



REGULAR BOARD MEETING

Keene-Riverview Elementary, MPR, 832 Park Avenue

Tuesday, September 1, 2015 7:00 p.m.

I. 7:00 p.m. - Call to Order

- 1. Pledge of Allegiance**
- 2. Approval of Agenda**
- 3. Communications**

II. Information Items:

Minimum Basic Education Requirements Compliance (p. 3)

III. Protocol for Addressing Board:

Welcome to the Board Meeting (p. 6)

IV. Hearing of Visitors:

V. Reports:

- 1. Assistant Superintendent's Report**
- 2. Business Manager's Report**
- 3. Superintendent's Report**
- 4. Board Members' Reports**
- 5. Student Representatives' Reports**

VI. Consent Items:

1. Certificated Personnel

Cert - September 1, 2015 (p. 7)

2. Classified Personnel

Class - September 1, 2015 (p. 8)

3. Approval of Minutes

Regular Board Meeting - August 18, 2015 (p. 9)

Study Session - August 20, 2015 (p. 15)

Special Board Meeting - August 27, 2015 (p. 18)

4. Contracts and Personal Service Agreements

5. Volunteer Coaches

Volunteer Coaches (p. 19)

VII. Old Business:

1. Community Forums

VIII. Action Items:

1. Vouchers

Vouchers (p. 20)

2. Out-of-State Training for Advancement Via Individual Determination

Out-of-State Training - AVID (p. 28)

IX. Discussion Items:

X. Adjournment

Future Meetings:

Regular Board Meeting, September 15, 2015, Keene-Riverview Elementary MPR, 7:00 p.m.

Board Self-Evaluation, September 17, 2015, Staff Development Office, 5:30 p.m.

BOARD PACKET

TO: Board of Directors
SUBJECT: Minimum Basic Education Requirement Compliance
AGENDA: *Information Item*
DATE: September 1, 2015
PREPARED BY: Deanna Flores, Assistant Superintendent

Background:

Each year, school districts across the State of Washington complete the Minimum Basic Education Requirement Compliance form by reporting through the iGrants system online. Reporting on this form gives assurance to the State Board of Education that school districts are in compliance with the minimum requirements of the Basic Education Act. District compliance is checked to meet minimum requirements for entitlement to basic education allocation funds. These funds represent the largest portion of our school district revenues for any given academic year. This year, as in all previous years, the Prosser School District meets or exceeds all program requirements and is in full compliance with the Basic Education Act.

This document is being provided to the Board of Directors for information. Records are maintained in the district to support this certification.



Fiscal Period 15-16

600 Minimum Basic Education Requirement Compliance
Current Form Package Status: Draft

- [Profile Page](#)
- [Instructions](#)
- [Required Pages](#)
- [Grants Administrator](#)
- [District Select a Form Package](#)
- [School Select a Form Package](#)
- [Consortium Select a Form Package](#)
- [All Budgets](#)
- [Report Tool](#)

[Help](#)
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[Notify](#)
[Notes](#)

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Mark Completed	Save	Print	Print All	Modified By By Org. DEANNA FLORES	Modified On By Org. 8/26/2015 9:34 AM	Modified By By OSPI	Modified On By OSPI
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STATE BOARD OF EDUCATION

2015-2016 -- Minimum Basic Education Requirement Compliance

Please Check One		
In Compliance	NOT in Compliance	
<input type="radio"/>	<input type="radio"/>	Kindergarten Minimum 180-Day School Year (RCW 28A.150.220. RCW 28A.150.203) The kindergarten program consists of no less than 180 half days or equivalent (450 hours) per school year.
<input type="radio"/>	<input type="radio"/>	Kindergarten Total Instructional Hour Offering (RCW 28A.150.220. RCW 28A.150.205. WAC 180-16-200) The district makes available to students enrolled in kindergarten at least a total instructional offering of 450 hours.
<input type="radio"/>	<input type="radio"/>	Grades 1-12 Minimum 180-Day School Year (RCW 28A.150.220. RCW 28A.150.203) The school year is accessible to all legally eligible students and consists of at least 180 school days for students in grades 1-12, inclusive of any 180-day waivers granted by the State Board of Education.
<input type="radio"/>	<input type="radio"/>	Grades 1-12 Total Instructional Hour Offering (RCW 28A.150.220(2). RCW 28A.150.205. WAC 180-16-200) The district makes available: <ul style="list-style-type: none"> a. A district-wide average of at least 1,000 instructional hours in grades 1-8 and a district-wide average of at least 1,080 instructional hours in grades 9-12, or b. A district-wide average of 1,027 hours in grades 1-12.
K-12 Districts Only State High School Graduation Minimum Requirements (RCW 28A.230.090, WAC 180-51-067)		
<input type="radio"/>	<input type="radio"/>	All subject areas are aligned with the state's high school learning standards and essential academic learning requirements, and at a minimum meet grades 9-10 grade level expectations. District high schools meet or exceed all state minimum graduation requirements.
<p>If your district is NOT in compliance with any of these requirements, please explain why.</p>		

[Empty rectangular box]

Has your district been granted a waiver of the minimum 180-day school year requirement by the State Board of Education for the 2015-16 school year? Yes No

NOTE: A district that has been granted a waiver of the minimum 180-day school year requirement is in compliance with RCW 28A.150.220.

