Durham Unified School District
Regular Meeting of the Board of Trustees
Wednesday, August 16, 2017
6:00 p.m.
(RETURN TO OPEN SESSION AT 7:00 P.M.)
District Boardroom
9420 Putney Drive, Durham, Ca 95938

AGENDA

A. CALL TO ORDER

B. MOVE TO CLOSED SESSION

C. CLOSED SESSION
   1. Conference with Labor Negotiators Agency designated representatives: Board President
      Ed McLaughlin, Unrepresented Employee(s): Superintendent
      (Government Code 54957.6)
   2. Conference with Labor Negotiators Agency designated representatives: Superintendent
      Lloyd Webb; Employee Organizations: Administrative, CTA, CSEA, and Classified
      Confidential (Government Code 54957.6)
   3. Public Employee Discipline / Dismissal / Release / Complaint
      (Government Code 54957)
   4. Public Employee Performance Evaluation: Superintendent
      (Government Code 54957)
   5. Public employee appointment/employment: Superintendent
      (Government Code 54957)
   6. Student Expulsion: (1-Student #2017-1) Pursuant to Education Code section 35146. The
      Education code requires closed session in these cases to prevent disclosure of confidential
      student record information.

D. RETURN TO OPEN SESSION

E. PLEDGE OF ALLEGIANCE

F. REPORT OF ACTION TAKEN IN CLOSED SESSION

G. ORDER OF AGENDA

H. INFORMATION ITEMS
   1. Notice of Public Hearing has been posted regarding Compliance with Education Code Section
      60119, Sufficiency of Instructional Materials.

I. ITEMS FROM THE PUBLIC
   The law allows the public to address the governing board on any school district matter, whether or not
   it is on the agenda, but the law prohibits action or discussion by the Board on non-agenda items.
   A person wishing to be heard by the Board shall first be recognized by the president and shall then
   proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three
   minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total
   time for public input on each item to 20 minutes. With Board consent, the president may increase or
decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323)

J. DISTRICT REPORTS

1. MOT
2. Principals
3. Business Manager
4. Superintendent

K. ITEMS FROM THE BOARD

L. CONSENT AGENDA

1. Minutes of Regular Meeting June 28, 2017
2. Minutes of Special Meeting July 14, 2017
3. Accounts Payable for the Month of July 2017
4. Approve funds received from Durham Community Foundation of $1,330.00 for Inspection Services, David Hurd and $240.00 for NM & R/ Frontier Engineering
5. Employment
   Certificated Hires

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
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<tbody>
<tr>
<td>Megan Johnson</td>
<td>School Psychologist 1.0 FTE</td>
<td>8-14-2017</td>
</tr>
<tr>
<td>Jason Bramson</td>
<td>Durham Intermediate School Principal/Athletic Administrator/District Technology Administrator</td>
<td>7/19/2017</td>
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<td>Savanna Bunch</td>
<td>Durham Intermediate Math/Science Teacher 1.0 FTE</td>
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<td>Julie Houtman</td>
<td>Title 1 Reading Teacher .50 FTE</td>
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<td>Vanessa Braun</td>
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<td>Carmina Vital-Gonzalez</td>
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<td>Mallory Garcia</td>
<td>Resource Specialist</td>
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<tr>
<td>Rachael Tweedt</td>
<td>Secretary 1</td>
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Certificated Increase

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<tr>
<th>Name</th>
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<tr>
<td>Toni Del Guidice</td>
<td>1 Section DHS Yearbook</td>
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<td>Kevin Ramsden</td>
<td>1 Section 7-8 Grade Social Sci.</td>
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<td>Mark Pisenti</td>
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Certificated Resignation

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<tr>
<td>Jeff Kuhn</td>
<td>DIS Principal/MOT Director</td>
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<td>Rebecca Johnson</td>
<td>Resource Specialist</td>
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Classified Hire

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<tbody>
<tr>
<td>Colleen Coutts</td>
<td>College Readiness Block Grant Coordinator</td>
<td>8-14-2017</td>
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Certificated Resignation

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<thead>
<tr>
<th>Name</th>
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<tr>
<td>Michelle Fumasi</td>
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6. Coaches:

Coach Hires

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<tr>
<td>Kirsten Peters</td>
<td>VB Head Coach</td>
<td>8-1-2017</td>
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<td>Patty Hess</td>
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<td>7-26-2017</td>
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<td>Madeline Caputo</td>
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Coach Volunteers

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<td>Brian Clark</td>
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<td>Sandra Swanstrom</td>
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<td>Rebecca Dennis</td>
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<td>Kayla Martin</td>
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Coach Resignation

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<tr>
<td>Ashley Schaffert</td>
<td>Cheer Coach</td>
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Spring Season Coaches 2017-2018

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<td>Assistant Paid</td>
<td>Jason Slightom</td>
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<td>Andrew Teats</td>
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<td>Junior Varsity Baseball</td>
<td>Head Coach Paid</td>
<td>Aaron Dears</td>
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<td>Varsity Softball</td>
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<td>Assistant Paid</td>
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<td>Junior Varsity Softball</td>
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<td>Golf</td>
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<td>Varsity Track</td>
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<td>Volunteer</td>
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<td>Volunteer</td>
<td>Gilbert Zamora</td>
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7. FUND RAISERS

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<td>DES Cookie Dough/Gift Wrap</td>
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<td>DES Script (Gift Card ) Sales</td>
<td>9/2017 – 6/2018</td>
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8. Approve DHS Fall Sports Schedules 2017-2018

9. Appointment of DHS principal Terry Bennett and Athletic Administrator, Jason Bramson as 2017-2018 Designation of CIF Representatives to the League.

10. Approve FFA Calendar of Events for 2017-2018 school year.

11. Approve 2017-2018 Consolidated Application

12. Adopt Board Policies BP 5141.52 (a-c) / AR 5141.52 (a-f) Suicide Prevention

13. Approval of Mandated Block Funding Grant

14. Approval of Amended Classified Job Description: Bilingual Family Liaison

15. Approval of Auxiliary Organization Application for Coverage with Butte Schools Self-Funded Programs and Bay Area Schools Insurance Cooperative

16. Approve Annual Declaration of Need for Fully Qualified Educators

17. Approval of 2017-2018 Agreement for Legal Services Lozano Smith

M. DISCUSSION/ACTION ITEMS:

1. Discussion/Approval of employment agreement with new Durham Intermediate School Principal / Athletic Administrator / District Technology Administrator.

2. Discussion/Approval of MTSS: PBIS Grant Application

3. Discussion/Approval to Re-Wire Internet at Durham Elementary and Durham Intermediate Schools

N. RETURN TO CLOSED SESSION

O. CLOSED SESSION

P. RETURN TO OPEN SESSION

Q. REPORT OF ACTION TAKEN IN CLOSED SESSION

R. NEXT BOARD MEETING DATE: September 20, 2017
S. ADJOURNMENT

NOTES:
*Agenda item documents are available for public inspection during regular business hours at the District Office.
**Handout will be provided at the board meeting. If you require special accommodations to participate in the meeting, please advise Tina Blenn, District Secretary, 48 hours in advance at 895-4675 x227.
Durham Unified School District  
Regular Meeting of the Board of Trustees  
Wednesday, June 28, 2017  
6:00 p.m.  
(RETURN TO OPEN SESSION AT 7:00 P.M.)  
District Boardroom

Minutes

A regular meeting of the Board of Trustees of the Durham Unified School District was held in the Durham Unified School District Board Room, Wednesday, June 28, 2017.

Trustees Present: Alex DuBose, Kathy Horn, Ed McLaughlin, Lance Smith, Todd Southam
Trustees Absent: None
Staff Members Present: Superintendent Len Foreman, Business Manager Ron Sherrod, District Secretary Tina Blenn, Principal Terry Bennett and School Psychologist/Director of Special Education Terry Quinto
Staff Members Absent: Principal Shirley Williams and Principal Jeff Kuhn

A. CALL TO ORDER  
President Ed McLaughlin called the DUSD Board of Trustees meeting to order at 6 pm.

B. MOVE TO CLOSED SESSION

C. CLOSED SESSION
   1. Conference with Labor Negotiators Agency designated representatives: Board President Ed McLaughlin, Unrepresented Employee(s): Superintendent (Government Code 54957.6)
   2. Conference with Labor Negotiators Agency designated representatives: Superintendent Len Foreman and Attorney Tom Gauthier Employee Organizations: Administrative, CTA, CSEA, and Classified Confidential (Government Code 54957.6)
   4. Public Employee Performance Evaluation: Superintendent (Government Code 54957)
   5. Student Discipline or other Confidential Student Matters Education Code Sections 35146, 48900 et seq., 48912(b) and 49060 et seq., and 20 U.S.C. Section 1232g

D. RETURN TO OPEN SESSION  
President Ed McLaughlin reconvened Open Session at 7:16 pm.

E. PLEDGE OF ALLEGIANCE  
Trustee Alex DuBose led the Pledge of Allegiance.

F. REPORT OF ACTION TAKEN IN CLOSED SESSION
There was no action taken in Closed Session.

G. ORDER OF AGENDA
Correction was noted on Consent Item #5 Stipend Positions - Stacey Blake withdrew her request for the Athletic Director position. Item #2 and #4 were tabled from the Consent Agenda.
Correction to June 21, 2017 minutes: Discussion/Approval Item #11 change *Two libraries to ALL libraries will be open on a rotation basis with each receiving 20 hours/week.*

H. ITEMS FROM THE PUBLIC
Deena Crete asked the Board to reconsider keeping Jaqueline Lincoln in her position at DIS. Dan Lincoln spoke in regards to Mrs. Lincoln’s value and service to DIS. Christy Dyrr had questions regarding revenue for the District. She suggested outside funding programs. (DonorsChoice.org) She also spoke on behalf of Mrs. Lincoln.

I. DISTRICT REPORTS
Business Manager Ron Sherrod reported that the yearly audit will commence in July and Laser Fiche installation/updating is in the process.
Superintendent Len Foreman thanked the Board of Trustees, the Administration staff and the personnel of Durham Unified School District for the experience and opportunity working with them in Durham. This was Superintendent Foreman’s last official Durham Unified School District Board Meeting before his retirement.

