Durham Unified School District
Regular Meeting of the Board of Trustees
Tuesday, March 28, 2017
7:30 p.m.
(RETURN TO OPEN SESSION AT 7:30 P.M.)
District Boardroom
9420 Putney Drive, Durham, CA 95938

AGENDA

A. CALL TO ORDER

B. MOVE TO CLOSED SESSION

C. CLOSED SESSION
   1. Conference with Labor Negotiators Agency designated representatives: Board President
      Ed McLaughlin, Unrepresented Employee(s): Superintendent
      (Government Code 54957.6)
   2. Conference with Labor Negotiators Agency designated representatives: Superintendent
      Len Foreman
      Employee Organizations: Administrative,
      CTA, CSEA, and Classified Confidential
      (Government Code 54957.6)
   3. Public Employee Discipline / Dismissal / Release / Complaint
      (Government Code 54957)
   4. Public Employee Performance Evaluation: Superintendent
      (Government Code 54957)
   5. Public Employee Appointment/Employment Government Code Section 54957, Title:
      Superintendent

D. RETURN TO OPEN SESSION

E. PLEDGE OF ALLEGIANCE

F. REPORT OF ACTION TAKEN IN CLOSED SESSION

G. ORDER OF AGENDA

H. ITEMS FROM THE PUBLIC
   The law allows the public to address the governing board on any school district matter, whether
   or not it is on the agenda, but the law prohibits action or discussion by the Board on non-agenda
   items.
   A person wishing to be heard by the Board shall first be recognized by the president and shall
   then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed
   three minutes to address the Board on each agenda or non-agenda item. The Board shall limit
   the total time for public input on each item to 20 minutes. With Board consent, the president
   may increase or decrease the time allowed for public presentation, depending on the topic and
   the number of persons wishing to be heard. The president may take a poll of speakers for or
   against a particular issue and may ask that additional persons speak only if they have something
   new to add. (BB 9323)
I. DISTRICT REPORTS

1. Principals
2. Business Manager
3. Superintendent

J. ITEMS FROM THE BOARD

K. CONSENT AGENDA

1. Minutes of Regular Meeting March 13, 2017

2. Minutes of Special Meeting March 17, 2017

3. COACHES:
   DIS Basketball Volunteers:
   1. Carson Neely
   2. Ellsese Mello Battitta
   3. Joseph Messick

   Softball:
   1. Sammi Minter   JV Paid Position
   2. Bryan Parke    JV Volunteer
   3. Caitlyn Seymour JV Volunteer

   Track:
   1. Natalie Jones  Paid Position
   2. Dana Bill      Volunteer
   3. Gilbert Zamora Volunteer
   4. Andrew McCutcheon Volunteer

   Baseball:
   1. Andrew Teats  Volunteer

   Golf:
   1. Carson Hunt

   Volleyball:
   1. Dan Gellerman Varsity Paid Position

   Fall 2017-2018 Football:
   1. Brev Creech   Defensive Coach and JV Coach, Paid
   2. Phil Jones    Varsity, Volunteer
   3. Gran Riley    Offensive Coach, Paid
   4. Skip Riley    Head Coach, Paid
   5. Brenda Seegert Strength & Conditioning, Volunteer
   6. Jason Slightom JV Offensive Coach, Volunteer

4. CLASSIFIED HIRES:
   Ashley Schaffert Special Educator Para Pro 5.75 hrs. 3-10-2017
   Kelly Warden    Instructional Aide/Yard Duty 6.25 hrs. 3-06-2017

5. CERTIFICATED RESIGNATION:
   Stephanie Bohannon 6-2-2017
6. Field Trip Request

<table>
<thead>
<tr>
<th>Location</th>
<th>Date of Event</th>
<th>School Site</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>San Francisco – Spanish IV</td>
<td>April 19-20, 2017</td>
<td>DHS</td>
<td>6</td>
</tr>
<tr>
<td>Shady Creek Outdoor School</td>
<td>April 24-28, 2017</td>
<td>DIS</td>
<td>7</td>
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<tr>
<td>Nevada City, CA</td>
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<tr>
<td>Honors Trip – Six Flags, Vallejo, CA</td>
<td>May 19, 2017</td>
<td>DIS</td>
<td>8</td>
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<tr>
<td>8th Grade- Golfland/Sun Splash, Roseville, CA</td>
<td>June 1, 2017</td>
<td>DIS</td>
<td>9</td>
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L. DISCUSSION/ACTION ITEMS:

1. Announcement regarding Superintendent hiring.

2. Consideration/Approval of Board Policy 4127 Temporary Athletic Team Coaches.

3. Approve donation from Durham Community Foundation of $2800 to David Hurd - inspection services, and $7246.12 to Moloney Construction - concrete services, for the Stadium/Coliseum Phase II Project.

