

MOTHER LODE UNION SCHOOL DISTRICT

APPLICATION TO DISTRIBUTE FLYERS/MATERIALS

Community Flyers/materials (other than government agencies) must have prior approval by the Superintendent for distribution to our schools. **PLEASE ALLOW A MINIMUM OF 10 WORKING DAYS TO OBTAIN APPROVAL.** It will be your responsibility to deliver the flyers with a copy of this approval form to each school. Notice of the location of the flyers will be posted in the school newsletter. A disclaimer on any non-school group's promotional materials to be distributed, posted, or published, stating that the distribution, posting, or publishing of the materials does not imply district endorsement of the group's activities, products, or services. District- and school-sponsored publications shall include a disclaimer stating that the district or school does not endorse any advertised products or services.

You will be notified by ____email ____fax ____phone (please check preference)

Please check the applicable organization.

____ Non-Profit Organizations – “**NON PROFIT**” MUST BE PRINTED ON THE FLYER

____ Public Agency serving student programs (CSD, Public Library, Fire Department, Police)

____ Private Agency

Organization:_____Date of Request:_____

Address:_____Phone #:_____

Contact Person/Title:_____Fax #:_____

Email Address:_____Distribution Date:_____

Description of Flyer:_____

Signature of Person Making Request:_____

School(s) you wish to distribute flyers/materials:

____Indian Creek (100 flyers)

____Herbert Green (100 flyers)

A listing of flyers that are available at each site will be in the newsletter. Please contact the school site for the date of the next newsletter publication.

For office use only:

____ APPROVED BY:_____Date_____

____ DENIED BY:_____Date_____

____Not related to youth activities

____Does not meet the criteria of Board Policy 1325