modifications in the intervention program based on these outcome measures.
4. Throughout their practicum, students will attend and appropriately participate in meetings designed to discuss, monitor and problem-solve student learning and adjustment difficulties.
  - a. The student will attend and actively participate in student study and other prereferral meetings.
  - b. The student will attend and appropriately participate in IEP and other meetings for students with whom they have provided services or have information relevant to their learning and/or adjustment needs.

**Counseling**

5. The student will effectively counsel individual students from a variety of backgrounds.
  - a. The student will effectively establish counseling relationships.
  - b. The student will maintain effective counseling relationships.
  - c. The student will promote behavioral change in pupils.
  - d. The student will collaborate effectively with teachers and parents of students during pupil counseling.
  - e. The student will evaluate behavioral change in pupils.
  - f. The student will constructively terminate counseling relationships.
  
6. The student will effectively counsel groups of students.
  - a. The student will form counseling groups based on relevant goals and compatibility of members.
  - b. The student will prepare appropriate activities and materials for group counseling.
  - c. The student will promote cohesion in counseling groups.
  - d. The student will promote effective interaction in groups.
  - e. The student will keep group attention focused on content of mutual concern to group members.
  - f. The student will promote behavioral change in group members.
  - g. The student will evaluate the outcomes of counseling groups.

**Assessment**

7. The student will demonstrate, under close supervision of their on-site supervisor, the skills required to appropriately utilize standardized and nonstandardized instruments and procedures designed to assess cognitive and academic domains.
  - a. Under the guidance of their field-site supervisor, the student will demonstrate the ability to properly determine, based on a child's reported referral concern/s, appropriate assessment measures consisting of standardized and other instruments and procedures.
  - b. The student will demonstrate, under close supervision of their on-site supervisor, proper administration and scoring of standardized tests of intelligence, cognition and memory.
  - c. The student will demonstrate, under close supervision of their on-site supervisor, proper administration and scoring of standardized tests of academic achievement.
  - d. The student will observe and discuss with their on-site supervisor the proper use of observation, rating scales, self-report measures and other procedures in the assessment of a child's behavior and socio-emotional status.
  - e. Being mindful of a student's racial, ethnic and language background, the student will demonstrate proper test selection, administration, scoring and interpretation.
  - f. The student will appropriately participate in the development of alternative models of assessment, monitoring and service delivery (e.g. RTI/3-Tier), currently being considered and/or implemented at their site.

**Intervention/In-service**

8. The student will research a topic of current relevance to the field of school psychology and make a presentation to instructors and peers, which would be appropriate to present to fellow professionals for inservice education.
  - a. The student will search various databases in order to locate and interpret the most recent information on an issue pertaining to the practice of school psychology.
  - b. The student will integrate and articulate, in both oral and written form, information from the scholarly, theoretical and applied literature in order to delineate and explain issues that affect the practice of school psychology.
  - c. The student will construct, collect, and compile effectively materials for an inservice presentation on a topic affecting the practice of school psychology.

**Program Development/Skills Development Presentation**

9. The student will organize and deliver skill development units to classrooms.

- a. The student will collaborate effectively with classroom teachers in determining the appropriate content and complexity of skills units.
- b. The student will organize and prepare the necessary materials.
- c. The student will effectively present units to target classes.
- d. The student will assess the outcomes of the instruction, through written teacher feedback, and make modifications accordingly.

### **Ethical Practices**

10. Throughout their practicum, students will demonstrate an awareness of legal and ethical issues and practice in accordance with legal and ethical guidelines for the professional practice of school psychology.
  - a. The student will note legal and ethical issues as they arise, in seminar and/or logs.
  - b. The student will utilize relevant sources of information to research legal and ethical guidelines when issues arise in practice.
  - c. The student will consult field and university supervisors and other appropriate colleagues in regard to legal and ethical issues that arise in practice.
  - d. The student will demonstrate sound reasoning and good judgment regarding legal and ethical issues that arise during their fieldwork experience.
  - e. The student will demonstrate appropriate ethical practices as they pertain to confidentiality and the obtaining of informed consent.



**Appendix B**  
**Internship in School Psychology Competencies  
 for Pupil Personnel Services Credential**

Note: Students are expected to engage in the activities described in Psychology 689A and 689B competencies throughout both semesters, although some specific competencies are listed separately and emphasized during a particular semester. Although competencies will be evaluated and feedback given throughout the year, all Psychology 689A and 689B competencies will be certified by the 689B instructor at the end of the academic year. In addition, students are expected to continue to engage in activities and demonstrate competencies associated with Psychology 688.

Fieldwork and internship competencies will be judged by your professor in conjunction with your fieldwork supervisor(s). However, you must meet all competencies with satisfactory performance as judged, in the final analysis, by the PPS Committee at CSU, Chico in order to be recommended to the State of California for a PPS credential.

**Personal and Professional**

1. The student will establish and maintain effective professional relationships with teachers, administrators, members of the staff, and parents.
  - a. The student will initiate effective professional relationships with co-professionals and parents.
  - b. The student will effectively utilize their rapport with others and their understanding of school decision-making in carrying out their activities as a school psychology intern.
2. The student will show the leadership expected of the role of school psychologist. The student will engage in leadership activities such as:
  - a. Conducting various forms of multidisciplinary team meetings such as student study team meetings, individual education program team meetings, etc.;
  - b. Facilitating teacher support groups;
  - c. Facilitating skill development for teachers in areas such as conducting parent conferences, communication, interpretation of assessment data, classroom management, etc.;
  - d. Participating in curriculum and/or program development; and
  - e. Evaluating the appropriateness and effectiveness of programs.

**Assessment**

3. The student will choose appropriate and psychometrically sound assessment tools and procedures, administer such measures, and communicate, through a written report and verbally, assessment results in order to plan appropriate educational interventions for referred children.
  - a. The student will select appropriate assessment procedures to provide data regarding pupils' current functioning in cognitive, academic, and socio-emotional domains.
  - b. The student will administer assessment procedures appropriately and gather other data to explore hypotheses regarding pupils' academic and socio-emotional difficulties.
  - c. The student will communicate, through a written report and verbal description:
    - i. A specific reason for referral;
    - ii. Relevant background information as it relates to school, family, culture, health and development;
    - iii. Observed behavior in the school and test settings;
    - iv. The results of any standardized or non-standardized assessments that have been performed;
    - v. The interpretation of such results in a way that is defensible in view of stated referral concerns and other available data; and
    - vi. The specific nature of pupils' difficulties with suggestions for instructional strategies and/or interpersonal prescriptions and/or special program placements which are warranted by the available data.
  - d. The student will understand and respond to any element in the assessment process that raises ethical concerns.
  - e. The student will gain experience in the assessment of students with a wide range of exceptionalities as well as with students from diverse cultures, races and ethnic backgrounds.

