



REGULAR BOARD MEETING - REVISED

Keene-Riverview Elementary, MPR, 832 Park Avenue

Tuesday, June 16, 2015 7:00 p.m.

I. 6:00 p.m. --- Call to Order

II. 6:00 - 6:30 p.m. - Executive Session - RCW 42.30.110 (1) (i) - "To discuss with legal counsel representing the agency, litigation or potential litigation..."

III. 6:30 - 7:00 p.m. - Executive Session - Negotiations

IV. 7:00 p.m. - Resume Regular Board Meeting

- 1. Pledge of Allegiance**
- 2. Approval of Agenda**
- 3. Communications**

V. Information Items:

VI. Protocol for Addressing Board:

Welcome to the Board Meeting (p. 3)

VII. Hearing of Visitors:

VIII. Reports:

- 1. Assistant Superintendent's Report**
- 2. Business Manager's Report**
Student Enrollment for June 2015 (p. 4)
- 3. Superintendent's Report**
- 4. Board Members' Reports**

IX. Consent Items: - REVISED

- 1. Certificated Personnel - REVISED**
Cert - June 16, 2015 (p. 8)
- 2. Classified Personnel - REVISED**
Class - June 16, 2015 (p. 10)

3. Approval of Minutes

Final - June 2, 2015 (p. 11)

Final - June 9, 2015 (p. 20)

4. Contracts and Personal Service Agreements

Contracts and PSAs (p. 21)

5. Volunteer Coaches

Volunteer Coaches (p. 22)

X. Old Business: - REVISED

1. SRO Agreement with City of Prosser

2. Board Self-Evaluation - REVISED

XI. Action Items:

1. Superintendent's Contract Renewal

Superintendent's Contract (p. 23)

2. Contract Extension with Pepsi for Additional Scoreboard

Pepsi Contract (p. 24)

3. Donation from Country Gardens to PHS

Country Gardens Donation (p. 26)

4. Donation from Prosser Basketball Club

Basketball Club Donation (p. 27)

XII. Discussion Items:

1. Undeveloped District Land Appraisals

Henderson Appraisal Proposal (p. 28)

XIII. Adjournment

Future Meetings:

Special Board Meeting, Student Board Representative Interviews, June 25, 2015, Staff Development Office, 6:00 p.m.

Special Board Meeting to Approve Vouchers, TBD

Regular Board Meeting, July 7, 2015, Keene-Riverview Elementary MPR, 7:00 p.m.

SCHOOL BOARD MEETINGS

Prosser School District No. 116 * 1126 Meade Avenue, Suite A * Prosser, WA 99350

Welcome to a meeting of Prosser School District Board of Directors!

Your views and interest in education are important to us and to your schools. Whether your visit is for the purpose of bringing information to the board's attention, solving a problem, or simply to see what's going on, we hope you'll feel welcome and comfortable at this meeting. We also hope that you will leave with a better understanding of your school district and its board of directors.

How the Board Operates

As the board meeting progresses, you may notice that there is quick action on some items. This is because the board generally considers an issue for several meetings before taking action, and also because background materials on the various items are sent to members for their careful study prior to the meeting. Sometimes the board will approve a motion that encompasses many items. These items, grouped under the "consent" portion of the agenda, are considered routine. You'll be able to follow the action more carefully if you pick up a copy of the agenda that is available.

Your board members are: Bill Jenkin, President; Dr. Warren Barmore, Vice-President; Bruce Matsumura, Peggy Douglas, Andy Howe, WIAA representative and Student representatives Marissa Reyes and Hayley Tuttle.

About Board Meetings

Business meetings are held twice each month, usually on the 1st and 3rd Tuesdays. The first meeting of the month is also a time for the various educational programs of the district to provide an educational presentation to the Board. These meetings begin at 7:00 p.m.

The board encourages input on all issues under discussion at the business meetings.

About Executive Sessions

The board may occasionally go into

executive session, thus excluding the public and the news media from witnessing the discussion. You should know though, that the board will only discuss issues in executive session. It must, by law, take all actions in an open meeting. The law also limits what the board can legally discuss in executive session. These closed discussions may only concern litigation, personnel selection or evaluation, negotiations, complaints against an officer or staff member or real estate transactions where public disclosure would be damaging to individuals or the general welfare of the district. Before going into executive session, the board president must estimate the time the board will return to open session.

Study Sessions

Board Study Sessions are held by the board to address specific issues and to give the board an opportunity to have staff make presentations regarding specific areas of instruction or operation. Study sessions are open meetings and offer the community an opportunity to hear the issues being discussed. Study sessions follow the same protocols as regular board meetings for addressing the board with questions or concerns.

Addressing the Board

You may present a concern to the board during the time reserved for hearing public comment. If this is the case we ask that you:

- Prior to the start of the meeting, sign in, noting the topic you intend to address to the board.
- Come to the microphone and state your name.
- Do not reflect adversely on the political or economic view, ethnic background, character or motives of any individual.
- Do keep your comments concise, non-emotional and brief.

The board is interested in hearing your concerns and your compliments too. It's best to call the superintendent's office a couple of days before the meeting. If this

isn't possible, you can ask the board president to recognize you during the hearing section.

Board Hearings

The school board can be compared to a "court of last resort." If a concern cannot be solved by first talking with the teacher, principal, or appropriate district personnel, it may be forwarded to the board for hearing. Sometimes this hearing may be conducted in "executive session," meaning the public and the media are not in attendance.

