



Marzano High Reliability Schools

Level 1: Safe & Collaborative Schools
Indicators 1.1 & 1.2

Midway Public School
#128

Inkster, ND

April 24, 2020

1.1: Survey Results

1.1 The faculty and staff perceive the school environment as safe and orderly.

Elementary
Students

Table 1: Descriptive Statistics for Leading Indicator 1.1

Survey Item	<i>M</i>	<i>SD</i>	<i>Mode</i>	<i>n</i>
I know what to do if an emergency happens at school (such as a tornado, fire, lockdown, or medical emergency).	4.32	0.84	5	50

Note. *M* = arithmetic mean; *SD* = standard deviation; *Mode* = most common response(s); *n* = valid response count.

Elementary
Staff

Table 3: Descriptive Statistics for Leading Indicator 1.1 (Teacher/Staff)

Survey Item	<i>M</i>	<i>SD</i>	<i>Mode</i>	<i>n</i>
Our school is a safe place.	4.58	0.67	5	12
Our school is an orderly place.	4.17	0.72	4	12
Our school has clear and specific rules and procedures in place.	4.25	0.97	5	12
I know the emergency management procedures for our school.	4.50	0.80	5	12
I know how to implement the emergency management procedures for our school.	4.64	0.67	5	11
My students and I practice implementing emergency management procedures for specific incidents.	4.33	0.89	5	12
Our school's emergency management procedures are updated on a regular basis.	4.55	0.82	5	11

Note. *M* = arithmetic mean; *SD* = standard deviation; *Mode* = most common response(s); *n* = valid response count.

1.1: Survey Results

1.1 The faculty and staff perceive the school environment as safe and orderly.

High School
Students

Table 1: Descriptive Statistics for Leading Indicator 1.1

Survey Item	<i>M</i>	<i>SD</i>	<i>Mode</i>	<i>n</i>
I know what to do if an emergency happens at school (such as a tornado, fire, lockdown, or medical emergency).	4.11	0.81	4	37

Note. *M* = arithmetic mean; *SD* = standard deviation; *Mode* = most common response(s); *n* = valid response count.

High School
Staff

Table 3: Descriptive Statistics for Leading Indicator 1.1 (Teacher/Staff)

Survey Item	<i>M</i>	<i>SD</i>	<i>Mode</i>	<i>n</i>
Our school is a safe place.	4.80	0.42	5	10
Our school is an orderly place.	4.30	0.67	4	10
Our school has clear and specific rules and procedures in place.	4.20	0.79	4,5	10
I know the emergency management procedures for our school.	4.33	0.50	4	9
I know how to implement the emergency management procedures for our school.	4.20	0.42	4	10
My students and I practice implementing emergency management procedures for specific incidents.	4.00	0.67	4	10
Our school's emergency management procedures are updated on a regular basis.	4.11	0.33	4	9

Note. *M* = arithmetic mean; *SD* = standard deviation; *Mode* = most common response(s); *n* = valid response count.

1.2: Survey Results

1.2 Students, parents, and the community perceive the school environment as safe and orderly.

Elementary
Students

Table 2: Descriptive Statistics for Leading Indicator 1.2

Survey Item	<i>M</i>	<i>SD</i>	<i>Mode</i>	<i>n</i>
My school is a safe place.	4.30	0.97	5	50
My school is an orderly place.	3.98	0.92	4	49
I know the rules and procedures at my school.	4.46	0.85	5	52
I can use social media to report bullying or other incidents anonymously.	3.16	1.15	4	43

Note. *M* = arithmetic mean; *SD* = standard deviation; *Mode* = most common response(s); *n* = valid response count.

Elementary
Staff

Table 5: Descriptive Statistics for Leading Indicator 1.2 (Teacher/Staff)

Survey Item	<i>M</i>	<i>SD</i>	<i>Mode</i>	<i>n</i>
Students and their parents describe our school as a safe place.	4.45	0.52	4	11
Students and their parents describe our school as an orderly place.	4.36	0.50	4	11
Students and their parents are aware of the rules and procedures in place at our school.	4.17	0.39	4	12
Our school uses social media to allow anonymous reporting of potential incidents.	3.88	1.36	5	8
Our school has a system that allows school leaders to communicate with parents about issues regarding school safety (for example, a school call-out system).	4.50	0.67	5	12
School leaders coordinate with local law enforcement agencies regarding school safety issues.	4.50	0.67	5	12
School leaders engage parents and the community regarding school safety issues.	4.36	0.92	5	11

Note. *M* = arithmetic mean; *SD* = standard deviation; *Mode* = most common response(s); *n* = valid response count.

1.2: Survey Results

1.2 Students, parents, and the community perceive the school environment as safe and orderly.

High School
Students

Table 2: Descriptive Statistics for Leading Indicator 1.2

Survey Item	<i>M</i>	<i>SD</i>	<i>Mode</i>	<i>n</i>
My school is a safe place.	3.95	0.84	4	38
My school is an orderly place.	3.67	0.96	4	36
I know the rules and procedures at my school.	4.05	0.88	4	37
I can use social media to report bullying or other incidents anonymously.	3.19	1.14	4	31

Note. *M* = arithmetic mean; *SD* = standard deviation; *Mode* = most common response(s); *n* = valid response count.

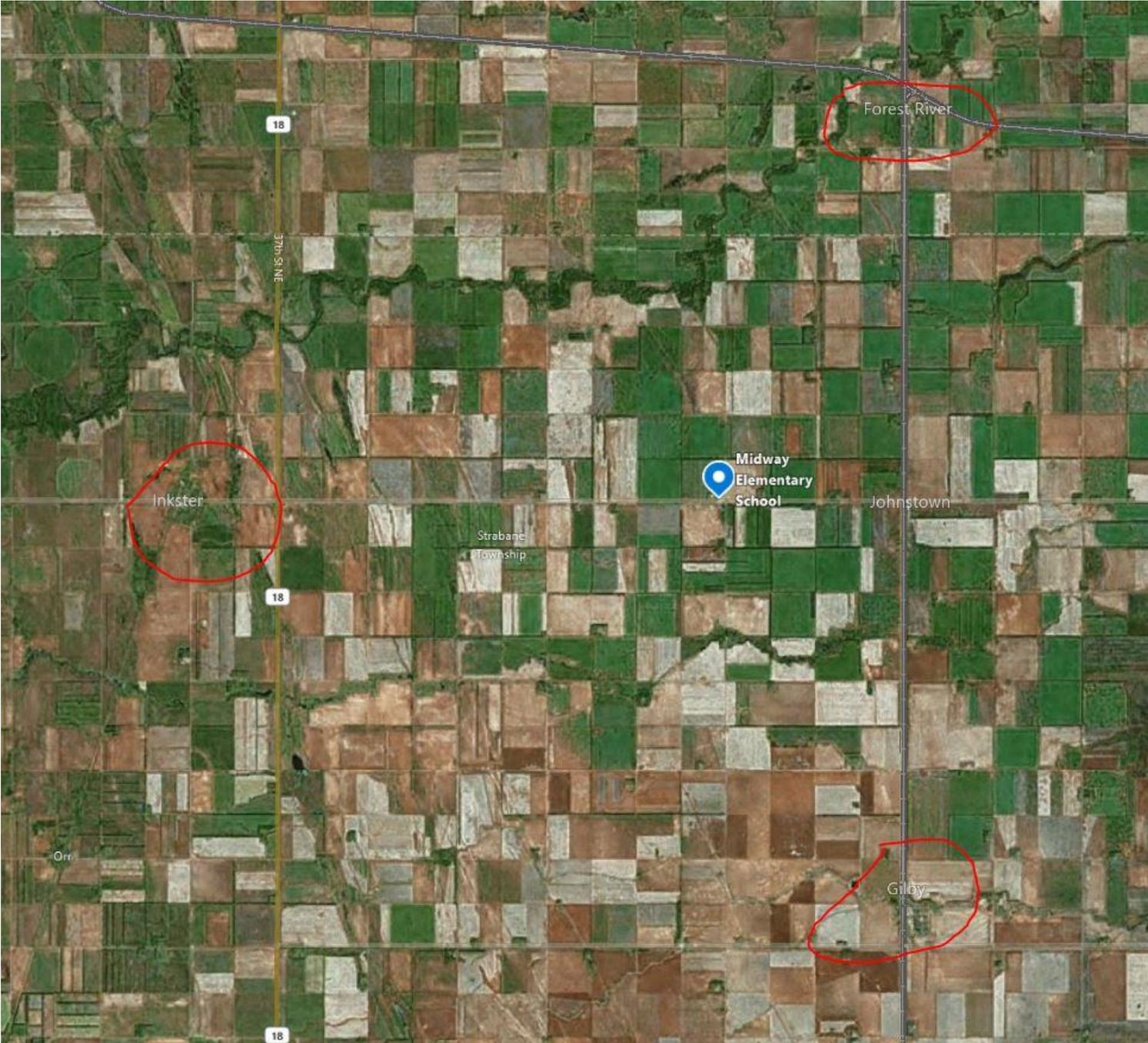
High School
Staff

Table 5: Descriptive Statistics for Leading Indicator 1.2 (Teacher/Staff)

