

**Summers County Board of Education  
Regular Meeting Minutes  
January 9, 2020, 5:00 p.m.  
Summers County High School**

**1. Roll Call**

The Summers County Board of Education met in a regular meeting on January 9, 2020, 5:00 p.m. at Summers County High School with Mr. Stanley Duncan, Board President presiding over the meeting with the following board members present: Mr. Jay McBride, Mr. Robert Angell, Mrs. Jackie Farley, and Mr. Kenny Brogan.

Other staff members present: Ms. Kimberly Rodes, Superintendent; Mrs. Renae Jones, Director; Dr. Linda Knott, Director; and Mrs. Lauren Crook, Business Manager.

**2. Invocation/Pledge of Allegiance**

The invocation was given by Mr. Brogan followed by the Pledge of Allegiance.

**3. Approval of Agenda/Adjustments**

Upon a motion by Mr. Duncan, seconded by Mrs. Farley and by unanimous vote, the agenda was approved.

**4. Local School Improvement Council – Summers County High School**

**5. Approval of Minutes**

Upon a motion by Mr. Brogan, seconded by Mr. Angell and by unanimous vote, the board approved the following minutes, as recommended by the superintendent:

- ▶ December 19, 2019, Regular Meeting

**6. Presentations**

- ▶ Dual Credit Students
- ▶ Summers County Writing Contest Winner
- ▶ FFA Winners
- ▶ Archery Club Achievement

**7. Approval of Bills**

Upon a motion by Mr. Brogan, seconded by Mr. Angell and by 4-0 vote (Mr. Duncan abstained), the board approved the bills for payment.

**8. Approve Transfers and Supplements**

None, no action taken.

**9. Old Business**

Upon a motion by Mr. Duncan, seconded by Mrs. Farley and by unanimous vote, the board approved the following old business:

- A. DISCUSSION AND/OR ACTION REGARDING ERROR CORRECTIONS FOR THE MAY 7, 2019 MINUTES, tabled from December 19, 2019 meeting

JANUARY 09, 2020 AGENDA ITEM UNDER OLD BUSINESS “**DISCUSSION AND/OR ACTION REGARDING CORRECTIONS FOR THE MAY 7, 2019 BOARD MINUTES.**”

THE CHAIR MOVES THAT ON THIS DATE, JANUARY 09, 2020, THAT THIS BOARD RECONSIDER THE BOARD MINUTES OF THE BOARD’S OPEN MEETING OF MAY 7, 2019.

IS THERE A SECOND?

IS THERE ANY DISCUSSION?

CHAIR CALLS FOR THE QUESTION.

RECORD THE VOTE

DISTRIBUTE THE EXCERPT

ALL MEMBERS PLEASE LOOK AT THE FOLLOWING EXCERPT OF THE MAY 7, 2019 BOARD MINUTES.

FOR DISCUSSION:

MAY 7, 2019 6:00 P.M.

OLD BUSINESS

(“The Superintendent made a recommendation that Mr. Duncan be responsible for the debt incurred in an effort to remain lawful. Dr. Lilly made a motion for the board to pay the unauthorized expenditure, seconded by Mrs. Farley, and by a 4-0 vote (Mr. Duncan abstained) the motion was passed.” )

DISCUSSION. .... DO YOU ALL REALIZE THE INCORRECT INSINUATION AND FALSE CHARGE OF ILLEGALITY THIS STATEMENT, IN THE BOARD'S MINUTES, MAKES ABOUT THE ACTIONS OF THE CORPORATE STRUCTURE OF THIS BOARD? DO YOU MEMBERS RECALL DR. LILLY'S STATEMENTS ABOUT SUCH FALSE STATEMENTS OF OPINIONS IN THE MINUTES RATHER THAN SIMPLY A RECORDING OF THE ACTIONS OF THE BOARD?