J. ITEMS FROM THE BOARD
Trustee Kathy Horn requested to review the viticulture program at DHS. Principal Bennett invited her to a tour. Trustee Horn also asked for update on Midway houses owned by the District.

K. CONSENT AGENDA
On a motion by Alex DuBose, seconded by Lance Smith, the Board approved the Consent Agenda as amended.

Vote as follows:
Ayes: 5
Nays: 0
Abstained: 0
Absent: 0

L. INFORMATION ITEMS
None

M. DISCUSSION/ACTION ITEMS:

1. **Approve/Discussion of Single Plan for Student Achievement (SPSA).**
   On a motion by Todd Southam and seconded by Kathy Horn, the Board approved the Single Plan for Student Achievement for each Durham school site.

Vote as follows:
Ayes: 5
Nays: 0
2. **Approve/Discussion to Adopt 2017-2018 Original Budget**
   On a motion by Todd Southam and seconded by Kathy Horn, the Board adopted the 2017-2018 Original Budget as presented.

   **Vote as follows:**
   - Ayes: 5
   - Nays: 0
   - Abstained: 0
   - Absent: 0

3. **Approve/Discussion to Adopt 2017-2018 Local Control Accountability Plan (LCAP).**
   On a motion by Alex DuBose, seconded by Todd Southam, the Board voted to adopt the 2017-2018 Local Control Accountability Plan (LCAP).

   **Vote as follows:**
   - Ayes: 5
   - Nays: 0
   - Abstained: 0
   - Absent: 0

4. **Approve/Discussion to Adopt Reserve Level Requirements per Ed Code 42127**
   On a motion by Lance Smith seconded by Kathy Horn, the Board adopted the Reserve Level Requirements per Ed Code 42127.

   **Vote as follows:**
   - Ayes: 5
   - Nays: 0
   - Abstained: 0
   - Absent: 0

5. **Approval/Discussion of the 2017-2018 DIS and DHS Master Schedule.**
   On a motion by Alex DuBose seconded by Todd Southam, the Board approved the DIS and DHS Master Schedule for 2017-2018.

   **Vote as follows:**
   - Ayes: 5
   - Nays: 0
   - Abstained: 0
   - Absent: 0

   On a motion by Todd Southam, seconded by Kathy Horn, the Board approved the 2017-2018 DHS Parent Handbook.

   **Vote as follows:**
   - Ayes: 5
Nays: 0
Abstained: 0
Absent: 0

7. **Approve/Discussion of the Operating Transfer from the Capital Outlay Fund to the General Fund in fiscal year 2017-18.**
On a motion by Kathy Horn, seconded by Lance Smith, the Board voted to approve the Operating Transfer from the Capital Outlay Fund to the General Fund in fiscal year 2017-2018.

Vote as follows:
Ayes: 5
Nays: 0
Abstained: 0
Absent: 0

8. **Approval/Discussion of 2017-2018 Cafeteria Price Increase.**
On a motion by Alex DuBose, seconded by Todd Southam, the Board approved the 2017-2018 Cafeteria increase of .05¢.

Vote as follows:
Ayes: 5
Nays: 0
Abstained: 0
Absent: 0

**N. RETURN TO CLOSED SESSION**
No Closed Session Needed

**O. NEXT BOARD MEETING DATE:** August 16, 2017

**P. ADJOURNMENT**
President Ed McLaughlin adjourned the meeting of the DUSD Board of Trustees at 7:55 pm.

Notes:
*Agenda item documents are available for public inspection during regular business hours at the District Office.
**Handout will be provided at the board meeting.

If you require special accommodations to participate in the meeting, please advise Tina Blenn, District Secretary, 48 hours in advance at 895-4675 x227.
Durham Unified School District
Special Meeting of the Board of Trustees
Friday, July 14, 2017
5:00 p.m.
District Boardroom

Minutes
A Special meeting of the Board of Trustees of the Durham Unified School District was held in the Durham Unified School District Board Room (closed session) on Friday, July 14, 2017.

Trustees Present: Alex DuBose, Kathy Horn, Ed McLaughlin, Lance Smith, and Todd Southam

Trustees Absent:

Administration Present: Superintendent Lloyd Webb

A. CALL TO ORDER
President Ed McLaughlin called the meeting to order at 5:00 p.m. in the District Board Room.

B. MOVE TO CLOSED SESSION

C. CLOSED SESSION
1. Public Employee interview and possible appointment: Principal Durham Intermediate School / Athletic Administrator / District Technology Administrator

D. PLEDGE OF ALLEGIANCE
Superintendent Lloyd Webb led the Pledge of Allegiance.

E. REPORT OF ACTION TAKEN IN CLOSED SESSION
President Ed McLaughlin announced that the Board has made a tentative selection of the new Durham Intermediate School Principal / Athletic Administrator / District Technology Administrator.

F. ITEMS FROM THE BOARD
There were no comments from the Board

G. NEXT BOARD MEETING DATE:
Wednesday, August 16, 2017 at 6 p.m.

H. ADJOURNMENT
President Ed McLaughlin adjourned the meeting at 9:00 p.m.

Notes:
*Agenda item documents are available for public inspection during regular business hours at the District Office.
**Handout will be provided at the board meeting.

If you require special accommodations to participate in the meeting, please advise Tina Blenn, District Secretary, 48 hours in advance at 895-4675 x227.
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<td>Maintenance Supplies</td>
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**Total** | 0.00 |

*Detailed AP Check Register*

*Durham Unified School District*
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<th>Vendor Name</th>
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<td>1071710111</td>
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<td>1071712281</td>
</tr>
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<tr>
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<tr>
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<td>Other Services</td>
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</tr>
</tbody>
</table>

** Durham Unified School District **

**Durham Unified Check Register**

**ST CK # CK Date Page Name**
DUHAM COMMUNITY FOUNDATION
P.O. BOX 454
DURHAM, CA 95938-0454

PAY TO THE ORDER OF Durham Unified School District

Five Hundred Twenty-Five and 00/100

Durham Unified School District
PO Box 300
Durham, GA
95938

MEMO David Hurd invoice 16

$525.00

Stephen Plame
AUTHORIZED SIGNATURE

1355
8/3/2017

TRI COUNTIES BANK

90-359/1211
DAVID HURD - Inspection Service
Durham Unified School District

Fund Raising Request Form

All fund raising projects/activities are to be approved by the school principal or the Board of Education at least one month prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTS account, Boosters account, or in the appropriate District account.

School       DES
Club or Organization    PTS
Advisor/President     Jennifer Ziegenhirt
Purpose of the fund raising project/activity: Cookie Dough Sales
Financial Goal of the project:

Minor: Estimated Gross 30,000  Estimated Net 10,000
Major: Estimated Gross 35,000  Estimated Net 17,000
Nature of project/activity (i.e., car wash): Cookie Dough / Gift Wrap
Beginning/ending date(s) and times if appropriate of proposed fund raising project(s)/activity(ies):
Beginning: 9/10/17  Ending: 9/30/17
Location: DES
Number of students to be involved: 500
Date: 8/2/17  Organization Officer’s Signature
Date: 8/4/17  Advisor’s Signature (if applicable)
Date: 8/4/17  Principal’s Signature
Date: 8/4/17  Student Body President’s Signature
Date: 8/4/17  Superintendent’s Signature (if required)

White: Club     Yellow: File     Pink: ASB Files
Durham Unified School District

Fund Raising Request Form

All fund raising projects/activities are to be approved by the school principal or the Board of Education at least one month prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTS account, Boosters account, or in the appropriate District account.

School: DES
Club or Organization: PTS
Advisor/President: Jennifer Ziegenhirt

Purpose of the fund raising project/activity:
Various student/family events & site improvements

Financial Goal of the project:

- Minor: Estimated Gross 5,000  Estimated Net 2,000
- Major: Estimated Gross 40,000  Estimated Net 20,000

Nature of project/activity (i.e., car wash):
Script (Gift Card Sales)

Beginning/ending date(s) and times if appropriate of proposed fund raising project(s)/activity(ies):
Beginning: 9/17  Ending: 6/18

Location: DES

Number of students to be involved: 500

Date: 8/2/17  Organization Officer’s Signature: [Signature]

Date: [Blank]

Advisor’s Signature (if applicable): [Signature]

Date: 8/4/17  Principal’s Signature: [Signature]

Date: [Blank]

Student Body President’s Signature: [Signature]

Date: 8/4/17  Superintendent’s Signature (if required): [Signature]

White: Club  Yellow: File  Pink: ASB Files
<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Opponent</th>
<th>Place</th>
<th>Time</th>
<th>Release / Depart</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/1</td>
<td>Fri</td>
<td>Springhorn Invite</td>
<td>Redding</td>
<td>4:00</td>
<td>1:35 / 2:00</td>
</tr>
<tr>
<td>9/6</td>
<td>Wed</td>
<td>* MVL Meet</td>
<td>Redding</td>
<td>4:00</td>
<td></td>
</tr>
<tr>
<td>9/8</td>
<td>Fri</td>
<td>Las Plumas Invite</td>
<td>Corvallis</td>
<td>4:00</td>
<td>1:35 / 1:35</td>
</tr>
<tr>
<td>9/13</td>
<td>Wed</td>
<td>* MVL Meet</td>
<td>Williams</td>
<td>4:00</td>
<td></td>
</tr>
<tr>
<td>9/15</td>
<td>Fri</td>
<td>Mt Shasta Invite</td>
<td>Mt Shasta</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9/20</td>
<td>Wed</td>
<td>* MVL Meet</td>
<td>Hamilton</td>
<td>4:00</td>
<td>2:30 / 2:45</td>
</tr>
<tr>
<td>9/27</td>
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<td>* MVL Meet</td>
<td>Orland</td>
<td>4:00</td>
<td>1:45 / 2:00</td>
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<tr>
<td>9/30</td>
<td>Sat</td>
<td>Stanford Invite</td>
<td>Palo Alto</td>
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<td>1:35 / 1:35</td>
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<tr>
<td>10/4</td>
<td>Wed</td>
<td>* MVL Meet</td>
<td>Pierce</td>
<td>4:00</td>
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</tr>
<tr>
<td>10/6</td>
<td>Fri</td>
<td>West Valley Invite</td>
<td>Cottonwood</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/11</td>
<td>Wed</td>
<td>* MVL Meet</td>
<td>Durham</td>
<td>4:00</td>
<td>2:15 / 2:15</td>
</tr>
<tr>
<td>10/13</td>
<td>Fri</td>
<td>Chico Invite</td>
<td>Chico</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/19</td>
<td>Wed</td>
<td>* MVL Meet</td>
<td>Colusa</td>
<td>4:00</td>
<td>2:00 / 2:15</td>
</tr>
<tr>
<td>10/25</td>
<td>Wed</td>
<td>* MVL Finals</td>
<td>Orland</td>
<td>11:00</td>
<td>8:35 / 8:45</td>
</tr>
<tr>
<td>11/1</td>
<td>Wed</td>
<td>Small Schools Championship</td>
<td>Cottonwood</td>
<td>2:00</td>
<td>11:00 / 11:15</td>
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<tr>
<td>11/9</td>
<td>Thurs</td>
<td>Northern Sections</td>
<td>Cottonwood</td>
<td>2:00</td>
<td>11:00 / 11:15</td>
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<td>11/25</td>
<td>Sat</td>
<td>State Championships</td>
<td>Fresno</td>
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* League Match
# 2017 Football Schedule