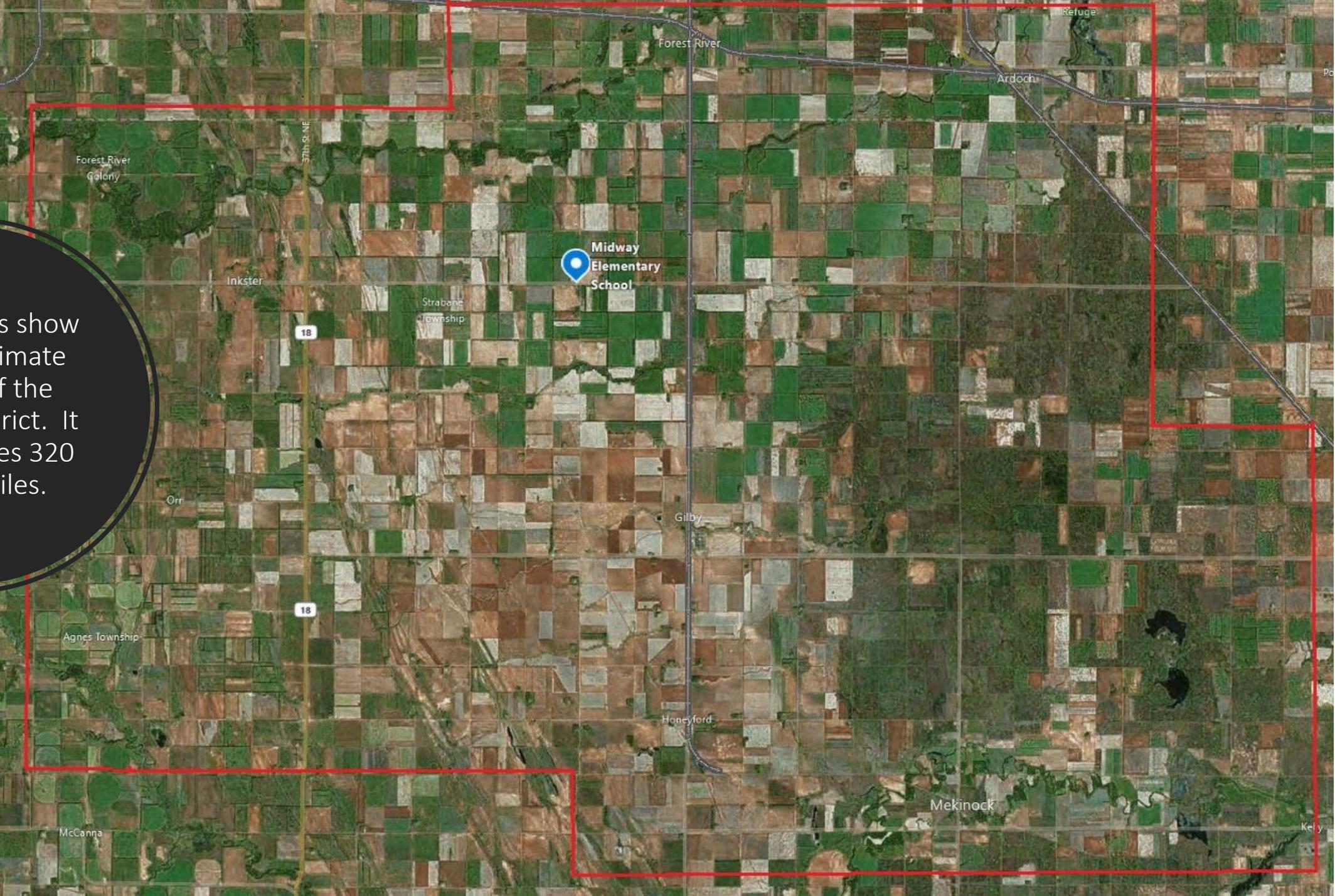
Survey Item	<i>M</i>	<i>SD</i>	<i>Mode</i>	<i>n</i>
Students and their parents describe our school as a safe place.	4.40	0.52	4	10
Students and their parents describe our school as an orderly place.	4.22	0.67	4	9
Students and their parents are aware of the rules and procedures in place at our school.	4.00	0.71	4	9
Our school uses social media to allow anonymous reporting of potential incidents.	4.00	1.15	5	7
Our school has a system that allows school leaders to communicate with parents about issues regarding school safety (for example, a school call-out system).	4.70	0.48	5	10
School leaders coordinate with local law enforcement agencies regarding school safety issues.	4.70	0.48	5	10
School leaders engage parents and the community regarding school safety issues.	4.20	0.42	4	10

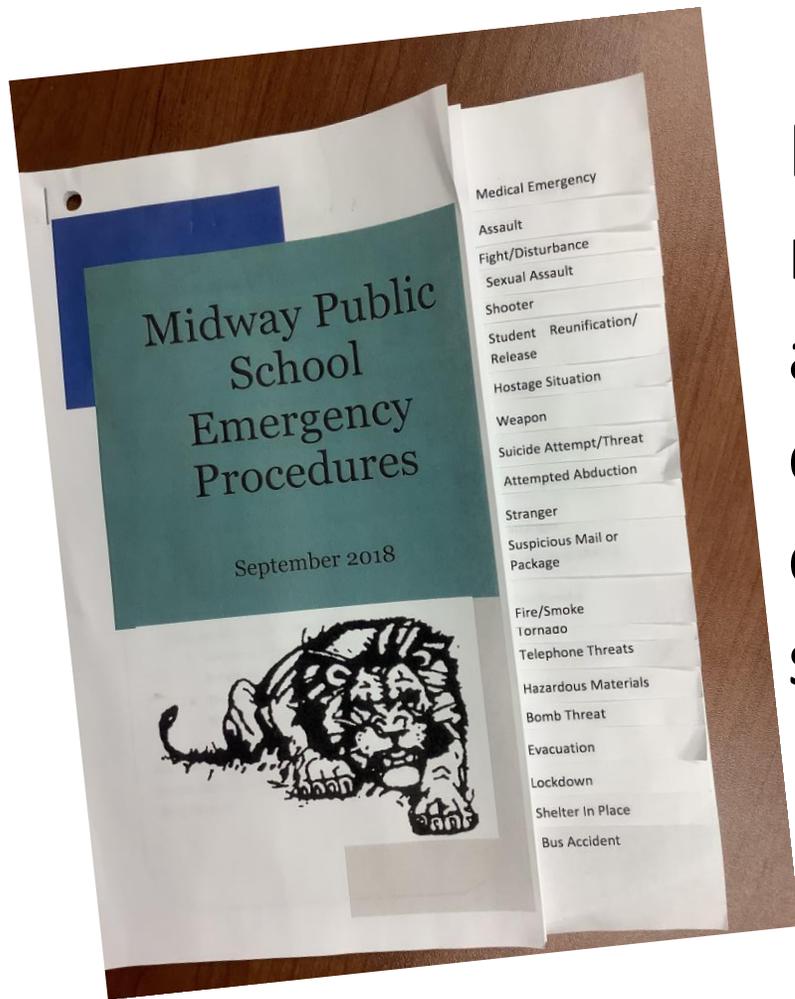
Note. *M* = arithmetic mean; *SD* = standard deviation; *Mode* = most common response(s); *n* = valid response count.

The Midway school facility is exactly as it's named- it's midway between the triangle of the towns of Gilby, Forest River and Inkster. That means it's in the middle of the country! Such isolation can have its advantages but it means that it takes a while for emergency services to get to the school. That's one of the reasons that safety is very important to all of us at Midway.



The red lines show the approximate borders of the Midway district. It encompasses 320 square miles.





Emergency procedure flipcharts and escape route maps are in every classroom and other areas around the building. Drills for fire escape, tornados and lockdowns are done every year. Evacuation drills are done every several years.

The manual and procedures are reviewed and updated at the pre-year professional development with all staff every year.



