

CONFIDENTIALITY STATEMENT

Confidentiality is the preservation of privileged information concerning the student, which is disclosed in a working relationship. Part of what you learn is necessary to provide services to the student; other information is shared within the development of a helping, trusting relationship. Therefore, most information gained about a student is confidential, and disclosure could make you legally liable, or could damage your relationship and make it difficult to help the student.

All records regarding students must be treated as confidential. Before you begin your assignment as a volunteer, you should be aware of the laws regarding breaching confidentiality. Violation of Oklahoma School Law regarding confidentiality of records is a misdemeanor.*

My signature below certifies that I have read and understand the material above. I understand my duty to abide by the laws and policies regarding the preservation of confidential information.

Signature

Date

*OSL Sections 155, 544, 553, 847, 861, 899,903