Which method of calculating instructional hours is your district using to demonstrate compliance with the minimum offering of instructional hours required by RCW 28A.150.220(2)?

- District-wide annual average of 1,000 instructional hours in grades 1-8 and 1,080 instructional hours in grades 9-12
- District-wide average 1,027 instructional hours in grades 1-12

CERTIFICATION OF COMPLIANCE

The following persons named below certify that the information stated herein is true and correct and that **Prosser School District** meets the basic education program requirements contained in RCW 28A.150.220 and the minimum high school graduation requirements set forth in WAC 180-51-067 for students entering the ninth grade on or after July 1, 2012.

The undersigned further acknowledge that a copy of this document has been provided to the district's Board of Directors and that the district has maintained records in its possession supporting this certification for auditing purposes.

School District Superintendent	Date (MM/DD/YY)
Board President or Chair	Date (MM/DD/YY)



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SCHOOL BOARD MEETINGS

Prosser School District No. 116 * 1126 Meade Avenue, Suite A * Prosser, WA 99350

Welcome to a meeting of Prosser School District Board of Directors!

Your views and interest in education are important to us and to your schools. Whether your visit is for the purpose of bringing information to the board's attention, solving a problem, or simply to see what's going on, we hope you'll feel welcome and comfortable at this meeting. We also hope that you will leave with a better understanding of your school district and its board of directors.

How the Board Operates

As the board meeting progresses, you may notice that there is quick action on some items. This is because the board generally considers an issue for several meetings before taking action, and also because background materials on the various items are sent to members for their careful study prior to the meeting. Sometimes the board will approve a motion that encompasses many items. These items, grouped under the "consent" portion of the agenda, are considered routine. You'll be able to follow the action more carefully if you pick up a copy of the agenda that is available.

Board members are: Bill Jenkin, President; Dr. Warren Barmore, Vice-President; Bruce Matsumura, Peggy Douglas and Andy Howe, WIAA representative. Student representatives: Tye Taylor, Taylor Beightol, Zebbie Castilleja & Juan Guerra

About Board Meetings

Business meetings are held twice each month, usually on the 1st and 3rd Tuesdays. The first meeting of the month is also a time for the various educational programs of the district to provide an educational presentation to the Board. These meetings begin at 7:00 p.m.

The board encourages input on all issues under discussion at the business meetings.

About Executive Sessions

The board may occasionally go into executive session, thus excluding the public and the news media from witnessing the discussion. You should know though, that the board will only discuss issues in executive session. It must, by law, take all actions in an open meeting. The law also limits what the board can legally discuss in executive session. These closed discussions may only concern litigation, personnel selection or evaluation, negotiations, complaints against an officer or staff member or real estate transactions where public disclosure would be damaging to individuals or the general welfare of the district. Before going into executive session, the board president must estimate the time the board will return to open session.

Study Sessions

Board Study Sessions are held by the board to address specific issues and to give the board an opportunity to have staff make presentations regarding specific areas of instruction or operation. Study sessions are open meetings and offer the community an opportunity to hear the issues being discussed. Study sessions follow the same protocols as regular board meetings for addressing the board with questions or concerns.

Addressing the Board

You may present a concern to the board during the time reserved for hearing public comment. If this is the case we ask that you:

- Prior to the start of the meeting, sign in, noting the topic you intend to address to the board.
- Come to the microphone and state your name.
- Do not reflect adversely on the political or economic view, ethnic background, character or motives of any individual.
- Do keep your comments concise, non-emotional and brief.

The board is interested in hearing your concerns and your compliments too. It's best to call the superintendent's office a

couple of days before the meeting. If this isn't possible, you can ask the board president to recognize you during the hearing section.

Board Hearings

The school board can be compared to a "court of last resort." If a concern cannot be solved by first talking with the teacher, principal, or appropriate district personnel, it may be forwarded to the board for hearing. Sometimes this hearing may be conducted in "executive session," meaning the public and the media are not in attendance.

About Your Board

Public schools are especially close to the communities they serve because they are governed by men and women selected from the community. These men and women - your school board; are volunteers who spend a great deal of time on the many details involved in providing quality education.

Board members serve four-year terms. They are required to file financial disclosure statements with the Washington State Public Disclosure Commission and must be registered voters of the school district

School board members attend meetings, keep communications open with other members of the community and represent the needs of the district before local, state and national representatives. They make critical decisions that have a direct impact on what children learn and how they learn it. However, a school board is a legal body and can only make decisions as a body.

You may notice that many of the decisions the board must make are not directly related to instruction. School board members are also responsible for keeping the buildings and grounds in good shape, balancing the budget, protecting the district's legal interests, and providing for long-range planning.

