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| RICHMOND HEIGHTS LOCAL SCHOOLS  **SUBSTITUTE TEACHER**  Employment Application  EQUAL OPPORTUNITY EMPLOYER  Important: Please attach to this application a copy of your current Teaching Certificate, background check. No substitute assignment can be made until all this information is on file. | Richmond Heights Local Schools  447 Richmond Road  Richmond Heights, OH 44143  216-692-8485  www.richmondheightsschools.org  C:\Users\rh_lmoore\Downloads\SpartansJPF image.jpg |

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| Applicant Information | | | | | | | | | | | | | | | | | | | | |
| Last Name | |  | | | | | | | First |  | | | | M.I. | | **Date** | | Click here to enter a date. | | |
| Street Address | | |  | | | | | | | | | | | Apartment/Unit # | | | |  | | |
| City |  | | | | | | | | State |  | | | | ZIP |  | | | | | |
| **Phone** |  | | | | | | | | E-mail Address | |  | | | | | | | | | |
| Date Available | | |  | | | | | | | | | | | | | | | | | |
| Teaching Field(s) | | | | | |  | | | | | | | | | | | | | | |
| Are you a citizen of the United States? | | | | | | | YES | NO | |  | | | | | | |  | | |  |
| Have you ever worked for Richmond Heights Schools? | | | | | | | YES | NO | | If so, when? | |  | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | |
| Education | | | | | | | | | | | | | | | | | | | | |
| University/College  Degrees Held | | | | |  | | | | | | | | | | | | | | | |
| University/College | | | |  | | | | | | | | | | | | | | | | |
| University/College | | | |  | | | | | | | | | | | | | | | | |
| Certificates Held | | | |  | | | | | | | | | | | | | | | | |
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| Employment is contingent on a satisfactory criminal records check as required by law and the individual shall be deemed employed only on a conditional basis until the report of a satisfactory check has been received. | | | | | | | | | | | | | | | | | | | | |
| If you have been employed as a teacher or substitute, please list employers. | | | | | | | | | | | | | | | | | | | | |
| School District | | |  | | | | | | | | | | Last Day of Service | | | | | |  | |
| School District | | |  | | | | | | | | | | Last Day of Service | | | | | |  | |
| School District | | |  | | | | | | | | | | Last Day of Service | | | | | |  | |
| If you have **NEVER** been employed as a teacher, please list employers. | | | | | | | | | | | | | | | | | | | | |
| Employer | | |  | | | | | | | | | | Last Day of Service | | | | | |  | |
| Employer | | |  | | | | | | | | | | Last Day of Service | | | | | |  | |
| Employer | | |  | | | | | | | | | | Last Day of Service | | | | | |  | |

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| Disclaimer and Signature | | | |
| I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.  **Any person who knowingly makes a false statement is guilty of falsification under section 2921.13 of the Revised Code, which is a misdemeanor of the first degree.** | | | |
| **Signature** |  | Date | Click here to enter a date. |

JAN 2022