# APSCN VPN SETUP

F5 VPN



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# **Description of Role Access**

#### **Teacher** – Teacher Access Center



#### **Staff** – eSchoolPlus and Statewide Information Systems



#### Finance – eFinancePlus and ePortal



#### **Tech** – SolarWinds



## Windows OS VPN Setup

To establish the VPN connection, we recommend using Internet Explorer

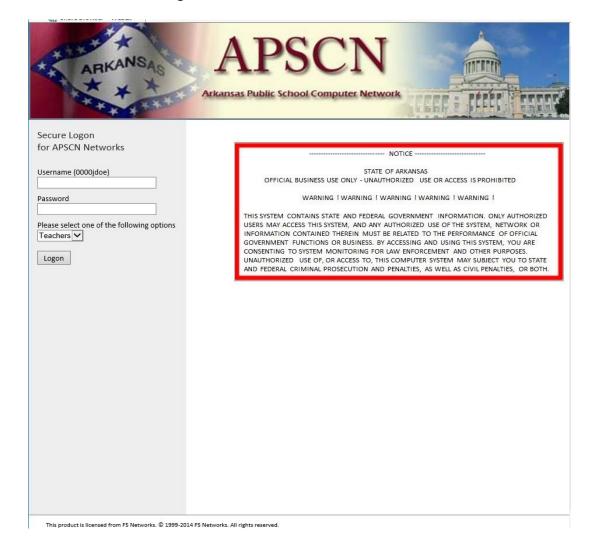


Not to be confused with Microsoft Edge.

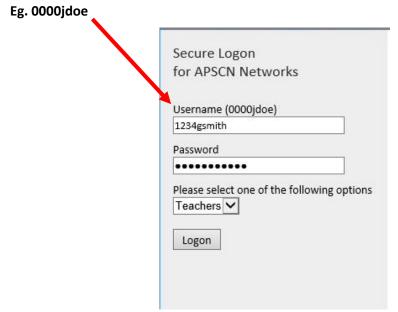


Once connected, refer to the eSchoolPlus v4.0 Client Requirements for browser compatibility.

- 1. Go to <a href="https://apscnvpn.k12.ar.us">https://apscnvpn.k12.ar.us</a>
- 2. You will see a Secure Login for APSCN and an AUP



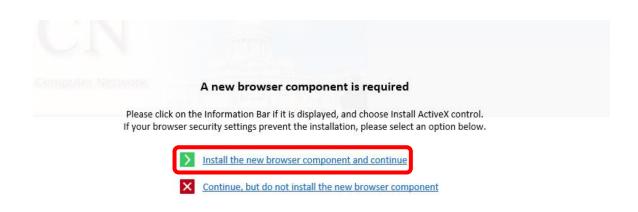
3. In the window, enter your **username** and **password**.



4. Choose your role and Click Logon



5. If you are accessing this website for the first time on a workstation, you will see a prompt to install a new browser component. **Click Install** to install the new component.



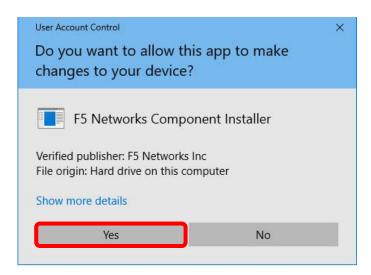
6. After you click install, you will see a prompt at the bottom to run the Installer. Click Run.



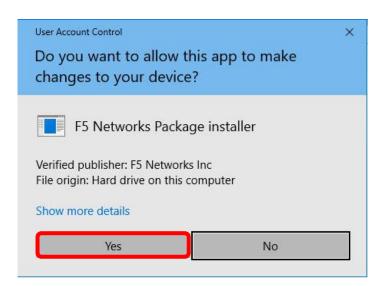
7. When prompted for administrative privileges, **Click Continue** to install the application.



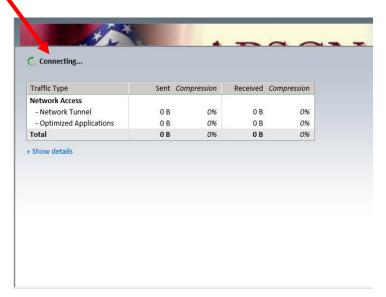
8. When prompted for the F5 Package Installer, Click Yes



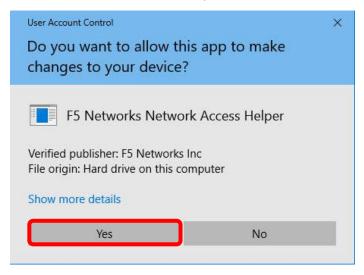
9. When prompted for the F5 Component Installer, Click Yes



10. The box will appear that connects to the VPN tunnel. It shows the status as you connect to the APSCN VPN

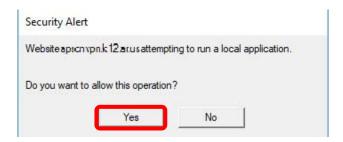


11. When prompted for the F5 Network Access Helper, Click Yes



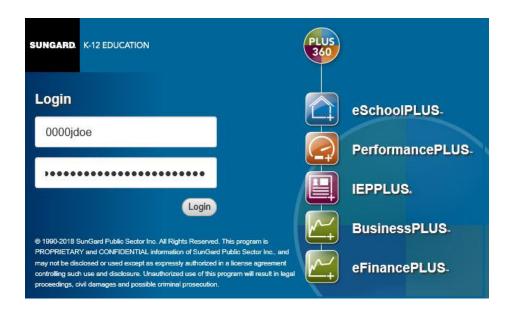
12. A security alert will prompt you to run a local application. Click Yes

13.



