



Menno Middle School/High School E-Learning Day Procedure

- In place of calling a snow day, administration may designate the day as an E-Learning Day.
- During E-Learning days, secondary teachers (grades 5-12) will provide standards-based assignments as a review, extension of classwork, or enrichment of content for each of their classes.
- Teachers will contact students electronically, via Rooms, email, or an established online platform that their class already uses such as Google Classroom.
- Teachers will take attendance based on electronic or online contact with students and keep track of absences to submit for the office attendance record. Students will need to email, reply to Rooms, or turn assignments into their online platform to be counted for attendance that day.
- For students to be excused from an E-learning day, a parent or guardian will need to email or call the school office (605) 387-5161 and state the reason their student cannot attend school that day.
- All assignments for E-Learning days will be required work, graded by staff, and recorded on Infinite Campus.

There are three primary components to this model:

1. **Connection**—Teachers will share information and assignments via Rooms, email, or an established online platform. Students can reply to count as attendance, ask questions, and turn in assignments digitally.
2. **Learning**—Standards based review, extension, or enrichment content will be completed by students to continue and supplement current learning in the classroom.
3. **Maintenance of Effort**—Teachers will provide feedback and grade E-Learning assignments.

We understand that E-Learning is not a perfect solution, but our goal is to work with students and parents in the event that weather impacts our school attendance. Please feel free to communicate with your child(ren)'s teachers and share any questions you may have. Thank you for supporting your child(ren) and their learning during weather events.