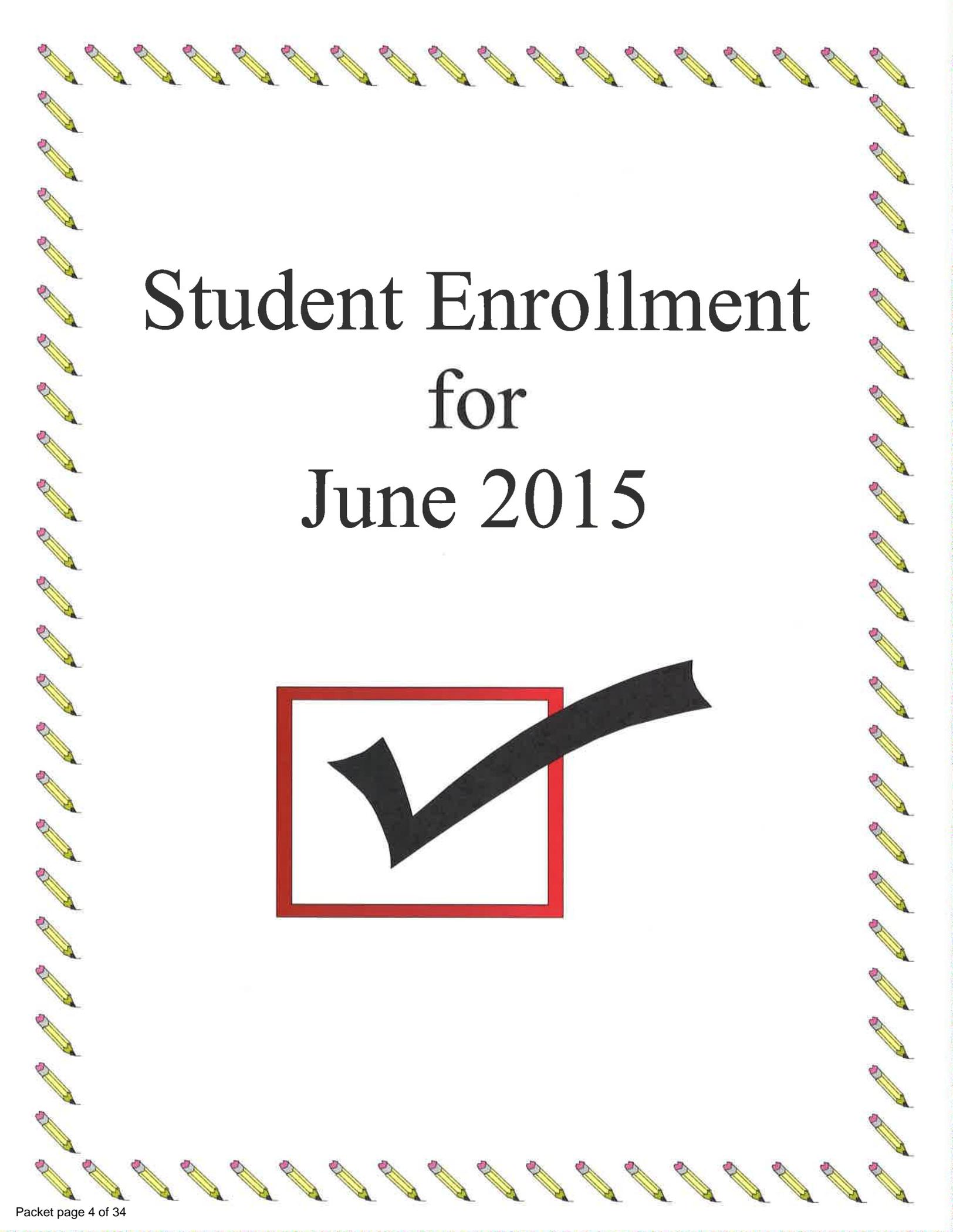
About Your Board

Public schools are especially close to the communities they serve because they are governed by men and women selected from the community. These men and women - your school board; are volunteers who spend a great deal of time on the many details involved in providing quality education.

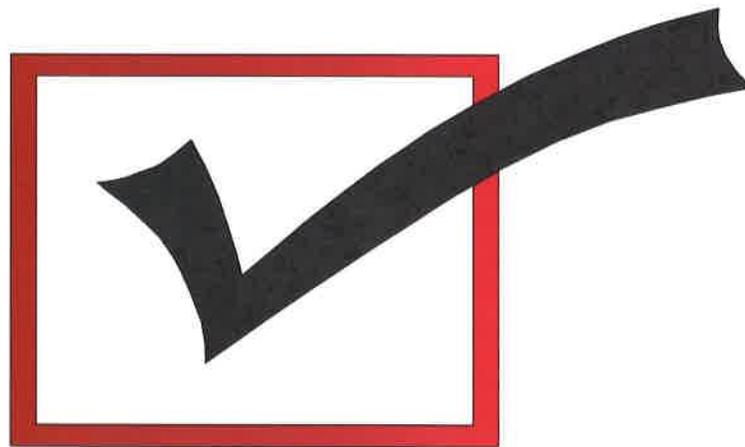
Board members serve four-year terms. They are required to file financial disclosure statements with the Washington State Public Disclosure Commission and must be registered voters of the school district

School board members attend meetings, keep communications open with other members of the community and represent the needs of the district before local, state and national representatives. They make critical decisions that have a direct impact on what children learn and how they learn it. However, a school board is a legal body and can only make decisions as a body.

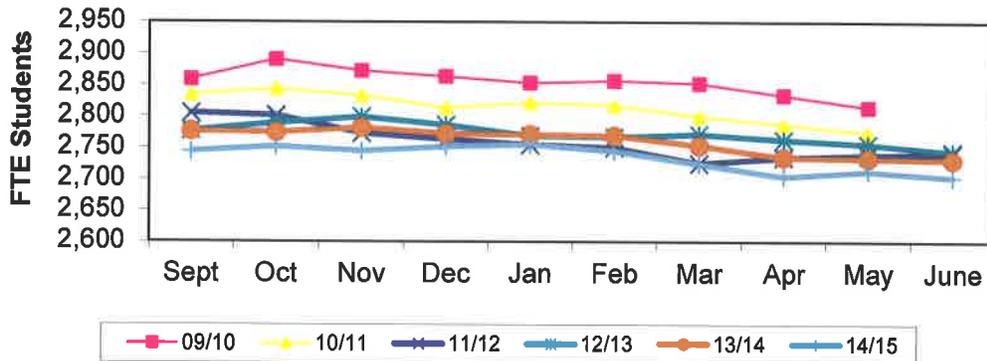
You may notice that many of the decisions the board must make are not directly related to instruction. School board members are also responsible for keeping the buildings and grounds in good shape, balancing the budget, protecting the district's legal interests, and providing for long-range planning.