- f. The student will participate in the development and implementation of alternative models of eligibility determination, student progress monitoring and service delivery such as tier and RTI models.

### **Consultation**

- 4. The student will become a consulting resource for teachers and collaborate in a problem solving format.
  - a. The student will establish relationships with teachers in which classroom problems are freely discussed.
  - b. The student will establish a nonhierarchical coordinate relationship with teachers in a collaborative model of intervention.
  - c. The student will employ, when appropriate, a variety of assessment techniques (including but not limited to: observation; developmental, educational and family histories; rating scales; and dynamic or curriculum based assessments) for use in identifying and clarifying behavioral or academic problems and in formulating interventions.
  - d. The student will identify potential referrals for special education that could be deflected from special placement through defined alterations of current practices.

### **Counseling**

- 5. The student will effectively participate in group counseling of students.
  - a. The student will form a counseling groups based on relevant goals and compatibility of members.
  - b. The student will prepare appropriate activities and materials for group counseling.
  - c. The student will promote cohesion in counseling groups.
  - d. The student will promote effective interaction in groups.
  - e. The student will keep group attention focused on content of mutual concern to group members.
  - f. The student will promote behavioral change in group members.

### **Intervention**

- 6. The student will work effectively with co-professionals in structuring coordinated intervention strategies.
  - a. The student will hold effective, constructive conferences with teachers, administrators, parents and others in planning and initiating instructional and behavioral strategies.
  - b. The student will effectively communicate the results of any assessments in a multidisciplinary setting.
  - c. The student will understand the various roles and contributions of others involved with a particular case with sufficient clarity that services will be highly coordinated and efficiently delivered.
  - d. The student will follow up with those responsible for executing specific interventions to determine if desired progress is present and, in conjunction with those involved, make any necessary changes and adjustments in pupils' programs.

### **Collaboration**

- 7. The student will recognize and respond effectively to instances where bringing adequate care to a student requires collaboration with other in-school or community professionals and will make appropriate referrals in those instances.
  - a. The student will recognize symptoms relevant to the training of others.
  - b. The student will use appropriate channels to involve relevant others.
  - c. The student will efficiently initiate and effectively participate in conferences with relevant others.
  - d. The student will follow up adequately to determine if appropriate progress is being made and, if necessary, effect any indicated changes in the intervention plan.
- 8. Based on an analysis of systemic needs in their school district, the student will design a community-oriented prevention program, involving interagency collaboration, to address a problem having the potential to affect school performance.
  - a. The student will conduct an assessment of the district to identify systemic needs.
  - b. The student will contact agencies and identify key persons with whom to collaborate in planning of a program.

- c. The student will identify agency programs and resources to be used to design and implement a community-based prevention program.
- d. The student will articulate, in oral and written form, the program developed to address the identified need.

#### **In-service**

- 9. The student will plan, organize and implement a program of in-service training for teachers and/or other school staff in skills which will help them to be more effective in teaching or relationships with students, parents or colleagues.
  - a. The student will determine the needs of a small group of teachers/staff for professional development and skills training.
  - b. The student will obtain teacher/staff participation in an in-service training program.
  - c. The student will plan and coordinate a curriculum of training in the identified area of need.
  - d. The student will conduct an organized curriculum of professional development and training across a number of sessions.
  - e. The student will conduct formative and summative evaluation of the effectiveness of the training sessions.

#### **Ethical Practices**

- 10. Throughout their internship, students will demonstrate an awareness of legal and ethical issues and practice in accordance with legal and ethical guidelines for the professional practice of school psychology.
  - a. The student will note legal and ethical issues as they arise, in seminar and/or logs.
  - b. The student will utilize relevant sources of information to research legal and ethical guidelines when issues arise in practice.
  - c. The student will consult field and university supervisors and other appropriate colleagues in regard to legal and ethical issues that arise in practice.
  - d. The student will demonstrate sound reasoning and good judgment regarding legal and ethical issues.

**Appendix C**  
**School Psychology Fieldwork Site Supervisor Rating Form**

Practicum Student \_\_\_\_\_ Date of Evaluation \_\_\_\_\_  
Supervisor \_\_\_\_\_ School/District \_\_\_\_\_

**Directions:** The ratings of the practicum student should be based upon actual observation and/or reports from teachers, staff, families, etc. On the following scale, circle the number that best describes the practicum student's competence.

- 1 – Competence is currently limited. Close supervision and instruction are required.
- 2 – Competence is progressing satisfactorily. Moderate supervision and more experience are required.
- 3 – Competence is approaching an independent level. Little supervision is required.
- 4 – Competence is very well developed and reflects a capacity for independent functioning with little or no supervision required.
- ND – No data or insufficient information is available to make a rating at this time.

**Strengths/Comments**

**1. Personal and Professional Qualities**

- \_\_\_\_\_ Enthusiasm
- \_\_\_\_\_ Dependability
- \_\_\_\_\_ Promptness
- \_\_\_\_\_ Creativity
- \_\_\_\_\_ Leadership
- \_\_\_\_\_ Productivity
- \_\_\_\_\_ Learning/generalization from experiences

**2. Communication/Rapport**

- \_\_\_\_\_ At student study team meetings
- \_\_\_\_\_ In written documents
- \_\_\_\_\_ With administrators
- \_\_\_\_\_ With parents
- \_\_\_\_\_ With students
- \_\_\_\_\_ With teachers and staff

**3. Consultation (both formal and informal)**

- \_\_\_\_\_ Seen as resource by teachers
- \_\_\_\_\_ Problem/need identification
- \_\_\_\_\_ Plan formulation
- \_\_\_\_\_ Plan implementation
- \_\_\_\_\_ Follow-up and evaluation

