



## Meeting Minutes

**Project:** MSAD 49

**Date:** December 13, 2021

**Attendees:** Kathy Cogan\*, CHA  
Scott Washburn, Roberta Hersom  
MSAD 49 Building Committee (\* Scribe)

**Purpose:** Notes for Building Committee Mtg #10

Topic/Time	Agenda/Notes	Action
Site Application	<ol style="list-style-type: none"><li>1. Kathy presented progress on the Site Application<ul style="list-style-type: none"><li>- Site surveys complete</li><li>- DOT letter of requirements</li><li>- CMP easement in progress</li><li>- Site test fits in progress</li><li>- Meetings with Municipal Stakeholders in progress</li></ul></li><li>2. Cmte. Asked Kathy to review location of sidewalks as proposed by DOT – might make more sense on River Rd.</li><li>3. Cmte. Decided to target 1/26/2022 for the Site Selection Public Hearing<ul style="list-style-type: none"><li>- Roberta will use robo calls, principal newsletters, and bulk mailers to advertise the public hearing</li></ul></li></ol>	
Education Specifications	<ol style="list-style-type: none"><li>4. Kathy presented progress on Ed Specs<ul style="list-style-type: none"><li>- CHA has conducted meetings with teachers, leadership, and community stakeholders</li><li>- Writing responses to the DOE questions is in progress (MSAD 49)</li><li>- CHA may need to have some follow up meetings early 2022</li></ul></li><li>5. CHA will put together a survey for students as well</li><li>6. Roberta requested CHA send a list of schools to visit for the ed spec team</li></ol>	
TimeLine	<ol style="list-style-type: none"><li>7. Kathy presented a timeline for referendum<ul style="list-style-type: none"><li>- Includes some dates in the summer of 2022 that will need to be adjusted</li></ul></li></ol>	