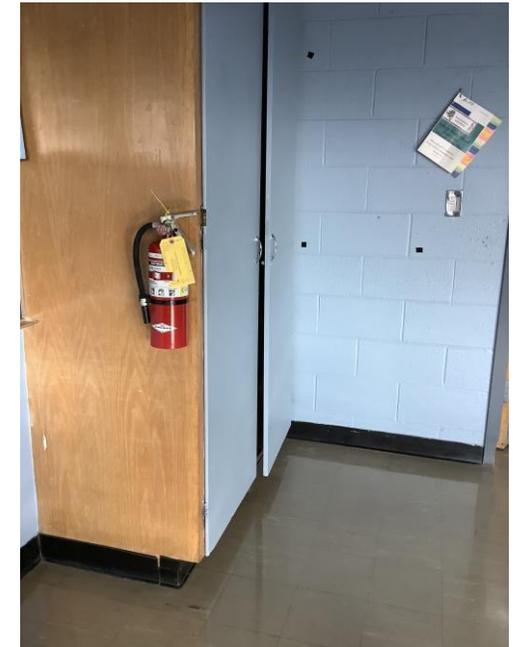


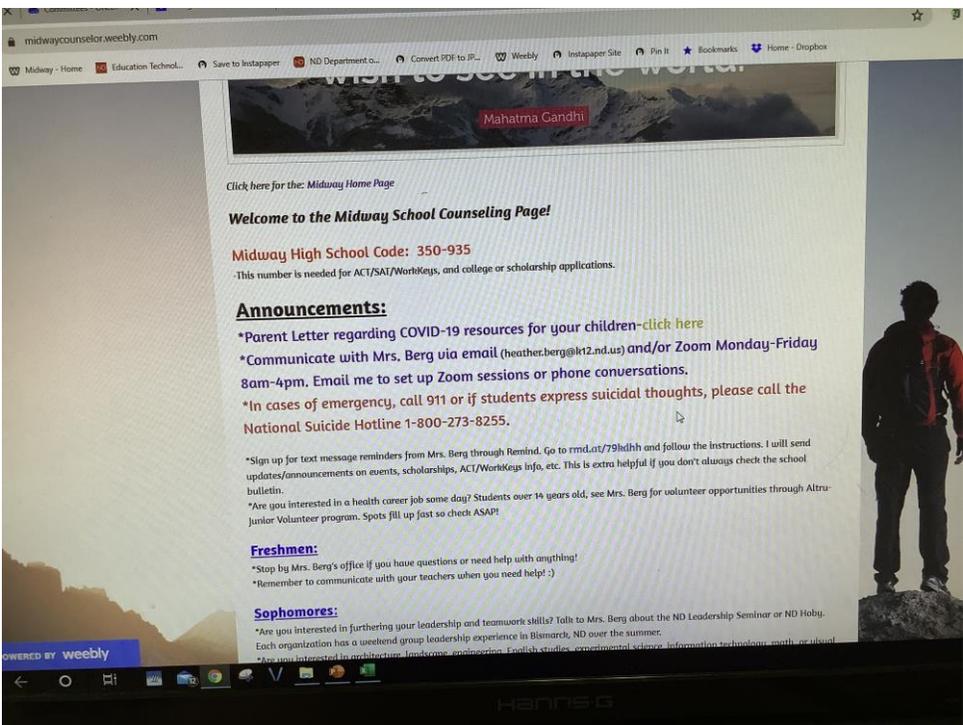
New windows have been installed which provide improved escape egress opportunities.

The project will be finished the summer of 2020.



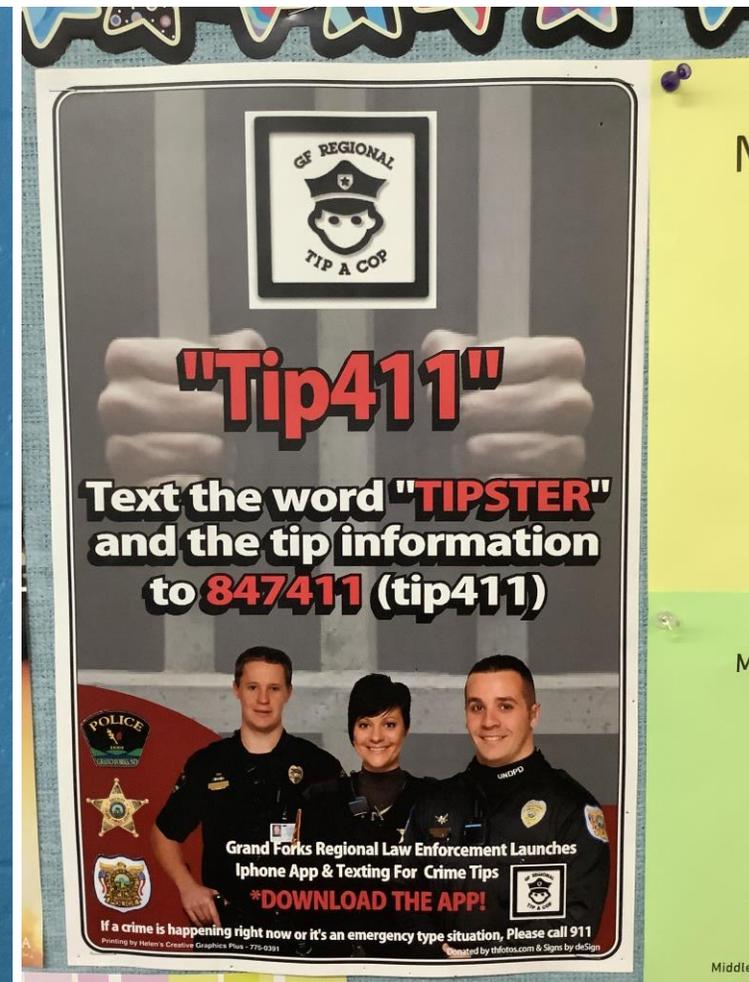
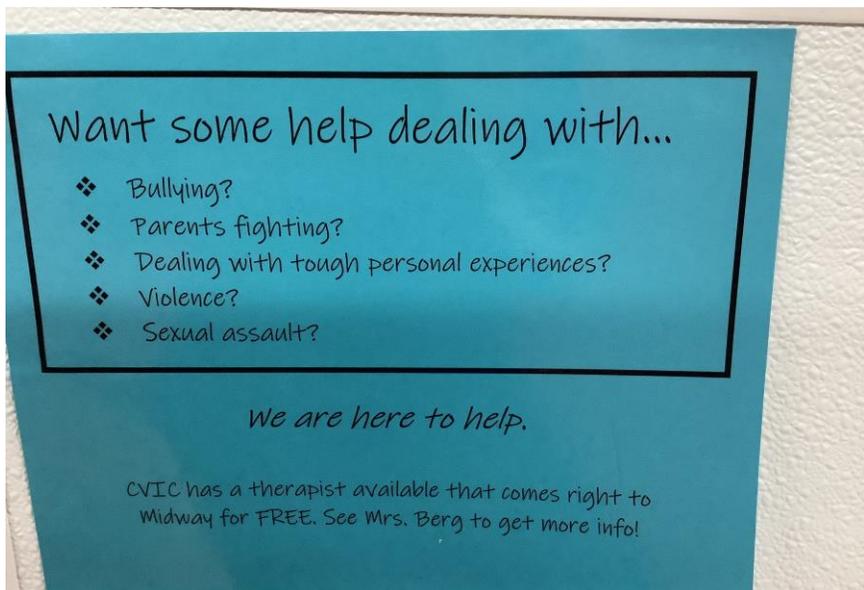
The AED is very visible and readily accessible. In addition to fire extinguishers in hallways, each classroom has a fire extinguisher. These are to attack intruders as well as to fight fires.



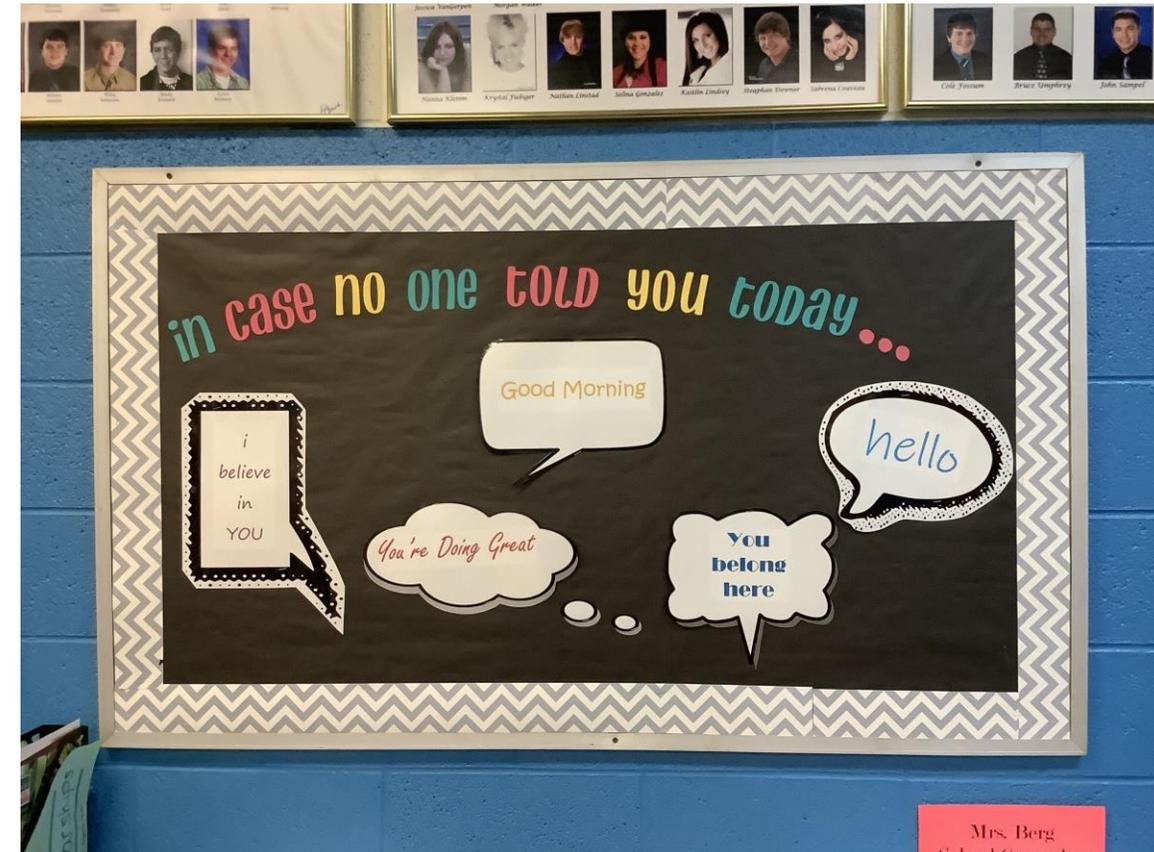
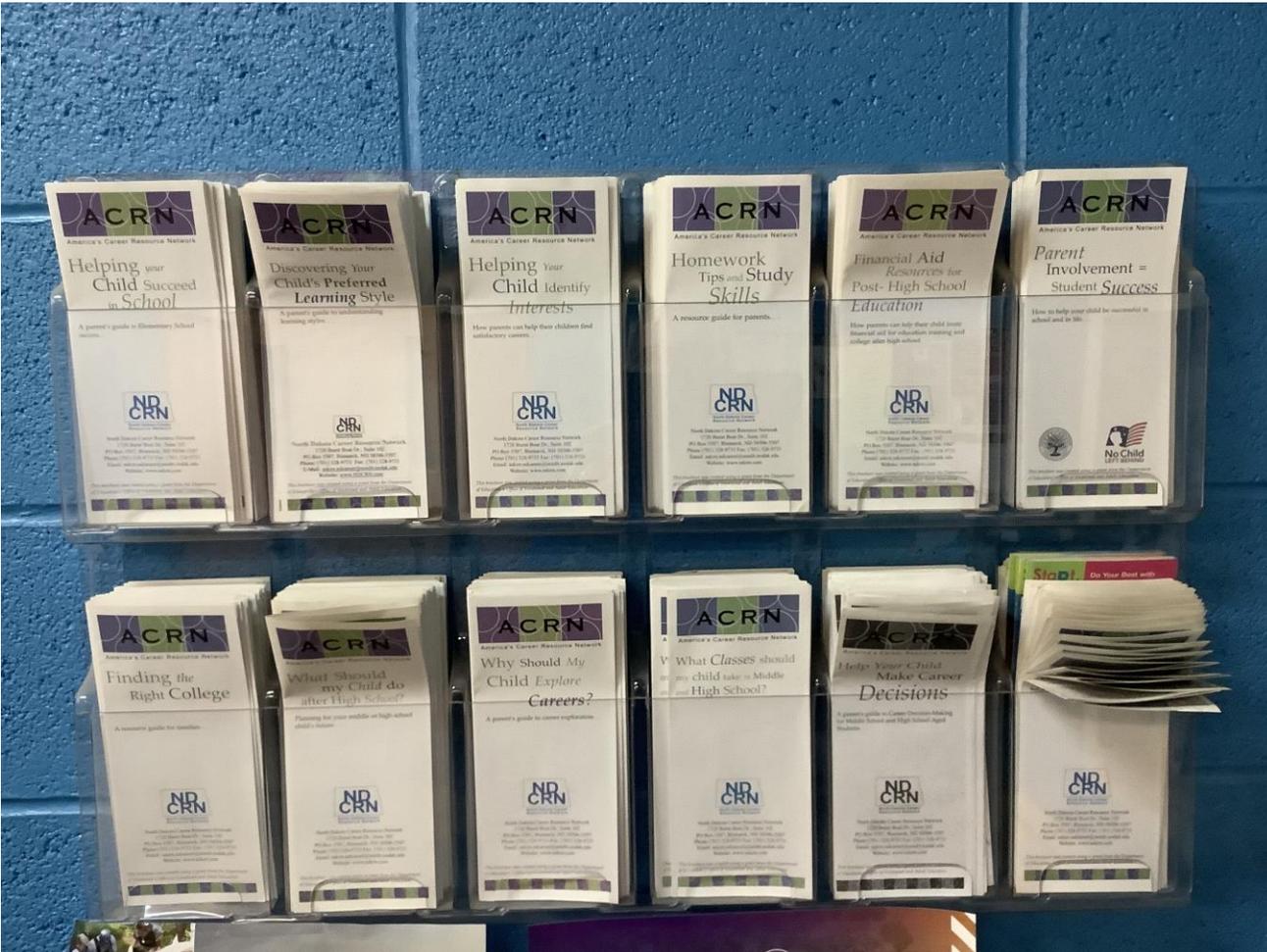