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<tr>
<th>Date</th>
<th>Day</th>
<th>Opponent</th>
<th>Place</th>
<th>Time</th>
<th>Depart</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/25</td>
<td>Fri.</td>
<td>Willows</td>
<td>Willows</td>
<td>5:30 / 7</td>
<td>3:45 JV / 4:45 V</td>
</tr>
<tr>
<td>9/1</td>
<td>Fri.</td>
<td>* Live Oak ( Jr. Trojan Night)</td>
<td>Durham</td>
<td>5:30 / 7</td>
<td></td>
</tr>
<tr>
<td>9/8</td>
<td></td>
<td>BYE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9/15</td>
<td>Fri.</td>
<td>* Colusa</td>
<td>Colusa</td>
<td>5:30 / 7</td>
<td>3:30 JV / 4:30 V</td>
</tr>
<tr>
<td>9/22</td>
<td>Fri.</td>
<td>* Mt. Shasta</td>
<td>Durham</td>
<td>5:30 / 7</td>
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</tr>
<tr>
<td>9/29</td>
<td>Fri.</td>
<td>* Pierce</td>
<td>Durham</td>
<td>5:30 / 7</td>
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</tr>
<tr>
<td>10/6</td>
<td>Fri.</td>
<td>* Esparto ( Homecoming)</td>
<td>Durham</td>
<td>5:30 / 7</td>
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</tr>
<tr>
<td>10/13</td>
<td>Fri.</td>
<td>* Hamilton City</td>
<td>Hamilton City</td>
<td>5:30 / 7</td>
<td>4:00 JV / 5:00 V</td>
</tr>
<tr>
<td>10/20</td>
<td>Fri.</td>
<td>* Trinity ( Senior Night)</td>
<td>Durham</td>
<td>5:30 / 7</td>
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</tr>
<tr>
<td>10/27</td>
<td>Fri.</td>
<td>* Williams</td>
<td>Williams</td>
<td>5:30 / 7</td>
<td>3:30 JV / 4:30 V</td>
</tr>
<tr>
<td>11/3</td>
<td>Fri.</td>
<td>* East Nic</td>
<td>East Nic</td>
<td>5:30 / 7</td>
<td>3:30 JV / 4:30 V</td>
</tr>
</tbody>
</table>

* League Game

---

**Varsity Coach:** Skip Riley  
**Phone:** (530) 321 - 3226  
**Email:** skigriley@shcglobal.net

**JV Coach:** Brev Creech  
**Phone:** (530) 624 - 3226  
**Email:** brevator.creech@gmail.com

**Athletic Director:**  
**Phone:**
# 2017 Swimming Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Opponent</th>
<th>Place</th>
<th>Time</th>
<th>Release / Depart</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/30</td>
<td>Wed</td>
<td>1 - Teams listed below</td>
<td>Sutter</td>
<td>2:00</td>
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</tr>
<tr>
<td>9/6</td>
<td>Wed</td>
<td>2 - Teams listed below</td>
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<tr>
<td>9/13</td>
<td>Wed</td>
<td>3 - Teams listed below</td>
<td>Orland</td>
<td>3:30</td>
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</tr>
<tr>
<td>9/20</td>
<td>Wed</td>
<td>4 - Teams listed below</td>
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<td>3:30</td>
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<tr>
<td>9/29</td>
<td>Fri</td>
<td>Nor-Cal Varsity Invitational</td>
<td>Anderson</td>
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<tr>
<td>9/30</td>
<td>Sat</td>
<td>Nor-Cal Novices Invitational</td>
<td>Anderson</td>
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<tr>
<td>10/4</td>
<td>Wed</td>
<td>5 - Teams listed below</td>
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<td>10/11</td>
<td>Wed</td>
<td>6 - Teams listed below</td>
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<tr>
<td>10/17</td>
<td>Tues</td>
<td>BVL Championships</td>
<td>Durham</td>
<td>1:00</td>
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<tr>
<td>10/25</td>
<td>Wed</td>
<td>Div. II Championships</td>
<td>West Valley</td>
<td>1:00</td>
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</tr>
<tr>
<td>10/28</td>
<td>Sat</td>
<td>NSCIF Master's Meet</td>
<td>Shasta College</td>
<td>10:00</td>
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</tbody>
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1 - Gridley, Mercy, Orland, Orland, Graville/Las Plumas, Paradise, Willows, Winters
2 - Anderson, Graville/Las Plumas, Mercy, Sutter
3 - West Valley, Paradise, Sutter, Winters
4 - Graville, Las Plumas, Gridley, Willows
5 - Mercy, Graville/Las Plumas, Gridley
6 - Gridley, Mercy, Orland, Orland, Graville/Las Plumas, Paradise, Sutter, Willows, Winters

---

**Varsity Coach:**
**Phone:** (530)  
**Email:**

**Athletic Director:**
**Phone:**

**Revised:** 6/14/2017
# 2017 Volleyball Schedule

<table>
<thead>
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<th>Date</th>
<th>Day</th>
<th>Opponent</th>
<th>Place</th>
<th>Time</th>
<th>Release /Depart</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/26</td>
<td>Sat.</td>
<td>Elmeretta Brown Tourney (V)</td>
<td>Durham</td>
<td>9:00 AM</td>
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<tr>
<td>8/29</td>
<td>Tues.</td>
<td>Quincy</td>
<td>Quincy</td>
<td>5/6:30</td>
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<tr>
<td>8/30</td>
<td>Wed.</td>
<td>Paradise Adventist</td>
<td>Durham</td>
<td>5:30/6:30</td>
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</tr>
<tr>
<td>8/31</td>
<td>Thurs.</td>
<td>Live Oak</td>
<td>Live Oak</td>
<td>5:30/6:30</td>
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<tr>
<td>9/5</td>
<td>Tues.</td>
<td>Groville</td>
<td>Durham</td>
<td>4:30/5:30/6:30</td>
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<tr>
<td>9/7</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>9/12</td>
<td>Tues.</td>
<td>Biggs</td>
<td>Biggs</td>
<td>5:30/6:30</td>
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<tr>
<td>9/14</td>
<td>Thurs.</td>
<td>Orland</td>
<td>Durham</td>
<td>4:30/5:30/6:30</td>
<td></td>
</tr>
<tr>
<td>9/15 - 16</td>
<td>Fri./Sat.</td>
<td>Red Bluff Tourney (JV)</td>
<td>Red Bluff</td>
<td>4:30/5:30/6:30</td>
<td></td>
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<tr>
<td>9/19</td>
<td>Tues.</td>
<td>Paradise</td>
<td>Paradise</td>
<td>4:30/5:30/6:30</td>
<td></td>
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<tr>
<td>9/20</td>
<td>Wed.</td>
<td>Las Plumas</td>
<td>Durham</td>
<td>4:30/5:30/6:30</td>
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<tr>
<td>9/21</td>
<td>Thurs.</td>
<td>Gridley</td>
<td>Gridley</td>
<td>4:30/5:30/6:30</td>
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<tr>
<td>9/23</td>
<td>Sat.</td>
<td>Battle of the Buttes</td>
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</tr>
<tr>
<td>9/28</td>
<td>Thurs.</td>
<td>* East Nic</td>
<td>East Nic</td>
<td>5:30/6:30</td>
<td></td>
</tr>
<tr>
<td>10/3</td>
<td>Tues.</td>
<td>* Williams</td>
<td>Durham</td>
<td>5:30/6:30</td>
<td></td>
</tr>
<tr>
<td>10/5</td>
<td>Thurs.</td>
<td>* Hamilton</td>
<td>Durham</td>
<td>5:30/6:30</td>
<td></td>
</tr>
<tr>
<td>10/10</td>
<td>Tues.</td>
<td>* Williams</td>
<td>Williams</td>
<td>5:30/6:30</td>
<td></td>
</tr>
<tr>
<td>10/12</td>
<td>Thurs.</td>
<td>* East Nic</td>
<td>Durham</td>
<td>5:30/6:30</td>
<td></td>
</tr>
<tr>
<td>10/17</td>
<td>Tues.</td>
<td>* Hamilton</td>
<td>Hamilton City</td>
<td>5:30/6:30</td>
<td></td>
</tr>
<tr>
<td>10/19</td>
<td>Thurs.</td>
<td>* East Nic</td>
<td>East Nic</td>
<td>5:30/6:30</td>
<td></td>
</tr>
<tr>
<td>10/24</td>
<td>Tues.</td>
<td>* Hamilton</td>
<td>Durham</td>
<td>5:30/6:30</td>
<td></td>
</tr>
<tr>
<td>10/26</td>
<td>Thurs.</td>
<td>* Williams</td>
<td>Williams</td>
<td>5:30/6:30</td>
<td></td>
</tr>
</tbody>
</table>