**4. Counseling**

- \_\_\_\_\_ Forming effective counseling relationships
- \_\_\_\_\_ Conceptualizing clients' concerns/problems
- \_\_\_\_\_ Goal-directedness
- \_\_\_\_\_ Communication with clients' parents
- \_\_\_\_\_ Communication with clients' teachers
- \_\_\_\_\_ Effectiveness of individual counseling
- \_\_\_\_\_ Effectiveness of group counseling
- \_\_\_\_\_ Effectiveness of crisis counseling

**5. Assessment**

- \_\_\_\_\_ Intelligence/cognitive (closely supervised)
- \_\_\_\_\_ Social-emotional/behavioral (closely supervised)
- \_\_\_\_\_ Academic achievement
- \_\_\_\_\_ Participation in alternative models (e.g., RTI)

**6. Intervention/Inservice**

- \_\_\_\_\_ Organization \_\_\_\_\_
- \_\_\_\_\_ Utility/practicality \_\_\_\_\_
- \_\_\_\_\_ Appropriateness to problems \_\_\_\_\_
- \_\_\_\_\_ Implementation \_\_\_\_\_
- \_\_\_\_\_ Monitoring/follow-up \_\_\_\_\_
- \_\_\_\_\_ Evaluation \_\_\_\_\_

**7. Program Development/ Skill Development Units**

- \_\_\_\_\_ Assesses/discerns patterns of existing needs \_\_\_\_\_
- \_\_\_\_\_ Develops ideas for programs/services to meet needs \_\_\_\_\_
- \_\_\_\_\_ Collaborates/plans with co-professional/others \_\_\_\_\_
- \_\_\_\_\_ Carries out program implementation \_\_\_\_\_
- \_\_\_\_\_ Plans evaluation of program effectiveness \_\_\_\_\_

**8. Ethical Practices**

- \_\_\_\_\_ Confidentiality \_\_\_\_\_
- \_\_\_\_\_ Informed consent \_\_\_\_\_
- \_\_\_\_\_ Willing to advocate for children/other clients \_\_\_\_\_
- \_\_\_\_\_ Handles relationships with children ethically \_\_\_\_\_
- \_\_\_\_\_ Handles relationships with adults ethically \_\_\_\_\_
- \_\_\_\_\_ Consults/seek support when appropriate \_\_\_\_\_
- \_\_\_\_\_ Follows through on interventions/communications \_\_\_\_\_
- \_\_\_\_\_ Sensitivity to ethical issues \_\_\_\_\_

**9. Overall Rating of Practicum Student**

**1      2      3      4**

Please summarize any Practicum Student strengths or weaknesses not mentioned on the above rating scale. Note any training experiences that should be planned for this intern.

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\_\_\_\_\_  
Signature of Supervisor

**Appendix D**  
**School Psychology Intern Field Site Supervisor Rating Form**

Intern \_\_\_\_\_ Date of Evaluation \_\_\_\_\_  
Supervisor \_\_\_\_\_ School/District \_\_\_\_\_

**Directions:** The ratings of the intern should be based upon actual observation and/or reports from teachers, staff, families, etc. On the following scale, circle the number that best describes the intern's competence.

- 1 – Competence is currently limited. Close supervision and instruction are required.
- 2 – Competence is progressing satisfactorily. Moderate supervision and more experience is required.
- 3 – Competence is approaching an independent level. Little supervision is required.
- 4 – Competence is very well developed and reflects a capacity for independent functioning with little or no supervision required.
- ND – No data or insufficient information is available to make a rating at this time.

**Strengths/Comments**

**1. Personal and Professional Qualities**

- \_\_\_\_\_ Enthusiasm \_\_\_\_\_
- \_\_\_\_\_ Dependability \_\_\_\_\_
- \_\_\_\_\_ Promptness \_\_\_\_\_
- \_\_\_\_\_ Creativity \_\_\_\_\_
- \_\_\_\_\_ Leadership \_\_\_\_\_
- \_\_\_\_\_ Productivity \_\_\_\_\_

**2. Communication/Rapport**

- \_\_\_\_\_ At IEP meetings \_\_\_\_\_
- \_\_\_\_\_ At Student Study Team meetings \_\_\_\_\_
- \_\_\_\_\_ In written reports \_\_\_\_\_
- \_\_\_\_\_ With administrators \_\_\_\_\_
- \_\_\_\_\_ With parents \_\_\_\_\_
- \_\_\_\_\_ With students \_\_\_\_\_
- \_\_\_\_\_ With teachers and staff \_\_\_\_\_

**3. Evaluation/Assessment**

- \_\_\_\_\_ Intelligence/cognitive \_\_\_\_\_
- \_\_\_\_\_ Social-emotional \_\_\_\_\_
- \_\_\_\_\_ Behavioral \_\_\_\_\_
- \_\_\_\_\_ Curriculum-based \_\_\_\_\_
- \_\_\_\_\_ Criterion-based \_\_\_\_\_
- \_\_\_\_\_ Alternative (e.g. bilingual) \_\_\_\_\_
- \_\_\_\_\_ Interviewing \_\_\_\_\_
- \_\_\_\_\_ Selection of appropriate instruments/procedures \_\_\_\_\_
- \_\_\_\_\_ Administration of instruments/procedures \_\_\_\_\_
- \_\_\_\_\_ Interpretation and integration of data \_\_\_\_\_
- \_\_\_\_\_ Makes useful recommendations \_\_\_\_\_
- \_\_\_\_\_ Addresses referral issues \_\_\_\_\_

**4. Consultation**

- \_\_\_\_\_ Seen as a resource by teachers \_\_\_\_\_
- \_\_\_\_\_ Problem/Need Identification \_\_\_\_\_
- \_\_\_\_\_ Plan Formulation \_\_\_\_\_
- \_\_\_\_\_ Plan Implementation \_\_\_\_\_
- \_\_\_\_\_ Follow-up and Evaluation \_\_\_\_\_

**5. Counseling**

- \_\_\_\_\_ Individual \_\_\_\_\_
- \_\_\_\_\_ Group \_\_\_\_\_
- \_\_\_\_\_ Crisis \_\_\_\_\_

**6. Intervention**

- \_\_\_\_\_ Organization \_\_\_\_\_
- \_\_\_\_\_ Utility/practicality \_\_\_\_\_
- \_\_\_\_\_ Appropriateness to problems \_\_\_\_\_
- \_\_\_\_\_ Implementation \_\_\_\_\_
- \_\_\_\_\_ Monitoring/follow-up \_\_\_\_\_

