

**BOARD OF EDUCATION
TONAWANDA CITY SCHOOL DISTRICT
100 HINDS STREET, TONAWANDA, NY 14150**

**AGENDA
JANUARY 11, 2022**

REGULAR BOARD OF EDUCATION MEETING

*THS Library Media Center
TONAWANDA MIDDLE/HIGH SCHOOL
600 FLETCHER STREET*

6:30 PM

1.0 CALL TO ORDER:

- 1.1 Pledge of Allegiance
- 1.2 A Moment of Silence
- 1.3 Roll Call
- 1.4 Board of Education Disclaimer: Cell Phone Usage During Board Meetings
- 1.5 Board of Education Agenda Amendments/Agenda Confirmation

2.0 MINUTES OF PREVIOUS MEETING

2.1 REGULAR BOARD MEETING OF DECEMBER 21, 2021

ENC.

RESOLVED: That the minutes of the Regular Meeting of **December 21, 2021** of the Board of Education be approved and that they are hereby adopted in their entirety.

2.0.1 CONSENT AGENDA: MINUTES OF BOARD MEETINGS

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above minutes, Item 2.1 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

3.0 NEW/OLD BUSINESS

ENC.

4.0 SPECIAL RECOGNITIONS

NONE

5.0 VERBAL COMMUNICATIONS ON AGENDA ITEMS/RESOLUTIONS

- 5.1 RESPONSE TO PREVIOUS QUESTIONS
- 5.2 PUBLIC COMMENT SESSION #1

The Tonawanda Board of Education, in an effort to conduct district business in a timely fashion, and as part of its long-standing goal to maintain an open line of communication with the public, welcomes comments on topics relevant to the meeting and public education.

- Persons wishing to speak and be recognized by the **Board President** are to be courteous, respectful, well-prepared, non-repetitive and brief.

- All questions or comments should be addressed only to the **Board President** or to the **Superintendent**. No discussion of individual personnel matters will be discussed by the Board.
- Please state your name and address clearly for inclusion in the meeting Minutes. In the event any person wishes a response outside of the confines of a regular Board meeting, please leave all necessary contact information with the Clerk at the end of the meeting.
- Persons may address the Board of Education during two (2) separate sessions of the meeting for a total of twenty (20) minutes per session.
- Individuals may speak a total of three (3) minutes per speaker per session. The Board will adhere to this three (3) minute guideline in an effort to allow everyone an opportunity to speak who wishes to do so.
- The Board reserves its right to limit or expand upon these time limits as the Board may deem necessary and prudent.

6.0 SUPERINTENDENTS' REPORTS/PRESENTATIONS

- 6.1 2022-2023 BUDGET UPDATE
Donna Hill, Director of Business & Finance
- 6.2 ANNOUNCEMENTS/COMMUNICATIONS

CONSENT AGENDA ITEMS

7.0 MANAGEMENT SERVICES NONE

7.1 FINANCIAL REPORTS: ENC.

- 7.1.1 Treasurer's Report – November 2021
- 7.1.2 Payment of Bills as Certified by Auditor – November 2021
- 7.1.3 Revenues – November 2021 – \$3,972,630 (Year-to-date \$14,439,574)
- 7.1.4 Expenditures – November 2021 – \$1,086,696 (Year-to-date \$8,396,237)
- 7.1.5 Fund Balance Projection Report – November 2021
- 7.1.6 Delinquent Tax Report – November 2021
- 7.1.7 School Lunch Program – November 2021
- 7.1.8 Capital Fund – None
- 7.1.9 Trust and Agency – November 2021
- 7.1.10 Budget Transfers – November 2021 – \$0 (Year-to-date \$0)
- 7.1.11 Central Treasurers Report – None
- 7.1.12 Wire Transfers and ACH Payments – November 2021
- 7.1.13 Claims Audit Report –November 2021

7.0.1 CONSENT AGENDA: FINANCIAL REPORTS/RESOLUTIONS

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Management Services Item 7.1 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

8.0 INSTRUCTIONAL PERSONNEL

RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/TENURE/ETC.

ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check WHERE APPLICABLE** and upon successful completion of probationary period, where applicable. For new teacher hires, it is hereby further resolved that such probationary expiration date shall depend upon their individual APPR ratings and in order to receive tenure they must receive overall APPR ratings of effective or highly effective in at least three of composite or overall APPR rating in their final year of probation, they shall not be eligible for tenure at that time.

Item No.	Name	New or Replacing	Position/Tenure Area/ Certification	BOE ACTION REQUESTED	Step Level/Degree/Effective Date(s) Italics/Highlighted - Correction
8.1	Sarah Klettke	N/A	ENL	30-Day Announcement of Tenure Appointment	Effective February 5, 2022 Upon successful completion of probationary period
8.2	Robin Hoepfinger	N/A	Science	30-Day Announcement of Tenure Appointment	Effective February 15, 2022 Upon successful completion of probationary period
8.3	Irene Thomasula	N/A	Teacher Assistant	Approve Tenure Appointment	Effective January 23, 2022 Upon successful completion of probation period
8.4	Catherine McDonald	N/A	Special Ed - MS	Approve Unpaid Child Rearing Leave	Effective January 28, 2022 through April 4, 2022
8.5	Breanna Zientara	N/A	Student Observer in Athletics	Approve Appointment	At No Stipend and without pay Effective January 12, 2022

COACHING APPOINTMENTS/ RESIGNATIONS -

ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Athletic Coach appointments , per the attached, **pending official clearance by the New York State Commissioner of Education of fingerprint/background check of all those applicable**

Item No.	Name	Sport	BOE ACTION REQUESTED	Step Level/Rate/Effective Date(s)
8.6	Brittany Banks	Varsity Cheerleading Coach - Winter	Approve Appointment	Effective November 15, 2021 Stipend Step 1 - \$3562
8.7	Emma Gast	Junior Varsity Cheerleading Coach - Winter	Approve Appointment	Effective November 15, 2021 Stipend Step 1 - \$2447

ADDITIONS TO THE INSTRUCTIONAL SUBSTITUTE LIST(S)**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Additions to the Instructional Substitute Teacher List(s)**, as listed on the attachments(s), **pending official clearance by the New York State Commission of Education of fingerprint/background check.** The Board of Education also approves the **EMERGENCY CONDITIONAL APPOINTMENT** of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

Item No.	Name	Certification Area	BOE Action Requested	Rate/Effective Date(s)
8.8	Christopher Gallivan	High School Diploma	Approve Addition to Elementary and Secondary List	\$85 Per Day Effective January 10, 2022
8.9	Christopher Gallivan	High School Diploma	Approve Addition to Teacher Assistant List	\$13.20 Per Hour Effective January 10, 2022
8.10	Matthew Bernhardt	Bachelor's	Approve Addition to Elementary and Secondary List	\$90 Per Day Effective January 12, 2022
8.11	Matthew Bernhardt	Bachelor's	Approve Addition to Teacher Assistant List	\$13.20 Per Hour Effective January 12, 2022

8.0.1. CONSENT AGENDA: INSTRUCTIONAL PERSONNEL ITEMS

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Instruction Personnel Action Items 8.1 through 8.11 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

9.0 NON-INSTRUCTIONAL PERSONNEL**RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/ETC.****ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check as applicable** and upon successful completion of probationary period where applicable.

Item No.	Name	Position	BOE Action Requested	Step Level/Rate/Effective Date(s) Italics/Highlighted = Correction
9.1	Kristin Schloss	Teacher Aide	Unpaid Medical Leave	Effective January 4, 2022
9.2	April Witkowski	Custodian	Accept Resignation	Effective December 7, 2021

9.3	Kori Kammerdeiner	Teacher Aide	Approve Six- Month Probationary Appointment	Effective January 24, 2022
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ADDITIONS TO THE NON- INSTRUCTIONAL SUBSTITUTE LIST(S)

ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Additions to the Non-Instructional Substitute List(s)**, as listed on the attachments(s), **pending official clearance by the New York State Commission of Education of fingerprint/background check.** The Board of Education also approves the **EMERGENCY CONDITIONAL APPOINTMENT** of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

Item No.	Name	Position	BOE ACTION REQUESTED	Step Level/Rate/Effective Date(s) Italics/Highlighted = Correction
9.4	Christopher Gallivan	Teacher Aide	Approve Addition to Teacher Aide List	\$13.20 Per Hour Effective January 10, 2022
9.5	Matthew Bernhardt	Teacher Aide	Approve Addition to Teacher Aide List	\$13.20 Per Hour Effective January 12, 2022

9.0.1 CONSENT AGENDA: NON-INSTRUCTIONAL PERSONNEL

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Non-Instructional Personnel Action Item 9.1 through 9.5 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

10.0 CURRICULUM/INSTRUCTION

10.1 COMMITTEES ON SPECIAL EDUCATION (CSE)

ENC.