Student Enrollment for June 2015

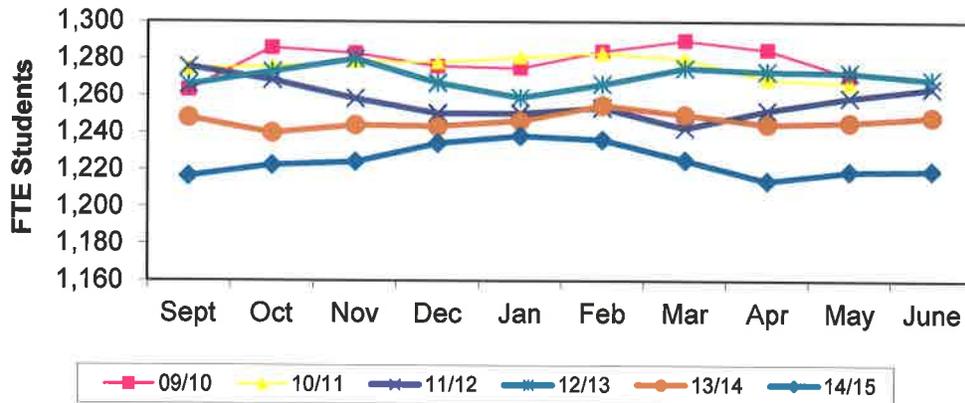


Monthly Enrollment from 09/10 to 14/15



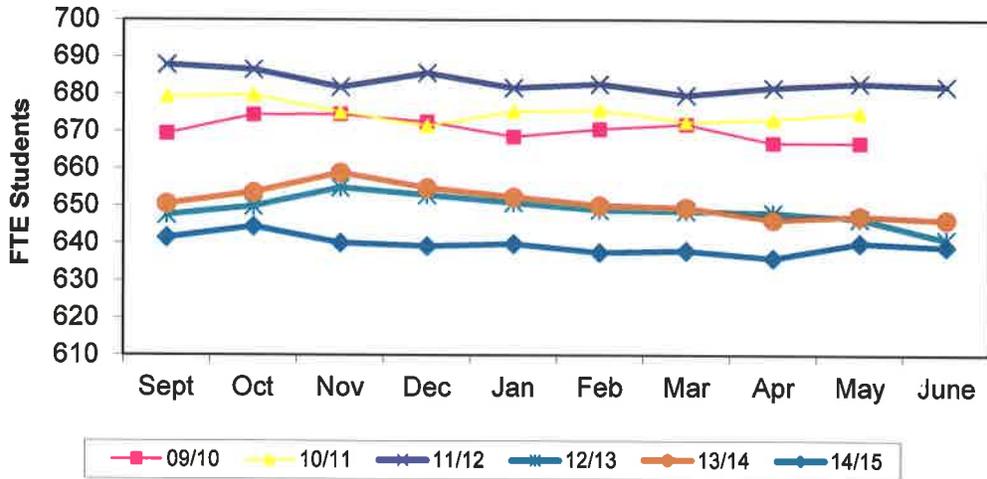
	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Average
09/10	2,859	2,890	2,872	2,863	2,852	2,856	2,852	2,833	2,814		2,854
10/11	2,835	2,844	2,833	2,814	2,822	2,817	2,800	2,788	2,774		2,811
11/12	2,805	2,801	2,773	2,764	2,755	2,750	2,725	2,735	2,739	2,741	2,759
12/13	2,777	2,790	2,799	2,787	2,769	2,767	2,772	2,763	2,756	2,744	2,772
13/14	2,777	2,774	2,782	2,772	2,771	2,769	2,753	2,735	2,733	2,731	2,760
14/15	2,745	2,752	2,745	2,752	2,756	2,745	2,725	2,705	2,713	2,703	2,734
14/15 Bud											2,710
(Under) Over											24

Elementary Enrollment from 09/10 to 14/15



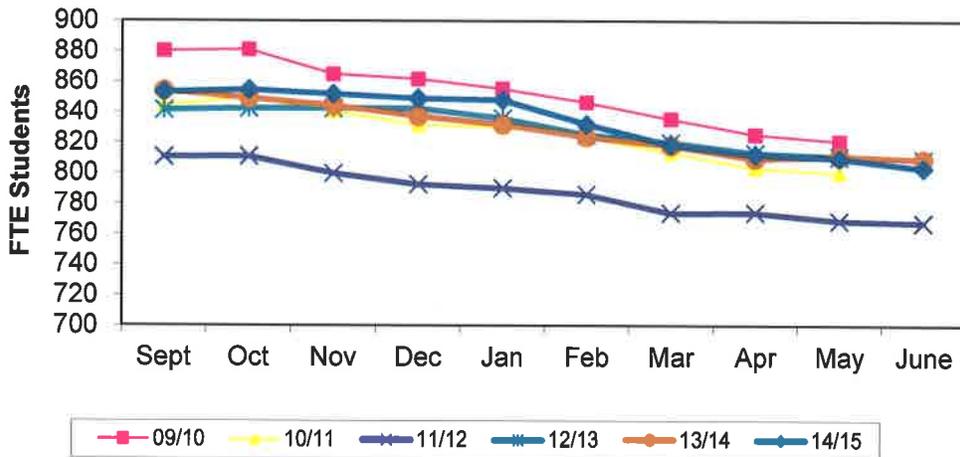
	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Average
09/10	1,263	1,286	1,283	1,276	1,275	1,284	1,290	1,285	1,271		1,279
10/11	1,275	1,276	1,279	1,278	1,281	1,283	1,280	1,269	1,267		1,276
11/12	1,276	1,268	1,258	1,250	1,250	1,253	1,242	1,252	1,259	1,264	1,257
12/13	1,266	1,273	1,280	1,267	1,259	1,266	1,275	1,273	1,273	1,269	1,270
13/14	1,248	1,240	1,244	1,243	1,246	1,254	1,249	1,244	1,245	1,248	1,246
14/15	1,217	1,223	1,224	1,234	1,238	1,236	1,225	1,214	1,219	1,219	1,225
14/15 Bud											1,210
(Under) Over											15

HMS Enrollment from 09/10 to 14/15



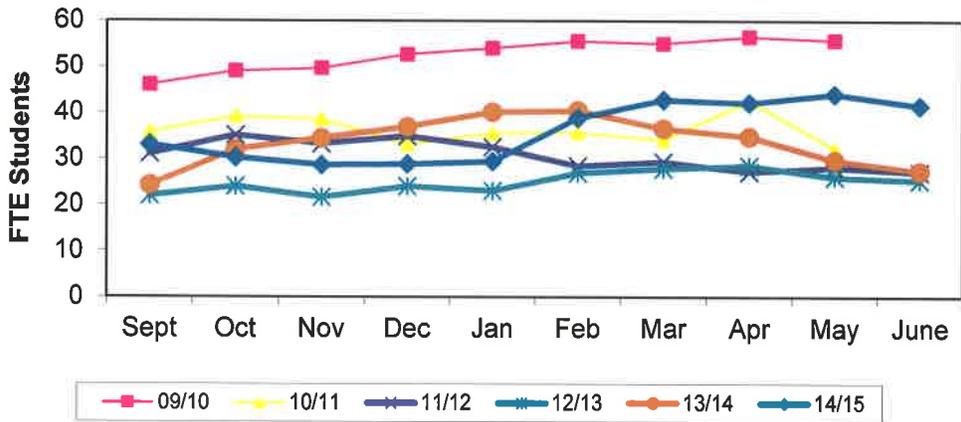
	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Average
09/10	669	674	675	673	669	671	672	667	667		671
10/11	679	680	675	671	675	676	673	673	675		675
11/12	688	687	682	686	682	683	680	682	683	682	683
12/13	648	650	655	653	651	649	649	648	647	641	649
13/14	651	654	659	655	652	650	649	646	647	646	651
14/15	642	645	640	639	640	638	638	636	640	639	640
14/15 Bud											645
(Under) Over											-5

PHS Enrollment from 09/10 to 14/15



	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Average
09/10	880	881	865	862	855	846	835	825	821		849
10/11	845	849	841	832	830	823	814	803	800		824
11/12	811	811	800	793	790	786	774	774	769	767	787
12/13	842	843	843	843	836	825	820	813	811	809	829
13/14	854	849	844	837	832	824	818	809	811	809	829
14/15	853	855	852	849	848	832	819	812	810	803	833
14/15 Bud											825
(Under) Over											8

Prosser Falls Enrollment from 09/10 to 14/15



	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Average
09/10	46	49	50	53	54	56	55	57	56		53
10/11	36	39	39	33	36	36	34	43	32		36
11/12	31	35	33	35	33	28	29	27	28	27	31
12/13	22	24	22	24	23	27	28	28	26	25	25
13/14	24	32	34	37	40	40	37	35	30	27	34 *
14/15	33	30	29	29	29	39	43	42	44	42	36
14/15 Bud											30
(Under) Over											6

* not including 0 students in the after school credit retrieval program

* during the month of March; PHS students earned 0 credits

BOARD PACKET

TO: Board of Directors
SUBJECT: **Certificated Personnel - REVISED**
AGENDA: **Consent**
DATE: June 16, 2015
PREPARED BY: Dr. Ray Tolcacher, *Superintendent*

Certificated Employees

Susan Turner has submitted a letter of resignation from her position as a fourth grade teacher at Prosser Heights Elementary.

Dawn Fitzgerald and Sara Rodgers have been recommended as Extended School Year summer school teachers.