BOARD PACKET

TO: Board of Directors
SUBJECT: **Certificated Personnel**
AGENDA: **Consent**
DATE: September 1, 2015
PREPARED BY: Dr. Ray Tolcacher, *Superintendent*

Certificated Employees

Kim Starr has been recommended as the drama advisor at Prosser High School for the 2015/16 school year.

BOARD PACKET

TO: Board of Directors
SUBJECT: **Classified Personnel**
AGENDA: **Consent**
DATE: September 1, 2015
PREPARED BY: Craig Reynolds, *Business Manager*

CLASSIFIED EMPLOYEES

Veronica Salinas has been hired as a bilingual paraeducator at Whitstran Elementary School. She will work 7 hours per day Mondays, Tuesdays, Thursdays, Fridays and 6 hours on Wednesdays.

Board Meeting August 18, 2015

A Public Hearing of the Prosser School District Board of Directors was called to order at 6:00 p.m. at the Housel Middle School library by Bill Jenkin, President. Other board members present included Dr. Warren Barmore, Bruce Matsumura, Peggy Douglas and Andy Howe. Also present were Dr. Ray Tolcacher, Superintendent; Craig Reynolds, Business Manager; Deanna Flores, Assistant Superintendent and Julie Hyatt, Secretary. Also in attendance were members of the community and staff members. The purpose of the Public Hearing was to review the 2015/2016 proposed budget for possible adoption later in the evening.

Craig Reynolds began his presentation of the proposed budget for 2015/2016, via a Power Point slide presentation, which he also distributed in hard copy to the board members.

Craig and Dr. Tolcacher each presented information to the board members about the proposed budget. They also answered questions and provided clarification on the information.

The Public Hearing was adjourned at 7:03 p.m.

The regular meeting of the Board of Directors of the Prosser School District was called to order at 7:08 p.m. by Bill Jenkin, President. Board members present included Dr. Warren Barmore, Peggy Douglas, Bruce Matsumura and Andy Howe. Also present were Dr. Ray Tolcacher, Superintendent; Craig Reynolds, Business Manager; Deanna Flores, Assistant Superintendent; Julie Hyatt, Secretary; and an audience representing district staff, media and community members. The meeting was held at Housel Middle School library.

SWEARING IN AND SEATING OF STUDENT BOARD REPRESENTATIVES:

Dr. Tolcacher conducted the swearing in ceremony of Tye Taylor, Taylor Beightol, Zebbie Castilleja and Juan Guerra. At the conclusion of being sworn in, the student representatives took their seats at the table.

APPROVAL OF AGENDA:

Motion by Andy Howe, seconded by Peggy Douglas and motion carried to approve the agenda.

COMMUNICATIONS

None

INFORMATION ITEMS:

Open House

A calendar showing dates of the upcoming Open Houses was included in the board packet. Dr. Tolcacher suggested assigning a board member to attend Open House at each school, since many are being held on the same evening.

Study and Survey Taskforce Report Meeting

The press release announcing the Taskforce meeting was included in the board packet.

PROTOCOL FOR ADDRESSING BOARD:

Dr. Tolcacher did not read the protocol for addressing the board.

HEARING OF VISITORS:

Board Meeting August 18, 2015

Fred Bray, PEA President -

Thanked the administration for continuing to meet to try to resolve issues. He wanted to bring a few items to the board's attention. He mentioned The Seattle Times editorials, calling out Prosser as one of the few districts in the state where teachers are losing money. Also, Prosser School District lost 50 teachers in the last two years. Mr. Bray said they are moving elsewhere where they can get a raise in pay, by working in another district. Districts around us pay their teachers more money. Mr. Bray continued by saying they've looked at the budget analysis over the last 6 years, and the predominance of money has gone to administrative staff. It's time to put money in those who are on the front lines. He urged the board to relook at some of the offers when they have their executive session later tonight.

Assistant Superintendent's Report

Deanna Flores reported on the professional development activities occurring around the district this week. There has been a lot of work done on standardizing report cards across the elementary grades. She will be gone at more AVID training at the end of September and then in October.

Business Manager's Report

- June 2015 Financial Reports

Superintendent's Report

Dr. Tolcacher reported on the Keene-Riverview remodeling project. Hopefully it will be done in plenty of time before school starts. Today there was a problem with a pump at the football stadium. The pump needs to be replaced right away. Dr. Tolcacher said he visited each of the schools recently and he is pleased to report that each school building is cleaned and maintained. All district buildings look great, including the playfields. He's proud of the way everything looks.

Dr. Tolcacher announced the name of the second SRO (school resource officer) who will be stationed at the high school, but will be visiting all schools in the district. The new SRO is Mark Cole.

Board Members' Reports

Peggy Douglas thanked Brenda Graham for her assistance over the weekend, to help her access the school district website.

Bruce Matsumura reported on the Yakima Valley Fair and Rodeo. Prosser was represented well. Hopefully all the kids earned some money.

Bill Jenkin addressed the audience and thanked them for being in attendance. He said it is obvious the staff members are very passionate and on a personal note, he said they are very valued.

