

Ovid-Elsie Area Schools
Board of Education
Minutes of Regular Meeting
Monday, January 22, 2018-6:30 PM
INFORMATION CENTER

1. Call to order

The meeting was called to order by Superintendent Cunningham at 6:30 p.m. with the pledge of allegiance to the flag of the United States of America.

Members Present: Michael Schiffer, David Huff, Erin Bancroft, Steven Sopocy
Josh Miller, Stacie Rulison, Brooke Wooley

Members Absent:

2. Election of Officers

Dr. Cunningham asked for nominations for board president.

Motion by D. Huff, supported by J. Miller to nominate Michael Schiffer as Board President. Motion by J. Miller to cast a unanimous vote for Michael Schiffer as Board President, supported by D. Huff. Motion passed 6 ayes and 1 abstention by Mr. Schiffer. Mr. Schiffer assumed his duties as President.

Motion by D. Huff, supported by S. Rulison to nominate Josh Miller as Board Vice-President. Motion passed 6 ayes and 1 abstention by J. Miller.

Motion by J. Miller, supported by D. Huff to nominate Steven Sopocy as Board Secretary. Motion passed 6 ayes and 1 abstention by Mr. Sopocy.

Motion by J. Miller, supported by S. Rulison to nominate Erin Bancroft as Board Treasurer. Motion passed 6 ayes and 1 abstention by Ms. Bancroft.

3. Consent Agenda

Motion by J. Miller, supported by S. Sopocy, to approve the consent agenda for the January 22, 2018 board meeting as presented. A roll call vote was taken. Motion passed 7-0. The agenda included the following items:

- A. Minutes from the December 11, 2017 Regular board meeting.
- B. Payment of bills: Checks #17217-#17290 and #17182-#17216.
- C. Monthly Financial Reports as of December 31, 2017.
- D. Adoption of Schedule for board meeting for the 2018 calendar year.
- E. Designation of Depositories and Signatures for 2018 calendar year.
- F. Credit/Debit card authorization for 2018
- G. Designation of the Superintendent's secretary for posting public notice of board meetings for the 2018 calendar year.
- H. Approval of Thrun Law Firm as O-E retainer firm for the 2018 calendar year.

4. Recognition

A. Board Appreciation Month

Dr. Cunningham recognized and thanked the Board for their dedication to the school district and community.

B. Students of the Month

Mr. Cory Gavenda, Principal of E. E. Knight Elementary, presented Students of the Month for 4th grade. Nathaniel Gibat is a student in Ms. Thelen's class; Tonya Chappell is a student in Ms. Cunningham's class; and Henry Sanford is a student in Ms. White's class

Ms. Rachelle Parsons, Principal of Leonard Elementary, presented Students of the Month for Kindergarten. Jonathan Prewitt is a student in Ms. Barretta's class, Audrey Allen is a student in Ms. Wyn's class and Paige Maas is a student in Ms. Drayton's class.

5. Reports

A. Building Updates-R. Barton, J. Tokar, R. Parsons, C. Gavenda, C. Coleman and D. Davenport reported.

B. Instructional Council-Kris Kirby reviewed the Instructional Council meeting held on January 22, 2018.

C. Strategic Plan Updates-R. Barton, J. Tokar, C. Gavenda, D. Davenport, C. Coleman and R. Cunningham reported.

B. Wooley left the meeting at 7:06 p.m.

B. Wooley returned to the meeting at 7:12 p.m.

6. Communications From the Public

7. Communications From Ovid-Elsie Personnel

8. Correspondence

9. Old Business

A. Proposed Modified Sex Ed Lessons

Cory Gavenda presented.

Motion by E. Bancroft, supported by D. Huff to approve sex education Lesson Grade 9, modified lesson 8 from "Healthy Sexuality" MMC grades 7-8 and sex education lesson grades 7-8, as presented. Motion passed 7-0.

10. New Business

A. Ovid-Elsie Area Schools 2018-19 Calendar Proposal

Dr. Cunningham reviewed the calendar with the Board.