M. RETURN TO CLOSED SESSION

N. CLOSED SESSION

O. RETURN TO OPEN SESSION

P. REPORT OF ACTION TAKEN IN CLOSED SESSION

Q. NEXT BOARD MEETING DATE: April 19, 2017

R. ADJOURNMENT

Notes: *Agenda item documents are available for public inspection during regular business hours at the District Office. **Handout will be provided at the board meeting. If you require special accommodations to participate in the meeting, please advise Tina Blenn, District Secretary, 48 hours in advance at 895-4675 x227
Durham Unified School District
Regular Meeting of the Board of Trustees
Monday, March 13, 2017
6:00 p.m.
(RETURN TO OPEN SESSION AT 7:00 P.M.)
District Boardroom
9420 Putney Drive, Durham, CA 95938

MINUTES

A Regular Meeting of the Board of Trustees of The Durham Unified School District was held in the Durham Unified School District Board Room on March 13, 2017.

Trustees Present: Alex DuBose, Kathy Horn, Ed McLaughlin, Lance Smith and Todd Southam
Trustee Absent: None
Staff members present: Superintendent Leonard Foreman, District Secretary Tina Blenn, Business Manager Ron Sherrod, Principal Shirley Williams, Principal Jeff Kuhn, Principal Terry Bennett and School Psychologist/Director of Special Education Terry Quinto
Staff members absent: none

A. CALL TO ORDER
President Ed McLaughlin called the meeting to order at 6:00 p.m. in the Durham Unified School District Board Room.

B. MOVE TO CLOSED SESSION

C. CLOSED SESSION

D. RETURN TO OPEN SESSION
President Ed McLaughlin reconvened the meeting to open session at 7:10 p.m.

E. PLEDGE OF ALLEGIANCE was led by Trustee Kathy Horn

F. REPORT OF ACTION TAKEN IN CLOSED SESSION
No action taken

G. ORDER OF AGENDA
No change to the Agenda

H. ITEMS FROM THE PUBLIC
Anne Kuhn, Nicole Kuhn, Megan Sanchez, Elisa Sanchez, Megan Renner, Lorna Valdez, Alicia Rock, Nicole Rabo-Jarmush, Teresa Tolzmann and Alison Brigham addressed their concerns and support of educator, Stephanie Bohannon.
Harry Lindahl spoke on the 5 year cycle of budget and deficits and the need to address Durham Unified School District retention of educators.

I. DISTRICT REPORTS

1. **Principals**
   
   Shirley Williams, DES Principal gave an update on the following:
   
   - CAASPP/State Assessments Update
   - 3rd Grade VAPA performances
   - DES Gala March 24th, 2017
   - Professional Development
   - AVID Elementary tour: Luther Elementary in Live Oak, CA March 30, 2017
   - DES Garden Project: Waterlines in place
   - Enrollment: 463 students

   **Jeff Kuhn, DIS Principal** gave an update on the following:
   
   - PEG papers have been graded
   - Medieval Feast Friday, March 31, 2017
   - Shady Creek Outdoor Education is the last week of April
   - Pat Riley has been nominated as the Certificated Teacher of the Year from DIS
   - SBAC testing the first two weeks of May
   - Enrollment: 232 students

   **Jeff Kuhn, Director of MOT** gave an update on the following:
   
   - Hired a temporary driver, Suzan Hickman
   - Many field trips scheduled; busy organizing transportation
   - Thank you grounds staff for keeping our campus maintained

   **Terry Bennett, DHS Principal** gave an update on the following:
   
   - Becky Bill is the Certificated Teacher of the Year at DHS
   - Professional Development continues on April 3, 2017
   - ASB hosted SCUD Saturday March 11, 2017
   - Camp Royal interviews March 15, 2017
   - Butte College Reg-To-Go March 15, 2017
   - Band to Disneyland March 23, 2017
   - Spring Band concert April 5 at 7pm
   - Spring Break April 10-14th!
   - Girls Basketball: SVL League Champions, Section Title and hosted the first round of State Playoffs at DHS.
   - Boys played Section playoff in Trinity
   - Wrestling finished another great year winning SVL League and Division 3 Section titles for the 7th time in 8 years!
   - Spring sports are in the process.
   - Enrollment: 296 students

   **Comment from the Board:**
   
   President, Ed McLaughlin asked if the Girls Basketball team could come to the next Board Meeting for much deserved recognition.
   