Student Representatives' Reports

Tye Taylor agreed with Bruce Matsumura about the Grandview Fair. Prosser made a strong showing.

Taylor Beightol reported on activities at the high school in preparation for the new school

Board Meeting August 18, 2015

year.

Zebbie Castilleja announced some upcoming meetings and events in which he has participated. This Thursday, there is a meeting with Jennifer Dorsett at Bethel Church at 8:00 a.m. regarding drug and suicide prevention. He also mentioned The 2nd Steps Program, for kindergarten through middle schoolers which helps them deal with peer pressure and bullying. Zebbie also reported that the Boys and Girls Club has partnered with the district for the program *Imagine Learning*, which is a summer reading program.

CONSENT ITEMS:

Motion by Warren Barmore, seconded by Andy Howe and motion carried to approve the Consent Agenda as presented.

Certificated Personnel

Stacy Gray submitted a letter of resignation from her position as the Key Club Advisor.

Anita Quinn submitted a letter of resignation from her position as the PHS assistant girls' soccer coach.

Jennifer Don submitted a letter of resignation from her position as the 7th grade head volleyball coach.

Classified Personnel

Monica Ray resigned her position as a paraeducator at Keene-Riverview Elementary.

Guadalupe Maldonado was hired as the business office secretary. She will work 8 hours per day for 260 days per year.

Heidi Moreno was hired as a paraeducator at Keene-Riverview Elementary. She will work 5 hours per day for 191 days during the school year.

Teresa Early resigned her position as the Assessment/Program Records Technician.

Approval of Minutes

Minutes from the August 4, 2015 regular board meeting were presented.

Contracts and Personal Service Agreements

1. 2015/2016 ESD 123 Prevention/Intervention Specialist Services Contract:

ESD 123 will provide a Prevention Intervention Specialist and Coordinator to be housed at PHS. The Specialist will serve PHS/HMS students 5 days a week, 180 days for 8 hours a day. The program will assist PHS/HMS students with 1-1 counseling support, alcohol and other drug screening and support groups. The contract amount is \$12,699, with 20% matching funds. Funding is from the General Fund.

2. 2015/2016 Center for Educational Effectiveness (CEE):

We have worked with CEE for the last several school years to provide detailed analysis of assessment data on each school for the Adequate Yearly Progress (AYP) and Federal/State Program requirements. The estimated cost is \$3,300.00, with funding provided from the

Board Meeting August 18, 2015

General Fund and grant funds.

Volunteer Coaches

None

OLD BUSINESS:

Board Self-Evaluation

After discussion, it was agreed to hold the board self-evaluation on Thursday, September 17 at 5:30 p.m. at the Staff Development Room.

ACTION ITEMS:

Amend Policy No. 4215: Use of Tobacco, Nicotine Products and Delivery Devices

Dr. Tolcacher reported that the existing district policy regarding the use of tobacco on school facilities and at school-related activities has not been updated or amended since 2002. Since that time, there has been the introduction of electronic smoking/vapor devices, vapor pens and other new devices that are not tobacco, yet have the same flavor and physical effects. To that end, the proposed WSSDA policy addresses these new issues and sets a clear understanding on the district's position regarding the use of such devices on school grounds or at school-related activities.

Motion by Peggy Douglas, seconded by Warren Barmore and motion carried to approve the amendment of Policy No. 4215: Use of Tobacco, Nicotine Products and Delivery Devices, including waiving the First Reading for Second and Final Reading.

Amend Policy No. 5201: Drug-Free Schools, Community and Workplace

Dr. Tolcacher reported that the existing district policy regarding "Drug-Free Schools, Community and Workplace", was last updated by the board in December 2003. Since that time the laws related to the use of previously controlled substances, specifically marijuana (cannabis) have changed in Washington State. To address that recent change, it is imperative that the district amend the existing policy to reflect the new laws and how it relates to students and staff in school district facilities and at activities. To that end, Policy No. 5201 has been amended by WSSDA for school directors to consider for amendment of the existing policy.

Motion by Peggy Douglas, seconded by Andy Howe and motion carried to approve the amendment of Policy No. 5201: Drug-Free Schools, Community and Workplace, including waiving the First Reading for Second and Final Reading.

Resolution No. 07-15: 2015/2016 Budget Fixing and Adoption

A public hearing was held earlier this evening to review the proposed 2015/2016 budget. Resolution 07-15 is presented for board adoption of the budget.

Motion by Warren Barmore, seconded by Peggy Douglas and motion carried to adopt Resolution No. 07-15: 2015/2016 Budget Fixing and Adoption.

ROLL CALL: Warren Barmore, Aye; Andy Howe, Aye; Bill Jenkin, Aye; Peggy Douglas, Aye; Bruce Matsumura, Aye.

Board Meeting August 18, 2015

Discussion

There were a few questions asked about being able to discuss specific line items at a different time, if the budget was approved tonight. There was also concern among the board members about passing the budget with the unknowns of negotiating still taking place.