* League Game

---

**Varsity Coach:**

**JV Coach:**

**Athletic Director:**

**Phone:**

Revised: 5/23/2017
DURHAM FFA CALENDAR

- August
  9  Ag Advisory Mtg
  21-27 Butte County Fair
  29-30 COLC

- September
  6  FFA Mtg
  27  Greenhand Conference

- October
  12  Shasta College Field Day
  13-15  Cow Palace
  14  Lassen College Field Day
  21  AG Night Event 5-8 pm
  25  FFA Mtg

- November
  3-4  CATA Mtg / Road Show Alturas
  29  FFA Mtg - Fall Banquet

- December
  13  FFA Mtg

- January
  12-13  MFE/ALA Conference
  31  FFA Mtg

- February
  15  NVS Contest
  18-24  National FFA Week
  28  FFA Mtg

- March
  3  UC Davis Field Day
  10  CSU Chico Field Day
  14  FFA Mtg
  20-21  Regional Contest/Mtg
  24  MJC Field Day

- April
  18  FFA Mtg
  20-27  State FFA Conference
  21  Fresno State Field Day

- May
  9  FFA Banquet
  21-27  Silver Dollar Fair
DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date:
August 16, 2017

<table>
<thead>
<tr>
<th>SUBJECT:</th>
<th>Consolidated Application 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>PREPARER:</td>
<td>Ron Sherrod, Business Manager</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RECOMMENDATION</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>✅ Approve</td>
<td>☐ Do Not Approve</td>
</tr>
<tr>
<td>☐ Accept</td>
<td>☐ Discuss</td>
</tr>
<tr>
<td>☐ Information Only</td>
<td></td>
</tr>
</tbody>
</table>

BACKGROUND:

The Consolidated Application for Funding Categorical Aid Programs is a required document for districts that intend to apply for 2017-2018 categorical funding.

Beginning in 2012-13, the State implemented an on-line application and submission process. The district is required to request funding for 2017-18 as well as provide proposed and/or actual expenditure details for specific programs. Student counts are also submitted for the determination of site level allocation for programs based on economic and language census data.

Programs included in this application for the district include federal Title I and Title II grants only.
2017-18 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at http://www.cde.ca.gov/fg/aa/co/ca17asstoc.asp.

CDE Program Contact:
Joy Paull, jpaull@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form is on file.

<table>
<thead>
<tr>
<th>Authorized Representative’s Full Name</th>
<th>Ron Sherrod</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorized Representative’s Signature</td>
<td></td>
</tr>
<tr>
<td>Authorized Representative’s Title</td>
<td>Business Manager/CBO</td>
</tr>
<tr>
<td>Authorized Representative Signature Date</td>
<td>06/28/2017</td>
</tr>
</tbody>
</table>

***Warning***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.
2017-18 Protected Prayer Certification

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:
Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269
Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

<table>
<thead>
<tr>
<th>The authorized representative agrees to the above statement</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorized Representative's Full Name</td>
<td>Leonard Foreman</td>
</tr>
<tr>
<td>Authorized Representative Title</td>
<td>Superintendent</td>
</tr>
<tr>
<td>Authorized Representative Signature Date</td>
<td>06/28/2017</td>
</tr>
</tbody>
</table>

Comment
If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)

***Warning***
The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.
2017-18 Application for Funding

CDE Program Contact:
Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

| Date of approval by local governing board | 08/16/2017 |

District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

| DELAC representative's full name | Shirley Williams |
| DELAC review date | 06/12/2017 |
| Meeting minutes web address | http://www.durhamunified.org/Resources/English-Language-Learners/index.html |

Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.

| DELAC comment |
| If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters) |

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

| Title I Part A (Basic Grant) | Yes |
| ESSA Sec. 1111 et seq. |
| SACS 3010 |
| Title II Part A (Supporting Effective Instruction) | Yes |
| ESEA Sec. 2104 |
| SACS 4035 |
| Title III Part A Immigrant | No |
| ESEA Sec. 3102 |
| SACS 4201 |
| Title III Part A English Learner | No |
| ESEA Sec. 3102 |
| SACS 4203 |

***Warning***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.
2017-18 Substitute System for Time Accounting

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

CDE Program Contact:
Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckl@cde.ca.gov, 916-327-0858

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Additional information on the predetermined schedule substitute system of time accounting can be found at http://www.cde.ca.gov/fg/ac/co/timeaccounting2013.asp. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at http://www.cde.ca.gov/fg/ac/sal/.

<table>
<thead>
<tr>
<th>2017-18 Request for authorization</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)</td>
<td></td>
</tr>
</tbody>
</table>
DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 8/16/17

SUBJECT: Approve Mandated Block Grant Funding

PREPARER: Ron Sherrod

RECOMMENDATION

✓ Approve  □ Do Not Approve
□ Accept  □ Discuss
□ Information Only

BACKGROUND:
The State requires Local Education Agency’s (LEA) to fulfill a variety of tasks, notifications and implementations from Graduation Requirements to Pupil Health Screenings. LEA’s file reimbursement reports annually to recoup some of the cost of the mandates.

DUSD contracts with School Innovations & Advocacy to file claims with State and ensure our compliance with the various requirements. The governor has been buying mandated costs balances down with one-time funding solutions during each of the last three fiscal years and anticipates to have all claims current by 2017/18. It is expected he will continue this practice in the interim period. Because these one-time payments are disbursed on an ADA basis, we would be entitled to receive these whether we had an outstanding mandated cost balance or not.

By August 30th of each year school districts have the option to elect to receive block grant funding for certain mandates in lieu of traditionally filing. Unlike traditionally claiming, the block grant is guaranteed funding at $30.34 per K-8 and $58.25 per 9-12 pupil based on ADA. This is an increase from $28.42 and $56 in prior years. Under the block grant DUSD would receive approximately $37,123 in one time revenue for the 2017/18 fiscal year. The block grant application is an annual election and we would be able to switch back to traditional claiming when the circumstances favor that method.

I am seeking approval from the board to proceed with the block grant funding application for the 2017/18 fiscal year.
DURHAM UNIFIED SCHOOL DISTRICT
Board Meeting Date:

SUBJECT: Family Liaison Bilingual

PREPARER: Shirley Williams/Debbie Slightom

RECOMMENDATION: □ X Approve □ Do Not Approve
□ Accept □ Discuss
□ Information Only

BACKGROUND:

The Durham Unified School District adopted the Local Control Accountability Plan June 21, 2017. Part of that plan is to extend outreach and communication to EL students and families. For the 2017-2018 school year new action was added by the addition of a parent liaison position. Surveys indicated that some of our Hispanic families do not feel connected to the school. This position will be tasked with assisting in building relationships between parent/guardians and schools primarily within our Hispanic community.
FAMILY LIASION BILINGUAL

GENERAL DESCRIPTION
Under supervision of a principal or direction of a designee, performs a wide variety of secretarial and clerical tasks, performs site and home based services. Works with parents, students, and staff to meet the needs of the migrant and EL families.

ESSENTIAL DUTIES AND RESPONSIBILITIES
- Works with parents, both at school and in the home environment, to provide equity, access and address problems (attendance, academic, behavior and health) and family concerns whenever they can be of assistance.
- May be required to adjust his/her schedule to include evening meetings.
- Works with personnel to determine needs of students to be served through School-Based Intervention Team involvement, parent-teacher conferences, counseling referrals and IEP meetings.
- Attends regular staff meetings and workshops as required.
- Assists parents in accessing services, scheduling appointments, transportation.
- Make home visits as required and adjust to flexible hours as needed for home visitations.
- Provide classroom support and student observations as necessary.
- Prepares and submits required reports.
- Operates office equipment, including copiers, computers, and all other office appliances.
- Performs other related duties as assigned.

DESIRABLE QUALIFICATIONS

KNOWLEDGE OF:
- Correct English usage, spelling, grammar, sentence structure and punctuation.
- Modern office practices including computer equipment and applicable software.

ABILITY TO:
- Speak and translate from and to English and designated second language.
- Work effectively with parents and students of all socio-economic and ethnic backgrounds.
- Compile records accurately, complete reports by deadlines, accurately file and retrieve information.
- Establish, maintain and foster positive and harmonious working relationship with students, parents, staff and public.
- Analyze situations and adopt an effective course of action.
- Function well in a bicultural setting.
EXPERIENCE:

- Three years secretarial or general office experience preferred.
- One or more years of experience working with school age children.

EDUCATION:

- High school Diploma or California High School Proficiency Exam certificate.

CERTIFICATES:

- Within the first 6 months of employment, the employee must obtain First Aid/CPR Certificates and maintain thereafter.
- Possess of a current valid California driver’s license.

CONFIDENTIALITY STATEMENT

Each individual in this position is granted access to confidential data and information. It is every employee’s responsibility to preserve the security and confidentiality of the information s/he uses. Individuals are required to abide by all applicable Federal and State guidelines and District policies regarding the confidentiality of data including, but not limited to, the Family Education Rights and privacy Act (FERPA). FERPA protects student information that may not be released without proper authorization.
AUXILIARY ORGANIZATION APPLICATION FOR COVERAGE WITH
BUTTE SCHOOLS SELF-FUNDED PROGRAMS and
BAY AREA SCHOOLS INSURANCE COOPERATIVE

For Activities Sponsored by the Durham Unified School District
and PTS
During the Period July 1, 2017 through June 30, 2019

The Butte Schools Self-Funded Programs (BSSP) and Bay Area Schools Insurance Cooperative (BASIC) have
adopted the following minimum guidelines for the PTS (organization), an auxiliary organization of the Durham
Unified School District (district), to receive liability protection under the BSSP and BASIC memorandums of
coverage:

1. The organization must have written bylaws specifying its purpose as a district/pupil support organization.

2. The bylaws must reflect the nature and degree of the district's direction and supervision of the organization
and its activities.

3. The organization's meetings must be timely noticed.

4. The organization may not be a nonprofit corporation organized under Section 501(c)(3) of the Internal
Revenue Code, under the California Nonprofit Corporation Law, or under any similar law.

5. Minutes of all proceedings must be kept on file with the district.

6. The organization's events must have specific approval from the district's governing board or its authorized
representative.