One page of counselor's website

The counselor works with the Grand Forks County Sheriff's Department, the Community Violence Intervention Center and other organizations to provide programs for students and their families.

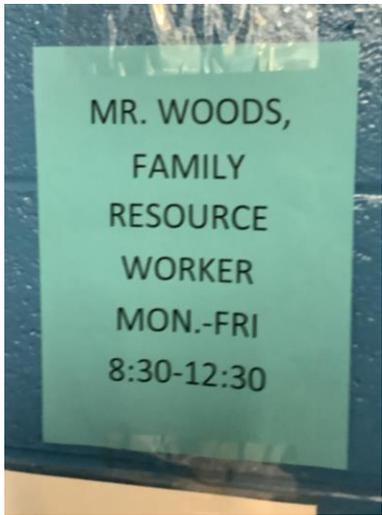


The counselor also has family resources outside of her office along with uplifting messages on her board. She has a curriculum that she does with each elementary class. There is also a method for students to anonymously report bullying.



Programs such as Rachel's Challenge and Sandy Hook Promise have helped change the culture of the school. Students are realizing their roles in making this a friendlier school which also makes it a safer school.





Midway uses some Title funding to provide a “Family Resource Worker”.

We use this title because some people in the area consider “social worker” to be a scary term but he does many of the same things. Mr. Woods is a certified and experienced school social worker. He meets with classes as well as individual students and serves as a resource for families that need help.



Mr. Woods works with the Great Plains Food Pantry to manage the only food pantry in their system that is situated in a K-12 school building. This has been especially vital during the current school shut down.



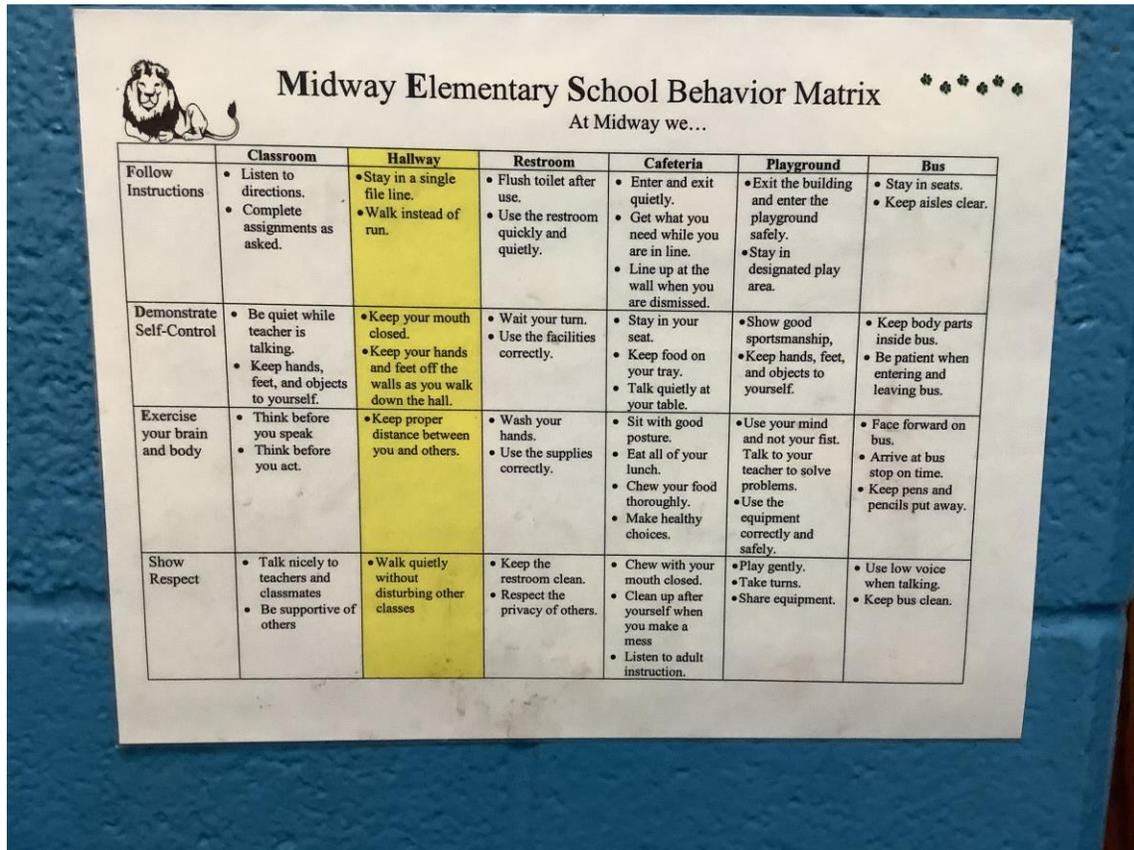


Colorful posters to encourage good eating habits are posted around the lunchroom. Several years ago the Midway food service program earned the Healthier US Gold School honor from the USDA. This is the highest level that's possible.

Healthy high quality food is an important part of meeting the learning and physical needs of children. Midway's breakfast and lunch program is active even during the shutdown.



Expectations are posted throughout the building and in classrooms. Students often help develop these. These apply to staff as well as students.



Midway Elementary School Behavior Matrix
At Midway we...