"THE CHAIR MOVES THAT THE MAY 7, 2019 SUMMERS COUNTY BOARD MINUTES BE AMENDED TO REMOVE ALL REFERENCES TO UNAUTHORIZED EXPENDITURES, THE SUPERINTENDENT'S STATEMENT THAT MR. DUNCAN SHOULD PAY THE BOWLES RICE BILL IN ORDER TO REMAIN LAWFUL (TEXT IN RED TO BE REMOVED) SO THAT THE MINUTES WILL READ AS FOLLOWS: **Dr. Lilly made a motion for the board to pay the expenditure, seconded by Mrs. Farley, and by a 4-0 vote (Mr. Duncan abstained) the motion was passed.**"

AND, THAT SUCH A SITUATION AS THIS IS NOT TO HAPPEN AGAIN.

IS THERE A SECOND?

IS THERE ANY DISCUSSION?

CHAIR CALLS FOR THE QUESTION

RECORD THE VOTE AND MAKE DIRECTIVE

Upon a motion by Mr. Duncan, seconded by Mr. Angell and by unanimous vote, the board approved the following old business:

- B. Discussion and/or Action Regarding Board Directive for Organization of a New CTE Class in Electricity to begin Fall 2020, tabled from December 19, 2019 meeting

THE CHAIR MOVES THAT ON THIS DAY, JANUARY 09, 2020, THE CORPORATE STRUCTURE OF THE SUMMERS COUNTY BOARD OF EDUCATION DIRECT THE SUPERINTENDENT TO IMMEDIATELY BEGIN TAKING ALL NECESSARY STEPS FOR THE ORGANIZATION AND INSTITUTION INTO THE SUMMERS COUNTY HIGH SCHOOL CURRICULUM AND CLASS SCHEDULING FOR A RESIDENTIAL WIRING/ELECTRICAL CTE CLASS FOR THE BEGINNING OF THE FALL TERM AUGUST 2020. AND, THAT THE SUPERINTENDENT IS REQUIRED TO MAKE A REPORT TO THE BOARD AT EACH REGULAR MEETING, BEGINNING THE SECOND MEETING OF JANUARY 2020, REGARDING ALL CUMULATIVE PROGRESS FOR THE ORGANIZATION OF THIS CTE EXPANSION AT SUMMERS COUNTY HIGH SCHOOL. (THIS MOTION IS TO BE RECORDED IN THE BOARD MINUTES VERBATIM.)

Upon a motion by Mr. Duncan, seconded by Mrs. Farley and by unanimous vote, the board approved the following old business:

- C. Discussion and/or Action regarding Superintendent's Authority to contact Board Attorneys and Superintendent's Responsibility for Copying Board President regarding contacts with all attorneys inclusive of Prosecuting Attorney for Any and All Board Business as an actionable item for January 06, 2020 for this item that was tabled on Dec 19, 2019 to the Jan 23, 2020 meeting

I move, on this day of January 23, 2020, that the Superintendent shall be PROHIBITED from contacting the board's law firm in writing, by any electronic means, or orally without first getting permission from the board itself, in an open meeting or in the alternative from the Board President when time is of the essence. Furthermore, in the case of an emergency, the Superintendent is also PROHIBITED to contact the Board's Law Firm without first getting permission, via documented telephone communication, from the Board President. Or, failing that required primary contact, the superintendent shall then seek permission from the Vice-President with the same requirements. All oral, written and electronic communications with the law firm, initiated by the superintendent or any other employee of Summers County Schools shall be copied to the board president at [srduncan@k12.wv.us](mailto:srduncan@k12.wv.us) . Pursuant to WV Code **18-4-10 (9)**, the superintendent shall keep the Board continuously informed by copying **all** such legal contacts to the Board President at [srduncan@k12.wv.us](mailto:srduncan@k12.wv.us) , written or otherwise, that take place with the Board's Law Firm and/or the Prosecuting Attorney of Summers County FOR ANY AND ALL SCHOOL BOARD BUSINESS.

