

**Summers County Board of Education  
Special Meeting Notice Minutes  
116 Main Street, Hinton WV 25951  
April 1, 2020, 11:00 a.m.**

**1. Roll Call**

The Summers County Board of Education met via Google Meets on April 1, 2020 at 11:00 a.m. with Mr. Stanley Duncan, Board President presiding over the meeting with the following members present: Mr. Jay McBride, Mr. Robert Angell, Mrs. Jackie Farley, and Mr. Kenny Brogan.

Other staff members present: Mrs. Kimberly Rodes, Superintendent; Dr. Linda Knott, Director; Mrs. Renae Jones, Director; Mr. Eric Widdoes, Director; and Mrs. Lauren Crook, Business Manager.

**2. Invocation/Pledge of Allegiance**

The invocation was given by Mr. Angell followed by the Pledge of Allegiance.

**3. Approval of Agenda/Adjustments**

Upon a motion by Mr. Brogan, seconded by Mr. Angell and by unanimous vote, the board approved the agenda.

**4. New Business as Requested by Board President, Stanley Duncan**

Mr. Duncan made a motion to move on this date, Wednesday April 1, 2020, that this board take up the tabled agenda item from February 27, 2020 meeting that was tabled to the first regular meeting of April 2020 for "Discussion and or Action Regarding CTE Electrical for Summers County High School beginning August 2020 school year." Seconded by Mr. Brogan and by unanimous vote the following new business was approved:

- A. Discussion and/or Action Regarding CTE Electrical for Summers County High School beginning August 2020 School year as an item on the February 27, 2020 agenda that was tabled until first regular meeting on April 2020 to now be taken up on Wednesday April 1, 2020 Agenda

Mr. Duncan made a motion to direct that superintendent post notice of the vacancy for the job of an Electrical CTE Teacher for Summers County CTE, for a term to begin August 2020, by end of the business day Thursday April 2<sup>nd</sup>, in accordance with Code 18A-4-7A and in accordance with any county board policy addressing the posting of professional vacancies, and directing that, in accordance with that statute, if any qualified person applies, the superintendent nominate a qualified applicant for board action in time to satisfy the requirement that the vacancy be filled within 30 working days of the end of the posting period during which a qualified candidate applies.

Mr. Duncan made a motion that this board, on this date April 1, 2020 direct the superintendent to mandate that payment of any and all Bowles Rice invoices received previously to this date, currently, and in the future shall be paid from any 1 of the 3 Open Blanket Purchase Orders now designated for legal services from Bowles Rice. And, invoices received previous to this date, currently, and in the future from Bowles Rice shall be paid from any Open Blanket Purchase Order with Bowles Rice Law Firm for Legal Services, regardless of whether the superintendent or the Board President initiates the services that result in an invoice from Bowles Rice for legal services. Seconded by Mrs. Farley and by a roll call unanimous vote, the board approved the following new business:

- B. Discussion and possible action regarding the accessing, for payment of any and all Bowles Rice invoices, from the 3 Open Blanket Purchase Orders with Bowles Rice Law Firm so that any and all invoices received from Bowles Rice shall be paid from any 1 of the 3 Open Blanket Purchase Orders. Invoices received previous to this date, currently, and in the future from Bowles Rice shall be paid from any Open Blanket Purchase Order with Bowles Rice Law Firm, for Legal Services, regardless of whether the Superintendent or the Board President initiates the services that result in an invoice from Bowles Rice for Legal Services

Mrs. Farley made a motion that the board direct the Board President to make a request to WVDE or State Auditor's office, as is appropriate, to conduct a possible investigation into invoices sent to the Summers County School Board without a prior purchase order having been completed, subsequent purchase orders that are dated after the invoice date, and for purchase orders with out-of-order numbering sequencing for the dates posted on the purchase orders. And, that the board direct the Board President to initiate this investigation, by the act of self-reporting, with the appropriate agency. Seconded by Mr. Brogan and by a roll call unanimous vote, the following new business was approved:

- C. Discussion and possible action direction the Board President to make a request to WVDE or State Auditor's office, as is appropriate, to conduct a possible investigation into invoices sent to the Summers County School Board without a prior purchase order having been completed, subsequent purchase orders that are dated after the invoice date, and for purchase orders with out-of-order numbering sequencing for the dates posted on the purchase orders

Mr. Duncan made a motion that this board direct the Board President to initiate a request for an investigation, by the WVDE, into the changing of grades after the end of the 2018-2019 school year. Specifically, grades that were changed without the consent of the teacher. Seconded by Mrs. Farley and by a roll call unanimous vote, the following new business was approved:

- D. Discussion and possible action directing the Board President to initiate a request for an investigation, by the WVDE, into the changing of grades, without consent of the teacher, after the end of the 2018-2019 school year

Mr. Duncan made a motion in order to assist the Summers County Board of Education in its process of searching for and appointing a qualified person to serve as the Summers County Superintendent of Schools for a term to begin on July 1, 2020, the Board engage the West Virginia School Board Association on the following terms, 1) contract amount of \$1,100 for receiving resumes or curriculum vita from interested persons, 2) forwarding application packets to each person expressing an interest in the position; 3) forwarding completed applications to the Summers County Board of Education to satisfy WVSBA's preferred screening methodology for the superintendent search process. Unless otherwise determined by the Board, a WVSBA representative will be present for interviews of the persons having been screened by the board for structured interviews. As part of its contract with WVSBA, any and all advertising costs, subject to determination by the Summers County Board are not included in superintendent search fee of \$1,100 as payable to WVSBA. As approved by the Board, the Board President is hereby authorized to sign an agreement incorporating these and other terms related to the superintendent search with WVSBA'S authorized representative. Furthermore, the superintendent shall see to the preparation of the purchase orders necessary to compensate the WVSBA and the advertising agencies recommended by the WVSBA's authorized representative. Seconded by Mr. Brogan and by a roll call unanimous vote, the board approved the following new business:

- E. Discussion and possible action regarding the selection of a superintendent for a term to begin on July 1, 2020, which may include engaging the West Virginia School Board Association to assist the Board in initiating and completing a process for appointing a qualified person to serve in that capacity

5. **Adjourn**

Upon a motion by Mrs. Farley the meeting was adjourned at 11:33 a.m.