

Summers County Board of Education
Regular Meeting Minutes
September 12, 2019, 6:00 p.m.

1. Roll Call

The Summers County Board of Education met in a regular meeting on September 12, 2019, 6:00 p.m. in the board office conference room with Mr. Stanley Duncan, Board President, presiding over the meeting with the following board members present: Mr. Kenny Brogan, Dr. Austin Lilly, Mr. Robert Angell, and Mrs. Jackie Farley.

Other staff members present: Ms. Kimberly Rodes, Superintendent; Dr. Linda Knott, Director; Mrs. Renae Jones, Director; Mr. Eric Widdoes, Director; Mr. Bryan Boone, Director; and Mrs. Lauren Crook, Business Manager.

2. Invocation/Pledge of Allegiance

The invocation was given by Mr. Robert Angell, followed by the Pledge of Allegiance.

3. Approval of Agenda/Adjustments

Upon a motion by Dr. Lilly, seconded by Mr. Duncan and by unanimous vote, the agenda was approved.

4. Approval of Minutes

Upon a motion by Mr. Brogan, seconded by Dr. Lilly and by unanimous vote, the board approved the following minutes, as recommended by the superintendent:

- ▶ August 20, 2019, Regular Meeting

5. Approval of Bills

Upon a motion by Dr. Lilly, seconded by Mrs. Farley and by a 3-0 vote, (Mr. Duncan and Mr. Brogan abstained), the board approved the bills for payment, as recommended by the superintendent:

6. Approve Transfers and Supplements

None, no action taken.

7. Old Business

Upon a motion by Mr. Angell, seconded by Mr. Brogan and by unanimous vote, the board approved the following old business, as recommended by the superintendent:

- ▶ Approve Policy to Continue on Review- Extra Duty/Extracurricular Bus Transportation Policy
- ▶ Discussion and/or Action for Step Increment for Math and Special Education Teachers

8. New Business

Dr. Lilly made a motion to go into Executive Session pursuant to 6-9A-4 to discuss items 1, 2, & 3, seconded by Mr. Duncan.

The meeting was called back to order by Mr. Duncan. Upon a motion by Mr. Angell, seconded by Mr. Brogan and by unanimous vote, the board voted to accept the Superintendents Goals for the 2019-2020 school term, as recommended by the superintendent.

- ▶ Presentation of Superintendent's Goals 2019-2020/Approval by Board in Executive Session

No motion needed for the following new business:

- ▶ Discussion and/or Action regarding Superintendent's Evaluation Instrument 2019-2020

The following presentation was given by Superintendent Rodes:

- ▶ Detailed presentation to Board on SMS CSI Grant/Expenditures-Encumbrances-Account Balance

Upon a motion by Mr. Angell, seconded by Mrs. Farley and by unanimous vote, the board approved the following new business by voting to put money in reserve and the lease the 3 buses, as recommended by the superintendent:

- ▶ Approve Bus Lease Agreement

Upon a motion by Dr. Lilly, seconded by Mr. Duncan and by unanimous vote, the board approved the following new business, as recommended by the superintendent:

- ▶ Approve Employee Free Lunch Agreement in lieu of a duty free lunch between with the Board of Education for the remainder of the 2019-2020 school term, *Vickie Deaver, Garry Wheeler, Jessica Rodes, Papi Crabtree, Joann Cales, Tiffany Rutherford, Lisa Bowles, Gail Meadows, Donna Basham, Melba Basham, Derek Mann, Susan Newsome, Kit Durnan, Angela Gumm, Michael Plumley, Ruth Gill, Leah Sears, Christy Allen, Cathy Angell, Tosha Logston, Belinda Banks, Regina Trout, Connie Richmond, Debbie Alder, John Gill, Chris Vicars, Susie, Hudson*

Upon a motion by Dr. Lilly, seconded by Mrs. Farley and by unanimous vote, the board approved the following new business, as recommended by the superintendent:

- ▶ Approve Graduation 20/20 Memorandum of Understanding between the West Virginia Department of Education and Summers County Board of Education
- ▶ Approve Agreement between Summers County School of Practical Nursing and Monroe Health Center
- ▶ Approve Agreement between Summers County School of Practical Nursing and Monroe County Board of Education
- ▶ Approve Agreement between Summers County School of Practical Nursing and Summers Nursing and Rehabilitation Center

- ▶ Approve Agreement between Summers County School of Practical Nursing and Robert C. Byrd Clinic
- ▶ Approve Agreement between Summers County Schools and West Virginia University School of Nursing
- ▶ Approve Memorandum of Agreement between Summers County Schools and Community Action of South Eastern West Virginia Head Start Program
- ▶ Approve Agreement between Summers County Schools and Community Action of South Eastern WV, Head Start Program

Upon a motion by Dr. Lilly, seconded by Mr. Brogan and by unanimous vote, the board approved the following new business, the recommendation of the superintendent was for the board to deny payment of the unauthorized expenditure incurred by Mr. Duncan:

- ▶ Discussion and/or Action Concerning Unauthorized Expenditure by Board President in the amount of \$1,621.00

9. Personnel Items

Upon a motion by Dr. Lilly, seconded by Mr. Duncan and by unanimous vote, the board approved the following personnel items, as recommended by the superintendent:

