

Arkansas Indistar

District Parent and Family Engagement Plan

***Please note: Your 20-21 plan has been populated below. Please make revisions or delete and paste your updated plan for 21-22.**

Click to view Required Components Checklist

(https://www.indistar.org/app/DashboardDocs/Arkansas/2021FamilyEngChecklistComponents_District.pdf)

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District Name:	Hoxie School District
Coordinator Name:	Jennifer Huff
Plan Review/Revision Date:	7/27/2021
District Level Reviewer, Title	Curriculum Director

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Jennifer	Huff	Curriculum Director
Amy	Barnhill	Teacher/Elem Parent Facilitator
Dedra	Riggs	Teacher/High School Parent Facilitator
Kelly	Gillham	Superintendent
Tracy	Gates	Elementary Principal
Lori	McKenzie	High School Principal

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Beth	Graham	Parent
Amy	Deckard	Parent
Katie	French	Elementary Counselor
Andrea	Vancil	High School Counselor

1: Jointly Developed Expectations and Objectives

(Describe/List the District expectations and objectives for parent and family engagement. Describe/List how parents will be involved in the development of the district parent and family engagement policy. Describe/List how parents will be involved in the development and review of the School Improvement/Title I Schoolwide/Title I Targeted Assistance Plan and, if applicable, the Comprehensive Support and Improvement and the Targeted Support and Improvement plans. Describe/List how the District will submit to the State comments from parents who deem the LEA Plan unsatisfactory.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

(https://www.indistar.org/app/DashboardDocs/Arkansas/2021FamilyEngChecklistComponents_District.pdf)

Hint

High School & Elementary Parent & Family Engagement Facilitators will maintain a committee of staff, parents/families, & community members to develop and annually review the school and district parent and family engagement policy. Members of the committee (parent, family, and community members) will also be included on school leadership committees to assist in the creation of each school's improvement plan.

Each year an annual meeting will be conducted to update the school and district parent and family engagement policies. The district parent and family engagement committee will work with parents from all subgroups to continue the implementation of a Parent Teacher Organization at the district.

The high school and elementary school parent and family engagement committees will organize activities to support goals identified in each school's improvement plan.

Comments from parents who deem the LEA plan unsatisfactory will be responded to by the district committee after the committee has met and developed an appropriate response.

The Parent and Family Engagement Plan will be filed with the Department of Education by August 1 in Indistar. A copy of the document will be uploaded to the district website by August 1. Each parent will receive a parent-friendly summary/explanation of the parent and family engagement plan as a supplement to the student handbook. The district will obtain signatures from each parent acknowledging receipt of the school district's parent and family engagement plan summary.

2: Building Staff Capacity through Training and Technical Assistance

(Describe/List how the district will provide support and technical assistance to all its Title I schools in planning and implementing effective parent and family engagement practices, inclusive of school parent and family engagement policies/plans, school-parent compacts, and all Title I parent and family engagement requirements. Describe/List activities such as workshops, conferences, trainings, webinars, and online resources that will be used with school staff to build their capacity to work with parents as equal partners. Include information about how the district and/or schools will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Hint

The parent and family engagement facilitator will conduct ongoing site visits to observe parent and family engagement practices. The parent and family engagement committee will provide coordination, technical assistance, and other support to schools in jointly-developing school parent and family engagement plans, implementing effective parent and family involvement activities, and jointly-developing school-parent compacts. Such activities may include meaningful consultation with employers, business leaders, organizations, and individuals with expertise in effectively engaging parents and family members in education.

Teachers, specialized instructional support personnel, principals, and other school leaders, and other staff will be trained in best practices for how to implement and coordinate parent programs, and how to build ties between parents and the school.

Professional development requirements will be met for teachers and administrators by requiring participation in the minimum state-required professional development hours for teachers and administrators and by providing training on campus in parent and family engagement annually. Teachers will also be trained in blended learning practices in order for teachers to ensure student and family engagement during off-site instruction.

Materials and training not otherwise available to assist parents in supporting their child's academic achievement will be provided by the district. The district will ensure each student has access to the internet and each student will receive an assigned laptop in order to participate in virtual classroom and engagement settings.

Training will be provided to enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to communicating with and working with parents as equal partners.

The district will ensure that information is sent home in a language and form parents can understand.

At the beginning of each school year, the district will provide a copy of the school policy at each school for parents to view as well as provide a copy to each parent.

The district will monitor each Title I, Part A school to ensure that each school performs the following tasks:

- Develop parents and family engagement policy.
- Offer flexible meeting times.
- Provide information to parents about the school's program, include parent information guide.
- Develop and use the SchoolParent Compact.