Ilona Radovets has been recommended as a Washington state history summer school teacher.

Cheriese Rhode has been recommended as a first grade teacher at Keene-Riverview Elementary School for the 2015/2016 school year.

Brittney Staudenmaier has been recommended as a kindergarten teacher at Keene-Riverview Elementary School for the 2015/2016 school year.

Stacy Bort has been recommended as a first grade teacher at Keene-Riverview Elementary School for the 2015/2016 school year.

Tamara Brandvold has submitted a letter of resignation from her position as an agriculture education teacher at Prosser High School.

Stephen Hayter has been recommended as a CTE/Ag teacher at Prosser High School for the 2015/2016 school year.

Faith Taylor has submitted a letter of resignation from her position as a speech and language pathologist.

Gary Fox has been recommended as a special education teacher at Prosser Falls' High School for the 2015/2016 school year.

Gwen Pennington has been recommended as an English/language arts teacher at Prosser High School for the 2015/2016 school year.

BOARD PACKET

TO: Board of Directors
SUBJECT: Classified Personnel - **REVISED**
AGENDA: Consent
DATE: June 16, 2015
PREPARED BY: Craig Reynolds, *Business Manager*

CLASSIFIED EMPLOYEES

Jean Mitchell has notified the district of her intent to retire. She will not be returning for the 2015/16 school year.

Karla Jaime has been hired as a paraeducator for the Pre K – 5 Migrant Summer School.

Esther Leep has notified the district of her intent to retire. She will not be returning for the 2015/16 school year.

Linda Giles has notified the district of her intent to retire. She will not be returning for the 2015/16 school year.

Michelle Sias, Peggy Brown, Angela Taylor and Karen Hall have been hired as paraeducators for the Extended School Year program.

Leslie Ann Moore has been hired as an SLPA for the Extended School Year program.

Daniel Godinez has been hired as a building custodian at Prosser High School.

Silvia Delgado has been hired as an office assistant at Whitstran Elementary School.

Megan Foster has been hired as an assistant volleyball coach at Prosser High School.

Board Meeting June 2, 2015

An Executive Session of the Prosser School District Board of Directors was called to order at 6:30 p.m. by Bill Jenkin, President. Other board members present included Dr. Warren Barmore, Peggy Douglas and Bruce Matsumura. Also present were Dr. Ray Tolcacher, Superintendent; and Julie Hyatt, Secretary. A family was also in attendance. The purpose of the Executive Session was “that portion of a meeting of a quasi-judicial body which relates to a quasi-judicial matter between named parties as distinguished from a matter having general effect on the public or on a class or group.” – RCW 42.30.110 (2) (2). Board member Andy Howe was excused from the executive session.

The Executive Session was expected to last 30 minutes.

The Executive Session adjourned at 7:02 p.m.

The regular meeting of the Board of Directors of the Prosser School District was called to order at 7:05 p.m. by Bill Jenkin, President. Board members present included Dr. Warren Barmore, Peggy Douglas and Bruce Matsumura. Student Representatives Marissa Reyes and Hayley Tuttle were also in attendance. Also present were Dr. Ray Tolcacher, Superintendent; Craig Reynolds, Business Manager; Deanna Flores, Assistant Superintendent; Julie Hyatt, Secretary; and an audience representing school staff and community members. Andy Howe was excused from the meeting.

APPROVAL OF AGENDA:

Motion by Bruce Matsumura, seconded by Peggy Douglas and motion carried to approve the revised agenda. The revision included additions to Certificated Personnel, Volunteer Coaches and Vouchers.

COMMUNICATIONS

- Letter from WASA regarding Representative Maureen Walsh mentioning Prosser School District in her newsletter
- Study and Survey update sent to Prosser School District staff today

RECOGNITION:

FBLA Regional and State Competition Results

Kali Gilbertson reported that the FBLA (Future Business Leaders of America) State Conference was held in Spokane April 15-17. Members listened to speakers in the world-class business community (X-Box CEO and former Starbucks CEO), developed contacts and got their questions answered at a College and Career Fair (vendors included WSU, Chick-fil-A, Krispy Kreme, Armed Services), and competed in state championships for competitive events. There was also a variety of social activities, including a game night and dance.

Regional Award Winners (Must make it in the top 5 to compete at state)

Kennia Martinez - FBLA Creed - 3rd place

Lillie McLemore - Public Speaking I - 2nd place

Lauryn Essary - Agribusiness - 3rd place

Sam Showman, Briston Stone, Gauge Frank - Sports & Entertainment Marketing - 1st place

Briston Stone - Economics - 4th place

Gauge Frank – Agribusiness - 1st place

Angel Rodriguez – Cyber-Security - 2nd place

Board Meeting June 2, 2015

Angel Rodriguez - Personal Finance - 5th place
Angel Rodriguez - Public Speaking II - 5th place
Wilhelm Ramirez, Gabe Klingele - Marketing - 4th place
Gabe Klingele - Impromptu Speaking - 4th place
Trevor James - Business Calculations - 3rd place
Taylor Beightol - Business Communications - 2nd place
Taylor Beightol - Networking Concepts - 3rd place
Taylor Beightol - Business Procedures - 4th place
Eli Holliday - Business Law - 1st place
Pari Gabriel - Digital Design & Promotion - 1st place
Walker Orr - Public Speaking I - 1st place
Walker Orr - Intro to Business - 1st place
Walker Orr - Intro to information Technology - 3rd place
Walker Orr - Business Math - 4th place

State Award Winner

Walker Orr - Intro to Business - 1st place - On to Nationals!
Walker Orr - Business Math - 3rd place

Students are only allowed to compete in one event at nationals. Walker has chosen Intro to Business.

The board members congratulated each student with a certificate and a handshake.

WAHSET District and State Competition Results

Cindy McLemore reported that Mackenzie Smithyman and Lillie McLemore represented the Prosser WAHSET (Washington High School Equestrian Team) Club at recent district and state competitions. The students competed in "Team Sorting" at both competitions. At the district level, the students competed in three meets, finishing higher each time. They finished 12th, then 3rd then 2nd, which won them the overall Gold Medal, beating out 35 other teams.

After winning the Gold Medal at districts, they qualified to go to the state competition, held in Moses Lake, May 14-17. The girls again represented Prosser very successfully, by placing 6th out of 25 teams.

The board members congratulated Mackenzie and Lillie with a handshake and certificate.

Student Board Representatives

Dr. Tolcacher said a few words about how valuable the presence of student board representatives have been to our district. He added that these two young women, Marissa Reyes and Hayley Tuttle, have added much to this past year and that they have done a phenomenal job.

Bill Jenkin also said how proud the board is of both of our representatives. He commented on how hard they have both worked this year to fulfill their duties on the Board of Directors.

The student representatives were presented with a pen set, certificate and handshake from the other board members.

Board Meeting June 2, 2015

Prosser School District Retirees'

Dr. Tolcacher presented plaques to each of the retirees' who were in attendance and said a few words about each one. He thanked each of them for their service to Prosser School District. Those in attendance were Daniel Owen, Angie Hines, Mary Williams and Debbie Winkelman. Nicki Sorensen and Larry Zenger-O'Brien will be given their plaques later this week.

At the conclusion of the Recognition portion of the meeting, President Jenkin called a short recess so we could enjoy the cake which had been provided in celebration of all students and staff who were recognized.