The lone exception to the above directives would be that in an emergency, as defined in the Open Meetings Act, if the superintendent reasonably concludes that legal services are immediately needed and the superintendent cannot reach the president for permission and then cannot reach the vice-president for permission, the superintendent is allowed to access those services but must take steps to convene either a special meeting of the board (requires the president's or three members' call for the meeting, and two days' advance public notice under the Act) or an emergency meeting (requires the president's or three members' call, but little or no notice), whichever is appropriate.

The Open Meetings Act defines an emergency meeting as one to address "an unexpected event which requires immediate attention because it poses an imminent threat to public health or safety, an imminent threat of damage to public or private property, or an imminent material financial loss or other imminent substantial harm to a public agency, its employees or the members of the public which it serves." (THIS MOTION IS TO BE RECORDED IN THE BOARD MINUTES VERBATIM.)

Upon a motion by Mr. Duncan, seconded by Mr. Brogan and by unanimous vote, the board approved the following old business:

- D. Discussion and/or Action regarding Presentation Date, by the Superintendent to the Board, for Presentation Results of the Superintendent's Goals for 2019-2020 and Date for the 2020 SC B.O.E. Corporate Structure's Evaluation of the Superintendent using the WV Policy Form for Superintendent Evaluation as an actionable item for Jan 06, 2020 for this item that was tabled on Dec 19, 2019 to the Jan 23, 2020 meeting.

THE CHAIR MOVES, ON THIS DATE JANUARY 23, 2020, THAT THE CORPORATE STRUCTURE OF THE SUMMERS COUNTY BOARD OF EDUCATION DIRECT THE SUPERINTENDENT TO PRESENT THE DATA RESULTS OF SUPERINTENDENT'S GOALS FOR EVALUATION, BY THIS BOARD, DURING THE SECOND REGULAR MEETING OF SUMMERS COUNTY BOARD OF EDUCATION FEBRUARY 2020 ON SPECIFIC DATE OF THURSDAY FEBRUARY 27, 2020. AND, THAT THIS AGENDA ITEM IS TO BE POSTED ON THE BOARD WEBSITE, UNDER AGENDA AS WELL AS ALL OTHER REQUIRED POSTING SITES, BEFORE THE END OF BUSINESS DAY MONDAY PRECEDING THE THURSDAY OPEN MEETING. IT IS NOTED THAT THE LOCAL NEWSPAPER COMES OUT ON TUESDAY PRIOR TO THE THURSDAY MEETING. (THIS MOTION IS TO BE RECORDED IN THE BOARD MINUTES VERBATIM.)

THE CHAIR MOVES, ON THIS DATE JANUARY 23, 2020, THAT THE CORPORATE STRUCTURE OF THE SUMMERS COUNTY BOARD OF EDUCATION DIRECT THE SUPERINTENDENT TO BE PREPARED FOR THE 2020 SUMMERS COUNTY BOARD OF EDUCATION'S ANNUAL EVALUATION OF THE SUPERINTENDENT, WITH THE WV POLICY FORM FOR SUPERINTENDENT EVALUATION, DURING THE SECOND REGULAR MEETING OF SUMMERS COUNTY BOARD OF EDUCATION FEBRUARY 2020 ON SPECIFIC DATE OF THURSDAY FEBRUARY 27, 2020. AND, THAT THIS AGENDA ITEM IS TO BE POSTED ON THE BOARD WEBSITE, UNDER AGENDA AS WELL AS ALL OTHER REQUIRED POSTING SITES, BEFORE THE END OF BUSINESS DAY MONDAY PRECEDING THE THURSDAY OPEN MEETING. IT IS NOTED THAT THE LOCAL NEWSPAPER COMES OUT ON TUESDAY PRIOR TO THE THURSDAY MEETING. (THIS MOTION IS TO BE RECORDED IN THE BOARD MINUTES VERBATIM.)

