

Portville Central School Board of Education Meeting  
Held: December 6, 2011 @ 7:00 p.m.

Present: President Tkacik, VP Andrianoff, Doty, George, Kloc, Shaffer, Superintendent Simon, District Clerk Anderson, Recording Clerk McMahon, Principal Hild, Principal Welty

Absent: Cornell, Nuffer, Rowe

President Tkacik called the meeting to order at 7:05 p.m. in the board room.

A motion was made by Shaffer, seconded by Doty, "To approve the agenda." Motion carried ayes all. Cornell, Nuffer, Rowe absent.

AGENDA

A motion was made by George, seconded by Shaffer, "To approve the minutes of the November 15, 2011, Board of Education meeting." Motion carried ayes all. Cornell, Nuffer, Rowe absent.

MINUTES

### **Superintendent's Section**

Superintendent Simon discussed the following issues in his news and notes: letter sent to concerned parents and the progress made on their issues; Governor's budget; 4-day leave request of staff member.

Principal Welty reviewed his news and notes.

### **Committee Reports**

J. Tkacik made a report on the Finance Committee meeting held December 6, 2011.

### **Old Business**

No old business was discussed.

### **New Business**

No new business was discussed.

### **Appointments & Resignations**

A motion was made by Shaffer, seconded by Andrianoff, "to accept a letter of retirement/resignation from William Shaw, full time cleaner, effective November 28, 2011." Motion carried ayes all. Cornell, Nuffer, Rowe absent.

W. SHAW  
RETIREMENT

A motion was made by Andrianoff, seconded by Kloc, "to approve a 4-day unpaid leave request from Kathryn Caza, full time teacher aide." Motion carried ayes all. Cornell, Nuffer, Rowe absent.

K. CAZA  
UNPAID  
LEAVE

**CSE/CPSE/504 Recommendations**

A motion was made by Andrianoff, seconded by George, “to approve CSE/CSE/504 recommendations as presented.” Motion carried ayes all. Cornell, Nuffer, Rowe absent.

CSE/CPSE  
RECOMM-  
ENDATION

**Adjournment**

A motion was made by Andrianoff, seconded by Doty, “to adjourn at 7:25 p.m.” Motion carried ayes all. Cornell, Nuffer, Rowe absent

ADJOURN-  
MENT

Respectfully submitted,

Coralie McMahon  
Recording Clerk

Pamela Anderson  
District Clerk