The board meeting resumed at 7:35 p.m.

INFORMATION ITEMS:

Dr. Tolcacher suggested Fred Bray, PEA President, report on the recent trip several staff members took to Olympia to meet with legislators regarding the funding of education.

Mr. Bray reported that Brian Smith, Vicky Parker, Kay Thiede, Linda Barnes, April Knight, Stacy Willard, Bruce Matsumura, Bill Jenkin, Dr. Tolcacher and him all traveled to Olympia. They met with many legislators and were fortunate enough to spend quite a bit of time with them. The group also had a meeting with state superintendent Randy Dorn.

Mr. Bray said he felt very good about their trip to Olympia and the time they spent with our legislators. Maureen Walsh even mentioned the Prosser staff when she was on the floor of the House and in her newsletter.

Fred said he felt the approach our district and union took was the right approach for us, although the Prosser union appreciates their colleagues around the state who took a different approach. He felt the rolling walkouts around the state had provided a greater impact for our visit. The focus of our communication with legislators was on funding education as a whole. Mr. Bray and several board members expressed their appreciation for Dr. Tolcacher being able to schedule the meetings and making the trip happen, due to his longstanding relationships with legislators and OSPI in Olympia.

Warren Barmore thanked Mr. Bray and the association for the decision they made to travel to Olympia instead of participating in the walkout.

There was discussion about the plans for graduation on Saturday morning.

Dr. Tolcacher reported that the entire board had attended Prosser Falls' graduation last Friday evening. He said it was very well done and he is so proud of that school.

PROTOCOL FOR ADDRESSING BOARD:

Dr. Tolcacher did not read the protocol for addressing the board.

HEARING OF VISITORS:

None

Board Meeting June 2, 2015

Assistant Superintendent's Report

Deanna Flores reported that the Smarter Balanced Assessment scores are starting to come in. The results will be shared when all the students' scores are available.

WELPA – Washington English Language Proficiency Exam – This assessment is for students who speak a language other than English at home. Students take this test to see if they qualify for the bilingual program. Deanna then provided the results of the test. Many students are exiting the program, as they no longer need the extra support and will no longer be considered bilingual students.

Ms. Flores also reported that yesterday we received notice that the federal waiver regarding Title I funds was approved for one year. This has to do with funding tutoring services. This means we don't have to set aside these funds to provide SES (supplemental education services).

Business Manager's Report

- Preliminary Budget Due this Summer, Adopted by the End of August
- April 2015 Financial Reports

Superintendent's Report

Dr. Tolcacher said he had spoken with some folks in Olympia, and it appears the legislators are much closer to coming up with a budget. He hopes that it may be concluded within two weeks.

We have a finalized agreement with the City of Prosser to have a school resource officer in place at the high school. Dr. Tolcacher will bring it to the board very soon. The city will be paying the salary of the SRO, while the district will pay for additional training.

Dr. Tolcacher reported on the non-resident student situation. He said that he recently sent letters out to families who the secretaries have found, have moved. The letters notify the parents that they may stay the rest of this school year, but must enroll in their new school district for the upcoming year.

Staffing Update – Contracts have been sent out and returned. A few more staff members have resigned.

Dr. Tolcacher said that Anna Fazzari has requested we enter into an extended contract with Pepsi Cola regarding our district scoreboards. Dr. Tolcacher asked Kevin Lusk to report to the board about this.

Kevin Lusk said the proposal would extend the contract with Pepsi from 2036 to 2051. Dr. Tolcacher asked the board if it was ok to move ahead on this and bring this contract proposal back to the board as an action item.

Discussion ensued about the Pepsi proposal.

Dr. Tolcacher asked the board to get back to him with any issues they may have, so he can report on them when he brings the item back to the next board meeting.

Board Meeting June 2, 2015

Bruce Matsumura asked what would happen if the WIAA bans sugared soft drinks – would we be able to get out of the agreement with Pepsi.

Dr. Tolcacher said we'll get him that answer.

Bill Jenkin asked that the board be made aware if there are any other bids for scoreboards.

Board Members' Reports

Dr. Barmore said he was very impressed last night when he attended Scholarship Night.

Bruce Matsumura said he thought the Olympia trip was an outstanding activity in lieu of the walkout. He also said how well done the Scholarship Night event was last evening.

Peggy Douglas really enjoyed the alternative graduation and Scholarship Night. She also said she felt it was a courageous stand for the PEA to take, to travel to Olympia instead of participating in the walkout. She thinks it makes a positive statement.

Bill Jenkin said another year has almost passed. The board is trying their best to keep moving forward. He appreciates the good communication among all staff in the district.

Student Representatives' Reports

Marissa Reyes reminded the board members that Baccalaureate is tomorrow night at 7:00 p.m. at Sacred Heart Catholic Church.

Hayley Tuttle said the school year is winding down; there have been lots of banquets and award ceremonies for students and clubs.

When asked, both representatives said they are very excited about their future after graduation.

CONSENT ITEMS:

Motion by Warren Barmore, seconded by Bruce Matsumura and motion carried to approve the Consent Agenda as presented.

Certificated Personnel

Nicki Sorensen submitted a letter stating her retirement from her position as a kindergarten teacher at Keene-Riverview Elementary, effective the end of the 2014/2015 school year.

Larry Zenger-O'Brien submitted a letter stating his retirement from his position as a language arts teacher at Prosser High School, effective the end of the 2014/2015 school year.

Dawn Fitzgerald, Mike Johnson, Wendy Rodriguez and Kristin Walker were recommended as summer school teachers at Housel Middle School.

Linda Barnes was recommended as a migrant summer school teacher, (Pk-5).

Cherie Foerste was recommended as a social studies teacher at Prosser High School for the 2015/2016 school year.

Board Meeting June 2, 2015

Dot Starkey was recommended as a special education teacher at Prosser High School for the 2015/2016 school year.

Sarah Davis was recommended as the special education Extended School Year Director.

Joanne Larson and Joann Schnellbach were recommended as summer reading intervention lab teachers.

Jennifer Don submitted a letter of resignation from her position as a language arts teacher at Prosser High School, effective the end of the 2014/2015 school year.

Ann Sipe was recommended as a math instructional coach for migrant summer school.

Classified Personnel

Daniel Owen, a bus driver, notified the district of his intent to retire at the end of the 2014/15 school year.

Alice Perkins was hired as the head girls swim coach at Prosser High School.

Liz Vigil was hired as the summer reading intervention lab paraprofessional.

Approval of Minutes

Minutes from the May 19, 2015 regular board meeting and the May 26, 2015 special board meeting were presented.

Contracts and Personal Service Agreements

None

Volunteer Coaches

Christopher Halfmoon completed the paperwork to be a volunteer football coach.

OLD BUSINESS:

Board Self-Evaluation – President Jenkin said that because Andy Howe isn't here, it would be difficult to set a date. They may discuss it at the Superintendent's evaluation next week.

ACTION ITEMS:

Vouchers

“The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

General Fund voucher numbers 186091 through 186121 totaling \$40,103.910

Associated Student Body Fund voucher numbers 2492 through 2504 totaling \$20,671.21

Associated Study Body Fund voucher 2505 totaling \$23,375.00.”