   Trustee Horn, continued on those sentiments, adding the Board should recognize all athletic teams and academic teams for their success as well.
2. Business Manager Ron Sherrod gave an update on the following:
   Working on the Budget

3. Superintendent Len Foreman gave an update on the following:
   Superintendent Foreman reported the interviewing procedure for DUSD Superintendent
   will continue this Friday, March 17 at 8 am. There will be 6 candidates to participate in
   the personal interview process.
   Superintendent Foreman also said that his wife will be having surgery at the end of March
   and he will be home, attending to her.

J. ITEMS FROM THE BOARD
   No items from the Board of Directors

K. CONSENT AGENDA

   On a motion by Kathy Horn and seconded by Todd Southam, the Board approved the Consent
   Agenda with a vote of 5 ayes and 0 nays.

   Vote as follows:
   Ayes: 5    Alex DuBose, Kathy Horn, Ed McLaughlin, Lance Smith and Todd Southam
   Nays: None
   Abstained: None
   Absent: None

L. DISCUSSION/ACTION ITEMS:

   1. Approval of Resolution #17-08 Reducing / Laying Off Particular Kinds of Certificated
      Employee Services was made by a motion from Kathy Horn and seconded by Todd
      Southam. This resolution was passed with a vote of 5 – 0.

      Vote as follows:
      Ayes: 5    Alex DuBose, Kathy Horn, Ed McLaughlin, Lance Smith and Todd Southam
      Nays: None
      Abstained: None
      Absent: None

   2. The Board approved the DUSD Safety Plan with a motion by Todd Southam and seconded
      by Alex DuBose. The DUSD Safety Plan was passed with a 5-0 vote.

      Vote as follows:
      Ayes: 5    Alex DuBose, Kathy Horn, Ed McLaughlin, Lance Smith and Todd Southam
      Nays: None
      Abstained: None
      Absent: None
3. The DUSD Board approved the Self-Insured Schools of California contract by a motion from Kathy Horn and seconded by Todd Southam. Discussion: Kathy Horn requested further research and information on different insurance plans. Vote Called: This motion passed by a 5-0 vote.
Vote as follows:
Ayes: 5  Alex DuBose, Kathy Horn, Ed McLaughlin, Lance Smith and Todd Southam
Nays: None
Abstained: None
Absent: None

4. Donation from Durham Community Foundation of $1,761.26 for the Stadium/Coliseum Phase II Project was approved with a motion by Alex DuBose and seconded by Lance Smith. This motion passed with a 5-0 vote.
Ayes: 5  Alex DuBose, Kathy Horn, Ed McLaughlin, Lance Smith and Todd Southam
Nays: None
Abstained: None
Absent: None

5. The DUSD Board approved the Allowance of Attendance due to Emergency Conditions Waiver on a motion by Todd Southam and seconded by Kathy Horn. This motion passed with a 5-0 vote. Trustee Horn commented on the excellence of DUSD management during this emergency.
Ayes: 5  Alex DuBose, Kathy Horn, Ed McLaughlin, Lance Smith and Todd Southam
Nays: None
Abstained: None
Absent: None

M. RETURN TO CLOSED SESSION: Called by Trustee Horn at 8:05 p.m.

N. CLOSED SESSION

O. RETURN TO OPEN SESSION
The Board meeting did not reconvene following this session.

P. REPORT OF ACTION TAKEN IN CLOSED SESSION
There was no action taken during this session.

Q. NEXT BOARD MEETING DATE: April 19, 2017

R. ADJOURNMENT at 8:30 p.m.

Notes: *Agenda item documents are available for public inspection during regular business hours at the District Office.
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Durham Unified School District  
Special Meeting of the Board of Trustees  
Friday, March 17, 2017  
5:00 p.m.  
District Boardroom

Minutes
A Special meeting of the Board of Trustees of the Durham Unified School District was held in the Durham Unified School District Board Room (closed session) on Friday, March 17, 2017.