**7. Ethical Practices**

- \_\_\_\_\_ Confidentiality with documents/information \_\_\_\_\_
- \_\_\_\_\_ Obtains informed consent \_\_\_\_\_
- \_\_\_\_\_ Handles relationships with children ethically \_\_\_\_\_
- \_\_\_\_\_ Handles relationships with adults ethically \_\_\_\_\_
- \_\_\_\_\_ Sensitivity to ethical issues \_\_\_\_\_

**8. Program Development**

- \_\_\_\_\_ Assesses/discerns patterns of existing needs \_\_\_\_\_
- \_\_\_\_\_ Develops ideas for programs/services to meet needs \_\_\_\_\_
- \_\_\_\_\_ Collaborates/plans with co-professional/others \_\_\_\_\_
- \_\_\_\_\_ Carries out program implementation \_\_\_\_\_
- \_\_\_\_\_ Plans evaluation of program effectiveness \_\_\_\_\_

**9. Community Collaboration**

- \_\_\_\_\_ Determines needs of district \_\_\_\_\_
- \_\_\_\_\_ Contacts relevant agencies \_\_\_\_\_
- \_\_\_\_\_ Identifies relevant resources \_\_\_\_\_
- \_\_\_\_\_ Designs appropriate program \_\_\_\_\_
- \_\_\_\_\_ Plans program evaluation \_\_\_\_\_

**10. Inservice Training**

- \_\_\_\_\_ Assesses needs of staff \_\_\_\_\_
- \_\_\_\_\_ Develops plans for training series \_\_\_\_\_
- \_\_\_\_\_ Presentation of Material \_\_\_\_\_
- \_\_\_\_\_ Discussion/interaction during training \_\_\_\_\_
- \_\_\_\_\_ Follow-up of skill development and application \_\_\_\_\_
- \_\_\_\_\_ Eliciting feedback and evaluation outcome \_\_\_\_\_

**11. Overall Rating of Intern**

1      2      3      4

Please summarize any intern strengths or weaknesses not mentioned on the above rating scale. Note any training experiences that should be planned for this intern.

---



---



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\_\_\_\_\_  
Signature of Supervisor

**Appendix E**  
**School Psychology Student Disposition Form**  
**(To be completed by Fieldwork Site and/or Internship Supervisor)**

**Candidate Name:** \_\_\_\_\_ **Program:** School Psychology Credential/PPS

**Candidate Program Level:**  School Psych Practicum  School Psych Internship I  School Psych Internship II

**To the respondent:** Effective credential candidates should enter our programs with certain dispositions and continue to develop those dispositions through the experiences provided in our professional programs. Please mark an "x" in the box that represents your rating of the dispositions, keeping in mind the candidate's current program level. For explanations of each performance level and disposition, please see the rubric on the back of this form to guide you in your ratings. The purpose of this form is to guide and inform program faculty in their acceptance decisions and to monitor professional growth throughout the school psychology credential program. Please return this form ASAP to the coordinator of the school psychology program.

Disposition	Needs Improvement	Developing	Acceptable
<b>Disposition #1</b> Appreciates and values human diversity, recognizes community and cultural norms, shows respect for students' varied talents and perspectives, seeks to foster culturally-appropriate communications and demonstrates best practices in the field of school psychology.			
<b>Disposition #2</b> Believes that all children can learn, appreciates their varying abilities and persists in helping all children achieve success.			
<b>Disposition #3</b> Committed to continuous, self-directed learning, critical thinking and reflection in order to refine professional skills and deepen knowledge in the field of school psychology.			
<b>Disposition #4</b> Demonstrates pride in the profession of school psychology and participates in collaborative relationships with teachers, colleagues, students, parents, and social and professional communities and agencies.			
<b>Disposition #5</b> Committed to the expression and use of democratic values and is committed to help create a learning environment that fosters active engagement in learning and positive social interaction.			

Signature \_\_\_\_\_ Print Name \_\_\_\_\_

Position \_\_\_\_\_ Date \_\_\_\_\_

School District \_\_\_\_\_ Phone \_\_\_\_\_

Semester of supervision: Fall Spring (circle); 20\_\_\_\_

Recommend for program continuation/completion:  yes  no



	Needs Improvement	Developing	Acceptable
<b>Disposition #1</b>			
Appreciates and values human diversity, recognizes community and cultural norms, shows respect for students' varied talents and perspectives, seeks to foster culturally-appropriate communications and demonstrates best practices in the field of school psychology.	Is non-responsive to students' individual differences; misses opportunities to encourage cultural sensitivities and perspectives; is unaware of culturally responsive professional practices.	Recognizes individual differences; attempts to encourage cultural sensitivities and perspectives; is aware of culturally responsive professional practices.	Supports and advocates for students with individual differences; encourages cultural sensitivity and perspectives; models culturally responsive professional practices.
<b>Disposition #2</b>			
Believes that all children can learn, appreciates their varying abilities and persists in helping all children achieve success.	Not engaging with students at all levels of student abilities: Avoids working with lower functioning students; does not respond positively to students with learning and adjustment problems.	Recognizes and engages all levels of student abilities: Attempts to be supportive to lower functioning students; attempts to interact positively with students from all ability levels; seeks to help all students with learning and adjustment problems.	Looks for and inquires about a variety of strategies to engage all levels of student abilities: Encourages students at all levels; explores and communicates to others strategies that will be more effective with all students including those with learning and adjustment problems.
<b>Disposition #3</b>			
Committed to continuous, self-directed learning, critical thinking and reflection in order to refine professional skills and deepen knowledge in the field of school psychology.	Rarely asks pertinent questions regarding professional practices; passes by opportunities to discuss issues related to practice; demonstrates inadequate knowledge of field of school psychology, and/or has few ideas to increase his/her knowledge.	Asks some pertinent questions regarding professional practices; occasionally engages in thinking about and discussing issues related to practice; demonstrates knowledge of field of school psychology, but is less certain of ways to increase his/her knowledge.	Often asks questions about and comments on issues related to school psychology; shows a real interest in thinking about and discussing pertinent issues by often initiating discussions; demonstrates superior knowledge of field of school psychology; describes realistic and specific workable plans for increasing his/her knowledge.
<b>Disposition #4</b>			
Demonstrates pride in the profession of school psychology and participates in collaborative relationships with teachers, colleagues, students, parents, and social and professional communities and agencies.	Dresses inappropriately and/or exhibits inappropriate and/or unprofessional behavior; uses verbal communication that does not foster interaction; Attendance, punctuality, and/or preparation is problematic.	Dresses and conducts self appropriately; communicates effectively with teachers, staff, students, parents, and colleagues; meets scheduled time/hour commitments and is prepared.	Models professional dress and conduct; uses verbal communication that enhances interactions with teachers, staff, students, parents, and colleagues; meets or exceeds scheduled time/hour commitments, arrives promptly and is well prepared.
<b>Disposition #5</b>			
Committed to the expression and use of democratic values and is committed to help create a learning environment that fosters active engagement in learning and positive social interaction.	Unaware of the need for interdependent, collaborative social interaction; unresponsive to ideas of teachers, staff, parents and colleagues; displays little interest or involvement in collaborative activities; limited responsiveness to students.	Aware of the need for interdependent, collaborative social interaction; listens to ideas of teachers, staff, parents and colleagues; actively observes collaborative work; responsive to students.	Recognizes and values interdependent, collaborative social interaction; values ideas of teachers, staff, parents and colleagues; facilitates collaborative work, when asked; very responsive and respectful to all students, both verbally and nonverbally.