DISCUSSION ITEMS:

District Use of Online Courses

A discussion of the use of online courses for credit, both during the school year and during the summer has been requested. To that end, Dr. Duehn and Kevin Lusk will assist the board with an explanation of their use in the Prosser School District as well as other areas that the district has explored including an online school in Prosser for grades 6-12.

Bruce Matsumura said he had requested this topic about the possibility of beginning online courses in Prosser.

Dr. Tolcacher reported that we have looked into beginning an online program, in addition to the credit retrieval courses we already use. In order to adequately staff the program, we would need 18 students. We would also need to hire a staff person. Dr. Tolcacher also reported we have several homeschooled students in the district. These students are not released to attend courses in another school district, as the students are who are withdrawn to attend courses in another school district.

Dr. Syndi Duehn explained the difference between an online school and online courses. Our teacher is located in-house. The teacher hired to work at Falls this year may provide a way for the online school to take place. Currently, Falls offers courses for 6th graders through 12th graders as well as AP courses. Dr. Duehn explained the credit retrieval program; she said the online school could be started this year on a small scale.

Kevin Lusk talked about the value of the credit retrieval program currently offered at Falls for PHS students.

Bruce mentioned some of his concerns about one teacher adequately being able to teach all subjects effectively.

Discussion followed on this topic.

Dr. Tolcacher said we could bring something back for the board to consider. There are a lot of things to be thought through.

Community Forums

The board has had conversations over the past year looking at the possibility of having community forums, other than at regularly scheduled board meetings. The purpose of this item is to further discuss this possibility or other options.

Bill Jenkin said he and Bruce had been talking about this topic the last few months. The need for the community forum is to be able to hear feedback from the community, find out where the community is coming from.

Board Meeting August 18, 2015

Bruce thinks it needs to be between the board and the community – with administration staying home. It would be an opportunity for the community to air their feelings. It would be important to only have two board members present at each forum. He thinks it would give him a better idea of what the issues might be.

Bill Jenkin asked the other board members what their opinions were about this possibility.

Dr. Tolcacher said the Study and Survey Taskforce is planning on holding community forums. He also said he worries about someone complaining about a teacher or bringing up other personnel issues, in a public forum.

Bill said it is an idea to be a service to the community and to make the school district better.

Bruce thinks it is important to go to the community for something other than when the district wants money.

Peggy said that as a board member, it is our primary job to listen to the community. She likes the idea of a community forum.

Warren addressed the student representatives about this topic. He said the board wants to hear the feedback they get from students in the schools. This is one important reason why they sit on the board.

Dr. Tolcacher thinks it is important that he and other administrators attend these forums.

It was agreed to put this topic under Old Business for the next meeting.

Dr. Taylor announced that Taylor Beightol will be our school district's representative on the Unleashed board at the Yakima Herald Republic.

The board meeting was adjourned at 8:22 p.m.

At 8:28 p.m., the board adjourned into Executive Session to discuss negotiations.

ADJOURNMENT:

The Executive Session was adjourned at 9:24 p.m.

FUTURE MEETINGS:

Special Board Meeting - Study and Survey Task Force Study Session, August 20, 2015, 7:00 p.m., Prosser High School Library

Special Board Meeting to Approve Vouchers and Payroll, August 27 at 12:00 p.m.

Regular Board Meeting, September 1, 2015, Keene-Riverview MPR, 7:00 p.m.

Clerk to the Board

Board Vice-President

Secretary to the Clerk of the Board

Study Session Minutes – August 20, 2015

A Study Session of Board of Directors of Prosser School District No. 116 was called to order on Thursday, August 20, 2015 at 7:00 p.m. by Mr. Bill Jenkin, President. The meeting was held at the Prosser High School library, 1203 Prosser Avenue. Other board members present included Dr. Warren Barmore, Mr. Bruce Matsumura, Mrs. Peggy Douglas, and Mr. Andy Howe. Student representatives Zebbie Castilleja and Taylor Beightol were also in attendance. Also present was Dr. Ray Tolcacher, Superintendent; Mr. Craig Reynolds, Business Manager; Deanna Flores, Assistant Superintendent; the following Study and Survey Taskforce members: Dennis Pleasant, Dianne Torres, Jane Hagarty, Don Aubrey, Kevin Lusk, Dave Schell, George Schneider and Ed Thornbrugh, Co-Chairs, Ed Champagne from Architects West; Julie Hyatt, Secretary and an audience representing community and school staff. The purpose of the Study Session was to hear a progress report of the Study and Survey Taskforce.

APPROVAL OF AGENDA:

Motion by Dr. Warren Barmore, seconded by Andy Howe and motion carried to approve the agenda as presented.

President Jenkin welcomed everyone to the board's study session and then turned the meeting over to George Schneider and Ed Thornbrugh.

George Schneider said the purpose for conducting a Study and Survey was to fulfill the requirements for receiving matching state funds for our district's facility needs.

Ed Thornbrugh addressed the audience about the process of the Study and Survey, with the assistance of a PowerPoint slide presentation. Mr. Thornbrugh provided a brief overview on the importance of the information which was presented. He also said the information he would be presenting was contained in the handouts which were distributed to the audience.