Trustees Present: Kathy Horn, Ed McLaughlin, Todd Southam and Lance Smith  
Trustees Absent: Alex DuBose

A. CALL TO ORDER  
President Ed McLaughlin called the meeting to order at 5:00 p.m. in the District Board Room.

B. MOVE TO CLOSED SESSION

C. CLOSED SESSION  
1. Public Employee interview and possible appointment: Superintendent

D. PLEDGE OF ALLEGIANCE  
Trustee, Lance Smith led the Pledge of Allegiance.

E. REPORT OF ACTION TAKEN IN CLOSED SESSION  
President Ed McLaughlin announced that the Board has made a tentative selection of the new Superintendent.

F. ITEMS FROM THE BOARD  
There were no comments from the Board

G. NEXT BOARD MEETING DATE:  
Tuesday, March 28, 2017 at 7:30 p.m.

H. ADJOURNMENT  
President Ed McLaughlin adjourned the meeting at 10:30 p.m.

Notes:  
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**Handout will be provided at the board meeting.

If you require special accommodations to participate in the meeting, please advise Tina Blenn, District Secretary, 48 hours in advance at 895-4675 x227.
DURHAM UNIFIED SCHOOL DISTRICT
FIELD TRIP REQUEST

Date Submitted: March 3, 2017
School Site: D.H.S. Program: Spanish IV Seat Count: 31
Requesting Party: S. Contreras Phone: 530.566.4763 Cell: same
Purpose of Trip: See murals
Date of Trip: April 19-20 Day of Week: Wed. and Thurs.
Contact Name: S. Contreras Cell: same

TYPE OF TRANSPORTATION REQUESTED

_____ School Bus   _____ Charter   _____ District Van   _____ Parent Driver
Have DMV records been checked for parent driver   yes X  no
Destination: San Francisco
Address: Various City: San Francisco State:
Scheduled Departure Time: 7:00 a.m. Scheduled Return Time: 5:00 p.m.
Mileage 360 Board approval needed X yes   □ no
Payment Method: _________ ASB Funds   _______ PTS   _______ Budget Transfer
X students

APPROVALS:
Principal: John Smith Superintendent: Linda Jones
Date: 3/15/17 Date: 3/16/17

Updated 4/2013
DURHAM UNIFIED SCHOOL DISTRICT
FIELD TRIP REQUEST

Date Submitted: 3/1/17

School Site: DIS  Program: 6th Grade  Seat Count: 72+

Requesting Party: 6th Grade  Phone: 895-4690  Cell: 

Purpose of Trip: Shady Creek Outdoor School - Environmental Camp

Date of Trip: April 24-28, 2017  Day of Week: M-F

Contact Name: Karla Riggsbee  Cell: 
Deena Orete  Jacqueline Lincoln

TYPE OF TRANSPORTATION REQUESTED

_X_ School Bus  __ Charter  ____ District Van  __X_ Parent Driver

Have DMV records been checked for parent driver  yes X  no ___

Destination: Shady Creek Outdoor School

Address: 18601 Pathfinder Way  City: Nevada City  State: CA

Scheduled Departure Time: 4/24 8:30  Scheduled Return Time: 4/28 12:00

Payment Method: __X_ ASB Funds ____ PTS ____ Budget Transfer

APPROVALS:

Principal:  Date: 3/1/17

Superintendent:  Date: 3/1/17
DURHAM UNIFIED SCHOOL DISTRICT
FIELD TRIP REQUEST

Date Submitted: 3/1/17
School Site: DIS Program: 6/7/8 Honors Seat Count: 120-130
Requesting Party: E. Voris Phone: 895-4690 Cell:
Purpose of Trip: 6th, 7th, 8th Grade Honors Field Trip
Date of Trip: May 19, 2017 Day of Week: Friday
Contact Name: Elaine Voris Cell:

TYPE OF TRANSPORTATION REQUESTED

X School Bus ___ Charter ___ District Van X Parent Driver
Have DMV records been checked for parent driver yes X no
Destination: Six Flags Discovery Kingdom
Address: 1001 Fairgrounds Dr City: Vallejo State: CA
Scheduled Departure Time: 8:30am Scheduled Return Time: 8:00pm
Payment Method: X ASB Funds ___ PTS ___ Budget Transfer

APPROVALS:
Principal: [Signature] Date: 3/1/17
Superintendent: [Signature] Date: 3/5/17
DURHAM UNIFIED SCHOOL DISTRICT
FIELD TRIP REQUEST