To whom it may concern,

The following materials from the high school are outdated or irreparable. I am petitioning for their removal from the high school library/career center.

While this list may seem extensive, please consider that much of this material has been static for the last 20-50 years. By clearing these materials, we are making room for the new textbooks, equipment, and the ability to properly store classroom materials. This ensures that new or existing materials will not degrade prematurely.

## Text Books

Title	Publisher	# Copies	ISBN	Reason
Algebra and Trig	Larson	44	0000618052836	Old textbooks / replaced
Trigonometry	HBJ	26	0000153593709	Old textbooks / replaced
Algebra 1 TE	McDougal	1	0000618020586	Old textbooks / replaced
Algebra TE	N/A	1	0000000013151	Old textbooks / replaced
Math Matters TE	SW Publishing	1	0000538611200	Old textbooks / replaced
Precalculus with Limits	Brooks Cole	1	9780538736596	Old textbooks / replaced
Algebra 2 TE	N/A	1	9780618811823	Old textbooks / replaced
California Algebra 2	McGraw Hill	1	9780078778575	Old textbooks / replaced
Algebra book 2	Ginn & Co	1	0000000419441	Old textbooks / replaced
Misc. Algebra 2 workbooks	N/A	9	N/A	Old textbooks / replaced
Spanish level 3	N/A	1	N/A	Old textbooks / replaced
Literature American Experience TE	Prentice Hall	1	0000134138325	Old textbooks / replaced
Daily language activities	HRW	3	003066103X	Old textbooks / replaced
Audio CD Library	N/A	2	0000030661676	Old textbooks / replaced
Audio CD Library	N/A	2	0000030661668	Old textbooks / replaced
VHS Tapes	N/A	1	0000030659922	Old textbooks / replaced
Holt handbook TE	Holt	2	0000030652928	Old textbooks / replaced
Literature	Holt McDonald	2	9780547618395	Old textbooks / replaced
Physics	Prentice Hall	1	0000130611433	Old textbooks / replaced
Algebra 1	McDougal/Little	1	0000812358600	Old textbooks / replaced
HBU Algebra	Harcourt	1	0000153538759	Old textbooks / replaced
Gateways	ML	1	0000812376455	Old textbooks / replaced
Integrated Math	Merrill	1	0000675055490	Old textbooks / replaced
Exceptional Learners	Allyn and Bacon	1	0000205287794	Old textbooks / replaced
Integrated Mathematics	Merrill	1	0000675055458	Old textbooks / replaced
Algebra 1	McDougal/Little	1	0000618077197	Old textbooks / replaced

Precalculus with limits	Brooks Cole	1	9781111427641	Old textbooks / replaced
Algebra 2	Hall Fabricant	1	0000130266590	Old textbooks / replaced
Precalculus with limits	Houghton Mifflin	1	9780618660902	Old textbooks / replaced
Intermediate Algebra	Houghton Mifflin	1	9780618803682	Old textbooks / replaced
Diagnostic Assessment	Holt	1	0000030651298	Old textbooks / replaced
Language Development	Holt	1	0000030651263	Old textbooks / replaced
Daily language activities	Holt	1	0000030661021	Old textbooks / replaced
Literature language arts	Holt	6	0000030651697	Old textbooks / replaced
Language handbook	Holt	2	0000030663660	Old textbooks / replaced
A guide to standards	Holt	10	0000030665191	Old textbooks / replaced
Literature and language	Holt	2	0000030573718	Old textbooks / replaced
English language reader	Holt	3	9780547619613	Old textbooks / replaced
World History	Prentice Hall	9	0000130628018	Old textbooks / replaced
Mathematics with Business	McGraw Hill	60	0000078313732	Old textbooks / replaced
Algebra 2	Holt	1	0000030784263	Old textbooks / replaced
Algebra 2	Holt	14	003078414x	Old textbooks / replaced
Algebra 2	Holt	20	9780030990304	Old textbooks / replaced
The Americans: Reconstruction	McDougal/Little	11	0000618184163	Missing pages/ black mold / irreparable
World History: Connections	Pearson	8	0000130628018	Missing pages/ black mold / irreparable
Algebra Connections Volume 1	CPM	26	0001931287457	Old textbooks / replaced
Algebra Connections Volume 2	CPM	30	0001931287465	Old textbooks / replaced

## Library Books

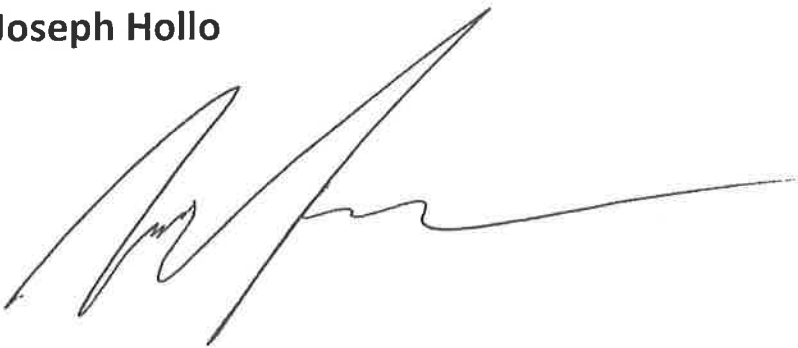
Title	Publisher	# Copies	Reason
The Story of Art	N/A	1	50+ year old library book
The Outline of Art	N/A	1	50+ year old library book

