**Attendance Reminders:**

If an elementary school student has five or more excused absences in a single month during the school year, or ten or more excused absences in the current school year, the District will schedule a conference with the student and their parent(s) at a reasonably convenient time. The conference is intended to identify barriers to the student’s regular attendance and to identify supports and resources so the student may regularly attend school.

Each unexcused absence within any month of the current school year will be followed by a letter or phone call to the parent. The school will make reasonable efforts to provide this information in a language in which that parent is fluent.

After two unexcused absences within any month of the current school year, a conference will be held between the principal (or designee), student and parent to analyze the causes of the student’s absenteeism.

Upon a student’s fifth unexcused absence in a month, the District will:

a. Enter into an agreement with the student and parents/guardians that

establishes school attendance requirements;

b. Refer the student to a truancy community board; or

c. File a petition to juvenile court

**Winter Break: December 17 – January 2**

Students will be dismissed at 11:30 am on Friday, December 17th.

**Drop Off and Pick-Up**

School starts at 8:10 am. The drop off window for students is between 7:50 am – 8:10 am each morning. Dismissal time is at 2:45 pm on Mondays, Tuesdays, Thursdays and Fridays. Students are dismissed at 1:45 pm on Wednesdays.

**Turkey Trot:** Thank you to all the parents who joined us for our 7th annual Turkey Trot.

**Christmas Dress-Up Week**

**Monday- Dec. 13** – Christmas socks

**Tuesday– Dec. 14** – red & green day

**Wednesday- Dec. 15**- Christmas hat or headband

**Thursday- Dec. 16**- Christmas cheer outfit

**Friday- Dec. 17**- pajamas or sweats

**SCHOOL CLOSURE AND DELAYS:** When there is a school closure or delay the information will be posted immediately on the school district website [www.prosserschools.org](http://www.prosserschools.org)

**Cold Weather**

Cold weather has returned to our region and many of our children are not wearing the proper clothing for inclement weather. Please make sure your children are dressed appropriately for these cold days. Hats, boots, warm jackets and gloves or mittens are essential for the students to be able to enjoy their time at recess. Please remember that students will be outside for roughly an hour each day. We care about your children and want them to be happy and comfortable on these brisk cold days.

**Mark Your Calendar:**

**December 17**: Early Dismissal @ 11:30

**December 20-31**: Christmas Break

**January 3**: Return from Winter Break

**January 17:** MLK NO SCHOOL

**February 7-28:** WIDA Testing

**February 21:** President’s Day- NO SCHOOL