#### **10. New Business**

Upon a motion by Mr. Brogan, seconded by Mr. Angell and by unanimous vote, the board approved the following policy to be placed on review, as recommended by the superintendent:

A. Approve Adoption of Instructional Resources Policy to go on Review

Upon a motion by Mr. Duncan, seconded by Mrs. Farley and by unanimous vote, the board approved the following policy:

B. Discussion and/or Action to Approve Policy on Review – Summers County Purchasing Policy Authority for Superintendent and/or Purchasing Director with Greater Restrictions than WV Policy 8200

Mr. Duncan made a motion to go into Executive Session pursuant to (6-9A-4 paragraph 4), seconded by Mr. Brogan and by unanimous vote.

Upon returning to regular session Mr. Duncan noted no action was taken and made a motion to table the Superintendent Contract Renewal to the next board meeting on January 23, 2020, seconded by Mr. Angell and by unanimous vote:

C. DISCUSSION AND/OR ACTION SUPERINTENDENT CONTRACT RENEWAL

#### **11. Personnel Items**

Upon a motion by Mr. Brogan, seconded by Mr. Angell and by unanimous vote, the board approved the following personnel items, as recommended by the superintendent:

A. Approve Medical Leave, **Christina Rose** @ Hinton Area Elementary, effective January 13, 2020 – April 6, 2020

B. Approve FMLA, **Kayla Kincaid**, as needed

C. Approve Retirement Resignation, **Brenda Martin**, effective October 6, 2020

D. Head Softball Coach, 2019-2020 school term, salary per coaching schedule, **Ruth Billings**

E. STEM Camp Teacher at Hinton Area Elementary, \$23.00 per hour, 3 hours per week (2 hours with 1 hour planning), **Christie Shafer**

F. Tutors at Hinton Area Elementary, \$23.00 per hour, 2 days per week for 3 hours (2 hours with 1 hour planning), **Amber Martin, Pamela Hamrick, Diania Price, Kelly Mills, & Candance Tabor**

G. Math/Reading Interventionist at Jumping Branch Elementary, \$23.00 per hour, 3 days per week, **Vickie Cales**

H. Substitute Teacher, remainder of the 2019-2020 school term, state scale,

I. Substitute Aide/Bus Monitor, remainder of the 2019-2020 school term, state scale,

J. Substitute Custodians, remainder of the 2019-2020 school term, state scale,

K. Substitute Cook, remainder of the 2019-2020 school term, state scale,

L. Bus Operator – Bus #138, remainder of the 2019-2020 school term, state scale, **Mark Martin**

M. Bus Operator – Bus #139, remainder of the 2019-2020 school term, state scale, **Jeff Cales**

#### **12. Approve In/Out of County Request**

None, no action taken.

#### **13. Student Reinstatement**

Mr. Duncan made a motion to go into Executive Session pursuant to (6-9A-4 paragraph 3) seconded by Mrs. Farley and by unanimous vote.

Upon returning to regular session, Mr. Angell made a motion to accept the superintendents recommendation by allowing student# 200025604 to return to school second semester with the school writing a BIP, continuing counseling and if the child has a level II violation be removed from school to finish out the expulsion, seconded by Mr. Brogan and by unanimous vote.

**14. Superintendent's Report**

- ▶ CTE Survey
- ▶ Bus Garage Update
- ▶ HVAC Update
- ▶ Suggestion Boxes
- ▶ Out of state trip for Richard Woods for a weight lifting competition and needs board approval, the trip request will be placed on the next board meeting for official approval.

**15. Public Comments**

Mr. Cochran – Warehouse Clerk, Mr. Cochran presented the fact that he is a voting, taxpaying citizen of Summers County and he has encouraged 7 families to move to Summers County. Mr. Cochran is also a Pastor of 30 years of experience in Leadership and like the board he is a servant leader. Mr. Cochran has been employed by Summers County Schools for 8 years. When Ms. Rodes became his boss as the Child Nutrition Director he was hesitant to work for a woman but has gained nothing but respect for Ms. Rodes.

Mr. Cochran ended his comments with James 3:16 - For where envying and strife is, there is confusion and every evil work.

**16. Discussion of Next Agenda**

**17. Adjournment**

Upon a motion by Mrs. Farley the meeting was adjourned at 7:51 p.m.