## AV Equipment

Device	Location	USD	Reason
RCA TV	Career Center	000919	25+ years old / no longer in use
VCR	Career Center	000468	Does not work
Hitachi Camcorder	Career Center	001249	15+ years old / damaged lens / no longer in use
TV wall mount	Career Center	N/A	No longer in use
3M overhead projector	DHS 108	N/A	Does not work

Thank you for your consideration in this matter. If you have any questions or concerns, please feel free to contact me at any time. Thank you.

**Joseph Hollo**



Durham High School Librarian

[jhollo@durhamunified.org](mailto:jhollo@durhamunified.org)

530-895-4685 ext 231

# Quarterly Report on Williams Uniform Complaints

[Education Code § 35186(d)]

District: **Durham Unified School District**

Person completing this form: **Len Foreman**

Title: **Superintendent**

Quarterly Report Submission Date:

- April 2015
- July 2015
- October 2015
- January 2016

Date for information to be reported publicly at governing board meeting:

**Please check the box that applies:**

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Misassignments or Vacancies	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
<b>TOTALS</b>	0		

Len Foreman

Len Foreman, Superintendent

10/21/2016

Date:

Send to: Educational Support Services, BCOE  
 G. Wilson  
 5 County Center Drive, Oroville, CA 95965  
 gwilson@bcoe.org or fax 530.532.5828



DURHAM UNIFIED SCHOOL DISTRICT  
DURHAM, CA.

**RESOLUTION NO. 16-05**  
**RESOLUTION TO ENTER INTO AN ENERGY SERVICE CONTRACT**

RESOLUTION OF THE BOARD OF EDUCATION OF THE DURHAM UNIFIED SCHOOL DISTRICT APPROVING AGREEMENT FOR ENERGY CONSERVATION SERVICES WITH ELITE SOLAR PURSUANT TO GOVERNMENT CODE SECTION 4217.10-18, MAKING CERTAIN FINDINGS REQUIRED THEREFORE, AND APPROVING AGREEMENT

WHEREAS, the DURHAM UNIFIED SCHOOL DISTRICT ("District") finds it to be in the best interests of the District to implement projects to promote energy efficiency and renewable energy production to achieve energy cost reductions; and

WHEREAS, Government Code sections 4217.10 through 4217.18 authorize the District's Governing Board, without advertising for bids, to enter into one or more energy service contracts with any person or entity, pursuant to which that person or entity will provide electrical or thermal energy or conservation services to the District, which may comprise or include an energy conservation facility, if the anticipated cost to the District for thermal or electrical energy or conservation services provided under the contract(s) is less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of those energy service contracts; and

WHEREAS, District staff reviewed the qualifications presented by Elite Solar to conduct and provide assessment of school district energy usage, energy needs and opportunities to reduce energy expenses, found Elite Solar's qualifications to appear and have been determined to be bona fide and adequate; and

WHEREAS, Elite Solar has provided the District with an analysis showing the feasibility of various potential energy conservation measures to reduce the District's energy consumption and expense and recommended specific energy conservation measures based thereon ("Analysis"), upon which the Board and District administration and staff have relied and are attached hereto as Exhibit A and made part hereof by this reference; and

WHEREAS, District staff reviewed the qualifications presented by ARC Alternatives to conduct a review and critique of the Analysis, and found ARC Alternatives' qualifications to appear and have been determined to be bona fide and adequate; and

WHEREAS, ARC Alternatives reviewed and critiqued the Analysis and provided the District with a written summary of its conclusions upon which the Board and District administration and staff have relied in accepting the Analysis; and

WHEREAS, the District proposes to enter into an energy services agreement with Elite Solar to design, construct, install, and implement the recommended energy conservation measures which

will result in greater energy efficiency and cost savings for the District (“Project”), for the price stated therein; and

WHEREAS, the Analysis demonstrates that the cost of the Contract to the District for the thermal or electrical energy or conservation services provided thereunder is less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of the Contract (“Savings”); and

WHEREAS, the sites where the Project will take place are: Durham High School; and

WHEREAS, the Board proposes to enter into the energy services agreement substantially in the form presented at this meeting, subject to such changes, insertions or omissions as the Superintendent reasonably deems necessary following the Board’s adoption of this resolution; and

WHEREAS, pursuant to Government Code section 4217.12 this Board has held a public hearing, public notice of which was given at least 2 weeks in advance, to receive public comment; and

WHEREAS, the District’s proposed approval of the energy services agreement is a “Project” for purposes of the California Environmental Quality Act (“CEQA”); and

WHEREAS, the Guidelines for CEQA, California Code of Regulations Title 14, Chapter 13 (“State CEQA Guidelines”), exempt certain projects from further CEQA evaluation, including the following: (1) projects consisting of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing use (“Class 1 Exemption; Cal. Code Regs., tit. 14, § 15301); (2) projects consisting of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced (“Class 2 Exemption; Cal. Code Regs., tit. 14, § 15302); (3) projects consisting of the new construction or conversion of small structures (“Class 3 Exemption”; Cal. Code Regs., tit. 14, § 15303); (4) projects consisting of the construction or placement of minor accessory structures to existing facilities (“Class 11 Exemption”; Cal. Code Regs., tit. 14, § 15311); and (5) projects consisting of minor additions to existing schools (“Class 14 Exemption”; Cal. Code Regs., tit. 14, § 15314), and the Project is categorically exempt under one or more of such exemptions; and

WHEREAS, the Project does not involve any of the following and so are eligible for a categorical exemption as described above under State CEQA Guidelines section 15300.2:

- (a) the cumulative impact of successive projects of the same type in the same place, which over time are significant;
- (b) an activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances;

(c) a project which may result in damage to scenic resources, including but not limited to, trees, historic buildings, rock outcroppings, or similar resources, within a highway officially designated as a state scenic highway;

(d) a hazardous waste site which is included on any list compiled pursuant to Section 65962.5 of the Government Code; and

(e) a project which may cause a substantial adverse change in the significance of a historical resource.

