

School Parent and Family Engagement Plan

School Name:	Hoxie Elementary School
Facilitator Name:	Amy Barnhill
Plan Review/Revision Date:	7/24/2020
District Level Reviewer, Title:	Jennifer Huff, District Coordinator
District Level Approval Date:	

Committee Members, Role:*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Amy	Barnhill	PFE Facilitator, CRT
Stephanie	Greer	Classroom Teacher, Parent
Erica	Bruce	Classroom Teacher
Beth	Stowers	Parent
Bridgett	Lewies	Parent
Jennifer	Huff	District Coordinator

Committee Members, Role:*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Tanya	Morris	Classroom Teacher
Katie	French	Counselor
Dawn	Kopp	Classroom Teacher
Katherine	Prentice	Parent
Tony	Waldrupe	Parent
Rachael	Bennett	Parent

Committee Members, Role:*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Tracy	Gates	Elementary Principal

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

The school will involve parents on school improvement planning committees & on the Parent & Family Engagement Committee.

The school will ask parents to serve on curricular and instructional review committees.

The school will engage parents in decision making about the allocation of its Title I, Part A funds for parent and family engagement.

The school will take advantage of community resources & recruit alumni from the school to be members of the Parent & Family Engagement Committee.

The school will continue using Parent Teacher Association or organization to foster parental and community involvement within the school.

The school will coordinate and integrate parent and family engagement strategies with ABC preschool programs.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be

involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

The school will have the Annual Title I Meeting on Monday, November 9, 2020, to inform parents & families of Title 1, Part A program benefits. The meeting will be separate from any other meetings or activities to ensure that ample time is provided to describe/explain school curriculum, inform on types of academic assessments used to measure student progress, and on proficiency level students are expected to meet. Depending on CDC, ADH and other government guidelines, the meeting will be held virtually or in person.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- School officials will provide parents updates about school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills that is developed with the collaboration of the principal, staff, and parent volunteers.
- A committee of parents & teachers will create a pamphlet explaining the school's involvement with the state's reading initiative & how parents can be involved in supporting this initiative at home.
- Each teacher will create a classroom in Microsoft Teams. The class team will be utilized to share curriculum pacing, homework assignments, classroom information, & educational resources. Resources will also be available on school and classroom websites. Also, parents can access all of their children's grades using the Home Access Center with the same password received at the beginning of the school year.
- Each teacher will send home a Daily Communication folder containing informational notes, work samples each week, and/or planner page for daily assignments. Parents may be asked to sign the folder and send it back to school.
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress and upcoming classroom and school events by email, a weekly newsletter, or Daily Communication folder. In addition, they may also use the Remind communication app or Class Dojo.
- The school will provide progress reports and report cards to parents four times a year with information regarding their child's academic progress.
- The school will send parents a parent-friendly letter that explains their child's test results and standardized test scores. Parents will receive a Star Reading report explaining their child's reading level progress twice a year.
- The school will offer parents a special meeting(s) each year on the school's approach to school improvement. This meeting will be onsite or virtual, depending on the guidelines from CDC, ADH, and other government recommendations.
- The school will send notes home with students & post notices in school buildings & on social media sites about parent meetings whether they are onsite or virtual.
- The school will use the student handbook, school Web site, and parent orientation meetings about the Schoolwide Title I Plan and how to get a copy upon request.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards.

The compact will be updated yearly and all parties involved will sign the compact at the beginning of the school year. To build and develop a partnership to help children achieve the challenging State academic standards, the school will keep regular two-way, meaningful communication through bi-yearly conferences, eight reports on academic progress, & convenient & reasonable access to staff. The school will provide opportunities for parent volunteers by collecting surveys to match parents & tasks, keeping parents involved in a variety of ways, as much as possible with government mandates.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to

high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

Parents and family members of children receiving services under Title I will be included in the decision making process regarding how reserved funds are allotted for parent and family engagement activities.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

Parents may check out materials, use the computer to check grades, and visit educational Web sites in the school library, if government mandates allow. Parents will be encouraged to view the Title I Plan located in the parent resource center/media center. A suggestion box is available for parental input. The school will provide resources available to parents as needed.