	Classroom	Hallway	Restroom	Cafeteria	Playground	Bus
Follow Instructions	<ul style="list-style-type: none"> Listen to directions. Complete assignments as asked. 	<ul style="list-style-type: none"> Stay in a single file line. Walk instead of run. 	<ul style="list-style-type: none"> Flush toilet after use. Use the restroom quickly and quietly. 	<ul style="list-style-type: none"> Enter and exit quietly. Get what you need while you are in line. Line up at the wall when you are dismissed. 	<ul style="list-style-type: none"> Exit the building and enter the playground safely. Stay in designated play area. 	<ul style="list-style-type: none"> Stay in seats. Keep aisles clear.
Demonstrate Self-Control	<ul style="list-style-type: none"> Be quiet while teacher is talking. Keep hands, feet, and objects to yourself. 	<ul style="list-style-type: none"> Keep your mouth closed. Keep your hands and feet off the walls as you walk down the hall. 	<ul style="list-style-type: none"> Wait your turn. Use the facilities correctly. 	<ul style="list-style-type: none"> Stay in your seat. Keep food on your tray. Talk quietly at your table. 	<ul style="list-style-type: none"> Show good sportsmanship. Keep hands, feet, and objects to yourself. 	<ul style="list-style-type: none"> Keep body parts inside bus. Be patient when entering and leaving bus.
Exercise your brain and body	<ul style="list-style-type: none"> Think before you speak Think before you act. 	<ul style="list-style-type: none"> Keep proper distance between you and others. 	<ul style="list-style-type: none"> Wash your hands. Use the supplies correctly. 	<ul style="list-style-type: none"> Sit with good posture. Eat all of your lunch. Chew your food thoroughly. Make healthy choices. 	<ul style="list-style-type: none"> Use your mind and not your fist. Talk to your teacher to solve problems. Use the equipment correctly and safely. 	<ul style="list-style-type: none"> Face forward on bus. Arrive at bus stop on time. Keep pens and pencils put away.
Show Respect	<ul style="list-style-type: none"> Talk nicely to teachers and classmates Be supportive of others 	<ul style="list-style-type: none"> Walk quietly without disturbing other classes 	<ul style="list-style-type: none"> Keep the restroom clean. Respect the privacy of others. 	<ul style="list-style-type: none"> Chew with your mouth closed. Clean up after yourself when you make a mess. Listen to adult instruction. 	<ul style="list-style-type: none"> Play gently. Take turns. Share equipment. 	<ul style="list-style-type: none"> Use low voice when talking. Keep bus clean.



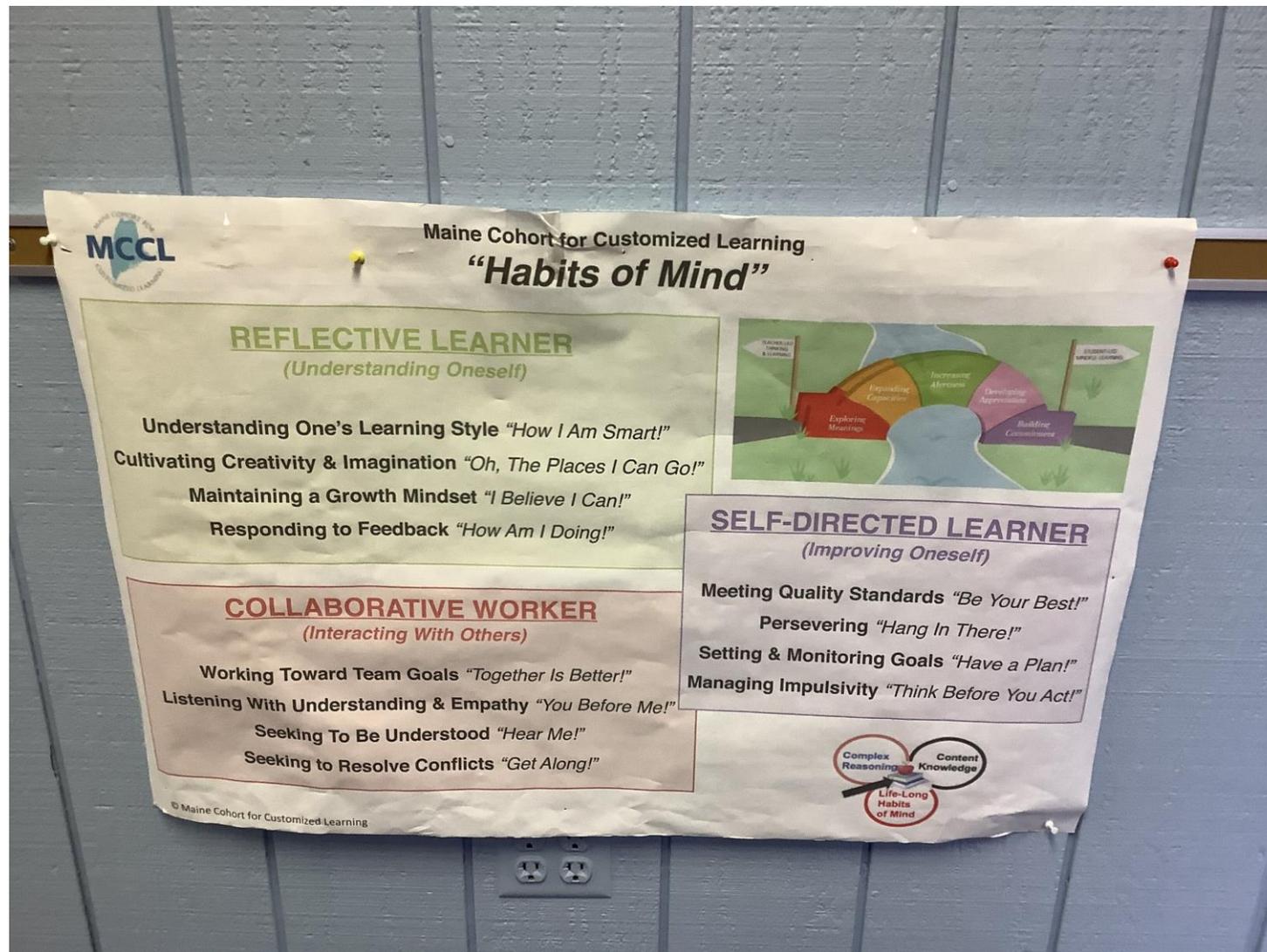
Monarch PRIDE 2018

Midway Monarchs **REALLY CARE** about each other!

96% will say something when bullying occurs and said they'd never electronically bully others.

From 2018 Safer Tomorrows Survey

CYIC



The Habits of the Mind program from ASCD is an idea that was taken from a trip to Harrisburg, SD. We're already seeing benefits.



Inspirational posters are throughout the building- even the elementary principal's office!

I am **LUCKY**
to be **what I am!**
Thank **goodness** I'm
not just a **CLAM**
or a **ham**
Or a dusty old **JAR**
of **gooseberry jam!**
Dr. Seuss © 1957 by Random House

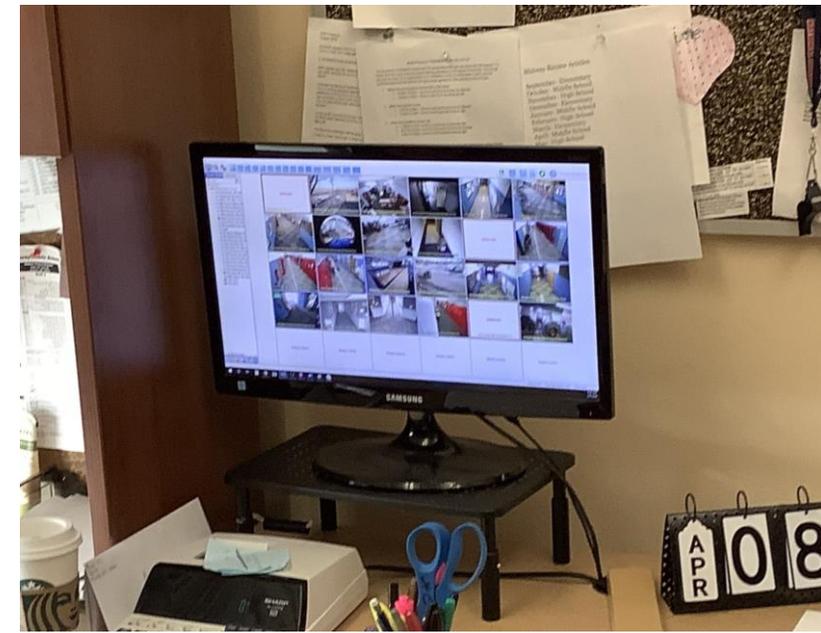
Dr. Seuss
Week
provided a
great deal of
lessons and
inspiration.



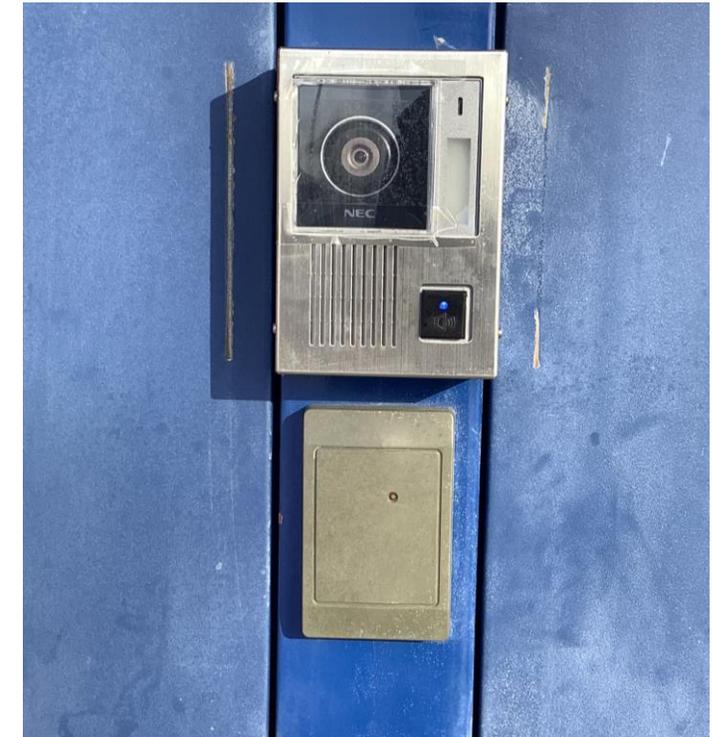




Midway has cameras inside the buildings as well as outside. The office staff is able to see the cameras on a monitor on their desks. Selected staff have access to the cameras remotely. The Grand Forks Sheriff's Dept. also has access to the cameras.