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE DURHAM UNIFIED SCHOOL DISTRICT DOES HEREBY FIND, RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Recitals. All of the recitals herein contained are true and correct.

Section 2. Based upon all available information, including but not limited to reports, analysis and presentations by Elite Solar, reviewed by the Board and pursuant to Government Code section 4217.12, the Board hereby determines that it is in the best interests of the District to enter into an Energy Services Contract with Elite Solar and that the anticipated Project cost to the District will be less than the anticipated cost savings to the District as a result of the Project.

Section 3. The Board hereby approves the energy services agreement in accordance with Government Code section 4217.12. The terms of the energy services agreement in the form presented at this meeting are in the best interest of the District.

Section 4. The District's superintendent and designees are authorized to enter into an Energy Services Contract with Elite Solar, and to take all steps and perform all actions necessary to enter into an Energy Services Contract with Elite Solar, and to take any actions deemed necessary to protect the interests of the District, including negotiating any further changes, insertions and omissions to the energy services agreement.

Section 5. The Project is hereby found to be exempt from the requirements of CEQA pursuant to the Class 3 and Class 14 Exemptions, as described above.

Section 6. District staff are hereby authorized and directed to file and process a Notice of CEQA Exemption for the Project in accordance with CEQA and the State CEQA Guidelines, and the findings set forth in this resolution.

Section 7. Effective Date. This Resolution shall take effect upon adoption.

**PASSED AND ADOPTED** as of October 21st, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:



The President of the Board does hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by the Board at a regularly scheduled and conducted meeting held on this date, which Resolution shall be kept on file in the office of the Board.

\_\_\_\_\_  
President of the Board of Education

The Clerk of the Board does hereby certify that the foregoing Resolution was introduced and adopted by the Board of Education at a regularly scheduled meeting thereof held on this date, by the forgoing vote.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the DURHAM UNIFIED SCHOOL DISTRICT on this date.

\_\_\_\_\_  
Clerk of the Board of Education

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE**  
**Butte County Office of Education**  
**AND**  
**Durham Unified School District**  
**FOR**  
**Accounts Payable Services**  
**2015-2016 and 2016-2017**

THIS MEMORANDUM OF UNDERSTANDING (hereinafter "MOU") is made and entered into as of this 1st day of November, 2015, by and between the Butte County Office of Education (hereinafter "BCOE") and Durham Unified School District, (hereinafter "DUSD") for the purpose of BCOE providing accounts payable services to DUSD.

**MEMORANDUM OF UNDERSTANDING**

1. **DAY-TO-DAY OPERATIONS:** The day-to-day operations of DUSD shall be conducted through and by DUSD's Business Manager. It is not the intent or the understanding BCOE will assume financial responsibilities for DUSD. It is the final responsibility of DUSD's administration and Board to ensure compliance with Generally Accepted Accounting Principles (GAAP), adherence to the California School Accounting Manual (CSAM), and the implementation of proper financial internal control procedures. BCOE will work in its capacity to best help DUSD meet these regulations with regards to accounts payable.
2. **RELATIONSHIP BETWEEN PARTIES:** For the purposes of this MOU, BCOE will provide support and assistance to DUSD for accounts payable services. BCOE will work exclusively and directly with DUSD's administration to fulfill the services noted in this agreement. Nothing in this agreement adds to or takes away from the supervisory and oversight responsibilities of DUSD.
3. **SCOPE:**
  - A. BCOE will provide the following services/activities:
    - a. Accounts Payable (AP) Services
      - AP warrant entry into financial system
      - AP warrant imaging
      - AP warrant printing and processing (twice a week)
      - Maintain and updated vendor files
      - Maintain and update Independent Contractor information
      - 1099 management and reporting
      - AP warrant auditing
    - B. DUSD Responsibilities:
      - a. Provide accurate and timely payment information to BCOE to fulfill the scope outlined in this MOU
        - Submission of invoices, coded in adherence to CSAM
        - Supply BCOE Approved coversheet with all batches showing number of items in batch and batch total
        - Any other requested supporting documentation
4. **ACCOUNTING SYSTEM ACCESS:** BCOE currently has an will maintain full access to the financial software system used by DUSD (Sungard). This software will be used by BCOE staff to input Accounts Payable and research any items related to the process.
5. **TERM:** This MOU will be in effect from November 1, 2015 through June 30, 2017. Either party may terminate this agreement with six months written notice.
6. **FEE:** The expected annual fees for services provided in this MOU are as follows:

49		
50	<b>FY 15-16</b>	\$5,333.37 (FY 15-16 fee) (Partial Year)
51	<b>FY 16-17</b>	\$8,000 (FY 16-17 fee)
52		
53		

54 Payments will be made quarterly to BCOE in equal payments of \$2,000 for all three years, payments are due  
55 as follows:

- 56 • 1<sup>st</sup> quarter – September 30<sup>th</sup>
- 57 • 2<sup>nd</sup> quarter – December 31<sup>st</sup> (first year payment will be \$1,333.37)
- 58 • 3<sup>rd</sup> quarter – March 31<sup>st</sup>
- 59 • 4<sup>th</sup> quarter – June 30<sup>th</sup>

60 7. INDEMNIFICATION: DUSD shall defend, indemnify, and hold BCOE, its officers, agents, servants,  
61 representatives, employees, and subcontractors harmless from and against all claims, demands, actions, and  
62 proceedings of whatever cause or nature, and all costs and expenses connected therewith, including  
63 reasonable attorneys' fees, on account of any damage to or the loss or destruction of any property, or injury to  
64 or destruction of any property, or injury to or death of any person, caused in whole or in part by any negligent  
65 act or omission of DUSD or any of its officers, agents, servants, representatives, employees, or  
66 subcontractors arising directly or indirectly in connection with services performed under this Agreement.  
67 DUSD shall reimburse BCOE for any expenditures, including reasonable attorneys' fees, BCOE may make  
68 by reason of the matters that are the subject of this indemnification, and if requested by BCOE, will defend any  
69 claims or litigation to which this indemnification provision applies, at the sole cost and expense of DUSD.

