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| RICHMOND HEIGHTS LOCAL SCHOOLS  **CERTIFIED PERSONNEL** Application  EQUAL OPPORTUNITY EMPLOYER  Thank you for your interest in employment at Richmond Heights Local Schools. A precondition to employment for which I am applying, I must, in accordance with Ohio law, come in for finger prints and must pass criminal records check. | Richmond Heights Local Schools  447 Richmond Road  Richmond Heights, OH 44143  216-692-8485  www.richmondheightsschools.org  C:\Users\rh_lmoore\Downloads\SpartansJPF image.jpg |

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| Applicant Information | | | | | | | | | | | | | | | | | | | | | | |
| **Date** | Click here to enter a date. | | | | | | | | | | **Social Security No.** | | | | | | | | | | | |
| Last Name | | | |  | | | | | | | | | First |  | | | | | | M.I. | | |
| Present  Street Address | | | | |  | | | | | | | | | | | | Apartment/Unit # | |  | | | |
| City | |  | | | | | | | | | | | | | | State |  | | | | ZIP |  |
| **Phone/Cell** | |  | | | | | | | | | | E-mail Address | | | |  | | | | | | |
| How long have you lived at the above address? | | | | | | | | | | | | | | | | | | | | | | |
| Position(s) Applied for | | | | | | | | | | | | | | | | | | | | | | |
| **FULL-TIME**  **PART-TIME** | | | | | | **POSITION** | | Regular Teaching  Reserve Teaching  Administrative/Supervisory  Pupil Personnel Services  Other | | | | | | | **GRADE LEVEL** | | | Kindergarten  Primary-Grades 1-3  Intermediate-Grades 4-6  Junior High–Grades 7-9  Senior High Grades 10-12  Special-K-12 | | | | |
| CERTIFICATION: List ALL certificates held | | | | | | | | | | | | | | | | | | | | | | |
| **STATE** | | | **TYPE** | | | | **GRADE** | | **ISSUE DATE** | **AREAS/SUBJECTS QUALIFIED TO TEACH** | | | | | | | | | | | | |
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| If your application is considered favorably, on what date will you be available to work? Click here to enter a date.  All applicants must possess or be eligible for a valid teacher’s certificate issued by the Ohio Department of Education.  A personal resume and any additional information may be included with this application. | | | | | | | | | | | | | | | | | | | | | | |