7. The organization's funds must be reported to and be under the control of the authorized representative of the
district. Control shall be through one of the following:
   a. A district administrative employee must be a signor on the organization's bank account(s);
   b. A district administrative employee must sign on all payments and/or purchase orders; or
   c. The organization must post a financial bond for the amount of the funds expected to be collected over a
      one-year period.

8. The organization must be approved by the district's governing board and the governing boards of both
BSSP and BASIC for endorsement to the Memorandum of Coverage.

9. The organization must not discriminate against individuals or its members thorough the dissemination of
funds.

10. Activities covered:
   a. Meetings of the officers and members of the organization
   b. Newsletter and bulletins
   c. Candy, cake and bake sales
   d. Breakfasts, luncheons, brunches or dinners (excluding alcohol)
   e. Movies, lectures, or awards assemblies
   f. Drawings or auctions
   g. Fairs, bazaars or carnivals (excluding animal or mechanical rides)
   h. Float construction
   i. Garage sales
   j. Roller skating or ice skating
   k. Auto or motor vehicle shows/display
   l. Watercraft shows/display
   m. Car washes
   n. Concerts (excluding rock or "heavy metal")
   o. Field trips
   p. Amateur or professional live entertainment
   q. Parades
AUXILIARY ORGANIZATION APPLICATION FOR COVERAGE WITH
BUTTE SCHOOLS SELF-FUNDED PROGRAMS and
BAY AREA SCHOOLS INSURANCE COOPERATIVE

For Activities Sponsored by the Durham Unified School District
and PTS
During the Period July 1, 2017 through June 30, 2019

r. Picnics and barbecues
t. Walk-a-thons, jog-a-thons, and like events
s. Pep rallies
u. Dances

11. Excluded activities include, but are not limited to:
   a. Motor vehicle or watercraft speed competitions or races
   b. Events involving alcohol
   c. Mechanical rides
   d. Animal rides
   e. Donkey basketball/baseball
   f. Fireworks
   g. Rodeo
   h. Skateboard events
   i. Bicycle events, involving acrobatics, stunts, or "motocross"
   j. Owned automobiles and trailers
   k. Athletic events such as: football, basketball, soccer, baseball/softball, volleyball, water sports, boxing,
      wrestling, physical contact sports, etc.

12. Any activity not listed above must be referred to BSSP for approval.

We accept and agree to abide by the above guidelines.

Organization: PTS
Name: Jennifer Ziegenhirt
Title: PTS President, DUSD
Signature: [Signature]
Date: 8/11/17

District: Durham Unified School District
Name: Lloyd Webb
Title: Superintendent
Signature: [Signature]

BSSP Approval on: ________________________
Name: ________________________________
Signature: _____________________________
Date: _________________________________
AUXILIARY ORGANIZATION APPLICATION FOR COVERAGE WITH
BUTTE SCHOOLS SELF-FUNDED PROGRAMS and
BAY AREA SCHOOLS INSURANCE COOPERATIVE

For Activities Sponsored by the Durham Unified School District
and Durham Music Boosters
During the Period July 1, 2017 through June 30, 2019

The Butte Schools Self-Funded Programs (BSSP) and Bay Area Schools Insurance Cooperative (BASIC) have
adopted the following minimum guidelines for the Durham Music Boosters (organization), an auxiliary
organization of the Durham Unified School District (district), to receive liability protection under the BSSP and
BASIC memorandums of coverage:

1. The organization must have written bylaws specifying its purpose as a district/pupil support organization.

2. The bylaws must reflect the nature and degree of the district’s direction and supervision of the organization
   and its activities.

3. The organization’s meetings must be timely noticed.

4. The organization may not be a nonprofit corporation organized under Section 501(c)(3) of the Internal
   Revenue Code, under the California Nonprofit Corporation Law, or under any similar law.

5. Minutes of all proceedings must be kept on file with the district.

6. The organization’s events must have specific approval from the district’s governing board or its authorized
   representative.

7. The organization’s funds must be reported to and be under the control of the authorized representative of the
   district. Control shall be through one of the following:
   a. A district administrative employee must be a signor on the organization’s bank account(s);
   b. A district administrative employee must sign on all payments and/or purchase orders; or
   c. The organization must post a financial bond for the amount of the funds expected to be collected over a
      one-year period.

8. The organization must be approved by the district’s governing board and the governing boards of both
   BSSP and BASIC for endorsement to the Memorandum of Coverage.

9. The organization must not discriminate against individuals or its members thorough the dissemination of
   funds.

10. Activities covered:
    a. Meetings of the officers and members of the organization
    b. Newsletter and bulletins
    c. Candy, cake and bake sales
    d. Breakfasts, luncheons, brunches or dinners
       (excluding alcohol)
    e. Movies, lectures, or awards assemblies
    f. Drawings or auctions
    g. Fairs, bazaars or carnivals (excluding animal or mechanical rides)
    h. Float construction
    i. Garage sales
    j. Roller skating or ice skating
    k. Auto or motor vehicle shows/display
    l. Watercraft shows/display
    m. Car washes
    n. Concerts (excluding rock or "heavy metal")
    o. Field trips
    p. Amateur or professional live entertainment
    q. Parades
AUXILIARY ORGANIZATION APPLICATION FOR COVERAGE WITH BUTTE SCHOOLS SELF-FUNDED PROGRAMS and BAY AREA SCHOOLS INSURANCE COOPERATIVE

For Activities Sponsored by the Durham Unified School District and Durham Music Boosters
During the Period July 1, 2017 through June 30, 2019

r. Picnics and barbecues
t. Walk-a-thons, jog-a-thons, and like events
s. Pep rallies u. Dances

11. Excluded activities include, but are not limited to:
   a. Motor vehicle or watercraft speed competitions or races
   b. Events involving alcohol
   c. Mechanical rides
   d. Animal rides
   e. Donkey basketball/baseball
   f. Fireworks
   g. Rodeo
   h. Skateboard events
   i. Bicycle events, involving acrobatics, stunts, or "motocross"
   j. Owned automobiles and trailers
   k. Athletic events such as: football, basketball, soccer, baseball/softball, volleyball, water sports, boxing, wrestling, physical contact sports, etc.

12. Any activity not listed above must be referred to BSSP for approval.

We accept and agree to abide by the above guidelines.

Organization: Durham Music Boosters
Name: DAVIN ARVONEN
Title: Music Booster President DUSD
Signature: __________________________
Date: __________________________

District: Durham Unified School District
Name: LLOYD WEBB
Title: Superintendent
Signature: __________________________

BSSP Approval on: __________________________
Name: __________________________
Signature: __________________________
Date: __________________________
DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2017-2018
Revised Declaration of Need for year:

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Durham Unified School District
District CDS Code: 61432

Name of County: Butte County
County CDS Code: 04

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 08/16/2017 certifying that there is an insufficient number of certificated persons who meet the district’s specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

- Enclose a copy of the board agenda item

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2018.

Submitted by (Superintendent, Board Secretary, or Designee):

Lloyd Webb

Name

530-895-4692
Fax Number

530-895-4675
Telephone Number

Superintendent
Title
August 17, 2017
Date

PO Box 300, Durham, CA 95938
Mailing Address

lwebb@durhamunified.org
Email Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County
County CDS Code

Name of State Agency

Name of NPS/NPA
County of Location
The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, 2018.

Submit a copy of the public announcement
Submitted by Superintendent, Director, or Designee:

Lloyd Webb
Name
530 895 4692
Fax Number

530 895 4675
Telephone Number

Superintendent
Title
August 17, 2017
Date

PO Box 300, Durham, CA 95938
Mailing Address

lwebb@durhamunified.org
EMail Address

This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency.

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS
Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subject(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

<table>
<thead>
<tr>
<th>Type of Emergency Permit</th>
<th>Estimated Number Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLAD/English Learner Authorization (applicant already holds teaching credential)</td>
<td>3</td>
</tr>
<tr>
<td>Bilingual Authorization (applicant already holds teaching credential)</td>
<td>1</td>
</tr>
<tr>
<td>List target language(s) for bilingual authorization:</td>
<td></td>
</tr>
<tr>
<td>Spanish</td>
<td></td>
</tr>
<tr>
<td>Resource Specialist</td>
<td>1</td>
</tr>
<tr>
<td>Teacher Librarian Services</td>
<td>1</td>
</tr>
</tbody>
</table>

LIMITED ASSIGNMENT PERMITS
Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:
<table>
<thead>
<tr>
<th>TYPE OF LIMITED ASSIGNMENT PERMIT</th>
<th>ESTIMATED NUMBER NEEDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple Subject</td>
<td>3</td>
</tr>
<tr>
<td>Single Subject</td>
<td>3</td>
</tr>
<tr>
<td>Special Education</td>
<td>1</td>
</tr>
<tr>
<td>TOTAL</td>
<td>7</td>
</tr>
</tbody>
</table>

**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program? ☐ Yes ☑ No

If no, explain. **Limited Resources**

Does your agency participate in a Commission-approved college or university internship program? ☑ Yes ☐ No

If yes, how many interns do you expect to have this year? Two (2)

If yes, list each college or university with which you participate in an internship program. _California State University Chico_

If no, explain why you do not participate in an internship program. N/A
AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT is effective July 1, 2017, between the DURHAM UNIFIED SCHOOL DISTRICT ("Client") and the law firm of LOZANO SMITH, LLP ("Attorney") (each a "Party" and collectively the "Parties"). Attorney shall provide legal services as requested by Client on the following terms and conditions:

I. ENGAGEMENT. Client hires Attorney as its legal counsel with respect to matters the Client refers to Attorney. Attorney shall provide legal services to represent Client in such matters, keep Client informed of significant developments and respond to Client’s inquiries regarding those matters. Client understands that Attorney cannot guarantee any particular results, including the costs and expenses of representation. Client agrees to be forthcoming with Attorney, to cooperate with Attorney in protecting Client’s interests, to keep Attorney fully informed of developments material to Attorney’s representation of client, and to abide by this Agreement. Client is hereby advised of the right to seek independent legal advice regarding this Agreement.

II. RATES TO BE CHARGED. Client agrees to pay Attorney for services rendered based on the attached rate schedule. Agreements for legal fees on other-than-an-hourly basis may be made by mutual agreement for special projects (including as set forth in future addenda to this Agreement).