At the conclusion of his presentation, Mr. Thornbrugh said the taskforce is bringing these findings back to the board, for there are now some decisions to be made. The taskforce would like guidance from the board on what to do next.

Ed Champagne, from Architects West addressed the audience about his company's involvement in the Study and Survey process. He also talked about the changing landscape of education, especially for students of today.

Gary Vegar referenced information on page 9 – "Decisions to be Made" – and that the last time they met as a group, he brought up the importance of looking at educational programs involved when making decisions for moving forward.

President Jenkin said he feels it is important to have a lot of community education. He would like the community to provide the direction in moving forward to address facility needs.

Dr. Barmore said he thinks we definitely need a new high school as well as all of the elementary schools needing attention. Drawing on his experience from the past, he said we need to address, communicate and involve the community in these decisions. They need to be made aware of the needs in our district.

Study Session Minutes – August 20, 2015

Peggy Douglas added that until the community is educated and get their “buy in”, we won’t be able to move forward. The community needs to be behind it. We need a very clear, long-range plan and communicate that to the community.

Bruce Matsumura asked for clarification on the square footage listed on the report. It was discovered there was an error in the report which will be corrected. Mr. Matsumura also asked for clarification on a few more statements in the report as well as some of the terms used in the previous presentation.

Peggy Douglas asked what the rate per thousand was on the bond to remodel Housel Middle School. Dr. Tolcacher will get that information to her

The board members, the taskforce and Dr. Tolcacher continued to discuss what would be the best way to move forward to provide the greatest benefit to the students in our school district.

Ed Thornbrugh said the taskforce is willing to bring several different long-range plans back to the board for consideration.

Jane Hagarty said it is just as important to listen to the community, as well as providing them with the information, with more specifics.

Bob Stevens, who was in the audience provided a few comments. He said from what he heard tonight, it is important to make the community aware that the needs of our elementary students are very great. He also suggested potentially saving costs by using an architectural design from another high school project.

Patti Johnson, another audience member said the taskforce should consider going “high tech”. She thought it might be a good idea to create a web page, showing pictures of the buildings. She doesn’t think mailings are effective anymore.

There was also discussion of building one elementary school instead of spending the money on remodeling the three current elementary schools.

Gary Vegar said this topic is being talked about in the community. He also said we should be thinking with an entrepreneurial spirit. He was also disappointed in the last bond measure as there wasn’t a strategic plan for the future needs of the district.

Blake Slonecker, who teaches at Heritage University, addressed the audience and the board. He said it is well known by residents up and down the valley that Prosser needs to make an investment in its schools.

John Colgren, a retired PHS teacher talked about how inadequate the high school was with technology needs of today, when he taught.

There was discussion among the board members, the taskforce and the audience about possible reasons why previous bond measures had failed.

Study Session Minutes – August 20, 2015

Speaking on behalf of the board, President Jenkin said the board would like to have more community meetings and provide the needed information to them.

Andy Howe thanked the taskforce for all of their hard work.

ADJOURNMENT:

The study session ended at 8:13 p.m.

FUTURE MEETINGS:

Special Board Meeting to Approve Accounts Payable Vouchers and Payroll, August 27, 2015, District Administration, 12:00 p.m.

Regular Board Meeting, September 1, 2015, Keene-Riverview Elementary MPR, 7:00 p.m.

Clerk to the Board

Board President

Secretary to the Clerk of the Board

Special Board Meeting August 27, 2015

A Special Board Meeting of the Prosser School District Board of Directors was called to order at 12:16 p.m. by Dr. Warren Barmore, Vice-President. Other board members present included Peggy Douglas and Andy Howe. Also present were Dr. Ray Tolcacher, Superintendent; Craig Reynolds, Business Manager; and Julie Hyatt, Secretary. The meeting was held at the District Administration Office, 1126 Meade Avenue, Suite A. The purpose of the Special Board Meeting was to approve Certificated Personnel and accounts payable vouchers and payroll.

APPROVAL OF AGENDA:

Motion by Peggy Douglas, seconded by Andy Howe and motion carried to approve the agenda.

ACTION ITEMS:

Certificated Personnel

Kelsey Clinton submitted a letter of resignation from her position as a science teacher at Housel Middle School.

Stephanie Ard was recommended as a science teacher at Housel Middle School.

Motion by Andy Howe, seconded by Peggy Douglas and motion carried to approve the Certificated Personnel.

Vouchers and Payroll

“The following vouchers as audited and certified by the auditing officers, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$2,209,402.54

General Fund voucher numbers 186667 through 186699 totaling \$95,150.86
General Fund voucher numbers 186520 through 186666 totaling \$219,779.65
Capital Projects voucher number 503 totaling \$224.70
Payroll warrant numbers 47688 through 47770 totaling \$2,209,402.54.”

ADJOURNMENT:

The Special Board Meeting adjourned at 12:19 p.m.

FUTURE MEETINGS:

Regular Board Meeting, September 1, 2015, Keene-Riverview MPR, 7:00 p.m.
Regular Board Meeting, September 15, 2015, Keene-Riverview MPR, 7:00 p.m.
Board Self-Evaluation, September 17, 2015, Staff Development Room, 5:30 p.m.

