

### VISITORS IN THE SCHOOLS

The Board encourages parents and community members to visit district schools to become better informed about day-to-day operations and observe the educational process. Because schools are places of work and learning, visitors shall observe the following requirements when visiting district schools, which are created to ensure the educational environment is not disrupted:

1. Visitors shall comply with applicable state law and district policy/regulations while on school property. No person shall enter school property for unlawful purposes or for purposes unauthorized by the Board. The District shall enforce state law on willful disruption of schools. The Superintendent shall make a reasonable effort to keep the public informed about district policies pertaining to visitors such as, but not limited to: drug, alcohol, and tobacco use; sexual offenders; patron grievances; and other policies designed to maintain order.
2. Visitors shall be prohibited from videotaping and/or otherwise electronically recording district students and staff. This policy does not apply to visitors electronically recording school-sponsored events not governed by copyright laws and nonschool-sponsored activities and events held on school property. The Board may also create an exception to this policy for members of the press.
3. Public visits to classrooms shall not be for the purpose of evaluating teachers, teaching methods, or curriculum. Visitors who wish to observe a classroom shall schedule their visits in advance according to administrative regulations. Visitors shall agree to follow this policy and any administrative regulations governing classroom observation prior to receiving classroom observation privileges.

#### Policy Violations

Individuals who violate any portion of this policy or applicable administrative regulations shall receive a warning that they are in violation of a district policy/regulation and may be asked by the Superintendent, building principal, or designee to leave school property. The Superintendent, building principal, or designee shall ask visitors who repeatedly violate district policy/regulations or willfully disrupt school operations to leave school property. If an individual refuses to leave when asked, school administration shall seek the assistance of law enforcement to remove the individual from school property.

The Superintendent may periodically request a summary as to number and frequency of parent and citizen visits, which, in turn, will be reported to the Board.

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#### Complementary Documents

ABBA, Tobacco-Free Schools & Workplace

ACCA, Sexual Offenders on School Property

- ACCA-BR, Criteria for Granting Parent Offenders Privileges to Enter School
- DEAA, Drug & Alcohol Free Workplace
- FFA, Alcohol & Other Drug Use/Abuse
- KAAA-AR, Visitors in Schools Regulations
- KACB, Complaints about Personnel
- KBA, Relations with the News Media

**End of Tioga PSD #15 Policy KAAA.....Reviewed/Revised: December 2018**