III. REIMBURSEMENT. Client agrees to reimburse Attorney for actual and necessary expenses and costs incurred in the course of providing legal services to Client, including but not limited to expert, consultant, mediation and arbitration fees. Attorney shall not be required to advance costs on behalf of Client over the amount of $1,000 unless otherwise agreed to in writing by Attorney. Typical expenses advanced for Client, without prior authorization, include messenger fees, witness fees, expedited delivery charges, travel expenses, court reporter fees and transcript fees. Client authorizes Attorney to retain experts or consultants to perform services for Client in relation to litigation or Specialized Services.

IV. MONTHLY INVOICES. Attorney shall send Client a statement for fees and costs incurred every calendar month (the "Statement"). Statements shall set forth the amount, rate and description of services provided. Client shall pay Attorney’s Statements within thirty (30) calendar days after receipt. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) calendar days past due, not to exceed 10% per annum.

V. COMMUNICATIONS BETWEEN ATTORNEY AND CLIENT. The Parties recognize that all legal advice provided by Attorney is protected by the Attorney-Client and Work Product Privileges. In addition to regular telephone, mail and other common business communication methods, Client hereby authorizes Attorney to use facsimile transmissions, cellular telephone calls and text, unencrypted email, and other electronic transmissions in communicating with
Client. Unless otherwise instructed by Client, any such communications may include confidential information.

VI. POTENTIAL AND ACTUAL CONFLICTS OF INTEREST. If Attorney becomes aware of any potential or actual conflict of interest between Client and one or more other clients represented by Attorney, Attorney will comply with applicable laws and rules of professional conduct.

VII. INDEPENDENT CONTRACTOR. Attorney is an independent contractor and not an employee of Client.

VIII. TERMINATION.

a. **Termination by Client.** Client may discharge Attorney at any time, with or without cause, by written notice to Attorney.

b. **Termination by Mutual Consent or by Attorney.** Attorney may terminate its services at any time with Client’s consent or for good cause. Good cause exists if (a) Client fails to pay Attorney’s Statement within sixty (60) calendar days of its date, (b) Client fails to comply with other terms of this Agreement, including Client’s duty to cooperate with Attorney in protecting Client’s interests, (c) Client has failed to disclose material facts to Attorney or (d) any other circumstance exists that requires termination of this engagement under the ethical rules applicable to Attorney. Additionally, to the extent allowed by law, Attorney may decline to provide services on new matters or may terminate the Agreement without cause upon written notice to Client if Attorney is not then providing any legal services to Client.

c. **Following Termination.** Upon termination by either Party: (i) Client shall promptly pay all unpaid fees and costs for services provided or costs incurred pursuant to this Agreement up to the date of termination; (ii) unless otherwise required by law or agreed to by the Parties, Attorney will provide no legal services following notice of termination; (iii) Client will cooperate with Attorney in facilitating the orderly transfer of any outstanding matters to new counsel, including promptly signing a substitution of counsel form at Attorney’s request; and (iv) Client shall, upon request, be provided the Client’s file maintained for the Client by Attorney and shall sign acknowledgment of receipt upon delivery of that file. For all Statements received by Client from Attorney prior to the date of termination, Client’s failure to notify Attorney in writing of any disagreement with either the services performed or the charges for those services as shown in the Statement within thirty (30) calendar days of the date of termination shall be deemed Client’s acceptance of and agreement with the Statement. For any billing appearing for the first time on a Statement received by Client from Attorney after the date of termination, failure to notify Attorney in writing of any disagreement with either the services performed or the charges for those services within thirty (30) calendar days from receipt of the Statement shall be deemed to signify Client’s acceptance of and agreement with the Statement.
IX. MAINTENANCE OF INSURANCE. Attorney agrees that, during the term of this Agreement, Attorney shall maintain liability and errors and omissions insurance.

X. CONSULTANT SERVICES. Attorney works with professional consultants that provide services, including but not limited to investigations, public relations, educational consulting, leadership mentoring and development, financial, budgeting, management auditing, board/superintendent relations, administrator evaluation and best practices, and intergovernmental relations. Attorney does not share its legal fees with such consultants. Attorney may offer these services to Client upon request.

XI. DISPUTE RESOLUTION.

a. Mediation. Except as otherwise set forth in this section, Client and Attorney agree to make a good faith effort to settle any dispute or claim that arises under this Agreement through discussions and negotiations and in compliance with applicable law. In the event of a claim or dispute, either Party may request, in writing to the other Party, to refer the dispute to mediation. This request shall be made within thirty (30) calendar days of the action giving rise to the dispute. Upon receipt of a request for mediation, both Parties shall make a good faith effort to select a mediator and complete the mediation process within sixty (60) calendar days. The mediator’s fee shall be shared equally between Client and Attorney. Each Party shall bear its own attorney fees and costs. Whenever possible, any mediator selected shall have expertise in the area of the dispute and any selected mediator must be knowledgeable regarding the mediation process. No person shall serve as mediator in any dispute in which that person has any financial or personal interest in the outcome of the mediation. The mediator’s recommendation for settlement, if any, is non-binding on the Parties. Mediation pursuant to this provision shall be private and confidential. Only the Parties and their representatives may attend any mediation session. Other persons may attend only with the written permission of both Parties. All persons who attend any mediation session shall be bound by the confidentiality requirements of California Evidence Code section 1115, et seq., and shall sign an agreement to that effect. Completion of mediation shall be a condition precedent to arbitration, unless the other Party refuses to cooperate in the setting of mediation.

b. Dispute Regarding Fees. Any dispute as to attorney fees and/or costs charged under this Agreement shall to the extent required by law be resolved under the California Mandatory Fee Arbitration Act (Bus. & Prof. Code §§ 6200, et seq.).

c. Binding Arbitration. Except as otherwise set forth in section (b) above, Client and Attorney agree to submit all disputes to final and binding arbitration, either following mediation which fails to resolve all disputes or in lieu of mediation as may be agreed by the Parties in writing. Either Party may make a written request to the other for arbitration. If made in lieu of mediation, the request must be made within sixty (60) calendar days of the action giving rise to the dispute. If the request for arbitration is made following an unsuccessful attempt to mediate the Parties’ disputes, the request must be made within ten (10) calendar days of termination of the mediation. The Parties shall
make a good faith attempt to select an arbitrator and complete the arbitration within ninety (90) calendar days. If there is no agreement on an arbitrator, the Parties shall use the Judicial Arbitration and Mediation Service (JAMS). The arbitrator's qualifications must meet the criteria set forth above for a mediator, except, in addition, the arbitrator shall be an attorney unless otherwise agreed by the Parties. The arbitrator's fee shall be shared equally by both Parties. Each Party shall bear its own attorney fees and other costs. The arbitrator shall render a written decision and provide it to both Parties. The arbitrator may award any remedy or relief otherwise available in court and the decision shall set forth the reasons for the award. The arbitrator shall not have any authority to amend or modify this agreement. Any arbitration conducted pursuant to this paragraph shall be governed by California Code of Civil Procedure sections 1281, et seq. By signing this Agreement, Client acknowledges that this agreement to arbitrate results in a waiver of Client’s right to a court or jury trial for any fee dispute or malpractice claim. This also means that Client is giving up Client’s right to discovery and appeal. If Client later refuses to submit to arbitration after agreeing to do so, Client maybe ordered to arbitrate pursuant to the provisions of California law. Client acknowledges that before signing this Agreement and agreeing to binding arbitration, Client is entitled, and has been given a reasonable opportunity, to seek the advice of independent counsel.

d. **Effect of Termination.** The terms of this section shall survive the termination of the Agreement.

XII. **ENTIRE AGREEMENT.** This Agreement with its exhibit supersedes any and all other prior or contemporaneous oral or written agreements between the Parties. Each Party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. Furthermore, any modification of this Agreement shall only be effective if in writing signed by all Parties hereto.

XIII. **SEVERABILITY.** Should any provision of this Agreement be held by a court of competent jurisdiction to be invalid, void or unenforceable, but the remainder of the Agreement can be enforced without failure of material consideration to any Party, then this Agreement shall not be affected and it shall remain in full force and effect, unless amended or modified by mutual consent of the Parties; provided, however, that if the invalidity or unenforceability of any provision of this Agreement results in a material failure of consideration, then, to the extent allowed by law, the Party adversely affected thereby shall have the right in its sole discretion to terminate this Agreement upon providing written notice of such termination to the other Party.

XIV. **NON-WAIVER.** None of the provisions of this Agreement shall be considered waived by either Party unless such waiver is specified in writing.

XV. **NO THIRD PARTY RIGHTS.** This Agreement shall not create any rights in, or inure to the benefit of, any third party.
XVI. ASSIGNMENT. The terms of this Agreement may not be assigned to any third party. Neither Party may assign any right of recovery under or related to the Agreement to any third party.

SO AGREED:

DURHAM UNIFIED SCHOOL DISTRICT    LOZANO SMITH, LLP

Lloyd Webb       Date
Superintendent  

Karen M. Rezendes    Date
Managing Partner

July 10, 2017
1. **HOURLY PROFESSIONAL RATES**

Client agrees to pay Attorney by the following standard hourly rate*:

- Partner** / Senior Counsel / Of Counsel: $260 - $295 per hour
- Associate: $200 - $260 per hour
- Paralegal / Law Clerk: $135 - $150 per hour
- Consultant: $135 - $195 per hour

* Rates for individual attorneys within each category above vary based upon years of experience. Specific rates for each attorney are available upon request.

** Rates for work performed by Senior Partners with 20 years of experience or more may range from $300 - $350 per hour.

2. **BILLING PRACTICE**

Lozano Smith will provide a monthly, itemized Statement for services rendered. Time billed is broken into 1/10 (.10) hour increments, allowing for maximum efficiency in the use of attorney time. Invoices will clearly indicate the department or individuals for whom services were rendered.

Written responses to audit letter inquiries will be charged to Client on an hourly basis, with the minimum charge for such responses equaling .5 hours. Travel time shall be prorated if the assigned attorney travels for two or more clients on the same trip.