Clerk to the Board

Board Vice-President

Secretary to the Clerk of the Board

BOARD PACKET

TO: Board of Directors
SUBJECT: **Volunteer Coaches**
AGENDA: **Consent**
DATE: September 01, 2015
PREPARED BY: Dr. Ray Tolcacher, Superintendent

VOLUNTEER COACHES

Millea Michelle DeAngelo has completed the paperwork to be a volunteer swim coach.

Accruals

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 1, 2015, the board, by a _____ vote, approves payments, totaling \$2,573.01. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS PAYABLE:
Warrant Numbers 186701 through 186707, totaling \$2,573.01

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
186701	BASIN SOD & GRAVEL	09/04/2015	46.66
186702	CAMPBELL OFFICE SUPPLY	09/04/2015	39.03
186703	DISCOVER MATHEMATICS	09/04/2015	220.00
186704	ESD #105	09/04/2015	832.93
186705	K C D A	09/04/2015	47.61
186706	LAURICH GENERAL CONSTRUCTION	09/04/2015	1,374.78
186707	RAINWATER INC	09/04/2015	12.00
7	Computer	Check(s) For a Total of	2,573.01

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
186701	BASIN SOD & GRAVEL	09/04/2015	00004		0	46.66	46.66
10 E 530 9700 62 5000 055 0000 0000				General Fund/EXPENDITURES/District-Wide Support		46.66	
186702	CAMPBELL OFFICE SUPPLY	09/04/2015	307451-1	2014/2015 ANNUAL PO FOR: BUSINESS AND SUPERINTENDENT'S OFFICE	7201400018	39.03	39.03
10 E 530 9700 12 5000 071 0000 0000				General Fund/EXPENDITURES/District-Wide Support		18.66	
10 E 530 9700 13 5000 072 0000 0000				General Fund/EXPENDITURES/District-Wide Support		20.37	
186703	DISCOVER MATHEMATICS	09/04/2015	2015-172	MELISSA BATES - PROFESSIONAL DEVELOPMENT	1201400095	220.00	220.00
10 E 530 0151 31 7000 120 0000 0000				General Fund/EXPENDITURES/Staff Dev-PEA Allocation		220.00	
186704	ESD #105	09/04/2015	47715		0	832.93	832.93
10 E 530 6400 31 7000 060 0000 0000				General Fund/EXPENDITURES/Limited English Proficien		832.93	
186705	K C D A	09/04/2015	3940607	Open PO for CTE.	4561400002	47.61	47.61
10 E 530 3160 27 5000 450 0000 0000				General Fund/EXPENDITURES/Agriculture		11.90	
10 E 530 3161 27 5000 450 0000 0000				General Fund/EXPENDITURES/Business		11.90	
10 E 530 3165 27 5000 450 0000 0000				General Fund/EXPENDITURES/Home/Family		11.90	
10 E 530 3167 27 5000 450 0000 0000				General Fund/EXPENDITURES/Technology Education		11.91	
186706	LAURICH GENERAL CONSTRUCTION	09/04/2015	8/20/2015		0	1,067.54	1,374.78
10 E 530 9700 64 7000 130 0000 0000				General Fund/EXPENDITURES/District-Wide Support		1,067.54	
			8/25/2015		0	307.24	
10 E 530 9700 64 7000 450 0000 0000				General Fund/EXPENDITURES/District-Wide Support		307.24	
186707	RAINWATER INC	09/04/2015	204670	2014-2015 Annual Contract Renewal for Curriculum/Technol ogy/Migrant Offices	6001400022	12.00	12.00
10 E 530 0100 21 7000 060 0000 0000				General Fund/EXPENDITURES/Basic Education		4.00	
10 E 530 5320 24 7000 060 0000 0000				General Fund/EXPENDITURES/Migrant Ed		4.00	
10 E 530 9730 72 7000 076 0000 0000				General Fund/EXPENDITURES/Tech Coordinator - Office		4.00	

7 Computer Check(s) For a Total of 2,573.01

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As of September 1, 2015, the board, by a _____ vote, approves payments, totaling \$2,700.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS PAYABLE:
Warrant Numbers 186700 through 186700, totaling \$2,700.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
186700	CHAPMAN, JOHN JAY	09/04/2015	2,700.00
1	Computer	Check(s) For a Total of	2,700.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
186700	CHAPMAN, JOHN JAY	09/04/2015	SEPTEMBER 2015	2015/2016 DISTRICT OFFICE LEASE	7201500002	2,700.00	2,700.00
10 E 530 9700 63 7000 072 0000 0000				General Fund/EXPENDITURES/District-Wide Support		2,700.00	
				1 Computer	Check(s) For a Total of		2,700.00

Accruals

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 1, 2015, the board, by a _____ vote, approves payments, totaling \$2,652.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS PAYABLE:
Warrant Numbers 2575 through 2580, totaling \$2,652.55