The school will distribute informational packets each year that includes a copy of the school's parent and family engagement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parent and family engagement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...).

To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.

Create a parent center.

The school's policy handbook will include the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.

Hoxie PTO will continue to support grades K-12 to foster parental and community involvement within the school. Upcoming plans will be based on the CDC, ADH, and other government guidelines.

The schools will work closely with area churches and area organizations to collect funds and supplies for the school backpack program to ensure students' needs are met.

The school participates in a community-wide "Stuff the Bus" program to ensure students have the required materials needed to be successful in the classroom. This year donations will be accepted online through August 2nd and divided among neighboring schools.

These items will be incorporated into the school's improvement plan.

The school works closely with the "Hoxie 21" founders to ensure the preservation of local history & promote Civil Rights & equality in education.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

Outside speakers will provide parents with more information concerning ways to make their child's academic life more successful. This may take place onsite or virtually.

The school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan.

Teachers will hold conferences individually with parents of children in their classrooms on Friday, September 17, 2020 & Thursday, February 11, 2021, virtually and/or onsite. Parents will be given a summary of their student's progress, a report of their student's grades, & an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Families & teachers will engage in a discussion of how these efforts can be supported by family involvement & explanations of homework/grading procedures will be given to families.

The school will offer parents a "Testing Night" meeting each year to provide an explanation of the statewide assessment system, standards, and other accountability measures. Depending on health guidelines, this will be offered virtually and/or onsite.

The school will encourage parents to participate in the following roles & activities to increase their involvement and support for student learning, as much as possible, while following health guidelines from CDC, ADH, and other government guidelines. These activities may be onsite or virtual.

- Library assistant/Book Fair helpers
- Read Along with a Parent/Guardian
- 2nd Grade Christmas Breakfast December 2020 @ 8:15
- Veterans Day Program – with a special guest speaker

- Grandparents Week of 9/14/20
- Pony Power Awards day presentation – quarterly
- Track & Field Day – in May
- Quarterly Family Nights – STEAM (Science, Technology, Engineering, Arts, & Math), Literacy, & Movie
- Art Show
- Kindergarten & 6th Grade Promotion
- Virtual Open House (TBA)
- Red Ribbon week
- Choir & Band concerts

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

The school will provide reasonable support for parent and family engagement activities as frequent as possible during the 2020-2021 school year. The following activities may take place virtually, or onsite depending on the current CDC, ADH, and other government guidelines.

The school will provide opportunities for parents & community members to support the instructional program through such programs as WBC Reading Buddy Day & Junior Auxiliary Special Friends. WBC will also help support the Hoxie Robotics team.

The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during orientation of parents. Teachers will explain the requirements to parents and encourage them to become involved in the school. Brief training sessions will provide parents and community members with the information they need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful.

The school will provide the following instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment: role play and demonstration by trained volunteer (H.I.P.P.Y. presentation), the use of and access to the Department of Education website tools for parents, & Lawrence County FACS agent with nutritional meal planning and preparation.

Hoxie School District will provide staff development as mandated by The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts of no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parent and family engagement strategies & no fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

The school's process for resolving parent concerns are included in the school handbook to recognize a parent is a full partner in their child's education.

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

Hint

Survey parents to help aid in the development of training for teachers, principals, and educators to improve the effectiveness of the training.

Title I funds may be used to provide meals and childcare that will allow parents to attend and participate in local parental involvement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.

Videos and how-to guides will be added to the school website in order to train parents to enhance the involvement of other parents.

Community members and businesses will volunteer to help in the creation of virtual field trips that will allow students to learn about their community and career options within the community.

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Ter) (http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Ter for references)

District Feedback

- Attention: Changes Needed!
- In Compliance

Comments:

Close