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| Educational and professional training | | | | | | | | | | | | | | | | | | | | | | | |
| **SCHOOL** | **MAJOR**  **SUBJECTS** | | **MINOR**  **SUBJECTS** | | | | **NAME & LOCATION**  **OF SCHOOL** | | | | | | | **YEARS SPENT** | | | **DIPLOMAS/DEGREE RECEIVED** | | | | | | |
| **HIGH SCHOOL** |  | |  | | | |  | | | | | | |  | | |  | | | | | | |
| **COLLEGE OR UNIVERSITY** |  | |  | | | |  | | | | | | |  | | |  | | | | | | |
| **COLLEGE OR UNIVERSITY** |  | |  | | | |  | | | | | | |  | | |  | | | | | | |
| **SPECIAL COURSES** |  | |  | | | |  | | | | | | |  | | |  | | | | | | |
| What is your cumulative grade point average? | | | | | | | Undergraduate: | | | | | | Graduate: | | | | | | | | | | |
| military service | | | | | | | | | | | | | | | | | | | | | | | |
| Branch of Service: | | | | | | | | Highest Rank: | | | | | | | | Number of Months: | | | | | | | |
| From: (Month/Year)  To: (Month/Year) | | | | | | | | Type of Discharge: | | | | | | | | | | | | | | | |
| student teaching experience | | | | | | | | | | | | | | | | | | | | | | | |
| Name and Location of School | | | | | | | | | | | | | | | | | | | | | | | |
| From: (Month/Year)  To: (Month/Year) | | | | Grade/Subject: | | | | | | Building Principal: | | | | | | | | | | | | | |
| Supervising Teacher: | | | | | | | | | | | | | | | | | | | | | | | |
| teaching experience – LIST BELOW THE PLACES WHERE YOU HAVE DONE FULL-TIME TEACHING | | | | | | | | | | | | | | | | | | | | | | | |
| **Name of School** | | **Address/**  **Telephone** | | | | | | | **Type Experience**  **Grades/Subjects** | | **No.**  **Yrs.** | **Annual**  **Salary** | | | **Immediate**  **Supervisor** | | | | | | **Date**  **Began** | | **Date**  **Ended** |
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| Experience with children (other than teaching): | | | | | | | | | | | | | | | | | | | | | | | |
| work experience other than teaching | | | | | | | | | | | | | | | | | | | | | | | |
| WHERE | | | | | NATURE OF WORK | | | | | | | | | | | | | | | DATE **BEGAN** | | DATE **ENDED** | |
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| List travel, recreational interests or hobbies which may be pertinent to the job for which you are applying: | | | | | | | | | | | | | | | | | | | | | | | |
| References Name references including superintendents and principals under whom you have taught | | | | | | | | | | | | | | | | | | | | | | | |
| **Name-Position** | | | | | | **Address** | | | | | | | | | | | | | **Phone Number** | | | | |
| 1. | | | | | |  | | | | | | | | | | | | |  | | | | |
| 2. | | | | | |  | | | | | | | | | | | | |  | | | | |
| 3. | | | | | |  | | | | | | | | | | | | |  | | | | |
| 4. | | | | | |  | | | | | | | | | | | | |  | | | | |
| Would you be interested in working as a substitute in our school system? YES  NO | | | | | | | | | | | | | | | | | | | | | | | |
| Have you ever taught under a Continuing Contract in the State of Ohio?  If yes, Where? | | | | | | | | | | | | | | | | | | YES  NO | | | | | |
| Have you previously applied or been employed in the Cuyahoga County School District?  If yes, When? | | | | | | | | | | | | | | | | | | YES  NO | | | | | |
| Have you ever held a contract of employment as a teacher which has not been renewed?  If yes, specify school district and year of contract involved: | | | | | | | | | | | | | | | | | | YES  NO | | | | | |

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| extra curricular activities Check any of the following activities which you are willing and able to direct, coach, supervise or sponsor: | | |
| Debate  Drama  Orchestra  Band  Chorus  Class Advisor  Yearbook  School Newspaper  Student Council | Cheerleading  National Honor Society  Flagbearer  Football  Basketball  Softball  Golf  Track  Tennis | Volleyball  Wrestling  Swimming  Gymnastics  Intramurals  Cross Country  Soccer  Baseball |
| List any experience you have had which will help you successfully direct, coach or supervise and extracurricular activity: | | |
| What educational organizations are you a member? | | |
| Each entry-year person will be assigned a mentor for a period of one school year. Will you accept the Administration’s assignment of a mentor (who may or may not be a classroom teacher)?  YES  NO | | |

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| statement In the space below, make a statement concerning your attitude toward the teaching profession, your personal interests, plans and ambitions. |
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| Disclaimer and Signature |
| I acknowledge being informed that, as a precondition to employment for which I am applying, I must, in accordance with Ohio law, both provide a set of fingerprints and satisfactorily pass of a criminal records check if I come under final consideration for employment. I recognize that I will be charged a fee for the cost of the records check and that, unless I pay the fee, I will not be considered for employment. |
| I represent that all information furnished in connection with this application is true and accurate to the best of my knowledge. I further recognize that, should the Richmond Heights Local Schools discover that I have falsified any such information; I will not be hired or, if already hired, will be subject to termination from employment on that ground. Furthermore, it is understood that this application becomes the property of the Board of Education, which reserves the right to accept or reject it. I authorize the verification of all references and information contained in this application and regards this information as confidential.  **Any person who knowingly makes a false statement is guilty of falsification under section 2921.13 of the Revised Code, which is a misdemeanor of the first degree.** |

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| --- | --- | --- | --- |
| Signature |  | Date | Click here to enter a date. |

***Applicant does not write below this line.***

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| Reference CHECK | |
| Reference | Result of Reference Check |
| Reference | Result of Reference Check |
| Reference | Result of Reference Check |
| Interviewer, Date & Notes: | |

JAN 2022