3. **COSTS AND EXPENSES**

- In-office copying/electronic communication printing: $0.25 per page
- Facsimile: $0.25 per page
- Postage: Actual Usage
- Mileage: IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.
DURHAM UNIFIED SCHOOL DISTRICT
Board Meeting Date: August 16, 2017

SUBJECT: MTSS: PBIS Grant Application

PREPARER: Terry Bennett

RECOMMENDATION:
☑ Approve    ☐ Do Not Approve
☐ Accept    ☐ Discuss
☐ Information Only

BACKGROUND:
I am seeking approval to apply for and accept a grant for up to $25,000 to use towards the implementation districtwide PBIS (Positive Behavioral Interventions and Support), which is part of a MTSS (Multi-Tiered System of Support). This grant is a partnership through BCOE/PCOE and OCDE through the California Scale-Up MTSS Statewide (SUMS) Initiative, which is funded by AB 104. If awarded the grant our training and implementation would follow either Cohort 2 or 3 (see handout).

The money from the grant would be used to implement breakdown of costs listed below:
The cost is $4,500 per school:
Here is what is included with the fee:
1) Four Days of Team Training
2) Three Coaches’ Institutes for district/county coaches, team leads, and administrators (located in Placer County)
3) Three District Leadership Team training days (these may be partial days- these will also be in Placer County)
4) Facilitate District Leadership Team completing the District Capacity Assessment (On site)
5) SWIS Facilitation and Training: Tier I (this includes readiness, licensing, initial training, and ongoing support)
6) CICO SWIS Facilitation Training: Tier II (this includes readiness, licensing, initial training, and ongoing support)
7) PBIS Assessments Coordination: Set up users, manage electronic database of PBIS fidelity assessments
8) Train district staff on Tiered Fidelity Inventory
9) Train district staff on School Wide Evaluation Tool (for travel districts, we come out and complete
2-3 SETs with district/county coaches during the second year of the training sequence
10) Ongoing technical assistance as needed provided by BCOE/PCOE

We will be required to submit data outcome data for three years. Funds for the initiative must be
cumbered (budgeted and planned for expend) by June 30, 2018, but may be expended through June 30, 2020. No maintenance of effort require beyond the initial implementation.
### MTSS Training Calendar

<table>
<thead>
<tr>
<th>Training 1 (2 Days)</th>
<th>Training 2 (2 Days)</th>
<th>Training 3 (2 Days)</th>
<th>Training 4 (2 Days)</th>
<th>Training 5 (2 Days)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cohort 1</strong></td>
<td><strong>Cohort 2</strong></td>
<td><strong>Cohort 3</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Introduction to California MTSS</strong></td>
<td><strong>Foundations of California MTSS</strong></td>
<td><strong>Engineering Your MTSS</strong></td>
<td><strong>Structuring Your MTSS</strong></td>
<td><strong>Advancing Your MTSS</strong></td>
</tr>
</tbody>
</table>

### MTSS Training Scope & Sequence

<table>
<thead>
<tr>
<th>Training 1 (2 Days)</th>
<th>Training 2 (2 Days)</th>
<th>Training 3 (2 Days)</th>
<th>Training 4 (2 Days)</th>
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</tr>
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<td><strong>Foundations of California MTSS</strong></td>
<td><strong>Engineering Your MTSS</strong></td>
<td><strong>Structuring Your MTSS</strong></td>
<td><strong>Advancing Your MTSS</strong></td>
</tr>
<tr>
<td>- SUMS Overview and Expected Outcomes</td>
<td>- Dive Deep into Content through Fidelity Integrity Assessment (FIA)</td>
<td>- Revisit Master Schedule, School Resource Profile, and Tiered Intervention Matrix</td>
<td>- Engage in Data Snapshots to Identify Near-term Priorities</td>
<td>- Re-assess Team, Communications and Coaching</td>
</tr>
<tr>
<td>- What is Your &quot;Why&quot;?</td>
<td>- Design the Future Aligned to Content Inspection and Exploration/Self-Assessment of Teams and Communication</td>
<td>- Site-specific Exploration/ Foundation Self-Assessment of current reality</td>
<td>- Begin Priority &amp; Practice Planning, Identifying Next Steps to Advance MTSS</td>
<td>- Continue Priority &amp; Practice Planning Around Identified Priorities</td>
</tr>
<tr>
<td>- MTSS &amp; Supporting Domains</td>
<td></td>
<td>- Engineering Your MTSS is about applying knowledge from the two previous trainings to local contexts.</td>
<td></td>
<td>- Develop State, County, and District Resource Maps and Matching to Priorities</td>
</tr>
<tr>
<td>- Theory of Action for Transformation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Introduction to CA MTSS** is about understanding why and how MTSS is to be implemented and sustained throughout the State.

**Foundations of CA MTSS** is about generating a collective agreement about an ideal MTSS for all students in a community.

**Engineering Your MTSS** is about data-based conversations to identify priorities and steps needed to achieve sustainable transformation.

**Structuring Your MTSS** is about coherently matching existing resources to implementation priorities and practices.

Successful applicants shall describe how they will accomplish the expenditure of grant funds through the following:

1. Install, implement, and/or sustain an integrated multi-tiered system of standards-based instruction, interventions, academic, behavioral, and social-emotional supports aligned with accessible instruction and curriculum using the principles of UDL, established in the state curriculum frameworks and Local Control and Accountability Plans (LCAPs), which are required to demonstrate how the services...

Orange County Department of Education

SUMS RFA Final

rev. 2-15-17
<table>
<thead>
<tr>
<th>LCAP and MTSS Alignment</th>
<th>Conditions of Learning</th>
<th>Engagement</th>
<th>Pupil Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Local Control Accountability Plan</strong></td>
<td>Students are provided with safe and properly maintained schools. Teachers are fully credentialed to teach their subject area and students are provided with a broad course of study that help them develop critical thinking skills and prepare them to be civically engaged and college and career ready.</td>
<td>Students are provided with motivating programs, coursework and opportunities where they feel respected, included socially and emotionally and cared for both in and out of the classroom. Families, schools and communities work closely together to build a strong framework for student achievement.</td>
<td>Student achievement means improving outcomes for all students to ensure student success.</td>
</tr>
<tr>
<td><strong>Multi-Tiered System of Support</strong></td>
<td>All students regardless of age, race, zip code, language, physical challenge, intellectual ability, capacity, or competency are provided with the most inclusive learning environment.</td>
<td>Families and community members are partners where they have options for meaningful involvement in students’ education and in the life of the school and the school responds to family interests and involvement in a culturally responsive manner.</td>
<td>All students are provided with a continuum of services that address their academic, behavioral, social-emotional, health and well-being needs.</td>
</tr>
</tbody>
</table>
DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 8/16/17

SUBJECT: Technology Cabling Network Project at DES and DIS

PREPARER: Ron Sherrod

RECOMMENDATION

☑ Approve ☐ Do Not Approve
☐ Accept ☐ Discuss
☐ Information Only

BACKGROUND:

The district has been rapidly deploying technology devices throughout the school sites over the last few years, most of which have been wireless devices. In order to support these devices adequately we need to have a solid infrastructure in place. We currently have a network circuit that is capable of handling up to 1000Mbps of bandwidth, unfortunately the wire and cabling is old and limits our usable bandwidth to around 200Mbps to 250Mbps.

In order to deploy more wireless access points (WAP) for better coverage and to support more users, we first must replace our existing cabling with a standard that will support at least the capacity of our current circuit and room for even higher levels for future growth.

BCOE recommended we use Alessandro Electric Inc. to perform the work given their prior and current experience with the company and also performed a walk through with the vendor and secured a quote as attached.

<table>
<thead>
<tr>
<th>School</th>
<th>Cost of Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>DES (Scopes 1,3,4,5,6,7)</td>
<td>$59,200</td>
</tr>
<tr>
<td>DIS (Scopes 2,3,4,5,6)</td>
<td>$21,700</td>
</tr>
</tbody>
</table>

We plan to acquire the services in accordance with Public Contract Code Section 20111, which has a public bid threshold of $88,300 for the 2017 calendar year. Funding is from the Developer Fee Fund which is allowable because this type of project is considered an upgrade to the infrastructure of each building.
ESTIMATE – Durham ES

May 26, 2017

To: DUSD

SCOPE: 1

Install a new Pathway system at Durham ES including.
1. We will provide and install (1) 2” Rigid conduit riser in 3 locations (RM3, RM16 & RM 32) to complete the existing underground pathway.
2. We will provide and install (1) 12x12x6 Nema can with (1) new 2” core and sleeve in 3 locations (RM3, RM16 & RM 32) to complete the existing underground pathway.
3. We will provide and install (650ft) of Panduit T70 raceway throughout the ES to provide a pathway to all the classrooms.
4. We will provide and install LD5 raceway in the Classrooms to provide pathway to the new WAP locations.
5. We will provide and install (1) new 36” open rack in the storage room north of the library.
6. We will provide and install (1) new 36” open Rack in the storage room (old Boiler room).
7. We will provide and install (2) new Hubbell Rebox cabinets. 1 in RM40 & 1 in RM 35.
8. We will provide and install (1) new 2” conduit from the existing Nema can outside the library to the RM 9-17 wing.
9. We will repair the existing conduit outside rooms 35&36
10. We will provide and install 2” flex sleeves from RM 39 to RM40 and 36 to 37.

SCOPE: 2

Install (2) new CAT6A

1. We will provide and install (2) new CAT6A data cables to 34 locations.
2. We will Test cables to industry standards and provide site asbuilt.

SCOPE: 3

Install (1) new CAT6A

1. We will provide and install (1) new CAT6A data cables to 34 locations.
2. We will Test cables to industry standards and provide site asbuilt.