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
2575	FOOD DEPOT	09/04/2015	65.24
2576	HARVEST VALLEY CLEANERS	09/04/2015	1,076.80
2577	HOLIDAY INN EXPRESS SPOKANE VA	09/04/2015	534.92
2578	THE PRINT GUYS	09/04/2015	535.13
2579	URM CASH & CARRY	09/04/2015	106.46
2580	VALLEY SEPTIC	09/04/2015	334.00
6	Computer	Check(s) For a Total of	2,652.55

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
2575	FOOD DEPOT	09/04/2015	868-155041		15448	65.24	65.24
40 E 530 4640 05 0000 000 0000 0000				Associated Student Body Fund/EXPENDITURES/MATH CLUB		65.24	
2576	HARVEST VALLEY CLEANERS	09/04/2015	2175		15482	1,076.80	1,076.80
40 E 530 4360 05 0000 000 0000 0000				Associated Student Body Fund/EXPENDITURES/BAND		1,076.80	
2577	HOLIDAY INN EXPRESS SPOKANE VA	09/04/2015	178650 THRU 178653		15344	534.92	534.92
40 E 530 2040 05 0000 000 0000 0000				Associated Student Body Fund/EXPENDITURES/ATHLETIC TRAV		534.92	
2578	THE PRINT GUYS	09/04/2015	95602		15501	41.00	535.13
40 E 530 2100 05 0000 000 0000 0000				Associated Student Body Fund/EXPENDITURES/BASEBALL		41.00	
			95632		15501	168.33	
40 E 530 2100 05 0000 000 0000 0000				Associated Student Body Fund/EXPENDITURES/BASEBALL		168.33	
			96099		15501	162.90	
40 E 530 2100 05 0000 000 0000 0000				Associated Student Body Fund/EXPENDITURES/BASEBALL		162.90	
			96285		15501	162.90	
40 E 530 2100 05 0000 000 0000 0000				Associated Student Body Fund/EXPENDITURES/BASEBALL		162.90	
2579	URM CASH & CARRY	09/04/2015	C30905083		15378	39.06	106.46
40 E 530 2230 05 0000 000 0000 0000				Associated Student Body Fund/EXPENDITURES/SOFTBALL		39.06	
			C30915288		15410	67.40	
40 E 530 2100 05 0000 000 0000 0000				Associated Student Body Fund/EXPENDITURES/BASEBALL		67.40	
2580	VALLEY SEPTIC	09/04/2015	122386		3999	180.00	334.00
40 E 530 1040 04 0000 000 0000 0000				Associated Student Body Fund/EXPENDITURES/GENERAL		180.00	
			122841		15385	154.00	
40 E 530 2010 05 0000 000 0000 0000				Associated Student Body Fund/EXPENDITURES/CONTEST MGT		154.00	
6 Computer Check(s) For a Total of							2,652.55

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As of September 1, 2015, the board, by a _____ vote, approves payments, totaling \$2,505.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS PAYABLE:
Warrant Numbers 6000 through 6001, totaling \$2,505.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
6000	LIFE RESOURCES	09/04/2015	1,350.00
6001	THE OVATION COMPANY	09/04/2015	1,155.00
2	Computer	Check(s) For a Total of	2,505.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
6000	LIFE RESOURCES	09/04/2015	BUILDING RELATION.		0	1,350.00	1,350.00
40 E 530 1040 05 0000 000 0000 0000			Associated Student Body Fund/EXPENDITURES/GENERAL			1,350.00	
6001	THE OVATION COMPANY	09/04/2015	2112		0	1,155.00	1,155.00
40 E 530 1040 05 0000 000 0000 0000			Associated Student Body Fund/EXPENDITURES/GENERAL			1,155.00	
			2	Computer	Check(s) For a Total of		2,505.00

BOARD PACKET

TO: Board of Directors

SUBJECT: Out-of-State Training for Advancement Via Individual Determination

AGENDA: ACTION ITEM

DATE: September 1, 2015

PREPARED BY: Deanna Flores, *Assistant Superintendent*

Background

AVID (Advancement Via Individual Determination) is a college-readiness system designed to help students build academic skills and prepare for post-secondary education.

Elementary implementation:

Prosser School District implemented AVID Elementary in 2013 – 2014 and is required to have an Elementary District Director. This is Deanna's second year as Prosser's AVID Elementary District Director. This covers a required component for AVID Elementary.

Required elementary trainings this first year will be on the following dates:

September 30 – October 2, 2015 (Columbia, MN) and March 23 – 25, 2016 (San Diego, CA)

Secondary implementation:

Prosser School District implemented AVID Secondary in 2010 – 2011 and is required to have a Secondary District Director. Deanna Flores is in her second year of training as the new Secondary District Director. This covers a required component for AVID Secondary.

Required trainings this second year will be on the following dates:

October 7 – 8, 2015 (Bloomington, MN) and in 2016, dates and location yet to be determined.

Recommendation:

Approval of out-of-state travel is recommended for Prosser School District AVID Elementary and Secondary District Director, Deanna Flores.