An electronic system controls access through doors. A Homeland Security grant has been submitted to upgrade and modernize both of these systems.



Signs and some documents are in Spanish for our migrant parents and students.



DERECHOS CONFORME A FERPA PARA LAS ESCUELAS PRIMARIAS Y SECUNDARIAS

La Ley de Derechos Educativos de la Familia y la Confidencialidad (*Family Educational Rights and Privacy Act*), conocida por sus siglas en inglés FERPA, confiere a los padres y los estudiantes mayores de 18 años (denominados “estudiantes aptos”) ciertos derechos con respecto a los expedientes académicos o registros educativos del estudiante. Estos derechos son:

(1) El derecho a inspeccionar y revisar el expediente del estudiante en un plazo de 45 días contado de la fecha de petición de acceso.

El padre o estudiante apto debe presentar al director de Escuela [o el correspondiente funcionario escolar] una petición por escrito que señale el documento o los documentos que desea inspeccionar. El funcionario de escuela se encargará del acceso y de notificar al padre o el estudiante apto respecto a la hora y el lugar donde los documentos se pueden inspeccionar.

(2) El derecho a solicitar una modificación del registro que el padre o el estudiante apto estime inexacto o equivoco.

Un padre o estudiante apto puede pedirle a la escuela que se modifique un registro que él considere inexacto o equivoco. Debe dirigirse por escrito director de la escuela [o al correspondiente funcionario], señalar con claridad la parte del registro que desea que se modifique, y especificar por qué es inexacto o equivoco. Si la escuela determina no modificar el registro en el sentido de la petición presentada por el padre o el estudiante apto, la escuela notificará al padre o el estudiante apto sobre la decisión y le avisará sobre su derecho a una audiencia en relación con la petición de modificación. Se proporcionará información adicional al padre o el estudiante apto sobre el procedimiento de audiencia al ser notificado sobre el derecho a audiencia.

(3) El derecho a dar consentimiento para la divulgación de información susceptible de identificación personal contenida en los expedientes académicos del estudiante, salvo en los casos señalados por FERPA que autorizan la divulgación sin consentimiento.

Una excepción, que permite la divulgación sin consentimiento, se trata de la divulgación a los funcionarios escolares con intereses educativos legítimos. Un funcionario escolar es un empleado de la escuela en calidad de administrador, supervisor, instructor, o personal de apoyo (incluyendo el personal de salud o médico y el personal de la unidad de seguridad o policial); una persona que integre el Consejo Escolar; una persona o compañía con la cual la escuela contrate para desempeñar una función particular (como un abogado, un auditor, un consultor médico, o un terapeuta); o un padre o estudiante que se desempeñe en un comité oficial, tal como un comité de disciplina o de procedimientos conciliatorios de disputas laborales, o que asista a otro funcionario escolar en el ejercicio de sus funciones.

Un funcionario tiene un interés legítimo si el funcionario necesita revisar un registro educativo a fin de cumplir con su responsabilidad profesional.

[Optativo] A petición, la escuela divulgará sin consentimiento registros educativos a los funcionarios de otro distrito escolar en donde el estudiante piensa o pretende matricularse. [NOTA: Según lo dispuesto por FERPA, un distrito escolar tiene la obligación de hacer un intento razonable de notificar al padre o el estudiante apto sobre la petición de expediente a no ser que se señale en su notificación anual que tiene la intención de hacer llegar los expedientes en respuesta a la solicitud.]

(4) El derecho a presentar un reclamo ante el Departamento de Educación de EE.UU. respecto al presunto incumplimiento con los requisitos de FERPA por parte de la Escuela. El nombre y la dirección de la Oficina que administra FERPA son:

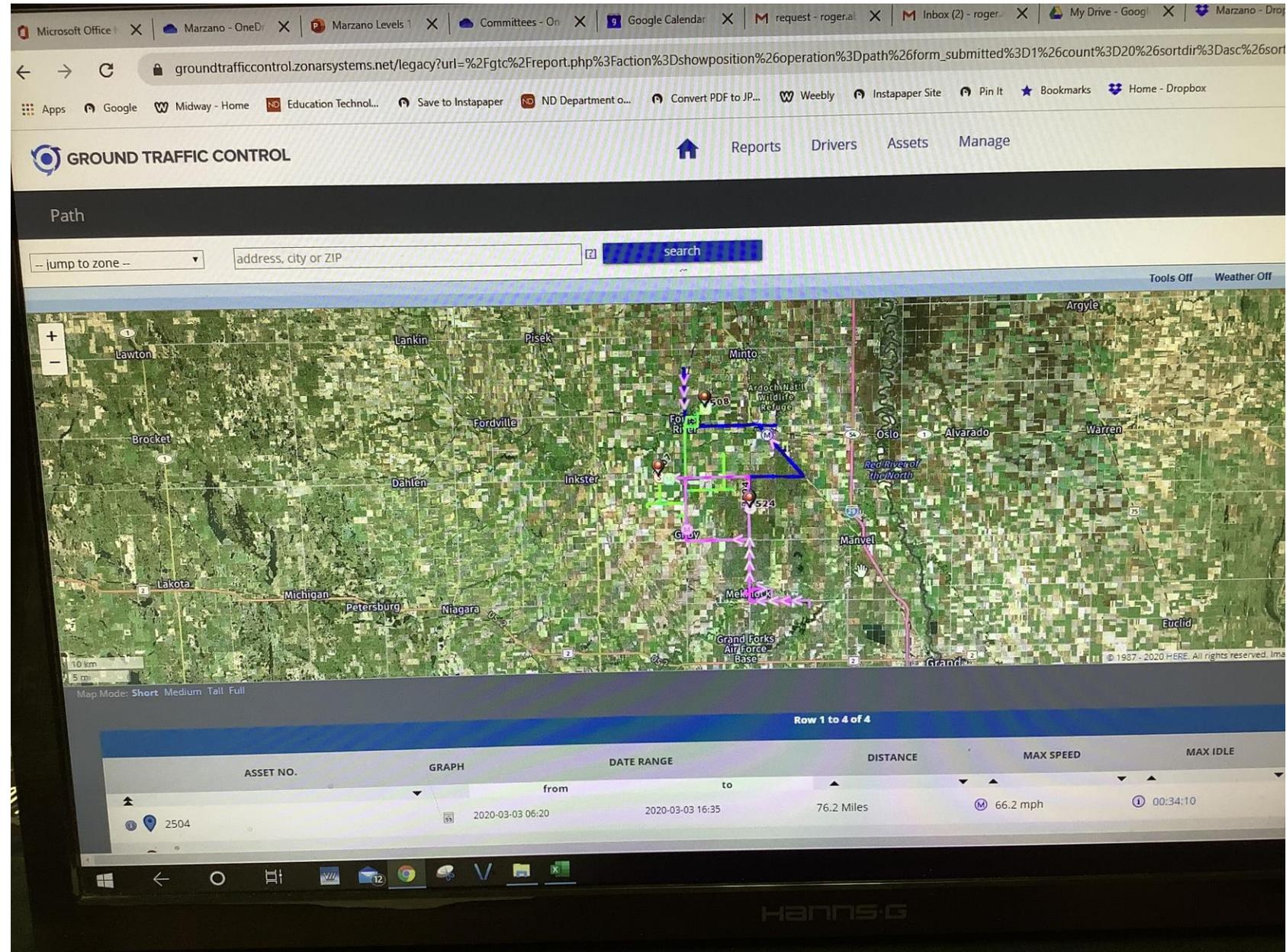
Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

[NOTA: Además, puede ser conveniente para una escuela incluir su aviso público de información de directorio junto con su notificación anual de derechos conforme a FERPA, según lo dispuesto por § 99.37 de las regulaciones.



Three of Midway's five route buses have safety seat restraints for passengers including this bus that has fold-down child's seats with proper restraints and 3-point restraints for all passengers. This not only provides greater safety in case of an accident but improves discipline on the bus which allows the driver to put more focus on driving.

All route buses have Zonar GPS tracking. This allows us to follow buses in real time so, if there's a problem, we know where the bus is. That's especially useful during stormy winter weather because it allows us to follow the progress of each bus. The system also allow us to go back and check on how drivers are driving- speed, proper stops, etc.