Motion by D. Huff, supported by J. Miller to approve the Ovid-Elsie Area Schools 2018-19 School Calendar as presented. Motion passed 7-0.

CALENDAR FOLLOWS MINUTES

B. Field Trip Request

Robotics Advisor, Brian Topping, presented the request.

Motion by S. Sopocy, supported by D. Huff to approve the field trip request for the Robotics Team to travel to Gaylord High School to attend the Robotics Competition, leaving March 15, 2018 and returning March 17, 2018. Motion passed 7-0.

C. Board Governance Standard #2

Mrs. Rulison facilitated.

Motion by D. Huff, supported by S. Sopocy to confirm that Board Governance Standard #2 was completed. Motion passed 7-0.

D. Negotiations

Motion by D. Huff, supported by J. Miller to enter into closed session at 7:59 p.m. to discuss collective bargaining negotiations. Motion passed 7-0.

Board came out of closed session at 8:44 p.m.

11. Other Matters Which May Properly Come Before the Board

12. Hearing From Board Members- J. Miller made a motion to amend the 2018 Board Meeting Calendar that was approved in the Consent Agenda, changing the February Regular Meeting from Monday, February 26, 2018 to Wednesday, February 21, 2018 at 6:30 p.m., supported by D. Huff. Motion passed 7-0.

The calendar will reflect this amendment.

13. Adjournment

Motion by D. Huff, supported by S. Rulison to adjourn the meeting at 8:48 p.m. Motion carried unanimously.

Respectfully Submitted,

Steven Sopocy, Secretary

Minutes submitted by: Pam Washburn, Recording Secretary

OVID-ELSIE AREA SCHOOLS
8989 E. COLONY ROAD
ELSIE, MI 48831
989-834-2271 or 989-862-4237

SCHEDULE OF BOARD MEETINGS FOR 2018

Regular monthly meetings of the Board of Education will be held on the third Monday of each month at 6:30 p.m. in the Information Center unless otherwise noted.

January 22, 2018

February 21, 2018* (Wednesday)

March 19, 2018

April 16, 2018

May 21, 2018

June 18, 2018

July 16, 2018

August 20, 2018

September 17, 2018

October 15, 2018

November 19, 2018

December 17, 2018

Upon request to the Superintendent, the District shall make reasonable accommodations for a disabled person to be able to participate in the meeting(s).

OVID-ELSIE AREA SCHOOLS
DEPOSITORIES AND SIGNATURES FOR 2018

<u>FUND NAME AND FUNCTION</u>	<u>DEPOSITORIES</u>	<u>AUTHORIZED SIGNATURES</u>
General Fund (Checking)	Huntington Bank	Board of Education
Debt Retirement	Huntington Bank	Superintendent of Schools and/or Business Manager
School Lunch (Checking)	Huntington Bank	Superintendent of Schools and/or Business Manager
Ovid-Elsie Internal (Checking)	Huntington Bank	Superintendent of Schools and/or Business Manager
Campbell Memorial Library (Certificate of Deposit)	Fifth Third Bank	Superintendent of Schools and/or Business Manager
David G. Goodrich Scholarship Fund (Checking)	Fifth Third Bank	Superintendent of Schools and/or Supt. Secretary
Mary L. Gumaer Scholarship Fund (Checking)	Fifth Third Bank	Superintendent of Schools and/or Supt. Secretary
Bequest and Memorial Funds **	Huntington Bank	Superintendent of Schools and/or Business Manager

** Clark Estate (savings), Bryon Green Scholarship (savings), Jack Bower Scholarship (certificate of deposit).

OVID-ELSIE AREA SCHOOLS
CREDIT/DEBIT CARDS FOR 2018

<u>CARD NAME</u>	<u>AUTHORIZED SIGNATURES</u>
Best Buy	Superintendent approved Purchase Order
Dollar General	Superintendent approved Purchase Order
First Bank Visa	Superintendent approved Purchase Order
Home Depot	Superintendent approved Purchase Order
J.P. Morgan Chase (purchasing card)	Superintendent approved Purchase Order
Kroger	Superintendent approved Purchase Order
Staples	Superintendent approved Purchase Order
Tractor Supply Co. (TSC)	Superintendent approved Purchase Order

