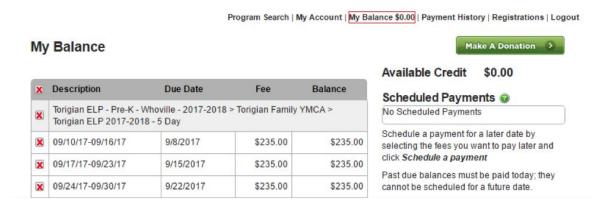


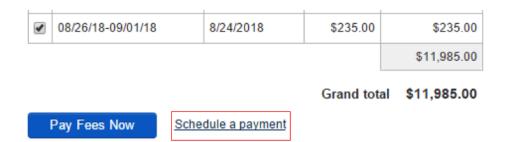
## Q. How do I schedule my child care payments?

## Click on "My Balance"

Then **check the boxes** next to "Description" and the top line – with your program info in it (just an example below) – to choose all weeks



Once all are checked - scroll to the bottom - click "Schedule a payment"



## Scroll to the bottom again - click continue



Then follow prompts – select payment method or add a new one – leave pay on due dates – then click "create schedules" – then you should be all set