- ▶ Approve Resignation of Substitute Teacher, **Michael Tabor**, effective August 22, 2019
- ▶ Approve Resignation of Substitute Teacher, **Thelma Garten**, effective September 4, 2019
- ▶ Approve Resignation of Assistant Baseball Coach, **Johnnie Smith**, effective September 4, 2019
- ▶ Approve Resignation of SCHS Assistant Girls Basketball Coach, **Keri Hudson**, effective September 10, 2019
- ▶ Approve Resignation of 1st Grade Teacher at HAE, **Cindy White**, effective September 10, 2019
- ▶ Approve Medical Leave for the remainder of the 2019-2020 school term, **Danita Richmond**
- ▶ Homebound Teacher and Homebound Special Education Teacher, 2019-2020 school term as needed, \$23.00 per hour, **Amber Stover, Don Addington, Jack Jones, JD Fox, Karen Eagle, Rose Richmond**
- ▶ Academic Assessment Specialist, 2019-2020 school term, \$23.00 per hour, **Connie Buckland**
- ▶ Secretary II at the Summers County High School, state scale, 210 days (5 days before, 5 days after), **Margo Crawford**
- ▶ Secretary II at Hinton Area Elementary, state scale, 206 days (4 days before, 2 days after), pending documentation,
- ▶ 5th Grade Teacher at Jumping Branch Elementary, 2019-2020 school term, state scale, None
- ▶ Gifted Teacher 1-8, Daily Rate of Pay, 2019-2020 school term, as needed not to exceed 2 days per week, None
- ▶ Art Teacher at Summers Middle School, 2019-2020 school term, state scale, None
- ▶ Graduation 20/20 Coach, 2019-2020 school term, up to 4 hours, 1-2 days per week, \$23.00 per hour, **Karen Eagle**
- ▶ Physical Science/Earth and Space Science Teacher at Summers County High School, 2019-2020 school term, state scale, None
- ▶ 3rd/4th Split Teacher at Talcott Elementary, 2019-2020 school term, state scale, pending documentation and certification, None
- ▶ License Practical Nursing Instructor, 2019-2020 school term, 240 days, state scale, pending documentation and certification, **Jessica Williams**
- ▶ Sign Support Specialist, 2019-2020 school term, state scale, **Donetta Legg**
- ▶ 6th Grade Skills Teacher at Summers Middle School, 2019-2020 school term, state scale, pending documentation, **Teresa Allen**
- ▶ Title 1 Reading/Math Teacher at Jumping Branch Elementary, 2019-2020 school term, state scale, None
- ▶ 7th Grade Math Teacher at Summers Middle School, 2020-2021 school term, state scale, **Kathy Lamb**
- ▶ Mentor Teachers, 1st & 2nd Nine Weeks, \$300.00, **Amber Martin – 3rd Grade @ HAE, Diania Price – Multi- Cat @ HAE, Jennifer Buckland – 8th Grade English/Language Arts @ SMS, Vivian Meador – 6th Grade Math @ SMS, Kathy Duffield – ProStart @ SCHS, Brenda Braswell – Chemistry @ SCHS**
- ▶ Math/Reading Interventionist at Summers Middle School, 2019-2020 school term, \$23.00 per hour not to exceed 10 hours per week, None
- ▶ 1- Substitute Alternative Education Teacher at Summers County High School, 2019-2020 school term, \$23.00 per hour not to exceed 8 hours per week with one additional hour for planning, **Leon Franklin**

10. Approve In/Out of County Request

Upon a motion by Mr. Angell, seconded by Mrs. Farley and by unanimous vote, the board approved the following in county request, as recommended by the superintendent:

- ▶ PW to Summers County Schools

Upon a motion by Mr. Angell, seconded by Mrs. Farley and by unanimous vote, the board approved the following in county request, as recommended by the superintendent:

- ▶ NK to Summers County Schools

Upon a motion by Dr. Lilly, seconded by Mr. Duncan and by unanimous vote, the board denied the following out of county request, as recommended by the superintendent:

- ▶ AW to Greenbrier County Schools

Upon a motion by Mr. Angell, seconded by Mrs. Farley and by unanimous vote, the board denied the following out of county request, as recommended by the superintendent:

- ▶ ML to Fayette County Schools

Upon a motion by Mr. Angell, seconded by Mrs. Farley and by unanimous vote, the board denied the following out of county request, as recommended by the superintendent:

- ▶ NB to Fayette County Schools

11. Approve Out of State Travel Request

Upon a motion by Mr. Angell, seconded by Mr. Brogan and by unanimous vote, the board approved the following out of state travel request and ask that they report back upon return, as recommended by the superintendent:

- ▶ National FFA Convention, Indianapolis Indiana, October 20, 2019- November 2, 2019, *Kathy Duffield*

12. Superintendent's Report

- ▶ September 26th meeting moved to September 30th
- ▶ Financial Statements – will be ready and need approved by September 30th
- ▶ Attendance – 1443 down 41 students from this time last year

13. Public Comments

14. Presentations

- ▶ Kristin Cook, Statutory Council

15. Discussion of Next Agenda

- ▶ Phone call to Bowles & Rice and an agenda item Legal Services with Howard Souffer, September 30th @ 6:00 p.m.

16. Adjournment

Upon a motion by Dr. Lilly the meeting was adjourned at 8:21 p.m.