Training for parents will be provided in working with their child to improve academic achievement, to include training on the phone notification system and Microsoft Teams in order to have realtime access to their child's attendance and achievement.

Encourage parents to visit/volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and build volunteer efforts.

Encourage parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of times, such as morning and evening, in order to maximize the opportunities for parents to participate in school-related activities. All meetings will meet the guidelines provided by ADH and the CDC. If necessary, meetings will take place virtually.

Convene an annual school meeting, either virtually or on-site, to inform parents of their school's participation in the development of the parent and family engagement policy and their right to be involved.

3: Building Parent Capacity

(Describe/List activities, such as workshops, conferences, classes, online resources, and any equipment or other materials that may be necessary to support parents in helping their student's academic success. If applicable, describe how each discretionary item your district and parents chose will be implemented.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Hint

Information will be provided to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. Parents will receive a parent-friendly copy of the parent and family engagement plan, have access to each school and district's improvement plan, and have opportunities to discuss such goals with their child's teacher.

The district parent and family engagement committee will assist in the development of parent engagement groups at each school. The district's parent-teacher organization will be provided support, whether it is on-site or virtual, in planning activities and meetings that will engage parents and families in their child(ren)'s education.

The district committee will encourage the formation of partnerships between schools and local businesses that includes roles for parents.

Resources will be provided on the district's website for parents to learn about child development, child-rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.

Parents will participate in surveys in order to improve school effectiveness.

The federal programs coordinator will approve reasonable and necessary expenses associated with parent and family engagement activities.

The district committee will provide any reasonable support for parent and family engagement at the request of participating Title I, Part A schools

4: Reservation and Evaluation

(Describe/List how the district will share with parents and family members the budget for parent and family engagement activities and programs and how parents and family members will be involved in providing input into how the funds are used. If the district does not receive a Title I, Part A allocation greater than \$500,000, then the district is not required to include a description of its Reservation of Funds. If a reservation is required, then a minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. Describe/List actions for how the annual evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents and family members will play.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Hint

Parents will be surveyed annually to identify barriers to parent and family engagement.

Through participation in committees, parents will be provided an opportunity to assist in the development of the evaluation procedures, including analysis of data collected. Data from the evaluation will be used to collaboratively (with parents and other stakeholders) to design evidence-based strategies for more effective parental involvement.

Procedures will be followed for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year.

Findings will be used from the evaluation process to:

Make recommendations to each participating school for parent and family engagement policy revision.

Provide suggestions for designing school improvement policies, as they relate to parent and family engagement.

The district parent and family engagement facilitator and the federal programs coordinator will review activities and educational opportunities planned for parent and family engagement to appropriately budget for each activity.

The district parent and family engagement committee will review and approve the plan for each school annually.

The district plan will be reviewed and updated annually by May 31.

5: Coordination

(Describe/List how the district will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families such as public preschool programs or organizations to help students transition to elementary, middle, high, and postsecondary schools or careers.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Hint

The district parent and family engagement committee will contact local businesses and community partners to assist in implementing the goals of the committee. The committee will also seek support from such partners when implementing parent and family engagement activities.

the district will encourage the formation of partnerships between the district and local businesses that includes roles for parents.

Parents will be involved through an annual survey to improve district effectiveness and transition of students to elementary, high school, and postsecondary schools. Results from the survey will be used to develop a support plan for such transitions.

Parents will be recruited to serve on each school's leadership team to assist in the development of the school's improvement plan.

The district will coordinate and integrate parent and family engagement programs with other Federal, State, and local programs.

(Find complete guidance on the DESE Parent and Family Engagement Requirements (<https://dese.ade.arkansas.gov/Offices/public-school-accountability/federal-programs/parent-and-family-engagement-requirements>) webpage.)

ADE Reviewer Responses by Section

Section 1 - Jointly Developed Expectations and Outcomes

- Changes Required
- Federal Compliance
- State Compliance

Comments:

9/30/2020 KWilson. Section meets required components.

Section 2 - Building Staff Capacity through Training and Technical Assistance

- Changes Required
- Federal Compliance
- State Compliance

Comments:

9/30/2020 KWilson. Section meets required components.

Section 3 - Building Parent Capacity

- Changes Required
- Federal Compliance
- State Compliance

Comments:

9/30/2020 KWilson. Section meets required components.

Section 4 - Reservation and Evaluation

- Changes Required
- Federal Compliance
- State Compliance

Comments:

9/30/2020 KWilson. Section meets required components.

Section 5 - Coordination

- Changes Required
- Federal Compliance
- State Compliance

Comments:

9/30/2020 KWilson. Section meets required components.

Close