SCOPE: 4

Install (1) 6-strand SM fiber from MDF to 4 IDF’s

1. We will provide and install (1) new 6-strand SM fiber to existing IDF outside RM2
2. We will provide and install (1) new 6-strand SM fiber to New IDF in RM40
3. We will provide and install (1) new 6-strand SM fiber to new IDF in RM35
4. We will provide and install (1) new 6-strand SM fiber to new IDF in old boiler room
5. The new site MDF location will be the Storage room north or the Library.
6. We will Test cables to industry standards and provide site asbuilt.
SCAPE:5

Install (1) 24-strand SM fiber from ES-MDF to HS-MDF

1. We will provide and install (1) new 24-strand SM fiber from New ES MDF to existing HS MDF
2. The new site MDF location will be the Storage room north or the Library
3. We will Test cables to industry standards and provide site

SCAPE:6

Install new CAT6 in ES office

1. We will provide and install (2) new CAT6 data cables to Principal's office
2. We will provide and install (2) new CAT6 data cables to Nurse office
3. We will provide and install (4) new CAT6 data cables to Reception Area
4. We will Test cables to industry standards and provide site as build.

SCAPE:7

Install (1) 6-strand SM fiber from ES-New-MDF to ES old Office MDF

1. We will provide and install (1) new 6-strand SM fiber from New ES MDF to existing ES Office MDF
2. The new site MDF location will be the Storage room north or the Library
3. We will Test cables to industry standards and provide site

Scope#1 $30,200.00
Scope#2 $19,200.00
Scope#3 $10,975.00
Scope#4 $8,350.00
Scope#5 $9,050.00
Scope#6 $1,600.00
Scope#7 $2,096.00

Patch cords
3ft-6A——$8.00 each
10ft-6A——$13.00 each

4009 Vista Park Court, Sacramento, CA 95834 • Phone 916-283-6966 • Fax 916-283-6967 • jeffg@alessandroelectric.com
Below is pricing if we were able to start on or after August 28th

Scope#1 $29,100.00
Scope#2 $18,000.00
Scope#3 $9,800.00
Scope#4 $8,050.00
Scope#5 $8,750.00
Scope#6 $1,500.00
Scope#7 $2,000.00

Patch cords
3ft-6A—$8.00 each
10ft-6A—$13.00 each

EXCLUSIONS:
Repair/Trouble shooting existing wiring
Bonds Plans Permits & Fees

Sincerely,
Jeffrey Gray

Jeff Gray (916) 343-1045
ESTIMATE – Durham Intermediate school

June 7, 2017

To: DUSD

SCOPE:1

Install (2) new CAT6A

1. We will provide and install (2) new CAT6A data cables to 16 locations.
2. We will Test cables to industry standards and provide site as built.

SCOPE:2

Install (1) new CAT6A

1. We will provide and install (1) new CAT6A data cables to 16 locations.
2. We will Test cables to industry standards and provide site as build.

SCOPE:3

Install (1) 24-strand SM fiber from MS-MDF to HS-MDF

1. We will provide and install (1) new 24-strand SM fiber from New MS MDF to existing HS MDF
2. The new site MDF location will be the MS Library
3. We will Test cables to industry standards and provide site

SCOPE:4

Install (1) New 2ft cabinet in the MS Library closet

1. We will provide and install (1) new 24” enclosed Wall mount Cabinet in the MS Library MDF location.
2. We will Test cables to industry standards and provide site
SCOPE: 5

Install (1) New wall mount Hubbell Rebox Cabinet

1. We will provide and install (1) new Hubbell Rebox Cabinet Wall mount Cabinet in the MS Faculty lounge
2. We will Test cables to industry standards and provide site

SCOPE: 6

Install (1) New wall mount Hubbell Rebox Cabinet

1. We will provide and install (1) new Hubbell Rebox Cabinet Wall mount Cabinet in the MS Staff Work Room
2. We will Test cables to industry standards and provide site

Scope #1 $14,300.00
Scope #2 $8,850.00
Scope #3 $8,150.00
Scope #4 $1,500.00
Scope #5 $1,600.00
Scope #6 $1,600.00

Patch cords
3ft-6A——$8.00 each
10ft-6A——$13.00 each

EXCLUSIONS:
Repair/Trouble shooting existing wiring
Bonds Plans Permits & Fees

Sincerely,

Jeffrey Gray

Jeff Gray (916) 343-1045

4009 Vista Park Court, Sacramento, CA 95834 • Phone 916-283-6966 • Fax 916-283-6967 • jeffg@alessandroelectric.com
California Department of Education
Official Letter

December 14, 2016

Dear County and District Superintendents, County and District Chief Business Officials, and Charter School Administrators:

ANNUAL ADJUSTMENT TO BID THRESHOLD FOR CONTRACTS AWARDED BY SCHOOL DISTRICTS

Public Contract Code (PCC) Section 20111(a) requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than $50,000, adjusted for inflation, to the lowest responsible bidder. Contracts subject to competitive bidding include:

1. Purchase of equipment, materials, or supplies to be furnished, sold, or leased to the school district.

2. Services that are not construction services.

3. Repairs, including maintenance as defined in PCC Section 20115, that are not public projects as defined in PCC Section 22002(c).

The State Superintendent of Public Instruction (SSPI) is required to annually adjust the $50,000 amount specified in PCC Section 20111(a) to reflect the percentage change in the annual average value of the Implicit Price Deflator for State and Local Government Purchases of Goods and Services for the United States, as published by the United States Department of Commerce, for the 12-month period ending in the prior fiscal year. The inflation adjustment is rounded to the nearest one hundred dollars ($100).

Pursuant to the above calculation, and effective January 1, 2017, the SSPI has determined that the inflation adjusted bid threshold will increase by $500, from $87,800 to $88,300. Shown below are the inflation adjusted bid thresholds for the current and two prior years.

<table>
<thead>
<tr>
<th>Calendar Year</th>
<th>Bid Threshold</th>
<th>Percentage Change In Implicit Price Deflator</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td>$86,000</td>
<td>2.26%</td>
</tr>
<tr>
<td>2016</td>
<td>$87,800</td>
<td>2.12%</td>
</tr>
<tr>
<td>2017</td>
<td>$88,300</td>
<td>.626%</td>
</tr>
</tbody>
</table>
Also note that public projects as defined in PCC Section 22002(c), such as construction or reconstruction of publicly owned facilities, have a lower bid threshold of $15,000 that is not adjusted for inflation. For more information on bidding requirements for all projects, refer to PCC sections 20110 to 20118.4.

This letter is posted on the Office of Financial Accountability and Information Services Correspondence Web page at http://www.cde.ca.gov/fg/ac/cor/.

If you have questions regarding this subject, please contact the Office of Financial Accountability and Information Services by phone at 916-322-1770 or by e-mail at sacsinfo@cde.ca.gov.

Sincerely,

Peter Faggiato, Director
School Fiscal Services Division

Last Reviewed: Wednesday, December 28, 2016
PUBLIC CONTRACT CODE - PCC
DIVISION 2. GENERAL PROVISIONS [1100 - 22355]
(Division 2 enacted by Stats. 1981, Ch. 306.)

PART 3. CONTRACTING BY LOCAL AGENCIES [20100 - 22178]
(Part 3 added by Stats. 1982, Ch. 465, Sec. 11.)

CHAPTER 1. Local Agency Public Construction Act [20100 - 20929]
(Chapter 1 added by Stats. 1982, Ch. 465, Sec. 11.)

ARTICLE 3. School Districts [20110 - 20118.4]
(Heading of Article 3 amended by Stats. 1984, Ch. 1128, Sec. 7.)

20110.

The provisions of this part shall apply to contracts awarded by school districts subject to Part 21 (commencing with Section 35000) of Division 3 of Title 2 of the Education Code.
(Added by Stats. 1982, Ch. 465, Sec. 11.)

20111.

(a) The governing board of any school district, in accordance with any requirement established by that governing board pursuant to subdivision (a) of Section 2000, shall let any contracts involving an expenditure of more than fifty thousand dollars ($50,000) for any of the following:

(1) The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district.

(2) Services, except construction services.

(3) Repairs, including maintenance as defined in Section 20115, that are not a public project as defined in subdivision (c) of Section 22002.

The contract shall be let to the lowest responsible bidder who shall give security as the board requires, or else reject all bids.

(b) The governing board shall let any contract for a public project, as defined in subdivision (c) of Section 22002, involving an expenditure of fifteen thousand dollars ($15,000) or more, to the lowest responsible bidder who shall give security as the board requires, or else reject all bids. All bids for construction work shall be presented under sealed cover and shall be accompanied by one of the following forms of bidder's security:

(1) Cash.

(2) A cashier's check made payable to the school district.

(3) A certified check made payable to the school district.

(4) A bidder's bond executed by an admitted surety insurer, made payable to the school district.

Upon an award to the lowest bidder, the security of an unsuccessful bidder shall be returned in a reasonable period of time, but in no event shall that security be held by the school district beyond 60 days from the time the award is made.

(c) This section applies to all equipment, materials, or supplies, whether patented or otherwise, and to contracts awarded pursuant to subdivision (a) of Section 2000.
This section shall not apply to professional services or advice, insurance services, or any other purchase or service otherwise exempt from this section, or to any work done by day labor or by force account pursuant to Section 20114.

(d) Commencing January 1, 1997, the Superintendent of Public Instruction shall annually adjust the dollar amounts specified in subdivision (a) to reflect the percentage change in the annual average value of the Implicit Price Deflator for State and Local Government Purchases of Goods and Services for the United States, as published by the United States Department of Commerce for the 12-month period ending in the prior fiscal year. The annual adjustments shall be rounded to the nearest one hundred dollars ($100).

(Amended by Stats. 1995, Ch. 897, Sec. 1. Effective January 1, 1996.)
Can developer fees be used for technology expenditures?

Question: Can a district use developer fees for technology expenditures? Our district is in the process of purchasing a Wi-Fi system that requires that a Wi-Fi hub be attached to the ceilings of the school buildings. Wiring is then run through the ceilings and walls to the central communication rack for the school. Does this qualify as "reconstruction"? As a point of information, the cost is approximately $610,000 for eight school sites.

Response: Our experience is that technology expenditures can be funded from developer fee funds, but they must be a part of the "infrastructure" of the building systems to qualify. In other words, anything necessary to bring a connection up to the outlet in the wall is infrastructure; anything beyond that point (computers, servers, lab equipment, etc.) must be funded via some other source.

Of course, you should consult with legal counsel as there are many circumstances that might result in a different conclusion, and they should be your ultimate source of information in this regard.

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This is a Manila site.