Motion by Peggy Douglas, seconded by Warren Barmore and motion carried to approve the accounts payable vouchers on June 5, 2015.

Board Meeting June 2, 2015

Resolution #06-15: School Board Resolution Delegating Authority to WIAA

It is time to renew the WIAA membership for the 2015/2016 school year. The Board of Directors may delegate control, supervision and regulation of any extracurricular activity to the WIAA and compensate such entities for services provided.

Motion by Peggy Douglas, seconded by Bruce Matsumura and motion carried to approve Resolution #06-15: School Board Resolution Delegating Authority to WIAA.

ROLL CALL: Warren Barmore, Yes; Bruce Matsumura, Yes; Peggy Douglas, Yes; Bill Jenkin, Yes.

Food Service Meal Prices

Craig Reynolds reported that the United States Department of Agriculture (USDA) regulations require school districts that participate in the National School Lunch Program to ensure that the average full pay lunch price is not less than the difference between the free and paid Federal reimbursement rates.

This requirement is known as Paid Lunch Equity. The Federal reimbursement rates are adjusted annually based on the Consumer Price Index. USDA has provided a worksheet that calculates if paid lunch prices need to be increased. This calculation is done annually. For school year 2015/2016, the average paid price should be \$2.70. The weighted average paid price by our district for the 2014/2015 school year was \$2.69; therefore, we need to increase our prices for paid lunch by at least \$.01. Our recommendation is to raise all lunch and milk prices by \$.05.

The following prices were recommended:

		<u>2014/2015</u>	<u>2015/2016</u>
Breakfast:	Elementary	\$1.60	\$1.60
	Middle & High	\$1.85	\$1.85
	Adults	\$3.00	\$3.00
Lunch:	Elementary	\$2.55	\$2.60
	Middle & High	\$2.85	\$2.90
	Adults	\$4.00	\$4.00
Milk:		\$.50	\$.55

Motion by Warren Barmore, seconded by Peggy Douglas and motion carried to approve the meal price increase for the 2015/2016 school year.

Girls' Swim Co-op

The WIAA requires that schools which co-op for sport programs must apply with the WIAA to do so. Prosser girls' swim has been in a co-op agreement with Grandview for many years and will continue to do so through the next school year. Mabton has requested to co-op with Prosser as well for the next 2 years. Mabton currently will only have one swimmer.

Motion by Peggy Douglas, seconded by Bruce Matsumura and motion carried to approve the

Board Meeting June 2, 2015

addition of Mabton School District to the Girls' Swim Co-op.

Booster Club Service Contract

Craig Reynolds said that the previous board meeting agenda included a discussion item regarding the Prosser Booster Club producing and distributing the Prosser High School sports schedules for the 2015-16 school year. We are currently paying an outside vendor for this work. The following businesses would not be allowed to advertise on the sports schedules: bars, taverns, nightclubs, wineries, gun dealers, smoke shops, dispensaries, and gambling establishments. The Booster Club will provide the Associated Student Body 25% of net profit three (3) times a year after the sports schedules are delivered.

Motion by Bruce Matsumura, seconded by Warren Barmore and motion carried to approve the Booster Club Service contract to produce and distribute the Prosser High School sports schedules for the 2015-16 school year.

Award of Contract for Services Provided by Jennifer Richter, Educational Consultant and Marsha Moore, Educational Consultant

Prosser School District sought bids through public notification between May 13, 2015 and May 27, 2015.

We received two (2) bids for consultant services for English Language Arts Professional Development and Implementation of Units of Study in Reading and Writing:

- Jennifer Richter, Educational Consultant La Mirada, CA

Services include developing a systematic, standards-based approach to instruction, assessment and intervention through lesson design to include building Units of Study to cover all the necessary reading and writing skills students need for grades 9-11. She would work with staff for approximately 10-20 days. Cost of consulting services is \$1,000 per day, estimated at \$20,000 maximum plus travel expenses. Funding will be provided through basic education curriculum adoption funds.

- Marsha Moore Consulting Bothell, WA

Services will include building Units of Study to cover all the necessary reading and writing skills students need for grades 3-8. Marsha will provide implementation support, professional development, professional development foundational work, continuing work with development and lesson design. She would work with staff for approximately 40 days from June 2015 through May 2016. Cost of consulting services is \$60,000 plus estimated travel expenses of \$10,000. Funding will be provided through basic education curriculum adoption funds.

Motion by Warren Barmore, seconded by Peggy Douglas and motion carried to approve the contract for services English Language Arts Professional Development and Implementation of Units of Study in Reading and Writing to Jennifer Richter, Educational Consultant for grades 9-11 and Marsha Moore Consulting for grades 3-8.

Discussion ensued about the teachers' feelings about hiring these consultants, the value they

Board Meeting June 2, 2015

will provide, as well as the cost of hiring these consultants, whether these expenditures are already contained in the budget and when the professional development will take place. There were questions from the board members about these topics which were discussed and answered by Dr. Tolcacher, Craig Reynolds and Deanna Flores.

Warren Barmore said he can speak very highly about Jennifer Richter, as she works with his daughter in Grandview and does an excellent job.

Dr. Tolcacher stated how important it is to have these types of professional development available to our teachers. He also said there will need to be materials budgeted and purchased to implement what is learned in these trainings.

DISCUSSION ITEMS:

Contract Renewal Notification

Legislative Trip to Olympia

Already discussed

Student Board Representative Interview Dates

Dr. Tolcacher suggested setting up a special board meeting to interview the four candidates. Julie Hyatt will call the board members to find a night when everyone can attend. It was suggested to start the interviews at 6:00 p.m.

Fred Bray thanked the board for going with a WEA group to Olympia.

Dr. Tolcacher said there is one student who does not know if he has passed the biology test, which is necessary for graduation at this time. The results won't be in until after graduation. A bill to drop this requirement is currently stuck in the senate. Dr. Tolcacher said his dilemma is whether this student should be allowed to walk.

Discussion ensued about whether the student should be allowed to walk with the board members voicing their opinions about this situation. Most said the student should be allowed to walk, but there was a concern about setting a precedent for future students in a similar situation.

ADJOURNMENT:

The board meeting was adjourned at 9:00 p.m.

FUTURE MEETINGS:

Special Board Meeting to Evaluate the Superintendent, June 9, 2015, SDO, 5:30 p.m.

Regular Board Meeting, June 16, 2015, Keene-Riverview MPR, 7:00 p.m.

Clerk to the Board

Board President

Secretary to the Clerk of the Board

Special Board Meeting June 9, 2015

A special meeting of the Board of Directors of Prosser School District No. 116 was called to order on June 9, 2015 at 5:32 p.m. by Mr. Bill Jenkin, President. The meeting was held at the Curriculum Office, 1500 Grant Avenue. Board members present included Bruce Matsumura, Andy Howe, Peggy Douglas and Dr. Warren Barmore. Also in attendance was Julie Hyatt, Secretary. The purpose of the special board meeting and executive session was to evaluate the Superintendent.

APPROVAL OF AGENDA:

Motion by Andy Howe, seconded by Warren Barmore and motion carried to approve the agenda.

At 5:33 p.m., Bill Jenkin adjourned the special board meeting into executive session. Julie Hyatt was excused at that time. The executive session was expected to last three hours.

