

**STAFF ETHICS AND CONDUCT**

All staff members have a responsibility to make themselves familiar with, and abide by, the laws of the state as these affect their work, the policies of the Board, and the Board and/or administrative rules designed to implement them.

Since the realization of district goals is dependent upon the professional behavior of all staff, the following specific responsibilities will be required:

Conducting oneself professionally and with integrity whenever serving in his/her official capacity as a school district employee and interacting with students, parents, colleagues, supervisors, and the general public.

1. Faithfulness and promptness in attendance at work.
2. Support and enforcement of policies of the Board and regulations of the school administration.
3. Diligence in submitting required reports at the time specified.
4. Care and protection of school property.
5. Concern and attention for their own and the school system's legal responsibility for the mental and physical safety and welfare of students, including the need to ensure that students are under proper supervision at all times.
6. Properly using and protecting all school properties, equipment, and materials.
7. Faithfully and promptly complying with supervisors' directives.

**Licensed Staff**

Licensed staff shall adhere to professional conduct standards developed by the Education Standards and Practices Board and, in the case of school administrators, the Administrator's Professional Practices Board.

**End of Tioga PSD #15 District Policy DE.....Adopted: 09/25/17**