70 BCOE shall defend, indemnify, and hold DUSD, its officers, agents, servants, representatives, employees,  
71 and subcontractors harmless from and against all claims, demands, actions, and proceedings of whatever  
72 cause or nature, and all costs and expenses connected therewith, including reasonable attorneys' fees, on  
73 account of any damage to or the loss or destruction of any property, or injury to or destruction of any property, or  
74 injury to or death of any person, caused in whole or in part by any negligent act or omission of BCOE or any  
75 of its officers, agents, servants, representatives, employees, or subcontractors arising directly or indirectly in  
76 connection with services performed under this Agreement. BCOE shall reimburse DUSD for any  
77 expenditures, including reasonable attorneys' fees, DUSD may make by reason of the matters that are the  
78 subject of this indemnification, and if requested by DUSD, will defend any claims or litigation to which this  
79 indemnification provision applies, at the sole cost and expense of BCOE.

80 Notwithstanding anything to the contrary contained in this MOU, no indemnification shall be provided  
81 under this MOU based on, arising out of, or relating to any of the following:

- 82 a. Any liability expressly assumed by a party;
- 83 b. Any negligent or intentional misconduct of any officer, agents, servants, representatives,  
84 employees, and subcontractors;
- 85 c. Any violation by officers, agents, servants, representatives, employees, and subcontractors of any  
86 applicable laws of the United States.

87

88

89

90

91

92 IN WITNESS WHEREOF, each of the Parties hereto has duly executed this Agreement as of the dates shown  
93 below.

94 \_\_\_\_\_  
95 **Tim Taylor** **Date** \_\_\_\_\_  
96 **Superintendent**  
97 **On Behalf of Butte County Office of Education**  
98 **1859 Bird Street**  
99 **Oroville, CA 95965**

100 \_\_\_\_\_  
101 **Len Foreman** **Date** \_\_\_\_\_  
102 **Superintendent**  
103 **On Behalf of Durham Unified School District**  
104 **9420 Putney Dr.**  
105 **Durham, CA 95938**

**DURHAM UNIFIED SCHOOL DISTRICT**

**RESOLUTION 16-06**

**ADOPTING THE "GANN" LIMIT**

*(Normal, no increase to Limit pursuant to G.C. 7902.1)*

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2014-15 fiscal year and a projected Gann Limit for the 2015-16 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2014-15 and 2015-16 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2015-16 fiscal year does not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

APPROVED, PASSED and ADOPTED by the Governing Board of the Durham Unified School District this 21st day of October, 2015, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ed McLaughlin, President  
Governing Board  
Durham Unified School District

\_\_\_\_\_  
Lance Smith, Clerk  
Governing Board  
Durham Unified School District

	2014-15 Calculations			2015-16 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
<b>A. PRIOR YEAR DATA</b> (2013-14 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	<b>2013-14 Actual</b>			<b>2014-15 Actual</b>		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	5,072,186.69		5,072,186.69			4,958,298.14
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	938.59		938.59			919.64
<b>ADJUSTMENTS TO PRIOR YEAR LIMIT</b>	<b>Adjustments to 2013-14</b>			<b>Adjustments to 2014-15</b>		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2014-15 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	<b>2014-15 P2 Report</b>			<b>2015-16 P2 Estimate</b>		
1. Total K-12 ADA (Form A, Line A6)	919.64		919.64	923.93		923.93
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			919.64			923.93
<b>C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED</b> TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	<b>2014-15 Actual</b>			<b>2015-16 Budget</b>		
1. Homeowners' Exemption (Object 8021)	52,485.72		52,485.72	53,536.00		53,536.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	92.45		92.45	27.00		27.00
4. Secured Roll Taxes (Object 8041)	3,357,945.34		3,357,945.34	3,367,919.00		3,367,919.00
5. Unsecured Roll Taxes (Object 8042)	178,241.49		178,241.49	184,529.00		184,529.00
6. Prior Years' Taxes (Object 8043)	4,060.41		4,060.41	5,606.00		5,606.00
7. Supplemental Taxes (Object 8044)	23,399.79		23,399.79	13,219.00		13,219.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(791,216.27)		(791,216.27)	(717,639.00)		(717,639.00)
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools In Lieu of Property Taxes (Object 8096)	(1,771.00)		(1,771.00)	(40,338.00)		(40,338.00)
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	2,823,237.93	0.00	2,823,237.93	2,866,859.00	0.00	2,866,859.00
<b>OTHER LOCAL REVENUES (Funds 01, 09, and 62)</b>						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	2,823,237.93	0.00	2,823,237.93	2,866,859.00	0.00	2,866,859.00

	2014-15 Calculations			2015-16 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
<b>EXCLUDED APPROPRIATIONS</b>						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			72,243.44			82,822.00
<b>OTHER EXCLUSIONS</b>						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			72,243.44			82,822.00
<b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>						
24. LCOFF - CY (objects 8011 and 8012)	4,256,827.00		4,256,827.00	4,716,279.00		4,716,279.00
25. LCOFF/Revenue Limit State Aid - Prior Years (Object 8019)	4,626.00		4,626.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	4,261,453.00	0.00	4,261,453.00	4,716,279.00	0.00	4,716,279.00
<b>DATA FOR INTEREST CALCULATION</b>						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	8,917,530.31		8,917,530.31	9,386,486.00		9,386,486.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	13,224.37		13,224.37	12,000.00		12,000.00
<b>APPROPRIATIONS LIMIT CALCULATIONS</b>						
<b>D. PRELIMINARY APPROPRIATIONS LIMIT</b>			<b>2014-15 Actual</b>			<b>2015-16 Budget</b>
1. Revised Prior Year Program Limit (Lines A1 plus A6)			5,072,186.69			4,958,298.14
2. Inflation Adjustment			0.9977			1.0382
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9798			1.0047
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			4,958,298.14			5,171,899.34
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C18)			2,823,237.93			2,866,859.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			110,356.80			110,871.60
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			2,207,303.65			2,387,862.34
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			2,207,303.65			2,387,862.34
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			7,471.19			6,726.41
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			2,830,709.12			2,873,585.41
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			2,199,832.46			2,381,135.93
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			2,830,709.12			
b. State Subventions (Line D8)			2,199,832.46			
c. Less: Excluded Appropriations (Line C23)			72,243.44			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			4,958,298.14			