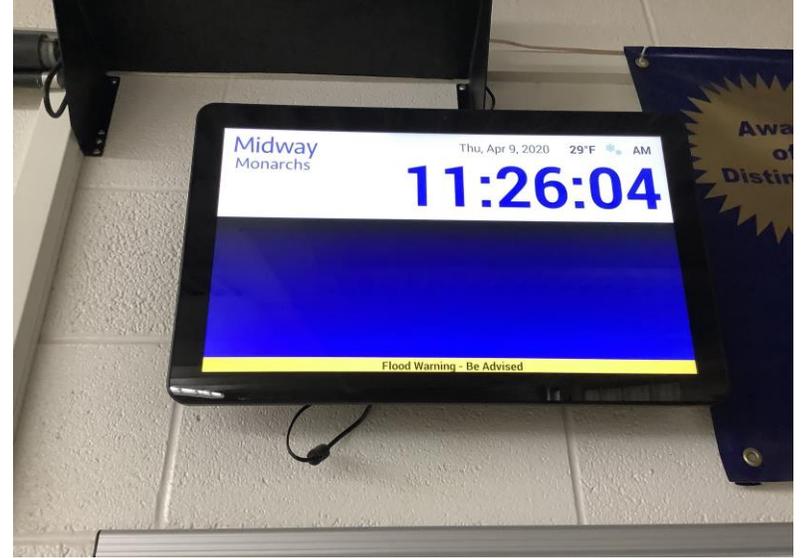




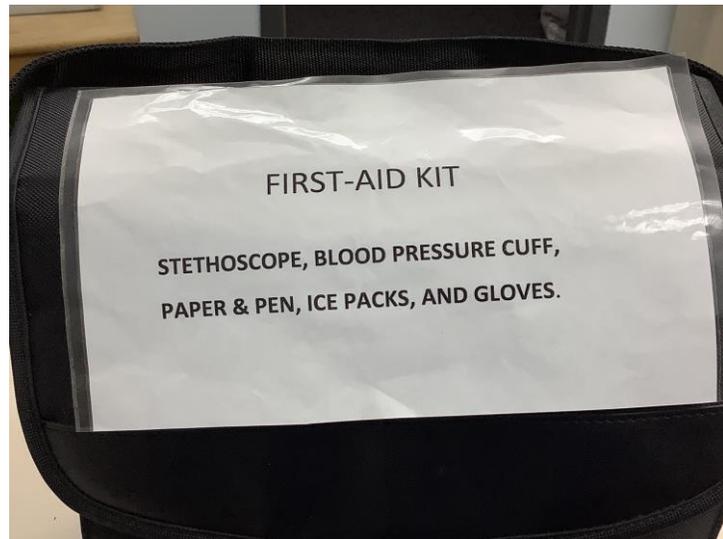
The playground received new and safer equipment two summers ago thanks to a grant.



The Upper Valley Special Education Unit helped us install a sensory room.

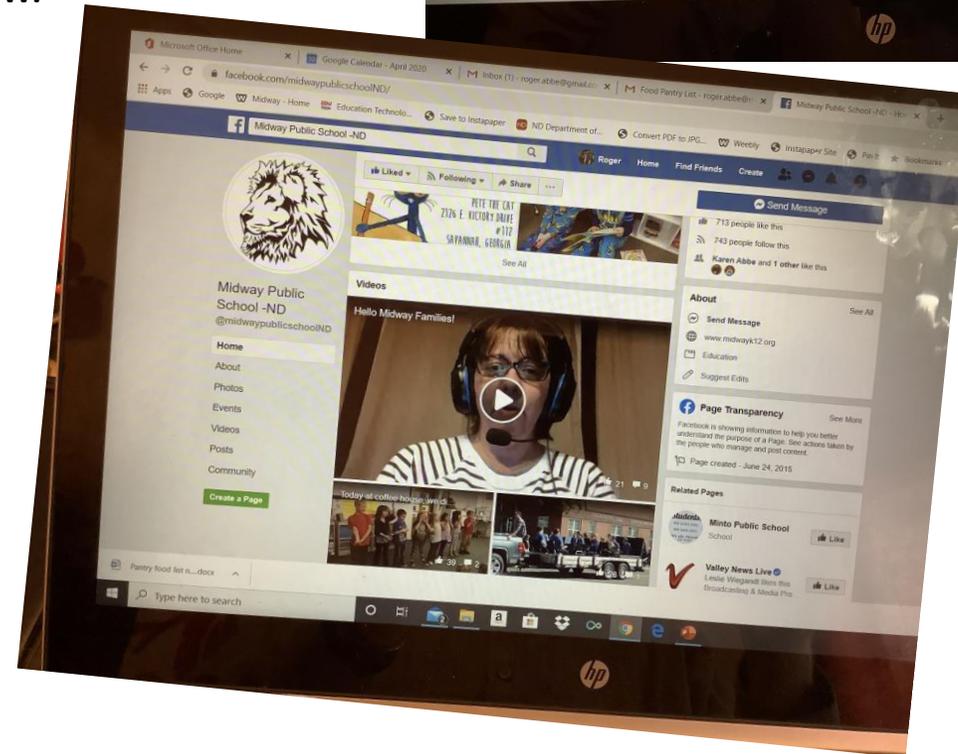
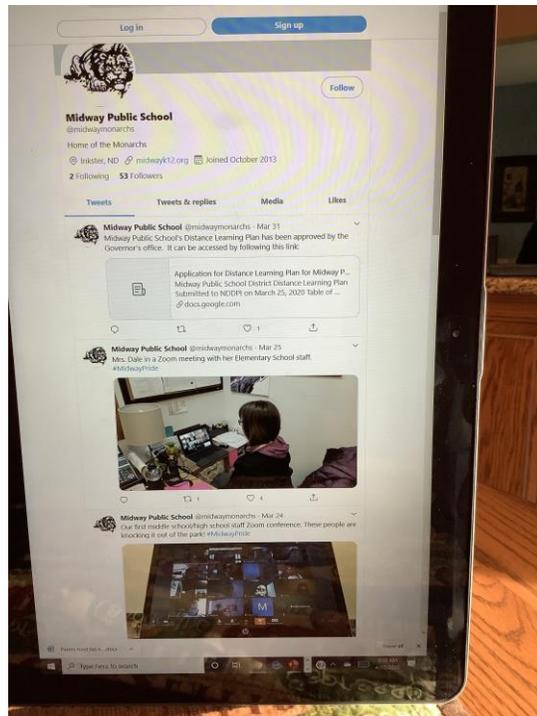
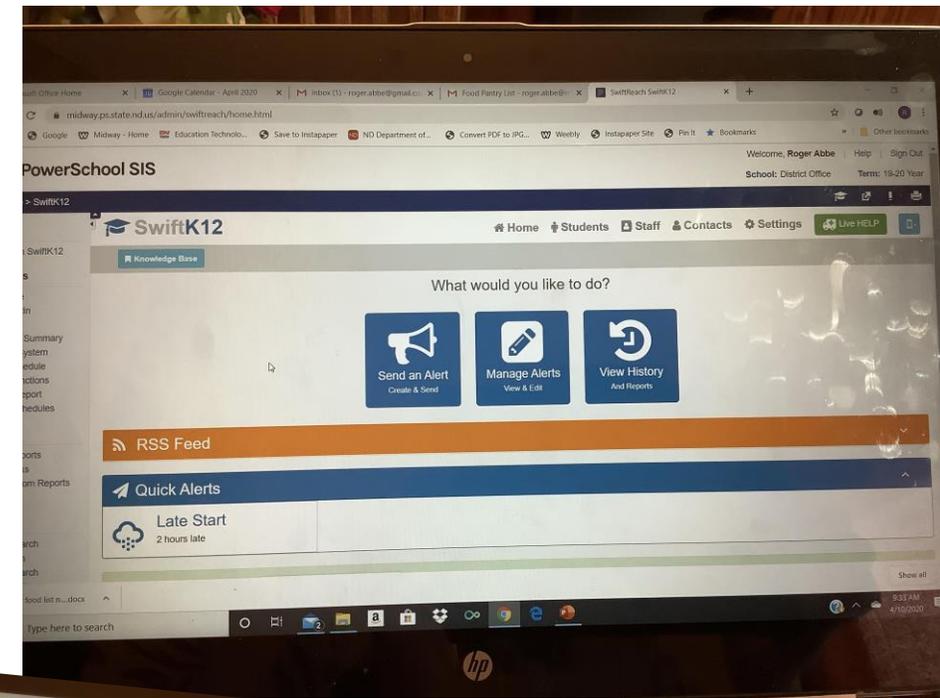


Sanitizers are stationed around the school, especially in the lunchroom, all year. Midway has several staff who are first responders and all staff receive first aid/AED training. The monitors around the building show time/announcements but will start flashing for emergency announcements. Two-way radios and walkie talkies are for communication over the entire grounds and on bus routes.