OVID-ELSIE AREA SCHOOLS
2018-19 (PRE-LABOR DAY) SCHOOL CALENDAR

Monday, August 20, 2018	First Day for Staff Elementary Open Houses
Tuesday, August 21, 2018	Second Day for Staff Secondary Open Houses
Wednesday, August 22, 2018	First Day for Students
Thursday, August 23, 2018	Second Day for Students
Friday, August 24, 2018	Third Day for Students – Early Release Day (Elementary – 11:15 a.m.; Secondary – 11:30 a.m.)
Monday, August 27, 2018	School Continues
Thursday August 30 - Monday, September 3, 2018	Labor Day Recess
Tuesday, September 4, 2018	School Resumes
Friday, September 7, 2018	Early Release Day – Professional Development Day (Elementary – 11:15 a.m.; Secondary – 11:30 a.m.)
Friday, October 5, 2018	Early Release Day – Professional Development Day (Elementary – 11:15 a.m.; Secondary – 11:30 a.m.)
Thursday, November 8, 2018	Secondary Parent-Teacher Conferences
Friday, November 9, 2018	Early Release Day – Professional Development Day (Elementary – 11:15 a.m.; Secondary – 11:30 a.m.)
Monday, November 12, 2018 & Wednesday, November 14, 2018	E.E. Knight Elementary Conferences (only)
Thursday, November 15, 2018	No School for Staff or Students – Opening Day
Friday, November 16, 2018	School Resumes
Wednesday, November 21 - Friday, November 23, 2018	Thanksgiving Break
Monday, November 26, 2018	School Resumes
Friday, December 7, 2018	Early Release Day – Professional Development Day

Friday, December 21, 2018	(Elementary – 11:15 a.m.; Secondary – 11:30 a.m.) Early Release Day (Elementary – 11:15 a.m.; Secondary – 11:30 a.m.)
Monday, December 24 - Friday, January 4, 2019	Winter Vacation
Monday, January 7, 2019	School Resumes
Monday, January 21, 2019	No School for Staff or Students – MLK Day
Friday, February 1, 2019	Early Release Day – Professional Development Day (Elementary – 11:15 a.m.; Secondary – 11:30 a.m.)
Monday, February 11 - Thursday, February 14, 2019	Leonard Elementary School Conferences (only)
Friday, February 15 - Monday, February 18, 2019	Mid-Winter Break
Tuesday, February 19, 2019	School Resumes
Friday, March 1, 2019	Early Release Day – Professional Development Day (Elementary – 11:15 a.m.; Secondary – 11:30 a.m.)
Thursday, March 14, 2018	Secondary Parent-Teacher Conferences
Monday, March 25 - Friday, March 29, 2019	Spring Break
Monday, April 1, 2019	School Resumes
Friday, April 5, 2019	Early Release Day – Professional Development Day (Elementary – 11:15 a.m.; Secondary – 11:30 a.m.)
Friday, April 19, 2019	No School for Staff or Students – Good Friday
Friday, May 3, 2019	Early Release Day – Professional Development Day (Elementary – 11:15 a.m.; Secondary – 11:30 a.m.)
Monday, May 27, 2019	No School for Staff or Students – Memorial Day
Thursday, May 30, 2019	Alternative High School Graduation
Friday, May 31, 2019	Ovid-Elsie High School Graduation
Thursday, June 6, 2019	Last Day for Students – Early Release Day

Friday, June 7, 2019

Last Day for Staff – Hog Roast – 11:30 a.m.

June 10, 2019

Begin Summer Vacation

Student Days = 180 Days

Staff Days = 183 Days

Professional Development Days = 5 Days