Evaluation of the Superintendent

ADJOURNMENT:

The special board meeting and executive session was adjourned at 8:26 p.m.

Clerk to the Board

Board President

Secretary to the Clerk of the Board

Prosser School District No. 116
Contracts and Personal Service Agreements
Consent
June 16, 2015

CONTRACTS/AGREEMENTS:

1. Amend 2014/2015 ESD123 Special ED Orientation and Mobility MOU:

The purpose is to extend the current contract to provide an additional three (3) days of service during summer school. The current contract is \$12,870; the additional days are \$1,755 for a total for this school year of \$14,625. Funding provided through the Special Ed budget.

2. 2015/2016 Inspire Development Centers Interagency Service Agreement:

IDC (Inspire Development Centers) will provide comprehensive child development services for all children enrolled in the IDC program. Some of the services provided are classroom experience, health, social, mental health services, parent involvement and training. IDC and the PSD Special Services department agree to the services provided. There is no cost to the district.

RECOMMENDATION:

It is recommended that the Board of Directors approve the above Contracts/Agreements.

BOARD PACKET

TO: Board of Directors
SUBJECT: **Volunteer Coaches**
AGENDA: **Consent**
DATE: June 16, 2015
PREPARED BY: Dr. Ray Tolcacher, *Superintendent*

VOLUNTEER COACHES

Debra Hulse has completed the paperwork to be a PHS Summer and 15/16 fall volunteer soccer coach.

Deanne Moore has completed the paperwork to be a PHS 15/16 fall volunteer track coach.

BOARD PACKET

TO: Board of Directors
SUBJECT: Superintendent's Contract Renewal
AGENDA: Action
DATE: June 16, 2015
PREPARED BY: Bill Jenkin, *President, Prosser School District Board of Directors*

Background:

The Board of Directors met with Dr. Ray Tolcacher on June 9, 2015, to perform the annual evaluation of the Superintendent.

Recommendation:

I recommend that the Board of Directors approve the extension of Superintendent, Dr. Ray Tolcacher's contract for one additional year, on his current contract, until June 30, 2018.

To: Board of Directors
Subject: Contract Extension with Pepsi for Additional Scoreboard
Agenda: Action Item
Date: June 16, 2015
Prepared by: Anna Fazzari, *Prosser High School Athletic Director*

Background:

The scoreboard at the stadium is the last remaining scoreboard in need of replacement. The current scoreboard is no longer sold and parts to repair it, if needed are no longer available. Pepsi would add an additional 15 years to our current contract to replace the existing scoreboard.

Recommendation:

We are requesting the approval of the contract with Pepsi-Cola, which would provide for a new scoreboard, by increasing the length of the contract by 15 additional years.



PEPSI-COLA BOTTLING COMPANY

1001 SOUTH FIRST STREET 98901 • P.O. BOX 111 98907 • YAKIMA, WASHINGTON
509-248-1313 • FAX 509-248-2843

PEPSI COLA'S SCOREBOARD PROGRAM

Pepsi Cola Bottling Company of Yakima does hereby agree to furnish the following:

Daktronics football Scoreboard

We will provide illuminated presentation panels.

Prosser School District does hereby agree to grant Pepsi Cola Bottling Company of Yakima a 15 year beverage and vending exclusive on concessions in the schools from: **6/22/36 to 6/22/51.**

Also, it is the schools responsibility to safeguard this system from damage due to misuse, vandalism, improper handling, etc. Any damage will be deemed the Prosser School Districts financial responsibility.

Pepsi Cola will maintain and service the scoreboards during the contract period. Pepsi Cola will maintain ownership of the scoreboard, shot clocks and privilege panels.

Signed: _____

Signed: _____

Title: _____

Title: _____

Account Name: _____

Pepsi Cola Bottling Company
1001 South First Street
Yakima, Washington 98901

Date: _____

Date: _____

Board Packet

TO: Board of Directors
SUBJECT: Donation from Country Gardens to PHS
AGENDA: Action
DATE: June 16, 2015
PREPARED BY: Kevin Lusk, PHS Principal
Craig Reynolds, Business Manager

Background

The class of 2016 held prom at Country Gardens this year. The cost to rent the venue was \$4,500. After meeting with them it was decided that Country Gardens would donate \$1,000 of that cost back to the class of 2016. This donation will be used for senior year expenses.

Recommendation

It is recommended that the board accept the \$1,000 donation from Country Gardens.

Board Packet

TO: Board of Directors
SUBJECT: Donation from Prosser Basketball Club
AGENDA: Action
DATE: June 16, 2015
PREPARED BY: Craig Reynolds, Business Manager

Background

Prosser Basketball Club is a great partner with our school district. The Club would like to make the following donations with the estimated amounts:

Housel Middle School: iPads - \$400 for girls' team
iPads - \$400 for boys' team
Uniforms - \$2,200 for girls' team
Uniforms - \$2,200 for boys' team

Prosser High School: iPads - \$400 for girls' team
iPads - \$400 for boys' team
Basketball supplies - \$2,000 for girls' team
Basketball supplies - \$2,000 for boys' team

Total Donations equal approximately \$10,000.

Recommendation

It is recommended that the Board of Directors accept the donation from the Prosser Basketball Club of approximately \$10,000 for iPads, uniforms and basketball supplies.

BOARD PACKET

TO: Board of Directors
SUBJECT: Undeveloped District Land Appraisals
AGENDA: Discussion
DATE: June 16, 2015
PREPARED BY: Dr. Ray Tolcacher, *Superintendent*

Background:

As a result of the board's request to have our official district-approved appraiser, Paul Henderson, appraise all the district's current vacant and undeveloped land, a formal proposal has been submitted to that end. In the formal cost proposal for the three properties: the 55 acres on OIE, the two triangular lots, including vacated street across from Keene-Riverview and the currently undeveloped land around Art Fiker Stadium including the property on Highland Drive and next to our playfields on Alexander Court, which we will call the Paterson site. The proposed costs for the sites on OIE and Park Ave, (KRV), are well within reasonable expectations. The cost for the work to appraise the Paterson property is projected to be in the area of \$10,000 because of the complexity of what is currently developed and what is not developed.

It is requested the board consider the cost of appraising the Paterson property. Because it has our stadium, our playfields and parking already developed; selling off the other undeveloped property may not allow the district further development of additional playfields which are so needed for our school district. Regardless of the final decision on using the existing district-owned property on the Paterson site for a new school, the existing undeveloped property will most likely be needed by the district for future development. The cost of doing the complex work to get what is needed for an appraisal on the Paterson site is in need of the board's direction prior to approving the work by our appraiser.

Recommendation:

Discuss the cost and benefit of the proposed \$10,000 to appraise the Paterson site.

Tolcacher, Ray

From: Paul Henderson [paul@hendersonappraisalfirm.com]
Sent: Monday, June 08, 2015 2:18 PM
To: Tolcacher, Ray
Subject: Prosser School District Vacant Land Appraisal Proposal
Attachments: Prosser School Contract SGN.pdf

Ray,

Attached is our engagement letter for the three properties we visited on Friday.

The fees for the Bennett & Missimer/OIE properties are typical fees for these types of property.

The fee for the Paterson properties is significantly higher due to its size (45+ acres), the data search that will be necessary for comparable property, and the analysis required to support the final market value estimate. This all adds up to additional time to required to complete this appraisal in a satisfactory manner.

