

**Ovid-Elsie Area Schools**  
**Board of Education**  
**Minutes of Special Meeting**  
**Expulsion Hearing**  
**ADMINISTRATION OFFICE**  
**Monday, January 29, 2018-7:30 p.m.**

**1. Call to order**

The meeting was called to order by President Schiffer at 7:30 p.m.

Members Present: Michael Schiffer, Josh Miller, Steven Sopocy, Erin Bancroft  
David Huff, Stacie Rulison, Brooke Wooley

Members Absent:

**2. Approval of Agenda**

Motion by S. Rulison, supported by D. Huff that the January 29, 2018 agenda be approved as presented. Motion passed 7-0.

**3. Suspension/Expulsion Hearing**

A request by the student to enter into closed session was received by President Schiffer. Motion by D. Huff, supported by J. Miller to enter into closed session at 7:32 p.m to conduct a student disciplinary hearing.

The board came out of closed session at 8:13 p.m.

Motion by S. Rulison, supported by D. Huff to expel student through the end of the 2017-18 school year. A request for re-instatement by parent(s) will require a board hearing at the conclusion of the expulsion. Motion passed 7-0.

**4. Huntington Bank Card Resolution**

A Resolution requesting authorization of a bank card.

Motion by J. Miller, supported by S. Rulison to approve the Resolution authorizing a bank card agreement with Huntington Bank. Motion passed 7-0.

RESOLUTION FOLLOWS MINUTES

**5. Other Matters Which May Properly Come Before the Board**

**6. Communications From the Public\*\***

7. Hearing From Board Members

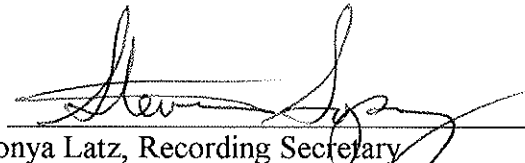
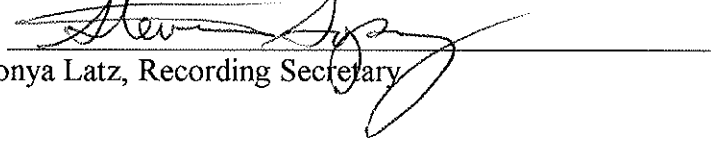
8. Adjournment

Motion by D. Huff, supported by S. Rulison to adjourn the meeting at 8:21p.m.  
Motion passed 7-0.

Respectfully Submitted,

Steven Sopocy, Secretary

Minutes submitted by: Sonya Latz, Recording Secretary

## CERTIFICATE OF RESOLUTION

Ovid-Elsie Area Schools, an educational institution organized under the laws of the State of Michigan (the "school district") desires to obtain financial accommodations from Huntington National Bank (the "bank") pursuant to the use of a commercial card (the "card").

The Superintendent shall be responsible for the card(s) issuance, accounting, monitoring, and retrieval and generally for overseeing the use of the card.

The card may only be used by an employee or board member of the school district for the purchase of supplies or services directly related to school business.

When the card is used, the employee or board member shall provide to the Superintendent documentation detailing the supplies or services purchased with the card. The documentation shall include details such as but not limited to, description of item, cost of item, date of purchase and the purpose for which they were purchased.

The Superintendent is responsible for the protection and custody of the school district card(s). If the card(s) are lost or stolen, the Superintendent shall notify the bank immediately.

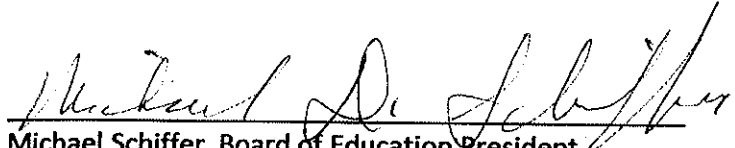
Any board member or employee who leaves the employment of the schools district shall return the card upon termination to the Superintendent.

The Superintendent and Business Manager will review and approve the payment of the bank invoice. Payment shall be made no later than 60 days after receipt of the initial statement date.

Any board member or employee who violates a provision of this policy shall have their use of the card(s) revoked immediately. Any board member or employee who violates a provision shall be subject to disciplinary action as determined by the Superintendent. If the Superintendent violates a provision, he will be subject to disciplinary action as determined by the board.

  
Dr. Ryan Cunningham, Superintendent

  
Date

  
Michael Schiffer, Board of Education President

  
Date