

## Menno School District MS/HS Discipline Grid

Offense	1st Offense	2nd Offense	3rd Offense	4 or More Offenses
<b>Class One</b>				
Minor Repeated Classroom Disruptions	Teacher Documentation Possible Office Referral	Office Referral/Parent Phone Call Teacher Documentation Apology conversation	Office Referral/Parent Phone Call Loss of Privileges/Detention	Office Referral/Parent Meeting ISS/Loss of Privileges/Detention
Cell Phone Misuse	Phone taken – sent to office until end of the day	Phone taken – parent must pick up	Phone taken – parent must pick up, no phone in building for 5 school days	Phone taken – parent must pick up, no phone allowed in building for the rest of the school year
Dress Code Violation	Office Referral Student will put on different clothing	Office Referral/Parent Phone Call Student will put on different clothing	Office Referral/Parent Phone Call Student will put on different clothing Loss of Privileges/Detention	Office Referral/Parent Meeting 1 day OSS Loss of Privileges/Detention
<b>Class Two</b>				
Disrespectful speech/behavior Non-compliance/ Nonparticipation/ Lying	Teacher Documentation Apology Conversation	Office Referral/Parent Phone Call Teacher Documentation Apology Conversation Loss of Privileges/Detention	Office Referral/Parent Phone Call Apology Conversation Loss of Privileges/Detention	Office Referral/Parent Meeting ISS/OSS TBD by type of violation
Computer Violation	Referred to Tech Administrator Office Referral	Referred to Tech Administrator Office Referral/Parent Phone Call	Referred to Tech Administrator Office Referral/Parent Phone Call Restricted Computer Privileges	Office Referral/Parent Meeting Loss of Computer Privileges – TBD by admin
Tardies	Documentation/Warning	Documentation/Warning Apology Conversation	Office Referral/Parent Phone Call Loss of Privileges/Detention	Office Referral/Parent Phone Call Loss of Privileges/Detention <b>Saturday School</b>
Bus Issue	Office Referral/ Apology Conversation	Office Referral/Parent Phone Call Loss of Privileges/Detention	Office Referral/Parent Phone Call Suspended from bus for 2-5 days	Office Referral/Parent Meeting Suspension or expulsion from bus to be determined by administration
<b>Class Three (Per School Year)</b>				
Offensive Language/Gesture/Verbal Abuse/Pushing/Shoving/Verbal Altercation/Physical Bus Issues Disobedient/Insubordination	Office Referral/Parent Phone Call Documentation Apology Conversation Loss of Privileges/Detention	Office Referral/Parent Phone Call Apology Conversation Detention/ISS TBD	Office Referral/Parent Phone Call Apology Conversation 1-3 days ISS	Office Referral/ Parent Meeting Apology Conversation OSS TBD
Cheating	Office Referral/Parent Phone Call Zero in gradebook Apology Conversation	Office Referral/Parent Phone Call Zero in gradebook Drop a letter grade Apology Conversation	Office Referral/Parent Phone Call Zero in gradebook Apology Conversation 1-3 days ISS	Office Referral/Parent Phone Call Zero in gradebook Apology Conversation Expelled from class for semester

<b>Class Four (Per School Year)</b>				
Bullying/Cyberbullying/Harassment/ Hazing/Social Media Violation  Property Damage/Theft	Office Referral/Parent Phone Call Apology Conversation Detention Loss of computer privileges - TBD May contact law enforcement Restitution	Office Referral/Parent Phone Call Apology Conversation Detention/ISS Loss of computer privileges - TBD May contact law enforcement Restitution	Office Referral/Parent Phone Call Apology Conversation ISS/OSS Loss of computer privileges - TBD Contact law enforcement Restitution	Office Referral/Parent Phone Call Apology Conversation ISS/OSS Loss of computer privileges - TBD Contact law enforcement Restitution
Fighting/Physical Injury/Simple Assault	Office Referral/Parent Phone Call Apology Conversation 1-3 days ISS or OSS Law enforcement may be contacted	Office Referral/Parent Phone Call Apology Conversation 1-3 days OSS Law enforcement contacted	Office Referral/Parent Phone Call 5-10 days OSS Apology Conversation Law enforcement contacted	Office Referral/Parent Phone Call 5-10 days OSS Recommend expulsion Law enforcement contacted
Threatening Staff	Office Referral/Parent Phone Call Apology Conversation 1-3 days ISS or OSS Possible suspension from class Law enforcement may be contacted	Office Referral/Parent Phone Call Apology Conversation 3-5 days OSS Possible expulsion from class Law enforcement contacted	Office Referral/Parent Phone Call Apology Conversation 5-10 days OSS Expulsion from class Law enforcement contacted	Office Referral/Parent Phone Call 10 days OSS Recommend expulsion Law enforcement contacted
Trespassing/False Emergencies	Defer to law enforcement	Defer to law enforcement	Defer to law enforcement	Defer to law enforcement
<b>Class Five (Per MS/HS Career)</b>				
Illegal Substances/Drugs/Alcohol/ Inhalants/Tobacco /Chemicals/Arson	Parent Contact Possible referral to law enforcement 3-10 days OSS	Parent Contact Referral to counselor Referral to law enforcement 10 days OSS Recommendation for expulsion		
Sexual Harassment	Parent Contact Referral to counselor Referral to law enforcement 5-10 days OSS	Parent Contact Referral to counselor Referral to law enforcement 10 days OSS Recommendation for expulsion		
<b>Class Six (Per MS/HS Career)</b>				
Bomb Threat/Weapons/Endangering the lives of others	Long term suspension or expulsion, parent meeting, referral to law enforcement Mandatory 12-month expulsion for firearm possession			

Apology Framework: Student: "I am sorry for \_\_\_\_\_. Do you accept my apology?"

Disciplinary action involving students can be handled on a specific basis.

Teachers will communicate with parents and guardians when students have been removed from class.