COMMITTEE TYPE	DESCRIPTION	MEETING DATES
<i>District Committee on Special Education</i>	Annual Review	<i>11.22.21, 12.17.21, 12.20.21, 12.21.21, , 12.23.21, 01.05.22,</i>
<i>District Committee on Special Education</i>	Re-evaluation/Annual Review	<i>12.14.21, 01.03.22, 01.04.22, 01.05.22,</i>
<i>District Committee on Special Education</i>	Amendment – Agreement No Meeting	<i>12.10.21, 12.14.21, 12.21.21</i>
<i>District Committee on Special Education</i>	Initial Eligibility	<i>12.03.21, 12.23.21</i>
<i>District Committee on Pre-School Special Education</i>	Amendment – Agreement No Meeting	<i>01.03.22</i>
<i>District Committee on Pre-School Special Education</i>	Initial Eligibility	<i>12.23.21</i>

10.0.1 CONSENT AGENDA: CSE

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Item 10.1 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

11.0 POLICY ITEMS

NONE

12.0 OTHER

12.1 APPROVE COURSE SELECTION GUIDE 2022-2023

ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Tonawanda High School Course Selection Guide for 2022-2023 as presented

12.2 IMPARTIAL HEARING OFFICER COMPENSATION RATES

ENC

RESOLVED that the Board of Education of the Tonawanda City School District, upon recommendation of the Superintendent of Schools, shall compensate Impartial Hearing Officers who have been certified by the Commissioner of Education of the State of New York to serve as Impartial Hearing Officers in accordance with Education Law Section 4404(1) and 8 NYCRR Section 200.1(x), at the following rates for services and expenses:

- [1] Certified Impartial Hearing Officers shall be compensated at the rate of one hundred dollars (\$100) per hour for time spent in pre-hearing, hearing, and post-hearing activities of researching and writing a decision. The District does not and will not pay for hearing dates which are adjourned or cancelled, regardless of the reason, when the adjournment or cancellation is on two or more business day’s notice.
- [2] Certified Impartial Hearing Officers will be reimbursed for reasonable and customary office expenses of photocopying, postage and facsimiles incurred and for travel time to and from the hearing at the rate of forty dollars (\$40) per hour.
- [3] Automobile travel shall be reimbursed at the then-current per mile rate which is established from time-to-time for travel by District employees and representatives.
- [4] Airline or train travel shall be reimbursed at the actual reasonable costs incurred by the Impartial Hearing Officer.
- [5] The District will reimburse Impartial Hearing Officers for the cost of their lodging up to eighty dollars (\$80) per night with receipt submitted or fifty-five dollars (\$55) per night without receipt submitted for hearing dates that fall on consecutive days.

12.0.1 CONSENT AGENDA: OTHER

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Items 12.1 and 12.2 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

13.0 ATTENDANCE REPORT – DECEMBER 2022 **ENC.**

14.0 BOARD INFORMATIONAL ITEMS **ENC.**

- 14.1 Mullen Calendar – January 2022
- 14.2 Riverview Calendar – January 2022

15.0 PUBLIC COMMENT SESSION #2 FOLLOWING BOARD RESOLUTIONS
(Same guidelines as those found in Item 5.1. Three (3) minutes per speaker for a 20 Minute Session.)

16.0 BOARD OF EDUCATION ROUND-UP

The Tonawanda Board of Education members would like to take an opportunity to share news regarding the school district since the prior Board of Education Meeting, (*e.g., Board of Education school visits or school events*)

17.0 ADJOURNMENT

Moved by _____ and seconded by _____, that the Board of Education adjourns the meeting at _____ PM.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____