\*NOTE\* You may see an additional prompt if your default browser is not Internet Explorer.

14. The VPN will bring up the eSchool environment using your **DEFAULT BROWSER**.



# MAC OS VPN Setup

To establish the VPN connection, we recommend using Safari

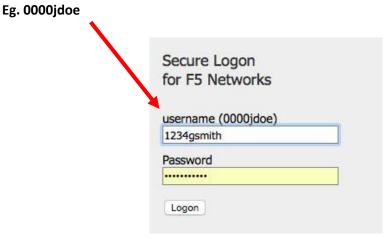


Once connected, refer to the eSchool browser requirements for browser compatibility.

- 1. Go to <a href="https://apscnvpn.k12.ar.us">https://apscnvpn.k12.ar.us</a>
- 2. You will see a Secure Login for APSCN and an AUP



3. In the window, enter your **username** and **password**.



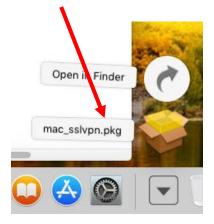
4. If you are accessing this website for the first time on a workstation, it will attempt to start a wizard to install the plugin. If the wizard does not appear. **Click on the link to continue** 



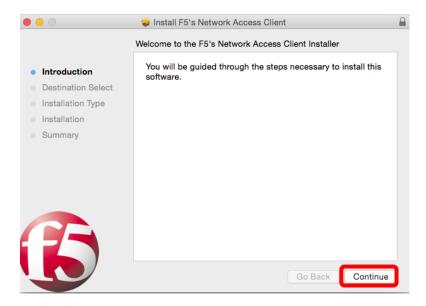
5. Click on the link to install the plugin manually



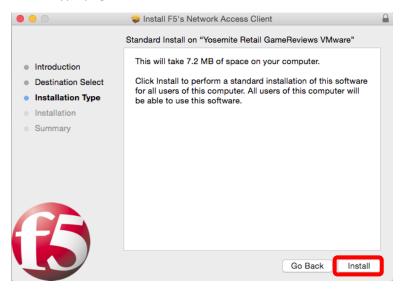
6. You will see a new file in the download folder named "mac\_sslvpn.pkg". Click on the file to install.



7. After the program runs, the F5's Network Access Client Installation Wizard window displays. On the Introduction page **Click Continue** 



8. On the Installation Type page, click Install



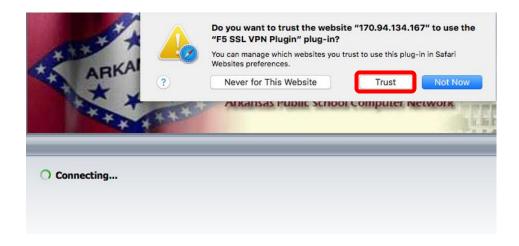
9. If prompted for credentials, enter the password and Click Install Software



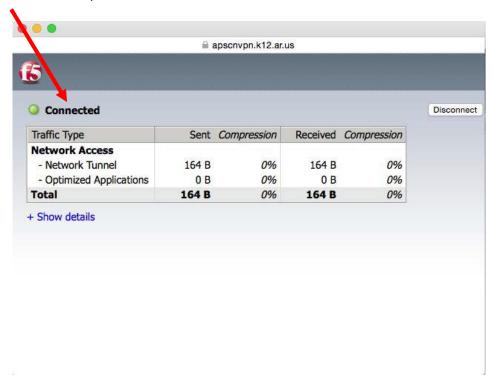
10. Once the installation is complete, Click Close



11. The prompt to trust the website "apscnvpn.k12.ar.us" to use the "F5 SSL VPN Plugin" will appear. Click Trust.



12. Once connected, you can access the environment.

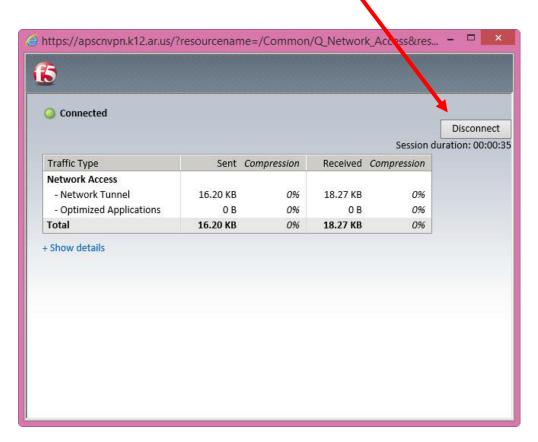


<sup>\*</sup>NOTE\* Either open a new tab or browser when connecting to the environment. If you close the connected tab/browser, your VPN will disconnect.

# Disconnecting the VPN

Although there is an Auto Timeout feature enabled, it is important to disconnect when you longer need the VPN.

If you have the Network Connection still up, you can click "**Disconnect**" and it will disconnect you from your VPN as well.

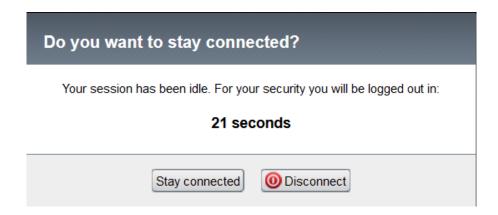


If you close the connecting browser, a message will display asking if you would like to disconnect your connection.



## Reconnecting after (Auto) Disconnecting the VPN

The **Auto Timeout** is for security purposes. This feature will automatically disconnect you from the APSCN VPN if your session has been idle for longer than **15 minutes**.



The system will prompt to stay connected or disconnect. If you do not click "**Stay Connected**" within the allotted time, it will disconnect you from the VPN Tunnel.