If the proposal is satisfactory, please sign and return.

Should you have any questions, please call or email.

Thank you for the opportunity to provide this proposal to yourself and the Prosser School District.

Paul

Paul E. Henderson, MAI, SRA
Henderson & Associates, Inc.
6722 W. Kennewick Avenue, Suite C
Kennewick, WA 99336

Phone: 509-735-7467 Fax: 509-735-1134

Review the Tri-City residential market and data charts at: <http://www.HendersonAppraisalFirm.com>

Get any appraisal-related question answered quickly at: Paul@HendersonAppraisalFirm.com



6722 W. Kennewick Avenue, Suite C
 Kennewick, Washington 99336
 (Bus) 509-735-7467
 www.HendersonAppraisalFirm.com

DATE OF AGREEMENT: June 8, 2015

PARTIES TO AGREEMENT:

Client:

Dr. Ray Tolacher, Superintendent
 Prosser School District
 1126 Meade Avenue
 Prosser, WA 99352
 509-786-3323
 ray.tolacher@prosserschools.org

Appraiser:

Paul E. Henderson, MAI, SRA
 Henderson & Associates, Inc.
 6722 W Kennewick Avenue
 Kennewick, WA 99336
 509-735-7467
 Paul@HendersonAppraisalFirm.com

Client hereby engages Appraiser to complete an appraisal assignment as follows:

PROPERTY IDENTIFICATION

705 Bennett:

1-0284-403-0070-007	0.133
1-0284-403-0070-011	0.466
1-1184-100-0009-000	<u>0.759</u>
	1.358-Acres

Missimer/OIE:

1-3494-300-0003-000	35.00
1-3494-300-0004-000	<u>20.00</u>
	55.00-Acres

1448 Paterson Avenue:

1-0184-300-0001-001	30.76
1-0184-300-0002-011	0.220
1-0184-400-0004-000	3.00
1-0184-101-1016-002	6.020
1-0184-101-1016-001	0.345
1-0184-101-1016-000	4.310

1-0184-106-0013-001 0.275
1-0184-106-0013-002 0.242
45.17+/- Acres

PROPERTY TYPE

Commercial, Residential, & Agriculture land

INTEREST VALUED

Fee simple

INTENDED USERS

Dr. Ray Tolacher, Superintendent, Prosser School District
Prosser School District and/or assigns

Note: No other users are intended by Appraiser.

INTENDED USE

To assist the Client in making financial decisions

TYPE OF VALUE

Market value

DATE OF VALUE

Date of the inspection

HYPOTHETICAL CONDITIONS, EXTRAORDINARY ASSUMPTIONS

Possible Hypothetical conditions and several Extraordinary assumptions

APPLICABLE REQUIREMENTS OTHER THAN THE UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE (USPAP)

The Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute

ANTICIPATED SCOPE OF WORK

Site visit

Extensive viewing of the three locations

Valuation approaches

Sales comparison approach

APPRAISAL REPORT

Report Option/Form

Appraisal Report in a Summary format

CONTACT FOR PROPERTY ACCESS, IF APPLICABLE

Not applicable

DELIVERY DATE

60 days from acceptance of this agreement

DELIVERY METHOD

E-mail

NUMBER OF COPIES

None

PAYMENT TO APPRAISER

Total Fee: \$14,500

\$4,000 is due upon acceptance of this proposal. The balance of \$10,500 is due upon delivery of the appraisal.

705 Bennett Properties: \$1,500

Missimer/OIE Properties: \$3,000

1448 Paterson Avenue Properties: \$10,000

DOCUMENTS NEEDED FROM THE CLIENT

No documents are necessary, but possible clarification on 1448 Paterson Avenue property to be appraised.

CONFIDENTIALITY

Appraiser shall not provide a copy of the written Appraisal Report to, or disclose the results of the appraisal prepared in accordance with this Agreement with, any party other than Client, unless Client authorizes, except as stipulated in the Confidentiality Section of the ETHICS RULE of the Uniform Standards of Professional Appraisal Practice (USPAP).

LIMITATIONS OF LIABILITY

Client agrees that to the fullest extent permitted by applicable law, Appraiser's maximum liability for any and all claims relating to this Agreement or to appraisals or other services provided by Appraiser shall be limited to the compensation paid to Appraiser for the services that are the subject of the claim(s). Client further agrees that to the fullest extent permitted by law, Appraiser shall not be liable to Client for any special, indirect or consequential damages whatsoever, including without limitation damages for allegedly lost profits or revenues. These limitations of

liability shall apply to all claims against Appraiser whether based in contract, tort or statutory law, except that they shall not apply to intentionally wrongful or criminal conduct.

CANCELLATION

Client may cancel this Agreement at any time prior to the Appraiser's delivery of the Appraisal Report upon written notification to the Appraiser. Client shall pay Appraiser for work completed on assignment prior to Appraiser's receipt of written cancellation notice, unless otherwise agreed upon by Appraiser and Client in writing.

NO THIRD PARTY BENEFICIARIES

Nothing in this Agreement shall create a contractual relationship between the Appraiser or the Client and any third party, or any cause of action in favor of any third party. This Agreement shall not be construed to render any person or entity a third party beneficiary of this Agreement, including, but not limited to, any third parties identified herein.

USE OF EMPLOYEES OR INDEPENDENT CONTRACTORS

Appraiser may use employees at Appraiser's discretion to help with the assignment, unless otherwise agreed by the parties. Notwithstanding, Appraiser shall sign the written Appraisal Report and take full responsibility for the services provided as a result of this Agreement.

TESTIMONY AT COURT OR OTHER PROCEEDINGS

Unless otherwise stated in this Agreement, Client agrees that Appraiser's assignment pursuant to this Agreement shall not include the Appraiser's participation in or preparation for, whether voluntarily or pursuant to subpoena, any oral or written discovery, sworn testimony in a judicial, arbitration or administrative proceeding, or attendance at any judicial, arbitration, or administrative proceeding relating to this assignment. If the Appraiser is requested for sworn testimony, the billable rate is \$175 per hour.

APPRAISER INDEPENDENCE

Appraiser cannot agree to provide a value opinion that is contingent on a predetermined amount. Appraiser cannot guarantee the outcome of the assignment in advance. Appraiser cannot insure that the opinion of value developed as a result of this Assignment will serve to facilitate any specific objective by Client or others or advance any particular cause. Appraiser's opinion of value will be developed competently and with independence, impartiality and objectivity.

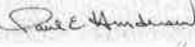
EXPIRATION OF AGREEMENT

This Agreement is valid only if signed by both Appraiser and Client on or before June 12, 2015.

GOVERNING LAW & JURISDICTION

The interpretation and enforcement of this Agreement shall be governed by the laws of the state in which the Appraiser's principal place of business is located, exclusive of any choice of law rules.

By Appraiser:


Digitally signed by Paul E. Henderson
DN: cn=Paul E. Henderson, o=ma,
serial=Paul@HendersonAppraisalFirm.com, c=US
Date: 2015.06.08 12:16:02 -0700

(Signature)

Paul E. Henderson, MAI, SRA

June 8, 2015

(Date)

By Client:

(Signature)

Dr. Ray Tolacher

(Date)