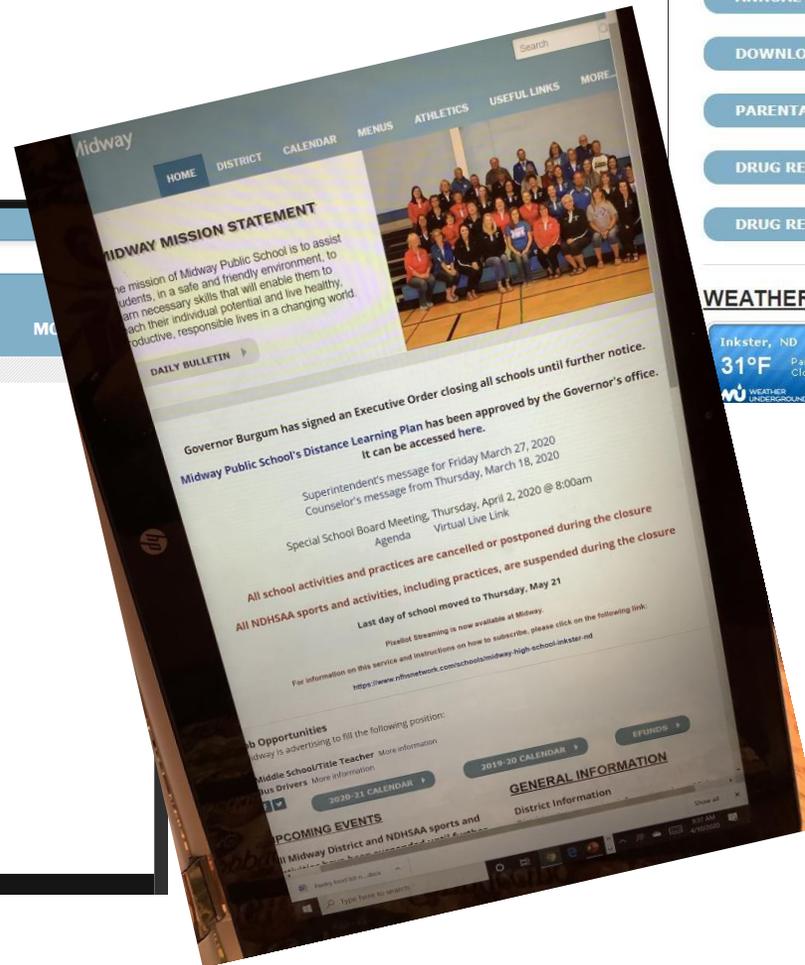
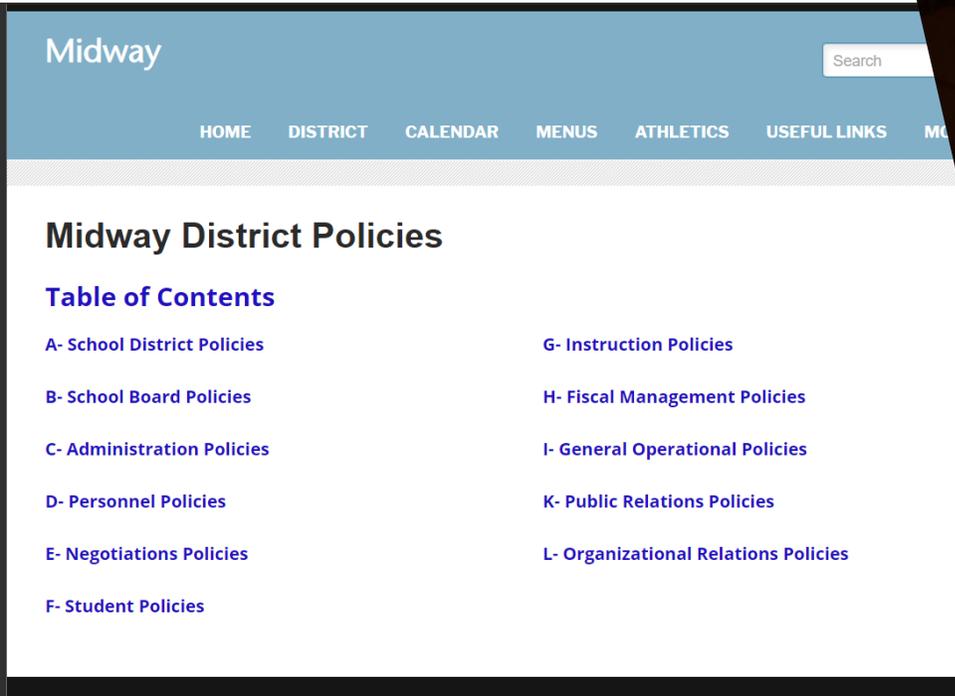
Communication

- Midway uses SwiftK12 for mass communication to parents and staff. This is for a variety of uses from storm closing announcements to upcoming events. It's currently being used as one method of staying in touch with parents during the school closure. SwiftK12 allows for emails, phone calls and texts.
- Midway also uses Facebook, Twitter (@midwaymonarchs) and the website (midwayk12.org) for communicating with the public.
- Teachers and administrators also use parent communication apps such as Remind, Dojo, Google Classroom and SeeSaw.



Communication

We try to use the 3-click concept on the Midway website (midwayk12.org).



addition.



Medications Information

Brochure explaining the use of medications.

PDF version of the Medications Form

Word version of the Medications Form

SCHOOL IMMUNIZATION REQUIREMENTS

DISTRICT ADA COMPLIANCE PLAN

ANNUAL PARENTAL NOTIFICATION

DOWNLOAD:REPORT BULLY/TEXT A TIP FORM

PARENTAL TESTING DIRECTIVE INFO/FORM

DRUG REHAB TEEN GUIDE

DRUG REHAB PARENT GUIDE

WEATHER



GPS equipment and 3-D printers that are identical to those used by agricultural companies to support farmers. Partnerships are being established with area businesses to make this a real-life experience for the students. We are thrilled about this amazing and innovative opportunity.

Purpose of America's Farmers Grow Rural Education

America's Farmers Grow Rural Education was introduced in 2011 to partner with farmers to support their local school districts. The program offers farmers the opportunity to nominate rural public school districts to compete for merit-based STEM grants.

The Bayer Fund is a nonprofit organization dedicated to strengthening the overall health and well-being in communities where farmers and Bayer employees live and work. Visit the Bayer Fund at www.monsantofund.org.

Click here to see a copy of the grant application.

Dolly Parton's Imagination Station

Midway is becoming a part of the Dolly Parton's Imagination Station network. This program provides free age-appropriate books to children birth through age 5. More information.

LANGUAGE

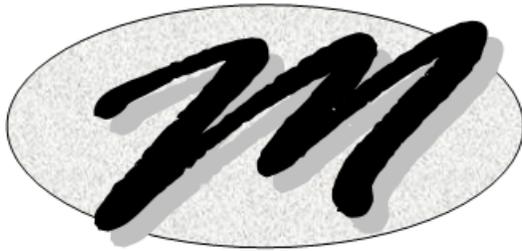
Use the icon below translate this webpage to another language



Website samples

Staff handbooks provide guidance to staff including information about school policies and state/federal regulations.

FACULTY HANDBOOK



2019-20

**MIDWAY PUBLIC SCHOOL
DISTRICT #128**

*Educating
for a Lifetime*

CLASSIFIED EMPLOYEES HANDBOOK

MIDWAY SCHOOL DISTRICT #128
INKSTER, ND 58233



2019-20

Table of Contents

Page 1: INTRODUCTION
MIDWAY SCHOOL MISSION STATEMENT
MIDWAY SCHOOL PHILOSOPHY

Page 2: MIDWAY SCHOOL OBJECTIVES
TEACHER DUTIES
PROFESSIONALISM

Page 3: GENERAL TEACHER DUTIES
TEACHING CERTIFICATE

Page 4: BEGINNING OF THE SCHOOL YEAR
GRADES: HIGH SCHOOL
LESSON PLANS
ASSESSMENT/TESTING
FACULTY MEETINGS
CONFIDENTIALITY

Page 5: SICK LEAVE
ABSENCES
SUBSTITUTE TEACHERS
PARENT/TEACHER CONFERENCES

Page 6: REQUISITIONING SUPPLIES
INVENTORY
KEYS/ACCESS CARDS
CLASSROOM MANAGEMENT/DISCIPLINE
ATTENDANCE/TARDIES
CLASSROOM DISCIPLINE: GENERAL

Page 7: CLASSROOM DISCIPLINE: CORPORAL PUNISHMENT
CLASSROOM DISCIPLINE: SENDING STUDENTS TO THE
PRINCIPAL'S OFFICE
CLASSROOM DISCIPLINE: SUSPENSION
CLASSROOM DISCIPLINE: STUDENT MANAGEMENT PLAN
STUDY HALLS: UNIFORM PROCEDURES
CLASSROOM HOUSEKEEPING

Page 8: HARASSMENT
SUPERVISION: HALLWAYS & PLAYGROUND
HEALTH/REPORTING ABUSE

Page 9: **EMERGENCY PROCEDURES/DRILLS**

ACCIDENTS
FIRE DRILLS
OTHER DRILLS
EMERGENCY PROCEDURES
VISITORS
EXTRA-CURRICULAR
ADVISOR RESPONSIBILITY

Page 10: AFTER SCHOOL EVENTS
PEP RALLIES, LYCEUMS, AND OTHER GROUP EVENTS
FIELD TRIPS

Page 11: FUNDRAISERS
TICKETS SELLER DUTIES
BUILDING
CARE OF BUILDING
USE OF FACILITY
USE OF GYM

Page 12: ORGANIZATION FUNDS
ORGANIZATIONAL MEETINGS
ADMINISTRATION/OFFICE
PA ANNOUNCEMENTS
CLASS SCHEDULE

Page 13: CURRICULUM/TEXTBOOKS
TEACHER EVALUATIONS
GENERAL OPERATIONAL DUTIES
TEACHER LOAD
MAIL BOXES
MASTER CALLENDAR
TECHNOLOGY
EQUIPMENT

Page 14: USE OF APPROPRIATE VIDEOS
APPROPRIATE USE OF TECHNOLOGY

Page 15: OFFICE TELEPHONE
RELEVANT POLICIES
Alcohol and Drug Abuse by Employees (DEAA)
Child Abuse Reporting
Confidentiality of Student Records and Information (FGA)
Equal Employment/Affirmative Action (AAC)

Page 16: Family and Medical Leave Act
Safety Policy

School Operations
Sexual Harassment (AAC)

Page 17: Significant Contagious Diseases (ACBB)
Technology
Tobacco-Free (ABBA)
Use of Buildings and Grounds
Weapons in the Workplace (ACF)