Date Submitted: 3/8/17

School Site: DIS Program: 8th Grade Seat Count: 79

Requesting Party: E. Vories Phone: 895-4690 Cell:

Purpose of Trip: 8th Grade Promotion Field Trip

Date of Trip: June 1, 2017 Day of Week: Thursday

Contact Name: ___________________________ Cell: ___________________________

TYPE OF TRANSPORTATION REQUESTED

☐ School Bus ☐ Charter ☐ District Van ☒ Parent Driver

Have DMV records been checked for parent driver yes ___ no ___

Destination: Golfland SunSplash

Address: 1893 Taylor Road City: Roseville State: CA

Scheduled Departure Time: 8:30 am Scheduled Return Time: 6:00 pm

Payment Method: ☒ ASB Funds ___ PTS ___ Budget Transfer

APPROVALS:

Principal: ___________________________ Superintendent: ___________________________

Date: 3/8/17 Date: 3/9/17
Temporary Athletic Team Coaches

The Governing Board desires to employ highly qualified coaches for the district's sports and interscholastic athletic programs in order to enhance the knowledge, skills, motivation, and safety of student athletes.

(cf. 6142.7 - Physical Education and Activity)

(cf. 6145.2 - Athletic Competition)

The Superintendent or designee may employ a certificated or non-certificated employee, other than a substitute employee, to supervise or instruct interscholastic athletic activities as a temporary employee in a limited assignment capacity. (5 CCR 5590)

(cf. 4121 - Temporary/Substitute Personnel)

When hiring a person to fill a position as a temporary athletic team coach, the position shall first be made available to qualified certificated teachers currently employed by the district. (Education Code 44919)

All coaches shall be subject to Board policies, administrative regulations, and California Interscholastic Federation bylaws and codes of ethical conduct.

Parents/Guardians and siblings of student athletes will not be assigned coaching responsibilities within the program in which their son or daughter is participating.

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5131.1 - Bus Conduct)

(cf. 5131.63 - Steroids)

Non-certificated coaches have no authority to give grades to students. (5 CCR 5591)

(cf. 5121 - Grades/Evaluation of Student Achievement)

Qualifications

The Superintendent or designee shall establish qualification criteria for all athletic coaches in accordance with law and district standards. These criteria shall ensure that coaches possess an appropriate level of competence, knowledge, and skill.

Any non-certificated employee or volunteer who works with students in a district-sponsored interscholastic athletic program shall, prior to beginning his/her duties, obtain a Department of Justice and Federal Bureau of Investigation criminal background check through the district. (Education Code 49024)
An individual who possesses a current Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing, issued prior to July 9, 2010, shall have satisfied district requirements for the criminal background check. (Education Code 49024)

(cf. 1240 - Volunteer Assistance)

(cf. 4112.5/4312.5 - Criminal Record Check)


(cf. 4212.5 - Criminal Record Check)

Legal Reference:

EDUCATION CODE

35179-35179.7 Interscholastic athletics

44010 Sex offense

44011 Controlled substance offense

44332-44332.5 Temporary certificates

44424 Conviction of a crime

44808 Liability when students are not on school property

44919 Classification of temporary employees

45125.01 Interagency agreements for criminal record information

45347 Instructional aides subject to requirements for classified staff

45349 Use of volunteers to supervise or instruct students

49024 Activity Supervisor Clearance Certificate

49030-49034 Performance-enhancing substances

49406 Examination for tuberculosis

CODE OF REGULATIONS, TITLE 5

5531 Supervision of extracurricular activities

5590-5596 Duties of temporary athletic team coaches
COURT DECISIONS


Management Resources:

CSBA PUBLICATIONS

Steroids and Students: What Boards Need to Know, Policy Brief, July 2005

A School Board Member's Guide to CIF and Interscholastic Sports, 1997

CALIFORNIA INTERSCHOLASTIC FEDERATION PUBLICATIONS

Pursuing Victory with Honor, 1999

California Interscholastic Federation Constitution and Bylaws

COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE

10-11 Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), July 20, 2010

WEB SITES

CSBA: http://www.csba.org

California Athletic Trainers' Association: http://www.ca-at.org

California Department of Education: http://www.cde.ca.gov

California Interscholastic Federation: http://www.cifstate.org

Commission on Teacher Credentialing: http://www.cte.ca.gov

National Athletic Trainers' Association: http://www.nata.org